



# COUNTY OF HUNTERDON NEW JERSEY

## HUMAN SERVICES ADVISORY COUNCIL LOCAL ADVISORY COMMITTEE ON ALCOHOLISM & DRUG ABUSE YOUTH SERVICES COMMISSION MENTAL HEALTH BOARD



### REFERENCE:

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- ☐ Council
- ☐ Mental Health
- ☐ Youth
- ☐ Disability Services
- ☒ Substance Abuse
- ☐ Transportation

Approved November 9, 2022

### COUNTY ALLIANCE STEERING SUBCOMMITTEE

Wednesday, September 14, 2022 3:30 p.m.  
Via Webex

#### MEMBERS PRESENT

C. Honthy      J. Griffith

#### STAFF

M. O'Reilly  
A. DeLuca

#### GUESTS

#### I. CONVENE: OPEN PUBLIC MEETING STATEMENT:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 – 10:4-21. Notice of this meeting has been provided in the Hunterdon County Democrat and the Courier News. A public notice announcing this meeting has also been placed in the lobbies of the Hunterdon County Department of Human Services, the first floor of the Main Street County Complex, 71 Main Street Building #1, Flemington, NJ; the first floor of the Route 12 County Complex, Building #3, 314 State Route 12, Flemington, NJ and County Clerk's Office."

T. Honthy opened the meeting of CASS at 3:30 p.m. with the reading of the Open Public Meetings Statement.

#### II. MINUTES:

Due to a lack of a quorum, the meeting minutes of May 11, 2022 will be tabled for the November 9, 2022 meeting.

#### III. REPORTS:

A. County Update: M. O'Reilly stated there is a third-party transportation organization looking at our transportation LINK system, called Transpo. She is hopeful to have a final report out by the end of November. An update will be given at the first quarter meeting. M. O'Reilly stated the changes we are looking to implement will be discussed. It was reported quite a few people experience transportation issues either getting to meetings or getting to substance use treatments.

M. O'Reilly shared there is an RFP out for Community Development Block Grant Funding for Corona Virus (CDBG-CV). She conveyed the funding was received from the Cares Act; this is not something the County of Hunterdon typically receives. The county is seeking proposals for public services for that money. Anyone interested can contact R. Rule, for more information,

his contact information will be posted in the chat. Applications are due back to the county no later than September 20, 2022 by 3:00 pm.

M. O'Reilly shared S. Becker, Hunterdon County's Assistant Mental Health Administrator, is currently working on the County Comprehensive Plan (CCP). A survey was distributed to our county partners recently. S. Becker is sorting through the data collected from the survey, and a focus group was held last Friday in preparation for building an updated plan. This is yet another thing the county is working on in the field of substance abuse.

M. O'Reilly stated a Human Services Advisory Council Survey will be distributed soon. The survey has been translated into Spanish as well and as soon as flyers are ready, they will be distributed.

- B. Municipal Alliance Program:** A. DeLuca reported schools are back in session and the first two municipal alliances have met virtually. Central Hunterdon Municipal Alliance met last Thursday, and Delaware Valley Municipal Alliance met Tuesday of this week. There has been a change with the Alliance Program. Typically, the process is the programs run, the bills to the programs that have been done get submitted to the Municipal Alliance Coordinators and then the coordinators review all the documents that have been submitted to them. Once they approve the documents, they submit the bill to herself to ensure all is in good order and then she submits to the Hunterdon County Educational Services Commission (ESC) for payment. As of recent, the process will be changing. The Hunterdon County Educational Services Commission (ESC) will no longer be covering the fiscal responsibilities of billing, effective December 31, 2022. The alliances are aware and are trying to get all of their programming done from September through December. They are working hard scheduling programs and doing the best they can. A. DeLuca reported the next alliance meeting for South Hunterdon Municipal Alliance will be meeting Monday, September 19, 2022. North Hunterdon Municipal Alliance and Voorhees Municipal Alliance will meet tomorrow morning, Thursday, September 15, 2022. They are aware and are doing the best they can to make sure all programs are scheduled.

Discussion ensued regarding the replacement of ESC. A. DeLuca conveyed the County is in the midst of trying to establish an alternative solution. M. O'Reilly conveyed finding a replacement is on the County's agenda, and they are hoping for a smooth transition from December into January.

A quarterly Alliance Coordinator meeting took place this morning at 9:00 am. Quarterly coordinator meetings are part of the Grant requirements. All alliances are aware, and the process of scheduling has begun.

#### **IV. UNFINISHED BUSINESS:**

- A. FY2023 County Municipal Plan Grant Process Update:** A. DeLuca stated the fourth quarter report for Fiscal Year 2022 is due to GCADA by September 30, 2022. The Municipal Alliance Coordinators will submit their quarterly reports to herself, and she will then review the reports. This will also need to be submitted by September 30, 2022.

A. DeLuca reported for the last grant cycle, Central Hunterdon Municipal Alliance spent down all of their funds for last grant year. Delaware Valley Municipal Alliance spent down the majority of their funding amount with a remainder of \$3.65. North Hunterdon Municipal Alliance underspent by \$519.53. South Hunterdon Municipal Alliance spent down all of their

funding amount. Vorhees Municipal Alliance underspent by \$720.47. All alliances met their Cash Match and In - Kind requirements.

A. DeLuca reported for Fiscal Year 2023 (this school year) the Municipal Alliance Grant went to Counsel review on May 17, 2022 which was held by GCADA. Each coordinator for each County is required to attend this meeting and answer any questions that the Council may have regarding their specific County's plan. A. DeLuca announced Hunterdon County's Fiscal Year 2023 Grant Plan Update was approved at this May meeting. Since this plan was passed, the alliances have immediately begun the process of scheduling their programs for this year. The alliances have received the same amount of funding they received for the last fiscal year.

**B. DMHAS Funding:** A. DeLuca stated the Grant that was discussed at the last meeting from the Division of Mental Health and Addiction Services (DMHAS) and the Governor's Council on Alcoholism and Drug Abuse (GCADA) went to Council review in June 2022 and it was approved. Programming for this grant is in the process of being scheduled.

**C. MAGS System:** A. DeLuca reported the MAGS System is the Municipal Alliance Grant System. GCADA's goal is to have all 21 Counties use this system to streamline their entire process. The hope is to roll it out soon and have the County Alliance Coordinators attend training on how to use the system, a date has not yet been defined. Instead of documents completed by hand or in-person, this would make the entire grant process paperless. There will be more information to follow.

**V. NEW BUSINESS:**

**A. CASS Membership Renewal:** A. DeLuca reported the committee is looking for new members to join Hunterdon County CASS. Those who are interested in becoming a member of Hunterdon County CASS would either need to live or work in Hunterdon County. A. DeLuca reported it is time to start thinking about CASS Membership renewal so there is time to discuss any thoughts, questions or concerns members might have. She conveyed the renewal packets can be found on the County website or she can forward one to existing or new members. Discussion ensued.

There being no further business, the meeting adjourned at 3:50 p.m. All were in favor. The next meeting will be held on Wednesday, November 9, 2022 at 3:30 pm via Webex.