



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

March 21, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing March 2023 as National Developmental Disabilities Awareness Month in the County of Hunterdon.

VIII. Update from Hunterdon County Clerk Mary Melfi

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. PARKS UPDATE, Dan Bush, Director

1. Ordinance - Introduction of Amendment to the Hunterdon County Division of Parks Rules and Regulations and Fee Schedule.

XI. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly

1. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a provider services contract with Family Promise of Hunterdon County, for the provision of community-based services known as the Homeless Response Program, for the period of January 1, 2023, through December 31, 2023, in the amount of \$304,296.00.
2. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a provider services contract with Flemington Area Food Pantry for the provision of community-based services known as the Nutrition and Health Program, for the period of January 1, 2023, through December 31, 2023, in the amount of \$120,500.00.
3. Resolution - Authorizing the Commissioner Director or Deputy Director to execute a provider services contract with Good News Home for Women, Inc., for the provision of community-based services known as Mommy and Me Program for the period of January 1, 2023, through December 31, 2023, in the amount of \$200,000.00.

XII. CULTURAL & HERITAGE PRESENTATION, Natalie Zaman, Executive Director

1. Update - Presentation of the 2023 Hunterdon County Local Arts Program Re-grantees.

XIII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director of the Cultural and Heritage Commission to sign and submit, on behalf of the County, a grant application to the New Jersey Council on the Humanities, to fund support services for the Hunterdon County Cultural and Heritage Commission's HuntHistory.org initiative, for an amount not to exceed \$15,000.00, for the period of July 2023, through July 2024.
2. Resolution - Authorizing the Commissioner Director or Deputy Director to sign and accept on behalf of the County, a Victims of Crime Act (VOCA) Application, for the Hunterdon County Victim Assistance Project/ Victims of Crime Act, New Jersey

Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$402,586.00 (Federal Funds: \$242,227.00, County Match: \$160,359.00) for the period of July 1, 2023, to June 30, 2024, for the Office of the Hunterdon County Prosecutor.

3. Resolution - Authorizing the Division of Senior, Disabilities, and Veterans Services to submit the State Health Insurance Program grant renewal application through the DHS SAGE System, for the period of April 1, 2023, through March 31, 2024, for the amount of \$31,000.00 (State funding).
4. Resolution - Authorizing the Commissioner Director or Deputy Director to sign and accept on behalf of the County, a Stop Violence Against Women Act (VAWA) amended grant application for the Hunterdon County Victim Witness Assistance Victim Services Project, with the New Jersey Department of Law and Safety, Division of Administration, Office of the Attorney General, in the amended amount of \$13,039.00 (Federal Funds: \$8,535.00, County Match: \$4,504.00, decrease in amount from resolution 2023-181), for the period of July 1, 2023, through June 30, 2024, for the Office of the Hunterdon County Prosecutor.

XIV. FINANCE, Andrew Bernath, CFO

1. Public Hearing - PUBLIC HEARING - Bond Ordinance 2023-01, Bond Ordinance providing for the construction of a new building for the Hunterdon County Vocational School District located within the County of Hunterdon, State of New Jersey; appropriating \$3,000,000 therefor (to advance and be repaid monies associated with the State of New Jersey's securing our children's future bond act program) and authorizing the issuance of \$3,000,000 bonds or notes to finance part of the cost thereof.
2. Ordinance - Bond Ordinance 2023-01, Bond Ordinance providing for the construction of a new building for the Hunterdon County Vocational School District located within the County of Hunterdon, State of New Jersey; appropriating \$3,000,000.00 therefor (to advance and be repaid monies associated with the State of New Jersey's securing our children's future bond act program) and authorizing the issuance of \$3,000,000.00 bonds or notes to finance part of the cost thereof (Adoption).

XV. PLANNING & LAND USE

1. Resolution - Authorizing the Department of Planning and Land Use to apply for additional funding through the Highlands Council for completion of: \$101,900.00 for the Hunterdon County Historic Preservation Plan, \$70,000.00 for the GIS Parcel Update, and \$1,600.00 for the Amended Scope of Work for the Growth Management Plan .

XVI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-04 with CMS Construction, Inc., for the reconstruction of Hunterdon County Culvert B-24 in the Township of Bethlehem, in an amount not to exceed \$682,646.00.
2. Resolution - Approving a contract award for County Bid 2023-05 with Kalogridis Contracting, LLC., for the replacement of County Culverts R-48 and R-49 in the Township of Readington, in an amount not to exceed \$392,147.00.

XVII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Awarding a Contract to Marsh & McLennan Agency For Provision of Medical Reimbursement Account Consulting Services for Employee Health Insurance

XVIII. APPOINTMENTS

1. Resolution - Approving the appointment of Jordan Mealey as a member to the Hunterdon County Mental Health Board, with a term to be effective immediately through March 31, 2026.

XIX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated March 21, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from February 21, 2023.
3. Resolution - Approving a request from the Whitehouse Fire Company to host a coin toss on Friday, June 2, 2023, from 12 p.m. to 8 p.m. and Saturday, June 3, 2023, from 7 a.m. to 7 p.m., with the rain

dates of Friday, June 9, 2023 from 12 p.m. to 8 p.m., and Saturday, June 10, 2023, from 7 a.m. to 7 p.m., located in front of 271 Main Street in Whitehouse Station, New Jersey.

4. Resolution - Approving a request from the South Branch Emergency Squad to host a coin toss on Saturday, April 29, 2023, with a rain date of Sunday, April 30, 2023, in front of the High Bridge Station, Station 3.
5. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County a membership application between the Hunterdon County Department of Health and the Minnesota Multistate Contracting Alliance Pharmacy (MMCAP Infuse) for the purchase of medications used for controlling the spread of Tuberculosis.
6. Resolution - Approving the hire and regular appointment of Benjamin Kirtland as a part-time Librarian 1 in the Hunterdon County Library.
7. Resolution - Approving the hire and regular appointment of Lisa Johnson as a part-time Librarian 1 in the Hunterdon County Library.
8. Resolution - Approving the provisional promotion of Carol Jablonski to the title Principal Library Assistant in the Hunterdon County Library.
9. Resolution - Approving a transfer of Kyra Harris, Senior Clerk, to the Department of Human Services, Division of Senior, Disability and Veteran Services effective March 27, 2023. Salary and hours to remain the same.
10. Resolution - Approving the action of the Appointing Authority to regularly appoint Christopher Leffler as a full-time Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
11. Resolution - Approving the provisional promotion of Nicholas Zmuda to the title Technician Management Information Systems in the Hunterdon County Department of Information Technology.
12. Resolution - Approving the base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America, Local 1036 Supervisory and Nonsupervisory units for affiliated employees in the

Hunterdon County Department of Administrative Services,
Division of Parks and Recreation.

13. Resolution - Approving the regular appointment of Markus Jensen as a full-time Senior Mechanic, in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.
14. Resolution - Acknowledging the titles and salaries of the members of the Hunterdon County Board of Elections that were established at the Board's Annual Reorganization Meeting.
15. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County change order #1-final with Voller's Excavating & Construction, Inc., with a decrease in the amount of \$15,323.18.
16. Resolution - Authorizing JCP&L to conduct Right-of-Way vegetation management practices in the Townships of Readington (Lot 20, Block 73, Lot 5.01, Block 61), Clinton (Lot 13, Block 91.01), and Raritan (Lot 20, Block 4).
17. Resolution - Authorizing JCP&L to conduct Right-of-Way vegetation management practices in the Township of Tewksbury (Block 2, Lot 5).
18. Resolution - Authorizing the Commissioner Director or Deputy Director to sign on behalf of the County a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for Water Resources Investigations, for the period of March 15, 2023, through August 5, 2025, in the amount of \$896,400.00.
19. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to sign the discharge of mortgage on Block 19, Lot 36, in the Borough of Milford.
20. Resolution - Adopting the revised Public Housing Agencies Administrative Plan and authorizing the Director of Housing to submit the revised Public Housing Agencies Administrative Plan to the Department of Housing and Urban Development.
21. Resolution - Authorizing the County Counsel to execute on behalf of the County of Hunterdon, a Memorandum of Agreement between the County of Hunterdon and CWA Local 1036, regarding the

health benefits plan offered to County employees commencing during calendar year 2023.

- 22. Resolution - Confirming Action Resolution to for the Commissioner Director to Send a letter of Support on behalf of High Bridge Borough for FY2024 Congressional Budget Appropriations
- 23. Resolution - Confirming Action Resolution to for the Commissioner Director and Deputy Director to Send a letter of Support on behalf of YMCA of Bucks and Hunterdon Counties for FY2024 Congressional Budget Appropriations.
- 24. Resolution - Authorizing the Diector to execute, on behalf of the County of Hunterdon, a Memorandum of Agreement between the County of Hunterdon and AFSCME Council 63, Local 2097 expiring on December 31, 2027.
- 25. Resolution - Approving the Amendment to Resolution 2023-182.
- 26. Resolution - Amending Policy 2005-3 to outline the health benefit plan offered to non-union County employees during calendar year 2023.
- 27. Resolution - Amending Hunterdon County Retiree Health Benefit Policy 2011-01, to reflect changes in post-retirement medical eligibility.

XX. OPEN TO THE PUBLIC

XXI. ADDITIONAL COMMISSIONER COMMENTS

XXII. EXECUTIVE SESSION (Reconvene if necessary)

XXIII. ADJOURNMENT