



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

May 2, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Laine Nauman for her years of service as Division Head of Senior, Disabilities, and Veterans Services.
2. Proclamation - Recognizing May as Older Americans Month in Hunterdon County.
3. Proclamation - Recognizing May as National Mental Health Awareness Month.

4. Proclamation - Recognizing May 6th to May 12th as National Nurses Week in the County of Hunterdon.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **GREATER RARITAN WORKFORCE DEVELOPMENT BOARD UPDATE, Paul Grzella**

1. Update - Update on The Greater Raritan Workforce RVCC American Rescue Plan Scholarship Recipients

X. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a County Office of Victim Witness Advocacy grant subaward number V-40-21, for the Hunterdon County Victim Assistance Project/Victims of Crime Act, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$242,227.00, for the Hunterdon County Prosecutor's Office, for the period of July 1, 2023 to June 30, 2024.
2. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a County Gangs, Guns & Narcotics (JAG) Application and Subaward, for the Hunterdon County Gangs, Guns & Narcotics Task Force, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, in the amount of \$33,257.00, for the period of July 1, 2021 to June 30, 2022, for the Office of the Hunterdon County Prosecutor.
3. Resolution - Authorizing the Commissioner Director or Deputy Director to sign, on behalf of The County, documents associated with the County Environmental Health Act 2023 Grant Award agreement #CEHA-2023-HCounty-00009, in the amount of \$160,429.00 for the period of 7/1/2022-6/30/2023.

XI. **FINANCE, Andrew Bernath, CFO**

1. Resolution - Resolution to cancel the balance of certain grant fund receivables and appropriated reserves balances.
2. Resolution - Authorizing the County Budget be read by Title Only.

3. Public Hearing - PUBLIC HEARING - Establishment of a Cap Bank for 2023 in accordance with N.J.S.A. 40A: 4-45.14.
4. Resolution - Approval of the Cap Bank for 2023.
5. Resolution - Authorizing county entity (Board of Taxation) to exceed the county entity budget request cap (P.L. 2015, c.249).
6. Public Hearing - 2023 County Budget.
7. Resolution - Resolution amending the 2023 budget.

XII. PLANNING & LAND USE

1. Resolution - Accepting the Hunterdon County Comprehensive Farmland Preservation Plan.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-09, with Capital Paving & Contracting LLC for Drainage and Safety Improvements of County Route 635 in the Township of Bethlehem; in an amount not to exceed \$1,014,528.60.
2. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign, on behalf of the County, a professional services agreement with Charles Nechtem Associates, Inc., for a professional services contract for the purpose of providing employee assistance program services for Hunterdon County employees., in an amount not to exceed \$20,000.00.
3. Resolution - Approving a contract award for County RFP 0066-2022, DMR Architects, for professional architectural, and related services for the Hunterdon County Justice Center Feasibility Study, in an amount not to exceed \$82,000.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving an agreement granting COVID-19 Premium Pay to employees covered under AFSCME; under the same terms and conditions as CWA Local 1036.

2. Resolution - Approving an agreement granting COVID-19 Premium Pay to employees covered under FOP 94 ; under the same terms and conditions as CWA Local 1036.
3. Resolution - Approving an agreement granting COVID-19 Premium Pay to employees covered under PBA 188; under the same terms and conditions as CWA Local 1036.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Carol Mowrey, as a member to the Transportation Advisory Committee (TAC), term to be effective immediately through April 30, 2027.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated May 02, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from April 04, 2023.
3. Resolution - Approving the appointment of Joel VanHorn as a full time Principal Mail Clerk as of May 2, 2023 in the Hunterdon County Department of Administrative Services, Division of Central Printing and Mail Records Center.
4. Resolution - Approving the appointment of Colleen Hartung as a full-time Keyboarding Clerk 2 as of May 2, 2023 in the Hunterdon County Department of Health.
5. Resolution - Approving the appointment of Annamaria Alicandro as a full time Keyboarding Clerk 2 as of May 2, 2023 in the Hunterdon County Office of the Prosecutor.
6. Resolution - Approving the appointment of Patrick Eckard as a full-time Recreation Program Coordinator as of May 2, 2023 in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.

7. Resolution - Approving the appointment of Robert Hornby as a full time Agricultural Resources Specialist 1 as of May 2, 2023 in the Hunterdon County Department of Planning and Land Use.
8. Resolution - Approving the action to hereby grant Melissa Nemitz a regular appointment as a full-time Librarian 4 as of May 2, 2023 in the Hunterdon County Library.
9. Resolution - Approving the temporary/interim retroactive salary for Warren Schultz, full-time Principal Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation, to be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Supervisor of Parks.
10. Resolution - Approving the action to grant Emily Witkowski a regular appointment as a full time Librarian 4 as of May 2, 2023 in the Hunterdon County Library.
11. Resolution - Acknowledging the action of Hunterdon County Surrogate Susan Hoffman to appoint Julie Yaeger to the position of unclassified full time Special Probate Clerk in the Hunterdon County Office of the Surrogate in accordance with Title 2B:14-11.
12. Resolution - Approving the hire and provisional appointment of Laura Tarlowski as a Superintendent of Recreation in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation, contingent upon the successful outcome of post offer evaluations.
13. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint David Paneque to the unclassified title Assistant Prosecutor, in the Hunterdon County Prosecutor's Office, contingent upon the successful outcome of post offer evaluations.
14. Resolution - Approving the hire and provisional appointment of Joshua Bruner as a Mechanic in the Hunterdon County Department of Administrative Services, Division of Vehicle Services, contingent upon the successful outcome of post offer medical evaluations.
15. Resolution - Approving the hire and regular appointment of Jennifer Fillebrown as an Account Clerk in the Hunterdon County Department of Administrative Services, Division of Vehicle

Services, contingent upon the successful outcome of post offer medical evaluations.

16. Resolution - Approving the hire and regular appointment of Zachary Eldridge as a Laborer in the Hunterdon County Department of Public Works, Bridge Division, contingent upon the successful outcome of post offer medical evaluations.
17. Resolution - Approving the hire and regular appointment of Colin Bailey as an Engineering Aide in the Hunterdon County Department of Public Works, Division of Engineering, contingent upon the successful outcome of post offer medical evaluations.
18. Resolution - Approving the hire and regular appointment of Fabiana Popolla as a Registered Environmental Health Specialist Trainee in the Hunterdon County Department of Health, Department of Environmental Health Services, contingent upon the successful outcome of post offer medical evaluations.
19. Resolution - Approving the hire and regular appointment of Dalton Preece as a Laborer in the Hunterdon County Department of Public Works, Bridge Division, contingent upon the successful outcome of post offer medical evaluations.
20. Resolution - Approving the promotion of Dorothy Sabbarese to the title Library Associate in the Hunterdon County Library.
21. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Site Supervisors for Early Voting sites.
22. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.
23. Resolution - Approving an amendment to the Management Agreement with New Jersey Conservation Foundation for various open space properties.
24. Resolution - Approving the participation in the Hunterdon County Educational Services Commission Cooperative Pricing System for the provision and performance of goods and services.

25. Resolution - Approving the participation in the Union County Cooperative Pricing System for the provision and performance of goods and services.
26. Resolution - Authorize the County Purchasing Agent to solicit bids for the following project: Furnish and Deliver Calcium Chloride Solution for Snow and Ice Control for Roads and Bridges.
27. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Furnish and Deliver Transit Concrete.
28. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Household Hazardous Waste Clean Up Days.
29. Resolution - Authorizing the Director or Deputy Director to sign on behalf of Hunterdon County, Contract #24APKC, with the New Jersey Department of Human Services, Division of Disability Services for the period July 1, 2023 through June 30, 2024 in the amount of \$18,468.00, State funding, for the purpose of administering the Personal Assistance Services Program for Hunterdon County, for the purpose of providing case management services to eligible disabled residents.
30. Resolution - Authorizing the Director or Deputy Director, on behalf of the County, Division of Senior, Disabilities and Veterans Services (DSDVS) to submit the WIC/Senior Farmers Market Nutrition grant applications through the Department of Human Services System for Administering Grants Electronically (SAGE) System.
31. Resolution - Authorizing the Director or Deputy Director to sign the Contract for Performance of Area Plan Contract Services with Hunterdon Helpline, Inc. for Telephone Reassurance program services on behalf of the County of Hunterdon the period January 1, 2022 through December 31, 2024 for the Telephone Reassurance program through funding made available under the American Rescue Plan Act in the amount of \$19,676.00 (\$9,838.00 per year).
32. Resolution - Approving No Overnight Parking Signs on Old York Road (CR613) in the township of Raritan.
33. Resolution - Approval of Fairmount Fire Company to host a coin toss at the intersection of County Routes 512 and 517 in Tewksbury Township, on May 19, 2023 from 4:00 pm to 8:00 pm with a rain date of May 26, 2023.

34. Resolution - Acknowledging the action of Hunterdon County Clerk Mary Melfi to hire William Kwietniak as a Seasonal Intern in the Hunterdon County Clerk's Office contingent upon the successful outcome of a post offer medical evaluation.
35. Resolution - Authorizing the Director or Deputy to sign on behalf of the County, Change Order #1-FINAL with Capital Paving & Contracting for Resurfacing of County Route 517 in the Township of Tewksbury, with a Decrease of \$73,058.50.
36. Resolution - Authorizing Hunterdon County Parks to permit the USDA-APHIS (United States Department of Agriculture/Animal and Plant Health Inspection Service) wildlife services to release raptors from sensitive areas to the following Hunterdon County Parks:
Cold Brook Preserve, Hoffman Park, Point Mountain Reservation, Cushetunk Mountain Preserve, Wescott Preserve.
37. Resolution - Approving the Raritan Headwaters Association to receive a courtesy permit from the Division of Parks and Recreation for Echo Hill Park to conduct stream monitoring in the month of June 2023.
38. Resolution - Authorizing the Hunterdon County Agricultural Development Board to act on Special Occasion Event (SOE) applications from farms on which the County of Hunterdon holds the Farmland Preservation Program deed of easement.
39. Resolution - Authorizing the County Administrator to sign, on behalf of the County, an Application for Freshwater Wetlands General Permit 18 Pursuant to N.J.A.C. 7:7a-7.18.
40. Resolution - Approving the amendment to resolution 2023-110, a one-time premium payment to eligible CWA members as agreed upon by the CWA and County of Hunterdon.
41. Resolution - Approving the Hunterdon County Purchasing Agent to advertise for bids on the Resurfacing and Surface Treatment of Various County Roads in Various Townships throughout the County of Hunterdon.
42. Resolution - Approving the letter of support on behalf of the Red Mill Museum from the Hunterdon County Board of County Commissioners

43. Resolution - Approving a letter memorializing the Board of County Commissioner's support of the Borough's efforts in pursuing funding from the NJDOT.
44. Resolution - Authorizing the Commissioner Director send a letter to Governor Murphy in support of bipartisan legislation Senate Bill No. 3038 and Assembly Bill No. 4630, to permit craft breweries to hold events and coordinate with certain food vendors.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT