



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Historic Hunterdon County Courthouse

71 Main Street

Flemington, New Jersey 08822

December 21, 2021

I. 4:30 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 06, 2021, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. PROCLAMATION - Recognizing Keval V. Rubinchik, Boy Scout Troop 288, on achieving the designation of Eagle Scout.
2. PROCLAMATION - Recognizing Kevin Cahalan for his dedication to the County of Hunterdon's Veterans and the Board of County

Commissioners.

3. PROCLAMATION - Recognizing Luke Hopta, Boy Scout Troop 62, on achieving the designation of Eagle Scout.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. **GRANTS, Mike Franchini, Assistant to CFO**

1. RESOLUTION - Authorizing the application and acceptance of a grant award from the New Jersey Department of Community Affairs in the amount of \$969.00, for the period of July 1, 2021 through June 30, 2022, for the Universal Service Fund.
2. RESOLUTION - Authorizing the application and acceptance of a grant award from the New Jersey Department of Community Affairs, in the amount of \$1,453.00 for the period of October 1, 2021 through September 30, 2022 for the County welfare agency's administration of the Low-Income Heating and Energy Assistance Program.

X. **FINANCE, Janet Previte, CFO**

1. PUBLIC HEARING Bond Ordinance 2021-13
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2. ORDINANCE - BOND ORDINANCE 2021-13: Providing for the construction of a new building for the Hunterdon County Vocational School District located within the County of Hunterdon, State of New Jersey; Appropriating \$5,000,000 therefore and authorizing the issuance of \$5,000,000 bonds or notes to finance part of the cost thereof.

XI. **PARKS UPDATE: Dan Bush, Division Head**

1. PUBLIC HEARING Ordinance No. 2021-14
-
2. ORDINANCE - Adoption of Ordinance 2021-14, and ordinance amending the Heron Glen Golf Course rates for 2022.

XII. **PLANNING & LAND USE, Carrie Fellows, Director**

1. RESOLUTION - Approving an Open Space Acquisition Assistance Grant, to the Hunterdon Land Trust for the acquisition of the HBH Realty Property, located on Block 7, Lot 4 in the Township of Raritan

and Block 34, Lot 16 in the Township of Franklin (estimated 52 total acres), in an amount not to exceed \$250,244.00, upon the recommendation of the Hunterdon County Parks & Open Space Advisory Committee.

2. RESOLUTION - Approving a Municipal Open Space Grant to Raritan Township, for the acquisition of the HBH Realty property, located on Block 7, Lot 4 in the Township of Raritan and Block 34, Lot 16 in the Township of Franklin (estimated 52 total acres) in an amount not to exceed \$10,704.00, upon the recommendation of the Hunterdon County Parks & Open Space Advisory Committee.

XIII. PURCHASING, Ray Rule, QPA

1. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with The Land Conservancy of New Jersey, in an amount not to exceed \$60,000.00, for a twelve month term, for professional consulting services for the development of a comprehensive farmland preservation plan, that were solicited under County RFP 0059-2021.
2. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with Maximus Services, Inc., in an amount not to exceed \$19,000.00, for consulting services to assist in the preparation of indirect cost allocation plans and indirect cost rates based upon financial and statistical information for the County's fiscal year ended December 31, 2020, that were solicited under County RFP 0062-2021.
3. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with Wiss & Company, LLP., in an amount not to exceed \$98,150.00, to prepare the 2022 Hunterdon County audit and assist in the preparation of the 2022 County budget as required under the provisions of the "Local Fiscal Affairs Law," N.J.S.A. 40A:5-1 et seq., that were solicited under County RFP 0064-2021.
4. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with Hunterdon Medical Center, in an amount not to exceed \$30,000.00, for corporate health services, including Occupational Health Services, for the purpose of providing pre-employment health services and occupational health services for Hunterdon County employees, that were solicited under County RFP 0065-2021.

5. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with David Ciarrocca, C.P.A., in an amount not to exceed \$15,600.00, for a Certified Public Accountant firm to serve as the Housing Division's Fee Accountant, solicited under County RFP 0066-2021.
6. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a contract award with The Rodgers Group, LLC., in an amount not to exceed \$39,900.00, for consulting services to assist the Hunterdon County Prosecutor's Office in attaining NJSACOP (New Jersey Association of Chiefs of Police) Accreditation, that were solicited under County RFP 0078-2021.

XIV. APPOINTMENTS

1. RESOLUTION - Authorizing the reappointment of Neil Hendrickson as a member of the Hunterdon County Shade Tree Commission, effective January 1, 2022 through December 31, 2026.
2. RESOLUTION - Authorizing the reappointment of Thomas Mathews as a member of the Hunterdon County Shade Tree Commission, for a term to be effective January 1, 2022 through December 31, 2025.
3. RESOLUTION - Authorizing the appointment of Adriana Mamay to the Hunterdon County Library Commission, term effective January 1, 2022 through December 31, 2026.
4. RESOLUTION - Approving the reappointment of Susan Lax as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.
5. RESOLUTION - Approving the reappointment of Caroline Scutt as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.
6. RESOLUTION - Approving the reappointment of Nancy Dominiani as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.
7. RESOLUTION - Approving the reappointment of Regina Hlasney as a member

to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.

XV. COUNTY ADMINISTRATOR, Kevin Davis

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. RESOLUTION - Approving the executive and regular meeting minutes from December 7, 2021.
2. AGENDA ITEM - Approving the claims register dated December 21, 2021.
3. RESOLUTION - Authorizing the Department of Human Services in the County of Hunterdon to enter into Contract #SH22010 in the amount of \$112,800.00 (State Funding) with the New Jersey Department of Human Services, Division of Family Development for the period of January 1, 2022 through December 31, 2022.
4. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County, a renewal of the Radon Awareness Program (RAP) Grant through the State of New Jersey, in the amount of \$2,000.00.
5. RESOLUTION - Approving the regular appointment of Jac Allen-Lynn as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads, as of December 21, 2021, upon successful completion of his Civil Service Commission Examination.
6. RESOLUTION - Approving the regular appointment of Alexander Dowd as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads, as of December 21, 2021, upon successful completion of his Civil Service Examination.
7. RESOLUTION - Approving the regular appointment of Randy Grzankowski as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads as of December 21, 2021, upon successful completion of his Civil Service Examination.
8. RESOLUTION - Approving the regular appointment of Bradley Livecchi as a full-

time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads, as of December 21, 2021 upon successful completion of his Civil Service Examination.

9. RESOLUTION - Approving the regular appointment of Joseph Opdyke as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads as of December 21, 2021 upon successful completion of his Civil Service Examination.
10. RESOLUTION - Approving the regular appointment of Gregory Zengel as a full-time Road Repairer 1 in the Hunterdon County Department of Public Works, Division of Roads, as of December 21, 2021 upon successful completion of his Civil Service Examination.
11. RESOLUTION - Approving the regular appointment of Charles Puha as a full-time Road Repairer 3 in the Hunterdon County Department of Public Works, Division of Roads as of December 21, 2021 upon successful completion of his Civil Service Examination.
12. RESOLUTION - Acknowledging the action of the County Prosecutor granting Brianne Wilson as a full-time Victim Witness Advocate in the Hunterdon County Office of the Prosecutor, as of October 26, 2021 upon successful completion of her Civil Service Examination.
13. RESOLUTION - Acknowledging the action of the County Prosecutor granting Diane Ruzicka a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor, upon successful completion of her Civil Service Examination.
14. RESOLUTION - Acknowledges the action of County Prosecutor granting Jeanine Delia a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor upon successful completion of her Civil Service Examination.
15. RESOLUTION - Acknowledges the action of County Prosecutor granting Alyse Bastone a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor upon successful completion of her Civil Service Examination.

16. RESOLUTION - Approving the regular appointment of Kaitlyn Paulmeno as a full-time Social Work Specialist in the Hunterdon County Department of Human Services, as of December 21, 2021 upon successful completion of her Civil Service Examination.
17. RESOLUTION - Approving the regular appointment of Amy Westover as a full-time Librarian 2 as of December 21, 2021 upon successful completion of her Civil Service Examination.
18. RESOLUTION - Acknowledging the action of the County Prosecutor granting Christine Kilcomons a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor, upon successful completion of her Civil Service Examination
19. RESOLUTION - Approving the transfer of Sam Myhre to the Hunterdon County Department of Public Works, Division of Roads.
20. RESOLUTION - Approving the hire and provisional appointment of Bryan Kinney as a Senior Mason/Carpenter in the Hunterdon County Department of Administrative Services/Division of Buildings & Maintenance.
21. RESOLUTION - Approving the hire and regular appointment of Laura Velazquez-Casillas as a Bilingual Library Assistant in the Hunterdon County Library.
22. RESOLUTION - Approving the hire and regular appointment of Dorothy Sabbarese as a Library Assistant in the Hunterdon County Library.
23. RESOLUTION - Approving the hire and regular appointment of Patrick Plummer as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division.
24. RESOLUTION - Approving the hire and regular appointment of Teresa Klapper as a Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
25. RESOLUTION - Approving the hire and regular appointment of Laurence Phillips as a Mechanic's Helper in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.
26. RESOLUTION - Approving the hire and regular appointment of Kristopher Melchers as a Planner Trainee in the Hunterdon County

Department of Planning & Land Use, Division of GIS.

- 27. RESOLUTION - Approving the promotion and regular appointment of Catherine Kopec as the Division Head of Human Resources.
- 28. RESOLUTION - Approving the hire and provisional appointment of Paolo DiBetta as an Electrician in the Hunterdon County Department of Administrative Services, Division of Buildings and Grounds.
- 29. RESOLUTION - Authorizing the Hunterdon County Social Services Division Head to approve and sign the updated Memorandum of Understanding regarding the administration of Division of Medical Assistance and Health Services (DMAHS) Programs, including the New Jersey Medicaid and Children's Health Insurance Programs (CHIP).
- 30. RESOLUTION - Authorizing the County Purchasing Agent to solicit competitive bids for the interior renovations of the Hunterdon County Main Branch Library.
- 31. RESOLUTION - Authorizing the adoption of the 2021 New Jersey Hazard Mitigation Plan Update in the County of Hunterdon.
- 32. RESOLUTION - Approving and adopting insurance protection through the Municipal Excess Liability ("MEL") Joint Insurance Fund, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan.
- 33. RESOLUTION - Authorizing the Commissioner Director to sign on behalf of the County of Hunterdon, a Right of Way vegetation agreement to trim and remove trees around the JCP&L/ First Energy power lines on the Cushetunk Mountain Preserve in the Townships of Clinton and Readington.
- 34. RESOLUTION - Authorizing a Provider Services Contract with Maryville, Inc., for the provision of community-based services known as the Intoxicated Driver Resource Center (IDRC), for the period of January 1, 2022 through April, 30, 2022.
- 35. RESOLUTION - Authorizing the Commissioner Director to sign the annual renewal of permit #MB77194C-0, for the United States Department of Interior, Fish, and Wildlife Service to maintain the Bald Eagle display.

XVII. CORRESPONDENCE

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. OPEN TO THE PUBLIC

XX. EXECUTIVE SESSION (Reconvene if necessary)

XXI. ADJOURNMENT

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2021-76

Proclamation 2021-76: Keval Rubinchik, Eagle Scout

WHEREAS, Keval Rubinchik, Boy Scouts of America Troop 288, in Annandale, New Jersey, attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS Keval Rubinchik has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting, and earned 21 merit badges, served his troop in various leadership positions, and as the Quartermaster during 2018 and 2019; and

WHEREAS Keval Rubinchik's Eagle Scout project consisted of providing water for irrigating at the Clinton Township Organic Garden in Lebanon, New Jersey; and

WHEREAS Keval's project included digging out a 600-foot lengthwise and installing spigots to provide on-demand water supply across the property for the garden. Keval connected pipelines to the public water well and ensuring a safe operation of the waterline through many years to come. This project also enabled the senior citizens and neighbors to have access to the water in an easier and more direct way; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board County Commissioners extends to Keval Rubinchik individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board extends their gratitude to Keval Rubinchik for his commitment to his service project that contribute greatly to the betterment of Hunterdon County. The Board wishes Keval much success at Purdue University, where he is studying Mechanical Engineering, with an interest in sustainable energy and in all his future endeavors

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2021-77

Proclamation 2021-77: Kevin Cahalan

WHEREAS Kevin Cahalan, USMC Veteran, and long-standing member of the Hunterdon County Bulldogs, a group dedicated to perpetuating the traditions and spirit of all United States Marines; and

WHEREAS Kevin Cahalan has distinguished himself through selfless service to his nation and his country through military service and countless volunteer opportunities, and recently, assisting with county events and providing guidance as needed; and

WHEREAS Kevin Cahalan has patiently and respectfully fulfilled each request from the Commissioner Board when asked, helping the Board to honor several holidays and Veterans throughout the year; and

WHEREAS Kevin Cahalan does generously, and without complaint, offer his time and talents and exemplifies the best of what it means to be a Veteran and Hunterdon County resident; and

NOW THEREFORE BE IT RESOLVED that the Hunterdon County Board of County Commissioners extends genuine appreciation for all that Kevin Cahalan has done and thanks Kevin Cahalan for his example to Veterans and fellow county citizens; and

BE IT FURTHER RESOLVED that the Commissioner Board is honored to present Kevin Cahalan with this Proclamation and a heartfelt thank you from each member.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PROCLAMATION

2021-78

Proclamation 2021-78: Luke Hopta, Eagle Scout

WHEREAS, Luke Hopta, Boy Scouts of America Troop 62, attained the designation of "Eagle Scout," Scouting's highest award; and

WHEREAS Luke Hopta has been an active scout demonstrating outstanding leadership and has contributed many service hours during his years of scouting, and earned 27 merit badges, served his troop in various leadership positions, including Senior Patrol Leader, Assistant Senior Patrol, and Patrol Leader; and

WHEREAS Luke Hopta is a member of the Order of the Arrow, and has earned his Ad Altare Dei Catholic Religious Medal as well; and

WHEREAS, Luke Hopta has also reached other achievements outside of Scouts, including, being a member of the Nation Honors Society, the National Math Honor Society, the National Social Studies Honors Society, where he served as the Community Service Chairman. Luke was also a Teen PEP Peer Educator, and the Chairman of General Assembly of Greater Philadelphia Area YMCA Model United Nations, Emergency Response Committee Officer for Hunterdon Central Delegation of New Jersey Youth and Government; and

WHEREAS Luke Hopta's Eagle Scout project consisted of building a raised path in Horseshoe Bend Park in Kingwood Township, making it passable during the rainy season and days; and

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board County Commissioners extends to Luke Hopta individually, collectively, and with great pride, their sincere congratulations for achieving this highest of scouting awards which symbolizes the American Ideal of good citizenship; and

BE IT FURTHER RESOLVED, the Board extends their gratitude to Luke Hopta for his commitment to his service project that contribute greatly to the betterment of Hunterdon County. The Board wishes Luke much success at Hofstra University Honors College, where he majors in Film Studies and Production, with an interest in sustainable energy and in all his future endeavors

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-848

2022 Universal Service Fund-CWA Administration

Budget Account #(Acct. No. G-02-41-7972)

(Acct. No. G-02-41-7972)

WHEREAS, the County of Hunterdon desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, SAGE application #2022-05134-0388, for \$969.00, for the period 7/1/2021 through 6/30/2022, to carry out a project to process all requests for Universal Service Fund (USF) check replacements generated through the Family Assistance Management Information System (FAMIS), to respond to client inquiries regarding the Low Income Home Energy Assistance Program (LIHEAP), to encode the FAMIS document of each applicant for Heating Living Arrangement, and to review the LIHEAP/USF non-select report for recipients who do not meet the criteria for consideration of benefits.

THEREFORE BE IT RESOLVED,

1) that the County of Hunterdon does hereby authorize SAGE application #2022-05134-0388 for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County of Hunterdon and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection

therewith:

(signature)

Susan J. Soloway

(type or print name)

Director, Bd. of County Commissioners

(title)

CERTIFICATION:

I, Brad Myhre, Clerk of the Board of County Commissioners, of the County of Hunterdon,
hereby certify that at a meeting of the Board of Directors/Governing Body held on
December 21, 2021 the above RESOLUTION was duly adopted.

AFFIX GOV'T,

CORPORATE OR

NOTARY SEAL

(Signature of Secretary of the Board of Directors
or Government Clerk)

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-849

2022 LIHEAP CWA Administration

Budget Account #(Acct. No. G-02-41-7982)

(Acct. No. G-02-41-7982)

WHEREAS the County of Hunterdon desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, SAGE application #2022-05139-0367, for \$1,453.00, for the period 10/1/2021 through 09/30/2022, to carry out a project to support the county welfare agency's administration of the Low- Income Heating and Energy Assistance Program, including the accurate data entry of verified information in the Financial Accounting and Management Information System (FAMIS).

BE IT THEREFORE RESOLVED, that the County of Hunterdon does hereby authorize SAGE application #2022-05139-0367 for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County of Hunterdon and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the Agreement, and any other documents necessary in connection therewith:

Susan J. Soloway
Director
Board of County Commissioners

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PUBLIC HEARING

BOND ORDINANCE 2021-13

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**ORDINANCE
2021-850
BOND ORDINANCE 2021-13**

COUNTY OF HUNTERDON

BOND ORDINANCE NUMBER 2021-13

BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW BUILDING FOR THE HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT LOCATED WITHIN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$5,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

In accordance with the provisions of an Act of the Legislature of the State of New Jersey entitled, "An Act revising the Education Law and the statutes relating to the State Library and the State Museum and continuing the Department of Higher Education and the State Department of Education and establishing a new Title to be known as Title 18A, Education, of the New Jersey Statutes", approved and effective April 9, 1968, as amended and supplemented (1967 N.J. Laws c. 271; N.J.S.A. 18A:54-1, et seq.) (the "Act"), a county vocational and technical school system in and for the County of Hunterdon, State of New Jersey (the "County"), has heretofore been established by due and proper action of the Board of County Commissioners of the County (the "Board of County Commissioners"), named and known as the Hunterdon County Vocational School District of the County of Hunterdon. Pursuant to due action of the Board of Education of the Hunterdon County Vocational School District (the "Board of Education"), the sum of \$20,000,000, inclusive of a \$15,000,000 grant received or expected to be received by the Board of Education from the Securing our Children's Future Bond Act, has been determined as the amount necessary to undertake the construction of a new building for the Hunterdon County Vocational School District to be located in Annandale on the North Hunterdon Regional High School campus, said building to include, but not limited to, welding technology, diesel technology, advanced manufacturing, HVAC/plumbing technology and culinary arts program facilities, as well as classrooms, administrative and staff facilities, as applicable; and acquisition and installation, as applicable,

of furnishings, fixtures, equipment and technology associated with said building, lighting, HVAC, water, gas, electric, and other utility improvements at said building; parking, landscaping, curbs, sidewalks, walkways or other real property improvements at said building; and also including all engineering, architectural and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration and all work, equipment, materials and accessories necessary therefor and incidental thereto (collectively, the "Project"), of which a \$5,000,000 portion has been fixed and determined as the amount needed and necessary to be raised by the County for the undertaking of a portion of the Project, which amount represents the County portion of the Project. The Board of County Commissioners now desires to appropriate the sum recommended by the Board of Education and as set forth herein; and

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. Pursuant to the provisions of the Act, and any other laws applicable thereto, the sum of \$5,000,000 is hereby appropriated by the County. No down payment is required pursuant to the provisions of N.J.S.A. 18A:64A-19(2)(b). All such improvements and purposes have been specified by the certificate or certificates heretofore made and delivered by the Board of Education of the Vocational School District of the County of Hunterdon to the Board of County Commissioners. Accordingly, the said sum of \$5,000,000 is hereby appropriated by the County for the undertaking of a portion of said Project, including the appropriation heretofore made.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof, and to meet the \$5,000,000 appropriation, negotiable bonds of the County are hereby authorized to be issued in the principal amount of \$5,000,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the County in a principal amount not exceeding \$5,000,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued is the construction of a new building for the Hunterdon County Vocational School District to be located in Annandale on the North Hunterdon Regional High School campus, said building to include, but not limited to, welding technology, diesel technology, advanced manufacturing, HVAC/plumbing technology and culinary arts program facilities, as well as classrooms, administrative and staff facilities, as applicable; and acquisition and installation, as applicable, of furnishings, fixtures, equipment and technology associated with said building, lighting, HVAC, water, gas, electric, and other utility improvements at said building; parking, landscaping, curbs, sidewalks, walkways or other real property improvements at said building; and also including all engineering, architectural and design work, surveying, construction planning, preparation of plans and

specifications, permits, bid documents, construction inspection and contract administration and all work, equipment, materials and accessories necessary therefor and incidental thereto (collectively, the "Project");

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$5,000,000; and

(c). The estimated cost of said improvement and purpose necessary to be raised by the County is \$5,000,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or a private entity make a loan, contribution or grant-in-aid to the County, for the improvements or purposes authorized hereby and the same shall be received by the County prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or a private entity. In the event, however, that any amount so loaned, contributed or granted by the United States of America, the State of New Jersey, and/or a private entity, shall be received by the County after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the County is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs, as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in

the office of the Clerk of the County and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

1. The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the County may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
2. The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is 40 years.
3. The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Board of County Commissioners of the County and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$5,000,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
4. An aggregate amount not exceeding \$4,000,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvement or purpose hereinbefore described.

SECTION 8. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the debt obligations authorized by this bond ordinance. The debt obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable property within the County for the payment of the principal of such debt obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the

benefit of holders and beneficial owners of obligations of the County and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The County covenants to maintain the exclusion from gross income under Section 103(a) of the Code, of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance will be considered for final adoption after a public hearing thereon at a meeting of the Board of County Commissioners of the County. The Clerk of the Board of County Commissioners of the County is hereby authorized and directed to arrange for the publication of this bond ordinance in full or in summary after introduction upon first reading and after final adoption in an authorized newspaper of the County, such publications to be in accordance with the requirements of the Local Bond Law.

SECTION 13. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: DECEMBER 7, 2021

BRAD MYHRE,

Clerk of the Board of County Commissioners

ADOPTED ON SECOND READING

DATED: DECEMBER 21, 2021

BRAD MYHRE,

Clerk of the Board of County Commissioners

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

PUBLIC HEARING

Public Hearing Ordinance No. 2021-14

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

ORDINANCE

2021-851

Ordinance 2021-14: AN ORDINANCE AMENDING THE HERON GLEN GOLF RATES

WHEREAS the County of Hunterdon desires to amend the golf fees which are assessed for use of the Hunterdon County Golf Course also known as “Heron Glen”; and

WHEREAS these fees will be effective for the 2022 Golf Season and shall replace any previously posted fees; and

NOW, THEREFORE, BE IT ORDAINED, that the Hunterdon County Board of County Commissioners approves the “2022 heron glen golf course rates” and authorizes a public hearing be held at its second meeting in December for County Ordinance No. 2021-806, on December 21, 2021 at 5:30 p.m., prior to the ordinance taking effect on January 01, 2022.

BE IT FURTHER ORDAINED, by the Board of County Commissioners of the County of Hunterdon, that County Ordinance No. 2021-14, shall set the “2022 Heron Glen Golf Course RATES” as follows:

2022 Heron Glen Rates Information (\$2 Green Fee Rate Increase)

2022 Proposed

CART 18 HOLES	\$17.00	NO RATE INCREASE
SENIOR CART	\$ 9.00	NO RATE INCREASE
CART 9-HOLES	\$14.00	NO RATE INCREASE
CART SUPER TWILIGHT	\$ 7.00	NO RATE INCREASE

WEEKDAYS – MONDAY THROUGH THURSDAY

		Rate w/ Cart
RESIDENT SENIOR	\$31.00	\$40.00
RESIDENT 18-HOLES	\$35.00	\$52.00
JUNIOR	\$24.00	\$33.00
RESIDENT 9-HOLES	\$26.00	\$40.00
RESIDENT TWILIGHT	\$25.00	\$39.00 / \$34.00 Seniors

RESIDENT SUPER TWILIGHT	\$21.00	\$28.00
NON-RESIDENT SENIOR	\$42.00	\$51.00
NON-RESIDENT 18-HOLES	\$54.00	\$71.00
NON-RESIDENT 9-HOLES	\$34.00	\$48.00
NON-RESIDENT TWILIGHT	\$33.00	\$47.00 / \$42.00 Seniors
NON-RESIDENT SUPER TWILIGHT	\$28.00	\$35.00

WEEKENDS – FRIDAY, SATURDAY, SUNDAY, AND HOLIDAYS

FRIDAY RESIDENT SENIOR (age 55+)	\$39.00	\$48.00
FRIDAY NON-RESIDENT SENIOR (age 55+)	\$51.00	\$60.00
WEEKEND RESIDENT 18-HOLES	\$50.00	\$67.00
WEEKEND RESIDENT TWILIGHT	\$34.00	\$48.00 / \$43 Seniors
WEEKEND RESIDENT SUPER TWILIGHT	\$29.00	\$36.00
WEEKEND NON-RESIDENT 18-HOLES	\$70.00	\$87.00
WEEKEND NON-RESIDENT TWILIGHT	\$46.00	\$60.00 / \$55 Seniors
WEEKEND NON-RESIDENT SUPER TWILIGHT	\$38.00	\$45.00
FREQUENT FAIRWAYS RESIDENTS	\$150.00	
FREQUENT FAIRWAYS NON-RESIDENTS	\$170.00	
GOLF ASSOCIATION MEMBERSHIP	\$150.00	
GOLF OUTINGS MONDAY-THURSDAY	\$99.00	
GOLF OUTINGS FRIDAYS	\$109.00	
GOLF OUTINGS WEEKENDS	\$116.00	
RANGE BALLS SMALL	\$6.00	
RANGE BALLS LARGE	\$11.00	
FREQUENT FAIRWAYS SMALL	\$5.00	
FREQUENT FAIRWAYS LARGE	\$8.00	

Tee Time Booking Windows –

- FF Resident- **14 days** / Hunterdon County Residents – **10 Days**
- FF Non-Residents- **10 days** / Non-Residents- **7 Days**

*Golf Cart Fees are mandatory May thru October until after 1:30 PM Friday, Saturday, Sunday & Holidays. Senior citizen cart fees are \$9 available Monday – Friday.

*All Holidays are charged as weekend rates (Senior and Weekday rates do not apply on holidays. Junior rates apply according to our weekend policy after 1:30 PM.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION

2021-852

Open Space Acquisition Assistance Grant: HBH Realty Property

Budget Account #1-32-00-0004-001 and PO#21-03808

WHEREAS the Parks & Open Space Advisory Committee was created and charged with the review of all applications for Open Space Trust funds per Hunterdon County Administrative Policy #2008-02, adopted on October 7, 2008, and revised on March 3, 2015, and

WHEREAS, after review and evaluation of all applications, the Parks & Open Space Advisory Committee provides recommendations for funding to the Hunterdon County Board of County Commissioners, and

WHEREAS, Hunterdon Land Trust has submitted an Open Space Acquisition Assistance Application and request for funding for a 50% contribution of County funds based on the estimated purchase price of \$500,448.00 to acquire, in fee simple, Block 7, Lot 4 in the Township of Raritan and Block 34, Lot 16 in the Township of Franklin, estimated 52 total acres, known as the **HBH Realty Acquisition**; County contribution request of \$250,224.00; and

WHEREAS the total County contribution to any one project through the Open Space Acquisition Assistance Program is limited to 50% of the purchase price; and

WHEREAS, on December 13th, 2021, the Parks & Open Space Advisory Committee reviewed, evaluated, scored, and ranked the application and the Committee recommends approval.

NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee, the Hunterdon Land Trust application for the Open Space Acquisition Assistance Grant Program, **50% of the purchase price**, of the property known as the HBH Realty Acquisition, in an amount **not to exceed \$250,224.00**. The grant is made available from the following funding source: 1-32-00-0004-001 from PO#21-03808.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION

2021-853

Municipal Open Space Grant: HBH Realty Property

Budget Account ##1-32-00-0004-001 - PO#21-03809

BE IT RESOLVED that the Board of County Commissioners of the County of Hunterdon hereby approves, upon the recommendation of the Parks & Open Space Advisory Committee at their December 13th, 2021 meeting, the following Municipal Grant Program Application for an allocation of County Open Space Trust Funds, as follows:

Raritan Township in the amount not to exceed **\$10,704.00** representing a portion of its CY 2021 allocation balance and distribution of County Open Space Trust Funds for the acquisition of Block 7, Lot 4 in the Township of Raritan and Block 34, Lot 16 in the Township of Franklin, estimated 52 total acres, known as the HBH Realty Acquisition. Funding via PO#21-03809.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-854

County RFP 0059-2021: Comprehensive Farmland Preservation Plan

Budget Account #C-04-55-2101-901

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with The Land Conservancy of New Jersey, for a professional consulting services for the development of a comprehensive farmland preservation plan, in an amount not to exceed \$60,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0059-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-855

County RFP 0062-2021: Indirect Cost Allocation Plan

Budget Account #2-01-20-0130-224

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with Maximus Consulting Services, Inc., a consultant to assist in the preparation of indirect cost allocation plans and indirect cost rates based upon financial and statistical information for the County's fiscal year ended December 31, 2020, in an amount not to exceed \$19,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0062-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-856

County RFP 0064-2021: Auditing and Accounting Services

Budget Account #2-01-20-0135-205

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with Wiss & Company, LLP., for an accountant firm licensed as a registered municipal accountant in the State of New Jersey to prepare the 2022 Hunterdon County audit and assist in the preparation of the 2022 County budget as required under the provisions of the "Local Fiscal Affairs Law," N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$98,150.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0064-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-857

County RFP 0065-2021: Corporate Health Services Including Occupational Health Services

Budget Account #2-01-20-0105-216, 2-01-20-0105-217 & 2-01-20-0105-833

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with Hunterdon Medical Center, for corporate health services including Occupational Health Services for the purpose of providing pre-employment health services and occupational health services for Hunterdon County employees., in an amount not to exceed \$30,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0065-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-858

County RFP 0066-2021: Fee Accounting Services

Budget Account #2-16-55-4000-270

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with David Ciarrocca, C.P.A., for a Certified Public Accountant firm to serve as the Housing Division's Fee Accountant, in an amount not to exceed \$15,600.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0066-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-859

County RFP 0078-2021: Consulting Services to Assist in Attaining NJSACOP Accreditation

Budget Account #1-01-25-0275-224 & T-14-00-0000-001

BE IT RESOLVED that the Director of the Board of County Commissioners of the County of Hunterdon, is hereby authorized to sign, on behalf of the County, a contact award with The Rodgers Group, LLC., for consulting services to assist the Hunterdon County Prosecutor's Office in attaining NJSACOP (New Jersey Association of Chiefs of Police) Accreditation, in an amount not to exceed \$39,900.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0078-2021.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-860

Reappointment of Neil Hendrickson to the Shade Tree Commission

BE IT RESOLVED, that Neil Hendrickson be hereby reappointed as a member of the Hunterdon County Shade Tree Commission, to fill a 5 year term effective on January 1, 2022 through December 31, 2026.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-861

Reappointment of Thomas Mathews to the Shade Tree Commission

BE IT RESOLVED that the Hunterdon County Board of County Commissioners does hereby reappoint Thomas Mathews as a member of the Hunterdon County Shade Tree Commission, for a term effective January 1, 2022 through December 31, 2025.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-862

Adriana Mamay, Library Commission

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the appointment of Adriana Mamay to the Hunterdon County Library Commission, for a five year term effective January 1, 2022 through December 31, 2026.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-863

Susan Lax, Re-Appointment, Division of Senior, Disability and Veterans Services Advisory Council

Budget Account #N/A

BE IT RESOLVED, that Susan Lax, be hereby re-appointed as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-864

Caroline Scutt, Re-Appointment, Division of Senior, Disability and Veterans Services Advisory Council

Budget Account #N/A

BE IT RESOLVED, that Caroline Scutt, be hereby re-appointed as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-865

Nancy Dominiani, Re-Appointment, Division of Senior, Disability and Veterans Services
Advisory Council

Budget Account #N/A

BE IT RESOLVED, that Nancy Dominiani, be hereby re-appointed as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-866

Regina Hlasney, Re-Appointment, Division of Senior, Disability and Veterans Services
Advisory Council

Budget Account #N/A

BE IT RESOLVED, that Regina Hlasney, be hereby re-appointed as a member to the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through December 31, 2024.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-867

Contract #SH21010 with the NJ Department of Human Services, Division of Family
Development

Budget Account #Acct. No. G-02-41-7742

(Acct. No. G-02-41-7742)

BE IT RESOLVED that the Director and of the Board of County Commissioners be hereby authorized to enter into Contract #SH22010 in the amount of \$112,800.00, State funding, with the New Jersey Department of Human Services, Division of Family Development for the spending period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED that the funding received through this Contract will be used to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-868

2022 Radon Awareness Program (RAP)

BE IT RESOLVED that the Board of Commissioners of the County of Hunterdon hereby authorizes the Hunterdon County Department of Health to apply for a renewal of the Radon Awareness Program (RAP) Grant 2022 through the State of New Jersey in the amount of \$2,000.

BE IT FURTHER RESOLVED that the Director of the Board of Commissioners is authorized to sign any documents in conjunction with this grant application.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2021-869**

Civil Service Appointment, Jac Allen-Lynn, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Jac Allen-Lynn has passed his Civil Service Commission examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Jac Allen-Lynn a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2021-870**

Civil Service Appointment, Alexander Dowd, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Alexander Dowd has passed his Civil Service Commission examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Alexander Dowd a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-871

Civil Service Appointment, Randy Grzankowski, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Randy Grzankowski has passed his Civil Services examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Randy Grzankowski a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-872

Civil Service Appointment, Bradley Livecchi, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Bradley Livecchi has passed his Civil Service Commission examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Bradley Livecchi a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-873

Civil Service Appointment, Joseph Opdyke, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Joseph Opdyke has passed his Civil Service Commission examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Joseph Opdyke a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-874

Civil Service Appointment, Gregory Zengel, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Gregory Zengel has passed his Civil Service Commission examination effective October 18, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Gregory Zengel a regular appointment as a full-time Road Repairer 1 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-875

Civil Service Appointment, Charles Puha, Department of Public Works, Division of Roads

WHEREAS, that the Appointing Authority has been advised that Charles Puha has passed his Civil Service Commission examination effective October 27, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Charles Puha a regular appointment as a full-time Road Repairer 3 as of December 21, 2021, in the Hunterdon County Department of Public Works/Division of Roads.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-876

Civil Service Appointment, Brianne Wilson, Office of the Prosecutor

WHEREAS, that the Appointing Authority has been advised that Brianne Wilson has passed her Civil Service Commission examination effective July 26, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners acknowledges the action of County Prosecutor Renee Robeson granting Brianne Wilson a regular appointment as a full-time Victim Witness Advocate as of October 26, 2021, in the Hunterdon County Office of the Prosecutor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-877

Civil Service Appointment, Diane Ruzicka, Office of the Prosecutor

WHEREAS, that the Appointing Authority has been advised that Diane Ruzicka has passed her Civil Service Commission examination effective September 20, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners acknowledges the action of County Prosecutor Renee Robeson granting Diane Ruzicka a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-878

Civil Service Appointment, Jeanine Delia, Office of the Prosecutor

WHEREAS, that the Appointing Authority has been advised that Jeanine Delia has passed her Civil Service Commission examination effective September 20, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners acknowledges the action of County Prosecutor Renee Robeson granting Jeanine Delia a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-879

Civil Service Appointment, Alyse Bastone, Office of the Prosecutor

WHEREAS, that the Appointing Authority has been advised that Alyse Bastone has passed her Civil Service Commission examination effective September 20, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners acknowledges the action of County Prosecutor Renee Robeson granting Alyse Bastone a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-880

Civil Service Appointment, Kaitlyn Paulmeno, Department of Human Services

WHEREAS, that the Appointing Authority has been advised that Kaitlyn Paulmeno has passed her Civil Service Commission examination effective November 29, 2021.

NOW THEREFORE BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the action of granting Kaitlyn Paulmeno a regular appointment as a full-time Social Work Specialist as of December 21, 2021, in the Hunterdon County Department of Human Services.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-881

Civil Service Appointment, Amy Westover, Library

WHEREAS, that the Appointing Authority has been advised that Amy Westover has passed her Civil Service Commission examination effective October 4, 2021.

NOW THEREFORE BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the action of granting Amy Westover a regular appointment as a full-time Librarian 2 as of December 21, 2021, in the Hunterdon County Library.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-882

Civil Service Appointment, Christine Kilcomons, Office of the Prosecutor

WHEREAS, that the Appointing Authority has been advised that Christine Kilcomons has passed her Civil Service Commission examination effective September 20, 2021.

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners acknowledges the action of County Prosecutor Renee Robeson granting Christine Kilcomons a regular appointment as a full-time Keyboarding Clerk 2 as of December 20, 2021, in the Hunterdon County Office of the Prosecutor.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-883

Transfer, Sam Myhre, Department of Public Works, Division of Roads

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the transfer of Sam Myhre to the Hunterdon County Department of Public Works/Division of Roads.

Effective: December 13, 2021

Base Salary: \$32,120.00

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-884

New Hire, Bryan Kinney, Department of Administrative Services, Division of Buildings & Maintenance

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the hire and provisional appointment of Bryan Kinney as a Senior Mason/Carpenter in the Hunterdon County Department of Administrative Services/Division of Buildings & Maintenance, contingent upon the successful outcome of a post offer medical evaluation.

Effective: December 27, 2021

Base Salary: \$41,580.00

Weekly Hours: 40

Union: CWA Local 1036/Rank &File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-885

New Hire, Laura Velazquez-Casillas, Library

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the new hire and regular appointment of Laura Velazquez-Casillas as a Bilingual Library Assistant in the Hunterdon County Library contingent upon the successful outcome of post-offer medical evaluations.

Effective: January 11, 2022

Base Salary: \$32,590.00

Weekly Hours: 35

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-886

New Hire, Dorothy Sabbarese, Library

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the new hire and regular appointment of Dorothy Sabbarese as a Library Assistant in the Hunterdon County Library contingent upon the successful outcome of post-offer medical evaluations.

Effective: January 9, 2022

Base Salary: \$30,590.00

Weekly Hours: 35

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-887

New Hire, Patrick Plummer, Department of Public Safety, Communications Division

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the new hire and regular appointment of Patrick Plummer as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety/Communications Division contingent upon the successful outcome of post-offer evaluations.

Effective: February 7, 2022

Base Salary: \$33,600.00

Other Compensation: \$1,163.07

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-888

New Hire, Teresa Klapper, Department of Public Safety, Communications Division

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the new hire and regular appointment of Teresa Klapper as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety/Communications Division contingent upon the successful outcome of post-offer evaluations.

Effective: February 7, 2022

Base Salary: \$33,600.00

Other Compensation: \$1,163.07

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-889

New Hire, Laurence Phillips, Department of Administrative Services, Division of Vehicle Services

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of Laurence Phillips as a Mechanic's Helper in the Hunterdon County Department of Administrative Services/Division of Vehicle Services, contingent upon the successful outcome of a post offer medical evaluation.

Effective: December 27, 2021

Base Salary: \$34,500.00

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-890

New Hire, Kristopher Melchers, Department of Planning & Land Use, Division of Planning

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of Kristopher Melchers as a Planner Trainee in the Hunterdon County Department of Planning & Land Use/Division of Planning, contingent upon the successful outcome of a post offer medical evaluation.

Effective: January 10, 2022

Base Salary: \$40,652.45

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2021-891**

Promotion, Catherine Kopec, Division Head of the Division of Human Resources

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the promotion and regular appointment of Catherine Kopec as the Division Head of Human Resources.

Effective: December 20, 2021

Base Salary: \$90,000.00

Weekly Hours: 40

Union: Unaffiliated

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-899

New Hire, Paolo DiBetta, Department of Administrative Services, Division of Buildings & Maintenance

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the hire and provisional appointment of Paolo DiBetta as an Electrician in the Hunterdon County Department of Administrative Services/Division of Buildings & Maintenance, contingent upon the successful outcome of a post offer medical evaluation.

Effective: December 27, 2021

Base Salary: \$62,480.00

Weekly Hours: 40

Union: CWA Local 1036/Rank & File

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-892

Agreement to Enter into a MOU Regarding the Administration of Division of Medical Assistance and Health Services (DMAHS) Programs Including the New Jersey Medicaid and Children's Health Insurance Programs (CHIP)

Budget Account #N/A

WHEREAS, the Department of Human Services ("DHS") and the Hunterdon County Division of Social Services ("CWA"), (together the "Parties") desire to enter into an updated Memorandum of Understanding ("MOU") regarding the administration of Division of Medical Assistance and Health Services (DMAHS) Programs including the New Jersey Medicaid and Children's Health Insurance Programs (CHIP); and

WHEREAS, DHS, through DMAHS, is permitted to delegate the authority to make eligibility determinations to government agencies, in accordance with 42 C.F.R. 431.10, N.J.S.A. 30:4D-7, N.J.S.A. 30:4J-12 and N.J.A.C. 10:49-1.2(a); and

WHEREAS, CWA has been responsible for performing certain functions, including eligibility determinations, in order to assist DHS in its responsibility to administer the Medicaid and CHIP programs, in accordance with the Medicaid State Plan and the CHIP State Plan and any waivers or demonstration projects; and

WHEREAS, Medicaid and CHIP implementing regulations at 42 C.F.R. 431.300 *et seq.*, 42 C.F.R. 457.1110, 45 C.F.R. 155.260 and N.J.A.C. 10:49-9.7 require that all Medicaid and CHIP beneficiary and applicant information (including information about other individuals that is included with an application) is confidential and must be carefully safeguarded; furthermore, other federal and State confidentiality statutes and rules require careful safeguarding of applicant and beneficiary protected health information ("PHI"), personally identifiable information ("PII"), Social Security records, and federal tax information (FTI); and

WHEREAS DHS is responsible for exercising oversight of the CWA and instituting corrective action as needed, in accordance with 42 C.F.R. 431.10(c); and

WHEREAS DHS is responsible for maintaining a CHIP accounting system that is in compliance with Federal law, in accordance with 42 C.F.R. 457.226; and

WHEREAS the Parties seek to enter into a written agreement memorializing the Parties' responsibilities and expectations, in accordance with 42 C.F.R. 431.10(d); and

WHEREAS this MOU memorializes the Parties' responsibilities and procedures for administering New Jersey's medical assistance programs and CHIP, in accordance with State and federal law. All prior MOUs with DMAHS for the administration of the Medicaid program and for "Medicaid application/redetermination processing" are suspended.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Hunterdon approves the Memorandum of Understanding; and authorizes the Division Head, Lisa Piazza Long, to approve and sign this document.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-893

Advertise for the Solicitation of Competitive Bids: Interior Renovations of the Hunterdon
County Main Branch Library

Budget Account #C-04-55-1901-215, C-04-55-1901-216, C-04-55-2005-215, T-12-56-0000-017 & G-02-41-7902-023

WHEREAS, the County has the need to advertise for the solicitation of competitive bids for interior renovations of the Hunterdon County Main Branch Library; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Hunterdon does hereby authorize the County Purchasing Agent to solicit bids for the following project:

Interior Renovations of the Hunterdon County Main Branch Library

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-894

Authorizing the adoption of the 2021 Hunterdon County Multi-Jurisdictional, Multi-Hazard Mitigation Plan.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF HUNTERDON

AUTHORIZING THE ADOPTION OF THE

2021 HUNTERDON COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE

WHEREAS, all jurisdictions within Hunterdon County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Hunterdon County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Hunterdon County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the County of Hunterdon:

- Adopts in its entirety, the 2021 Hunterdon County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- Will continue its support of the Mitigation Planning Committee as described within the

Plan.

- Will help to promote and support the mitigation successes of all participants in this Plan.
- Will incorporate mitigation planning as an integral component of government and partner operations.
- Will provide an update of the Plan in conjunction with the County no less than every five years.

PASSED AND ADOPTED on this 21st day of December 2021, by the following vote:

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-895

**ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH
THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBE
RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS**

**RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE
WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBE RISK
MANAGEMENT PLAN'S TIER TWO REQUIREMENTS**

WHEREAS, the County of Hunterdon is a member of the PAIC JIF, which secures insurance protection through the Municipal Excess Liability Joint Insurance Fund ("MEL"); and

WHEREAS, through its membership in the PAIC JIF, the County of Hunterdon enjoys cyber liability insurance coverage to protect the Township from the potential devastating costs associated with cyber related claim; and

WHEREAS, in attempt to prevent as many cyber related claims as possible the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the County of Hunterdon; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the County of Hunterdon to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the County of Hunterdon's cyber insurance policy, administered through the PAIC JIF and the Municipal Excess Liability Joint Insurance Fund;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Hunterdon, State of New Jersey, hereby adopts the following best practices and standards, a copy of which is on file with the county and incorporated herein by reference, in accordance with Tier 2 of the NJ

Server Security
Access Privilege Controls
Technology Support
System and Event Logging
Protected Information

Remote Access – VPN
Leadership Expertise
IT Business Continuity Planning
Banking Controls

BE IT FURTHER RESOLVED that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-896

Right of Way Vegetation Management JCP&L/First Energy Cushetunk Mountain Preserve

Budget Account #NA

BE IT RESOLVED that the Commissioner Director is authorized to sign on behalf of the County of Hunterdon, a Right of Way vegetation agreement to trim and remove trees around the JCP&L/ First Energy power lines on the Cushetunk Mountain Preserve and granted to N.G Gilbert Tree Service, partner of JCP&L/First Energy for the County Park located at (Cushetunk Mountain Preserve):

Block 16, Lots 3-4-5-6-7-10-11-15 in the Township of Clinton

Block 8, Lot 5 in the Township of Clinton

Block 25, Lots 2-8-9-10 in Readington Township

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-897

Professional Service Contract, Maryville, Inc., IDRC Program

(Acct. No. 01-27-036H)

BE IT RESOLVED that the Director of the Board of County Commissioners of Hunterdon County is hereby authorized to execute a provider services contract with Maryville, Inc., for the provision of community-based services known as the Intoxicated Driver Resource Center (IDRC) pursuant to the terms and conditions set forth the Department of Human Services, for the period of January 1, 2022 through April 30, 2022.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

RESOLUTION

2021-898

Department of the Interior U.S. Fish and Wildlife Service Eagle Exhibition Permit MB77194C-0

Budget Account #NA

WHEREAS, Hunterdon County Parks has a long-term loan from the United States Department of the Interior, Fish and Wildlife Service to maintain a Bald Eagle display.

WHEREAS, this static display is available to the public at the Hunterdon County Arboretum during normal business hours. Bald Eagle education is important with the recovery and re-establishment of the species in the mid 1990's in Hunterdon County.

NOW, THEREFORE, BE IT RESOLVED, the Hunterdon County Board of County Commissioner Director is authorized to sign the annual renewal of Permit # MB77194C-0.

<i>ROLL CALL</i>	<i>MOVED</i>	<i>SECONDED</i>	<i>AYES</i>	<i>NAYS</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Susan J. Soloway, Director						
John E. Lanza, Deputy Director						
J. Matthew Holt, Commissioner						
Shaun C. Van Doren, Commissioner						
Zachary T. Rich, Commissioner						

ADOPTED December 21, 2021

Brad Myhre, Clerk