



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

May 16, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Scouts: Andrew Bozzi, Justin Verlin, Owen Maslanka and John Martoccia of Boy Scout of America Troop 200 of Lebanon; upon their achieving the rank of Eagle Scout
2. Resolution - Recognizing *Arborist of the Year* award winner, Hunterdon County Shade Tree Commission member and Arborist Hans Hanbicki.

3. Proclamation - Recognizing Awmell Valley Fire Company upon their 100th Year of Service to the Community.
4. Proclamation - Recognizing David Bond as the Grand Marshal of the Amwell Valley Fire Company Parade.
5. Proclamation - Honoring Gudrun Szierer upon her retirement from the Hunterdon County Vocational School District.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. Update from Health Officer, Karen Demarco

1. Resolution - Authorizing the Hunterdon County Health Department to apply for a renewal of Lincs Public Health Emergency Preparedness Grant PHLP24LNC for \$404,635 for the grant period 07/01/2023 through 06/30/2024.

X. Update from Hunterdon County Tax Assessor, Tony Porto

1. Resolution - Approving a contract award for County Bid 2023-10 BRT Technologies LLC, to furnish automated data processing services for the Board of Taxation; in an amount not to exceed \$329,940.00.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the County Budget to be read by title only.
2. Public Hearing - Continuation of Public Hearing on 2023 County Budget
3. Resolution - Adoption of the 2023 County Budget.
4. Resolution - Approving a sum in the amount of \$7,564,599.43 as the Amount to be Raised in 2023 for Open Space, Recreation, Farmland and Historic Preservation.
5. Resolution - Approving a sum in the amount of \$7,284,157.09 as the Amount to be Raised for the 2023 Operating Budget of the Hunterdon County Library.

XII. PLANNING & LAND USE

1. Resolution - Approving the recommendations of appointments Daniel P. Shea, Erin C. Delgado and Robin Lapidus of members for the Cultural & Heritage Commission.
2. Resolution - Approving funding for Open Space Acquisition Assistance Grants and soft costs for the purchase of Block 28, Lot 1 and Block 37, Lot 1 (3.77 acres ±) in Raritan Township and Block 73, Lots 23.01 & 25 (12.25 acres±) in Readington Township.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County RFP 0020-2023 with Pennoni Associates Inc. for County Roadway Inspection, Assessment, Rating, Cost Analysis and Reporting; in an amount not to exceed \$70,188.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the NJTPA Local Safety Action Plan in the County of Hunterdon.
2. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign, on behalf of the County, a Public Purpose Lease Agreement with a Non-Profit Entity, Pursuant to N.J.S.A. 40A:12-14, with HCBMX, Inc., for a period of, May 16, 2023, to May 16, 2028.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Michelle Eichorn as a member to the Hunterdon County Human Services Advisory Council, term to be effective immediately through April 30, 2026.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated May 16, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from May 02, 2023.

3. Resolution - Approving a salary adjustment for Dayna Fennimore, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one year Trainee period.
4. Resolution - Authorizing Kyle Young to receive a pro-rated stipend of \$3,076.92, upon being designated as a CDL Trainer, which shall be divided equally among the remaining bi-weekly pay periods for 2023.
5. Resolution - Approves the action to grant Pamela Jamele a regular appointment as a full time Graphic Artist 2 as of May 16, 2023 in the Hunterdon County Department of Administrative Services, Division of Central Printing and Mail and Records Center.
6. Resolution - Approving the action to grant Robert Podolec a regular appointment as a full time Mechanic as of May 16, 2023 in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.
7. Resolution - Authorizing Garrett Dunlap to receive a pro-rated stipend of \$3,076.92, upon being designated as a CDL Trainer, which shall be divided equally among the remaining bi-weekly pay periods for 2023.
8. Resolution - Approving the provisional promotion of Kevin Ohler to the title Supervising Public Works Inspector in the Hunterdon County Department of Public Works, Division of Engineering.
9. Resolution - Approving the hire and regular appointment of Mackenzie Bayne as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Communications Division contingent upon the successful outcome of post offer evaluations. (Filling Vacancy).
10. Resolution - Confirming the action of the Appointing Authority Hunterdon County Clerk Mary Melfi, in appointing Lara Charkoudian as a Seasonal Intern in the Office of the Hunterdon County Clerk contingent upon the outcome of post offer medical evaluation.
11. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to appoint Wanda Tejada-Coletta as a County Investigator in the Hunterdon County Office of the Prosecutor

contingent upon the outcome of post offer medical and background evaluations. (Filling Vacancy).

12. Resolution - Approving the hire and provisional appointment of Samantha Weidele in the Hunterdon County Finance Department contingent upon the successful outcome of post offer medical evaluations. (Filling Vacancy).
13. Resolution - Approving the hire and regular appointment of Michelle Motherway as a full time Library Assistant in the Hunterdon County Library contingent upon the successful outcome of post offer medical evaluations. (Filling Vacancy).
14. Resolution - Approving the hire and provisional appointment of Nicole Thatcher as a full-time Technician, Management Information Systems, in the Hunterdon County Department of Information Technology, contingent upon the successful outcome of a post-offer medical evaluation. (Filling Vacancy)
15. Resolution - Approving the hire and regular appointment of Holly Deglman as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. (Filling Vacancy).
16. Resolution - Approving the hire and regular appointment of Kevin Weygand as a Maintenance Worker 1 Grounds in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation, contingent upon the successful outcome of post offer medical evaluations. (Filling Vacancy).
17. Resolution - Approving the hire and regular appointment of Sadie Burgher as a part time Library Assistant, Bilingual in English and Spanish, in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. (Filling Vacancy).
18. Resolution - Amending Resolution 2023-353, Approving the temporary/interim retroactive salary for Warren Schultz, full-time Principal Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation, to be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Supervisor of Parks.

19. Resolution - Approving the hire and seasonal appointment of Zachary Pryor as a Seasonal Laborer in the Hunterdon County Department of Public Works, Division of Roads, contingent upon the successful outcome of a post offer medical evaluation.
20. Resolution - Approving the hire and seasonal appointment of Zachary Manka as a Seasonal Laborer in the Hunterdon County Department of Public Works, Division of Roads, contingent upon the successful outcome of a post offer medical evaluation.
21. Resolution - Approving the hire and seasonal appointment of Nathaniel Johnson as a Seasonal Laborer in the Hunterdon County Department of Public Works, Bridge Division, contingent upon the successful outcome of a post offer medical evaluation.
22. Resolution - Approving the hire and seasonal appointment of John Beck as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
23. Resolution - Approving the hire and seasonal appointment of Clay Peterson as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
24. Resolution - Approving the action to grant Oliver Bolanowski a regular appointment as a full time Mechanic as of May 16, 2023 in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.
25. Resolution - Approving the action to grant Brian Stout a regular appointment as a full time Assistant Supervisor Trades as of May 16, 2023 in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
26. Resolution - Approving the action to grant Ricardo Elias a regular appointment as a full time Superintendent of Weights and Measures as of May 16, 2023 in the Hunterdon County Department of Health, Division of Weights and Measures.
27. Resolution - Approves a salary adjustment provided for the assignment of additional duties and responsibilities to Susan Nekola, Division Head, in the Department of Human Services, Division of Social

Work Services and Division of Senior, Disabilities, and Veteran's Services. (Filling Vacancy).

- 28. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign, on behalf of the County, the Contract for Performance of Area Plan Contract Services with Legal Services of Northwest Jersey for Legal Assistance – Hunterdon Senior Services program services on behalf of the County of Hunterdon for the period January 1, 2023 through December 31, 2024 for the Legal Assistance – Hunterdon Senior Services program through funding made available under the American Rescue Plan Act in the amount of \$36,000.00 (\$18,000.00 per year).
- 29. Resolution - Approving an amendment to resolution 2023-342, approving an agreement granting COVID-19 Premium Pay to employees covered under AFSCME; under the same terms and conditions as CWA Local 1036.
- 30. Resolution - Amending a portion of a Resolution adopted February 8, 1955, amended February 22, 2000, and February 20, 2018, designating “Through Street” and “Stop” intersections affecting County Route 513 in the Townships of Alexandria, Clinton, Lebanon, Union, Clinton Town and the Boroughs of Frenchtown and High Bridge.
- 31. Resolution - Approving the project known as the 2022 Resurfacing and Surface Treatment of Various County Roads situated in Various Townships throughout the County of Hunterdon in accordance with N.J.S.A. 2A:44-132; a final payment in the amount of \$110,866.23 be made to Capital Paving & Contracting 67 Beaver Ave Ste 25 Annandale, New Jersey 08801.
- 32. Resolution - Approving the use of the Jury Parking Lot by Hunterdon Central Regional High School for overflow parking associated with the HCRHS graduation ceremony on Jun 22, 2023.
- 33. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners of the County of Hunterdon, to sign on behalf of the County, Change Order #2-FINAL with Capital Paving & Contracting for Contract 2022-06 with a decrease in the amount of \$17,314.27.
- 34. Resolution - Authorizing Director or Deputy Director of the Board of County Commissioners of the County of Hunterdon to sign on behalf of the County, Change Order #1 with Grade Construction with

County contract 2021-07, for an increase in the amount of \$92,401.46.

- 35. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign on behalf of the County, Change Order #2-FINAL with Capital Paving and Contracting for the Resurfacing of Columbia and Landsdown Trails with a decrease in the amount of \$2,193.95.
- 36. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign the Contract for Performance of Area Plan Contract Services with Meals on Wheels in Hunterdon, Inc. for Home Delivered Nutrition program services on behalf of the County of Hunterdon for the period January 1, 2023 through December 31, 2024 for the Home Delivered Nutrition program through funding made available under the American Rescue Plan Act in the amount of \$170,114.00 (\$85,057.00 per year).
- 37. Resolution - Authorizing the Director of the Hunterdon County Board of County Commissioners and the Clerk to the Board of County Commissioners to execute the Discharge of Mortgage so that said mortgage may be canceled of record.
- 38. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign on behalf of Hunterdon County a revised Standardized Board Resolution Form for Contract #DOAS23AAA008, with the New Jersey Division of Aging Services, reflecting the new County Chief Financial Officer and new Division Head of the Hunterdon County Division of Senior, Disabilities and Veterans Services, for the period January 1, 2023 through December 31, 2023 for the Area Agency on Aging grant.
- 39. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of Hunterdon County a revised Standardized Board Resolution Form for Contract #DOAS23SRP013, with the New Jersey Division of Aging Services, reflecting the new County Chief Financial Officer, for the period January 1, 2023 through December 31, 2023 for the Statewide Respite Care Program.
- 40. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners on behalf of the County, to apply for and obtain a grant from NJ Transit for \$179,921.50 for the period of July 1, 2023 to June 30, 2024, for job-related transportation

services for the general public, as well as TANF, low-income, and transit-dependent consumers. NJ-JARC funding supports the Flemington Shuffle up to 7:30 p.m., Hampton to Flemington Shuffle Monday through Friday, and Saturday Shuffle Services.

- 41. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to execute a provider services contract, on behalf of the County, with Prevention Resources, Inc. for the provision of community-based services, specifically Hope One Peer Specialist services, pursuant to the terms and conditions set forth in the Department of Human Services 2023 Request for Proposals 0015-2023, for the period of April 1, 2023 through September 30, 2023. Funding for the term shall be in the amount of \$20,000.00, State funds offered through the NJ Division of Mental Health and Addiction Services Innovation Grant.
- 42. Resolution - Approving the final payment in the amount of \$95,729.28 be made to Capital Paving & Contracting, for the project known as the Resurfacing and Safety Improvements for County Route 517 in the Township of Tewksbury in the County of Hunterdon. This is in accordance with N.J.S.A. 2A:44-132.
- 43. Resolution - Approval of Amwell Valley Fire Company to host a parade commemorating their 100th Anniversary on various County roadways on May 20, 2023 from 11:00 am to 12:00 noon.
- 44. Resolution - Approving the request from the Borough of High Bridge to host a Bike Race on Saturday August 12, 2023 from 12:00 pm to 3:00 pm on County Route 513 between Fairview Avenue and West Main Street.
- 45. Resolution - Approving a coin toss request for Pattenburg Volunteer Fire Company for the event which took place on May 13, 2023 from 8:00 am to 3:00 pm at the locations of: Frontage Road and County Route 625, and County Route 614 and Frontage Road.
- 46. Resolution - Approving the request from Tewksbury First Aid and Rescue Squad to host a coin toss on the Saturday June 3, 2023 and Sunday June 4, 2023 from 10:00 am to 3:00 pm at the intersection of Lamington Road, Rt 523 and Rt 517 in Oldwick. With a rain date of June 10, 2023 and June 11, 2023.
- 47. Resolution - Approving a request from Tewksbury Township for a Flag Display in Oldwick along Couty Route 517, starting May 25, 2023 until May 31, 2023.

48. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, a License Agreement between the County of Hunterdon and Tewksbury First Aid and Rescue Squad, Inc. for the use of training/meeting space at the Tewksbury First Aid and Rescue Squad building.
49. Resolution - Approving a request from the Morris Area Freewheelers Foundation to host a bicycling event in the Township of Readington from 10:30 am to 2:30 pm on Saturday June 10, 2023.
50. Resolution - Approving the hire and unclassified appointment of Bonnie Abbate as a Confidential Secretary to County Commissioner in the Hunterdon County Board of County Commissioners Office contingent upon the successful outcome of a post offer medical evaluation.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT