



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

February 7, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Hunterdon County Environmental Sustainability and Engineering Academy FFA Chapter and Hunterdon County Polytech (Animal Science) FFA Chapter Students for their achievements at Rutgers University for the New Jersey FFA Fall Career Development Events.
2. Proclamation - Recognizing February 2023 as Heart Health Month in the County of Hunterdon.

VIII. ECONOMIC DEVELOPMENT & TOURISM UPDATE, Marc Saluk, Director

1. Resolution - Approving a contract award for County RFP 0091-2022 with Pecepture Incorporated for 2023 Hunterdon County Tourism Digital Marketing & Advertising, in an amount not to exceed \$125,000.00.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. GRANTS, Michael Franchini, Assistant to the CFO

1. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County, a revised grant timeline letter or agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period of July 1, 2022, through June 20, 2023, for the Youth Leadership Grant, with State funding in the amount of \$10,730.00, for the purpose of Substance Abuse Prevention and Education programming through the County's Municipal Alliance Programs.
2. Resolution - Authorizing the Commissioner Director or Deputy Director to sign and accept on behalf of the County, an award notice, award conditions, and certified assurances with the Juvenile Justice Commission, for the period of January 1, 2023, through December 31, 2023, in the amount of \$303,094.00 (State funding), for the purpose of community-based sanctions and services for juveniles through the County's Youth Services Commission.

XI. PLANNING & LAND USE

1. Update - Update on the 2023 County History Partnership Program Grant Re-Grantees.
2. Resolution - Approving the administration of the New Jersey State Council on the Arts Local Arts Program grant awards for 2023, upon the recommendation of the Cultural & Heritage Commission.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a professional services agreement for professional engineering design services with Van Cleef Engineering Associates for the sand bunker renovations at the Heron Glen Golf Course, in an amount not to exceed \$95,400.00.
2. Resolution - Approving a contract award for County Bid 2021-20 with PJ Building Cleaning, LLC., for janitorial services in various County buildings, in an amount not to exceed \$258,554.16.
3. Resolution - Approving a contract award for County RFP #0076-2022 with Maximus US Services, Inc. for a consultant to assist in the preparation of indirect cost allocation plans and indirect cost

rates based upon financial and statistical information for the County's fiscal year ended December 31, 2021, in an amount not to exceed \$19,000.00.

4. Resolution - Approving a contract award for County RFP 0095-2022 with Key-Tech for material testing services, in an amount not to exceed \$30,000.00.
5. Resolution - Approving a contract award for County RFP 0096-2022 with French & Parrello Associates for subsurface exploration and geotechnical assessment reporting (soil testing), in an amount not to exceed \$35,000.00.
6. Resolution - Approving requisition #R3-001137 with Software House International for the 2023 County-wide Microsoft Enterprise agreement, in an amount not to exceed \$215,784.08.
7. Resolution - Approving requisition #R3-00927 with Weatherproof Technologies, Inc. for the metal roof replacement of the Heron Glen Golf Course storage barn, in an amount not to exceed \$216,737.31.
8. Resolution - Approving requisition #R2-07319 with Ben Schaffer Recreation, Inc., for the rehabilitation of the softball field at Deer Path Park, in an amount not to exceed \$127,483.88.
9. Resolution - Approving requisition #R3-00488 with Queues Enforth Development for dispatch software maintenance, in an amount not to exceed \$73,787.00.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approval of a one-time special payment in accordance with Treasury Department guidance regarding use of funds received from the American Rescue Plan for premium pay for essential workers covered by the CWA

XIV. APPOINTMENTS

1. Resolution - Approving the re-appointments to the Greater Raritan Workforce Development Board for the term beginning January 1, 2023, and ending on December 31, 2025.
2. Resolution - Approving the appointment of Laura Case to the Hunterdon County Human Services Advisory Council, with a term to be effective February 1, 2023, through January 31, 2026.

XV. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated February 7, 2023.
2. Resolution - Approving the executive session and special meeting minutes from January 31, 2023.
3. Resolution - Approving the research by the State of New Jersey Division of Agriculture for the study of insect control for Japanese Knotweed at the Melick's Bridge section of the South Branch Reservation in 2023.
4. Resolution - Approving a courtesy permit to the New Jersey Department of Environmental Protection Endangered and Non-game Species Program to conduct a wildlife study to monitor activities in 2023 at the Jugtown Mountain Preserve in the Township of Bethlehem, the Tower Hill Reserve in the Township of Bethlehem, and the Charlestown Reserve in the Township of Bethlehem and the Borough of Hampton.
5. Resolution - Approving a courtesy permit to the New Jersey Fish and Wildlife and the Raritan Headwaters for their monitoring program of the American Kestrel in 2023 for the Cold Brook Reserve in the Township of Tewksbury, and the Wescott Preserve in the Township of Delaware.
6. Resolution - Approving the Trout in the Classroom with the New Jersey Department of Environmental Protection and Readington Middle School to stock trout in the Sunnyside section of the South Branch Reservation, as recommended by the State Fisheries Biologist.
7. Resolution - Approving a courtesy permit to the New Jersey Department of Environmental Protection Forest Service to monitor and sample Eastern Hemlocks in the Wescott Preserve in the Township of Delaware, Stanton Station section of the South Branch Reservation in the Township of Raritan, Pine Hill section of the South Branch Reservation in the Township of Franklin, and the Miquin Woods Preserve in the Township of Lebanon.
8. Resolution - Authorizing the Commissioner Director or Deputy Director to sign, on behalf of the County, a Right of Way vegetation management work for County owned property located in the Township of Holland, known as the Musconetcong Gorge Preserve.
9. Resolution - Authorizing the Commissioner Director or Deputy Director to sign the annual license agreement with SESAC, LLC., for programming in Hunterdon County Parks.

10. Resolution - Approving that Curt Blomquist, a temporary Supervising Bridge Repairer in the Hunterdon County Department of Public Works, Division of Bridges, returned to his regular position and salary as Equipment Operator, with the Collective Bargaining Agreement with CWA Local 1036.
11. Resolution - Authorizing the Commissioner Director or Deputy Director to sign final change order 1 with Voller's Excavating & Construction, Inc., for the emergency repairs to Bridge E-228 due to damage from Tropical Storm Ida, with a reduced amount of \$31,389.62.
12. Resolution - Authorizing the Commissioner Director or Deputy Director to sign the final payment with Road Safety Systems, LLC., for the project known as the guiderail improvements on various County roads throughout the County of Hunterdon,
13. Resolution - Authorizing the Commissioner Director or Deputy Director to sign the final change order 1 with Mountain View Development & Contracting Company, Inc., for the project known as drainage improvements to County Route 601 in the Township of West Amwell, with an increase of \$43,430.00.
14. Resolution - Approving the time extension for the project known as the replacement of Bridge A-45 in the Township of Alexandria, for a 6-month extension.
15. Resolution - Approving a time extension request for the project known as the replacement of Bridge E-243 in the Township of East Amwell, for a 6-month extension.
16. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County, change order #1-final with United Painters, Inc., for the project known as County Bid 2021-05, 2021 painting of various bridges throughout the County of Hunterdon, with an increase of \$3,125.00.
17. Resolution - Approving the final payment to United Painters, Inc., for Bid # 2021-05 for the project known as County Bid 2021-05, 2021 painting of various bridges in various townships throughout the County of Hunterdon, in the amount of \$47,578.50.
18. Resolution - Authorizing the final payment to United Painters, Inc., for Bid # 2022-08 for the 2022 painting of various bridges throughout the County of Hunterdon, in the amount of \$51,340.00.
19. Resolution - Approving the speed limit change on County Route 518 in the Township of West Amwell and the City of Lambertville, per the recommendation of the Hunterdon County Engineering Department.

20. Resolution - Approving the status change of Adam Capwell to a per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
21. Resolution - Approving a request from the Flemington Jewish Community Center to host their 2023 Farmland Ride Bike Event on Sunday, June 11, 2023, on various County roads.
22. Resolution - Approving a coin toss request from Three Bridges Volunteer Fire Company to host coin tosses on Saturday, June 24, 2023, and Sunday, June 25, 2023, with a rain date of Saturday, July 15, 2023, and Sunday, July 16, 2023, and on Saturday, November 11, 2023, and Sunday, November 12, 2023, with a rain date of Sunday, November 18, 2023, and Sunday, November 19, 2023, on County Route 523 at Ryerson Road at the Three Bridges Volunteer Fire Company, Station #2.
23. Resolution - Approving a request from the High Bridge Business Association to host their annual Soap Box Derby on Saturday, June 3, 2023.
24. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to sign the discharge of mortgage for property known as Block 28, Lot 30.12, in the Township of Clinton.
25. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to execute the discharge of mortgage on Block 24, Lot 21, in the Township of Delaware.
26. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a provider services contract with Hunterdon Helpline, Inc., for the provision of a Code Blue Warming Center, for the period of January 1, 2023, through December 31, 2023, in a funding amount not to exceed \$50,000.00.
27. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc., for the provision of Overdose Fatality Review Team Coordinator services, for the period of October 1, 2022, through June 30, 2023, in a funding amount not to exceed \$41,250.00.
28. Resolution - Authorizing the Commissioner Director or Deputy Director to sign a revised standard language document and business associates agreement for County Innovation Contract #23-675-ADA-1, in the amount of \$35,708.00 (State funds), for the period of October 1, 2022, through September 30, 2023.
29. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a contract modification with Freedom House, Inc., for

the outpatient services program, with an increase of funding of \$10,000.00, for the period of January 1, 2021, through December 31, 2023.

- 30. Resolution - Authorizing the Commissioner Director or Deputy Director to sign an agreement between the New Jersey Transit Corporation and the County of Hunterdon for SCDRTAP funding in the amount of \$594,808.73 (\$414,649.00 allocation, plus \$180,159.73 closeout balance), for the period of January 1, 2022, through December 31, 2022.
- 31. Resolution - Authorizing the County's Purchasing Agent to solicit competitive bids to furnish electricity generation supply service for the County of Hunterdon and its participating members of the Hunterdon County Cooperative Pricing System ID #: 51-HCCPS.
- 32. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County a settlement agreement between the State Department of Environmental Protection and the County of Hunterdon.
- 33. Resolution - Authorizing the Commissioner Director or Deputy Director to execute on behalf of the County, a Collective Bargaining Agreement between the County of Hunterdon and Hunterdon County Prosecutor's Office Lieutenants, PBA 188, for a period of January 1, 2021 through December 31, 2025.
- 34. Resolution - Authorizing the Commissioner Director or Deputy Director to execute on behalf of the County, a Collective Bargaining Agreement between the County of Hunterdon and Hunterdon County Prosecutor's Office Sergeants, PBA 188, for a period of January 1, 2021 through December 31, 2025.
- 35. Resolution - Authorizing the Commissioner Director or Deputy Director to execute on behalf of the County, a Collective Bargaining Agreement between the County of Hunterdon and Hunterdon County Prosecutor's Office Investigators, PBA 188, for a period of January 1, 2021, through December 31, 2025

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT