



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

April 4, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing South Branch Outfitters on their Business Opening in Borough of Califon.
2. Proclamation - Recognizing Raritan Township Committeeman Gary Hazard for his years of service to Raritan Township.

3. Proclamation - Recognizing Andrew Devine of Boy Scout Troop 62 upon achieving the rank of Eagle Scout.

VIII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Update - Report from Sheriff Fred Brown on School Security in Hunterdon County

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. PARKS UPDATE, Dan Bush, Director

1. Public Hearing - Public Hearing of the Amendment to the Hunterdon County Division of Parks Rules and Regulations and Fee Schedule.
2. Ordinance - Final Adoption of Ordinance 2023-02 , Updating the Rules and Regulations, dated 5/24/2005, Department of Administrative Services, Division of Parks and Recreation

XI. BOARD OF ELECTIONS UNVEILING OF NEW VOTER RESOURCE CENTER, Beth Thompson, Elections Administrator

XII. FINANCE, Andrew Bernath, CFO

1. Resolution - Certification of Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance Under Title VII of the Civil Rights Act of 1964.
2. Resolution - Authorization to exceed budget appropriation limits and to establish cap bank.
3. Resolution - Approval of the "2023 Budget Statement Certification by Welfare Agency" and authorizing the Commissioner Director to sign on behalf of the County.
4. Resolution - Authorizing County entity (Prosecutor's office) to exceed the county entity budget request cap.
5. Resolution - Authorizing County entity (Board of Elections) to exceed the county entity budget request cap.
6. Resolution - Authorizing Budget to be read by title.
7. Resolution - Introduction of the FY 2023 Hunterdon County Budget.

XIII. PLANNING & LAND USE, William Millette, Principal Planner

1. Resolution - Approving an Open Space Acquisition Assistance Grant to D&R Greenway, for the acquisition of the Sutphin/Apgar properties, Block 35.01, Lot 26, and Block 35, Lot 49 in East Amwell Township, estimated 12.5 acres, upon the recommendation of the Parks & Open Space Advisory Committee.
2. Resolution - Authorizing the Director or Deputy Director to approve two Municipal Grants to Holland Township, for restoration of the historic grandstands and gymnasium at the Riegel Ridge Community Center, in a total amount not to exceed \$61,000.00, at the recommendation of the Parks & Open Space Advisory Committee.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-07 with Carrega Property Management LLC for Landscape Maintenance and Mowing Services for various County facilities and Parks, in an amount not to exceed \$160,640.00.
2. Resolution - Approving contract amendment #1 for Professional Engineering and Design Services with V-COMM LLC for a New Public Safety Communications Tower on the Jughtown Preserve Property in the Township of Bethlehem, in an amount not to exceed \$27,385.00.
3. Resolution - Approving a contract award for County Bid 2023-06 with Ciocca Ford Lincoln of Flemington to furnish and deliver a 2023 or newer Ford Transit 350 high roof cargo Van or Approved Equivalent. The van purchase is being funded through the "Operation Helping Hand" Grant, in an amount not to exceed \$49,980.00.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving an agreement granting COVID-19 Premium Pay to eligible unclassified and unaffiliated employees, under the same terms and conditions as CWA Local 1036.

XVI. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated April 4, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from March 21, 2023.
3. Resolution - Approving the hire and appointment of Edward ODonnell Jr. as a part time/per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post-offer evaluations.
4. Resolution - Approving the hire and regular appointment of Christopher Runge as a Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation.
5. Resolution - Approval of the hire and provisional appointment of Shweta Kumari as a Registered Environmental Health Specialist in the Hunterdon County Department of Health, Division of Environmental Health, contingent upon the successful outcome of post offer medical evaluation.
6. Resolution - Hunterdon County Board of County Commissioners acknowledges the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint Jay Hunter as part time unclassified Prosecutor's Agent in the Hunterdon County Prosecutor's Office, contingent upon the successful outcome of post offer evaluations.
7. Resolution - Approving the salaries established for the employees covered under the AFSCME Council 63, Local 2097 bargaining unit in the County of Hunterdon be hereby established effective March 21, 2023.
8. Resolution - Approving the salaries established for the employees covered under the AFSCME Council 63, Local 2097 bargaining unit in the County of Hunterdon be hereby established effective January 1, 2023.
9. Resolution - Approving the salaries established for the employees covered under the AFSCME Council 63, Local 2097 bargaining unit in the County of Hunterdon, Division of Social Services be hereby established effective March 21, 2023.

10. Resolution - Approving the request from the Lehigh Valley (LVCC) Coursing Club to host dog events at the South County Park, including locating five to ten self-contained RV's at the South County Park, Case Field Area, on May 19-20, 2023, June 9-10, 2023, October 27-28, 2023.
11. Resolution - Authorizing amendment #1 to an agreement with Verizon signed by the Commissioner Director on January 5, 2021 for cellular service at the Route 12 complex.
12. Resolution - Approval and acceptance, upon a recommendation from the Hunterdon County Parks and Open Space Advisory Committee, the donation of a memorial plaque and bench in honor of Daniel T. Hutchings for installation on the Columbia Trail.
13. Resolution - Approving the request from Rolling Thunder Inc. to waive the facility fee and security fees required for a Memorial Day Motorcycle Event in support of Veterans, that will include set up on Saturday May 27, 2023, and the public event on Sunday May 28, 2023.
14. Resolution - Approving requisition #R3-01691 for the purchase of laptop computers. Funding for the laptop computers was identified and approved in the 2022 capital budget. The laptop computers are being procured through New Jersey State Contract #19-TELE-00656.
15. Resolution - Approval of the Hunterdon County Shade Tree Commission's Community Forestry Management Plan, 2023-2028.
16. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign on behalf of the County, documents related to the Hunterdon County Department of Health application for a renewal of the Recycling Enhancement Act (REA) Grant through the State of New Jersey in the amount of \$162,000.00.
17. Resolution - Authorizing the Hunterdon County Purchasing Agent to solicit competitive bids for the painting of Hunterdon County Bridges: B-8-W, CR643 (Asbury-West Portal Road); F-55, Lower Kingtown Road; K-47, Byram-Kingwood Road (CR651); K-142, Thatcher Road; R-43, County Line Road; Situated In Various Townships Throughout The County Of Hunterdon.

18. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign on behalf of the County, Change Order #1- with Capital Paving and Contracting for an increase of \$44,665.00.
19. Resolution - Authorization The Director and Deputy Director of the Board of County Commissioners to sign on behalf of the County, an application for the Division of Mental Health and Addiction Services (DMHAS) Youth Leadership Grant in the amount of \$10,730.00 for the purposes of supporting additional Municipal Alliance programming for the period of September 1, 2023 through September 30, 2025.
20. Resolution - Authorizing the installation, operation, and maintenance of equipment by Comcast Cable Communications Management, LLC. and its affiliates, at Comcast's sole cost and expense, of Comcast's cable and other equipment into, over, under, across, and along the property, to be used by Comcast to provide communication services to Heron Glen a Hunterdon County Parks location at 110 Highway 202, Ringoes NJ 08551.
21. Resolution - Approval by the Director or Deputy Director of the Hunterdon County Board of County Commissioners for review and authorization on behalf of the County, the submission of the Hunterdon County Municipal Alliance Strategic Plan for the access of \$103,198.00 in State funds from the Governor's Council on Alcoholism and Drug Abuse, for the grant period beginning July 1, 2023 through June 30, 2024.
22. Resolution - Permitting the use of various County Roadways in the Township of Readington to be used for a bicycling event by the "Team Somerset Bicycling Club" on Saturday May 13th, 2023 from 8:00 am to 9:30 am.
23. Resolution - Approving a request from DVRR Jr. Terriers to host a coin toss on Saturday, April 15, 2023, from 9 a.m. to 2 p.m., located at the traffic light of 519 and Bridge Street, Milford, New Jersey.
24. Resolution - Approving a request from the Milford Fire Company to host a coin toss on Saturday, April 22, 2023, with a rain date of Friday, April 28 located at 21 Water Street, Intersection of Water Street an 519 at the Library, Bridge Street and Railroad Ave Milford, New Jersey.

25. Resolution - Confirming Action Resolution for the Commissioner Director
Send a letter of Support on behalf of Prevention Resources in
the County of Hunterdon for FY2024 Congressional Budget
Appropriations.
26. Resolution - Confirming Action Resolution for the Commissioner Director
approving the use of the Hunterdon County Historic Courthouse
and waiving of insurance requirement for an event on March
31st by the group, Flemington QTs.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT