



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

April 18, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Hunterdon County Junior Red Devils for winning the 2023 UCA National High School Cheerleading National Championship Game Day Division as well as the Quest Recreational Championship National Champions Traditional Division.
2. Proclamation - Recognizing Michele Bobrowski upon her appointment as President of the Municipal Clerks Association of NJ.

3. Proclamation - Proclaiming April 28, 2023 the 151st Anniversary of Arbor Day.
4. Proclamation - Recognizing the partnership of and community activism of Operation Jersey Cares and the Flemington Rotary Club.
5. Proclamation - Recognizing Public Safety Telecommunicators Week of April 9th through April 15th in the County of Hunterdon.

VIII. SUPERINTENDENT OF SCHOOLS, Juan Tores

1. Proclamation - Recognizing the 2023 Governors's Educators of the Year recipients in the County of Hunterdon.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. PARKS UPDATE, Dan Bush, Director

1. Proclamation - Certificate of Honor for Monmouth County Police/Ranger Academy Graduate Alex Harris.

XI. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly

1. Resolution - Approving the award of Community Development Block Grant CV1 and CV3 funding in the amount of \$460,971.00 to following municipalities; Bloomsbury, Flemington, and Glen Gardner.

XII. ECONOMIC DEVELOPMENT & TOURISM UPDATE, Marc Saluk, Director

1. Resolution - Awarding an Economic Development Grant Program award to the Township of Bethlehem in order to review existing commercial and industrial zones along the Route 173 corridor in order to produce recommendations for these zoning districts, so as to encourage economic growth along the corridor, in an amount not to exceed \$13,500 .00.

XIII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a Stop Violence Against Women Act (VAWA) grant subaward for the Hunterdon County Victim Witness Assistance Victim Services Project, with the New Jersey Department of Law and Public Safety, Division of Administration, Office of the Attorney General, in the amount of \$13,039.00, for the period of July 1, 2023 to June 30, 2024, for the Office of the Hunterdon County Prosecutor.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-02, with Green Rock Recycling LLC to Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges in an amount not to exceed \$20,000.00.
2. Resolution - Approving a contract award for County Bid 2023-02, with Stavola Construction Materials, Inc. to Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges in an amount not to exceed \$200,200.00. This contract is for the provision of stone and cold patch for the maintenance of roads and bridges.
3. Resolution - Approving a contract award for County Bid 2022-02, with Trap Rock Industries LLC to Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges in an amount not to exceed \$358,600.00. This contract is for the provision of asphalt and stone for the maintenance of roads and bridges.
4. Resolution - Approving a contract award for County Bid 2023-03, with VA Electrical Contractor LLC for Lighting Upgrades to the Hunterdon County Main Branch Library in an amount not to exceed \$169,000.00. The project is a complete LED conversion to the lighting at the Library HQ. This upgrade will lower energy cost, improve lighting within and around the library building, and decrease the burden of light replacement.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Establishing the date for a Public Hearing on the sale of the Hunterdon County Transfer Station.
2. Resolution - Authorizing the Administrator of the County of Hunterdon to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for the Department of Public Works.
3. Resolution - Approval by Hunterdon County Board of County Commissioners to approve the base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Supervisory and Nonsupervisory units for the following affiliated employees in the Department of Public Works.

XVI. APPOINTMENTS

1. Resolution - Approving the appointment of Meghan Moore as a member to the Hunterdon County Human Services Advisory Council, term to be effective immediately through March 31, 2026.

XVII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated April 18, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from April 04, 2023.
3. Resolution - Approving a coin toss request for Garden State Underwater Recovery Unit to host a coin toss on June 10, 2023 (rain date June 17, 2023) and December 9, 2023 (rain date December 16, 2023) from 8:00 AM to 3:00 PM at the intersection of Route 519 and Bridge Street in the Borough of Milford.
4. Resolution - Approving the hire and permanent appointment of Leonard Pope as a Fire Instructor, Level 2 in the Hunterdon County Department of Public Safety, Emergency Services Training Division.
5. Resolution - Approving the hire and permanent appointment of Michelle Weinstock as a Fire Instructor, Level 2 in the Hunterdon County Department of Public Safety, Emergency Services Training Division.
6. Resolution - Approving the hire and permanent appointment of Robert Beattie as a Fire Instructor, Level 2 in the Hunterdon County Department of Public Safety, Emergency Services Training Division.
7. Resolution - Approving the temporary grant funded appointment of Rachel Kopp to Coordinator of Nurse Examiners in the Hunterdon County Office of the Prosecutor, fully funded by the SANE/SART grant.

8. Resolution - Approving the hire and seasonal appointment of Rebecca Merriken as an Intern in the Hunterdon County Department of Economic Development & Tourism.
9. Resolution - Approving the hire and seasonal appointment of Michael Rowe as a Seasonal Intern in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
10. Resolution - Approving the hire and seasonal appointment of Zachary Majorossy as a Seasonal Intern in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
11. Resolution - Approving the hire and seasonal appointment of Aidan Roberts as a Seasonal Intern in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
12. Resolution - Approving the hire and seasonal appointment of Thomas Urmston as a Seasonal Intern in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
13. Resolution - Approving the modification of the weekly hours of work for Matheson Westlake, Library Assistant, in the Hunterdon County Library.
14. Resolution - Approving the hire and regular appointment of Marie Fill as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division.
15. Resolution - Approves the hire and regular appointment of Victoria Haggerty as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division.
16. Resolution - Approving the hire and regular appointment of Jessie Beekhuysen as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division.
17. Resolution - Approving the hire and regular appointment of Riley Boyce as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division.

18. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and temporarily appoint Jeffrey Charous to the title Special Law Enforcement Officer III, in the Hunterdon County Office of the Sheriff.
19. Resolution - Approving authorization of the Hunterdon County Health Department to apply for an Overdose Fatality Review Team Grant in the amount of \$75,000.00 from the New Jersey Department of Health.
20. Resolution - Approving a request to advertise for the solicitation of competitive proposals for Professional Engineering Design Services for the Replacement of County Bridge R-168 Barley Sheaf Road Over Pleasant Run Readington Township.
21. Resolution - Authorizing the Department of Health to apply for a renewal of the Childhood Lead Exposure Prevention Grant with the New Jersey Department of Health for funding in the amount of \$49,800 for the period July 1, 2023, through June 30, 2024. This grant application is a collaborative application between Hunterdon, Morris, Sussex, and Warren Counties.
22. Resolution - Authorizing the Director or Deputy Director to sign and accept an agreement on behalf of the Hunterdon County Health Department, modification #1 to the Tier 1 Medical Reserve Corps (MRC) Respond, Innovate, Sustain and Equip (RISE) Award (MRC RISE 22-0240) This modification extends the end date of the grant from December 31, 2022, to June 30, 2023. There is no increase to the original grant amount of \$25,000.
23. Resolution - Approving the amended bylaws for the Hunterdon County Transportation Advisory Committee.
24. Resolution - Approval of the Special Provisions for the Application of Traffic Stripes on Various County and Municipal Roads all located in Hunterdon County.
25. Resolution - Approving the use of County Road 523 in the Township of Readington for the Readington Township Memorial Day Parade on Monday, May 29, 2023; beginning at 10:30 am.
26. Resolution - Approving the request from Tewksbury First Aid and Rescue Squad to host a coin toss at the intersection of Lamington Road, Rt. 523 and Rt. 517 in Oldwick; on Saturday April 22, 2023 and

Sunday April 23, 2023 from the hours of 10 am to 3 pm. With a rain date of April 29, 2023 and April 30, 2023.

- 27. Resolution - Approving the request from the Hunterdon County Bulldogs 927 Marine Corps League to host a coin on Saturday, May 20, 2023 from 9:00 am to 3:00 pm at the intersection of Church Street and Main Streets in Flemington.
- 28. Resolution - Approving the amended to previously approved Resolution 2023-241 to update Fringe Benefits.
- 29. Resolution - Authorizing the County Administrator to execute on behalf of the County of Hunterdon the Business Associate Agreement and the Account Service Agreement with EB Employee Solutions, LLC to administer the "Difference Card Program" for employee HRA and FSA Accounts.
- 30. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Memorandum of Agreement between the County of Hunterdon and CWA Local 1036 amending the Memorandum of Agreements between the parties dated February 2023 and March 2023 regarding health benefits plan offerings to County employees commencing during the calendar year 2023.
- 31. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and AFSCME Council 63, Local 2097 amending the Memorandum of Agreement between the parties dated March 16, 2023.
- 32. Resolution - Amending the Memorandum of Agreement between the County of Hunterdon and AFSCME Council 63 Local 2097 dated March 16, 2023.

XVIII. CORRESPONDENCE

- 1. Resolution - Approval of an Equipment Loan Agreement between the County of Hunterdon and Hunterdon Musical Arts for the use of a Portable Hearing Loop effective April 13, 2023 to December 31, 2023.

XIX. OPEN TO THE PUBLIC

XX. ADDITIONAL COMMISSIONER COMMENTS

XXI. EXECUTIVE SESSION (Reconvene if necessary)

XXII. ADJOURNMENT