



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

June 6, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Pat Cerillo, a member of the Hunterdon Harmonizers Barbershop Chorus, as he is with the "Barbershopper of the Year Award".

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. PUBLIC HEARING ON POSSIBLE SALE OF TRANSFER STATION

1. Resolution - Open Public Hearing on Possible Sale of Hunterdon County Transfer Station.
2. Resolution - Close Public Hearing on Possible Sale of Hunterdon County Transfer Station.

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY 2023 Clean Communities Grant in the amount of \$95,764.87.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the Public Safety Answering Point Grant in the amount of \$1,000,000.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2023 County Budget, for the 2023 SHIP Grant in the amount of \$31,000.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2023 County Budget, for the 2023 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) Grant in the amount of \$610,436.73.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation in the 2023 County Budget, for the Enhancing Local Public Health Infrastructure Grant in the amount of \$1,209,564.00.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the Small Cities CDBG – COVID-19 CV3 Grant in the amount of \$273,935.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 American Rescue Plan Act Grant in the amount of \$89,300.
8. Resolution - Approving an insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 American Rescue Plan Act Grant in the amount of \$9,850.
9. Resolution - Approving the request for the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County

Budget, for the FFY21 Victims of Crime Act (VOCA) Grant in the amount of \$242,227.00.

10. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 American Rescue Plan Act Grant in the amount of \$11,150.
11. Resolution - Authorizing the Director of the Board of County Commissioners is to enter into a grant agreement with the Department of Military and Veterans Affairs, Contract #VL24T13 to provide transportation services to Hunterdon County veterans through The LINK transportation system in the amount of \$15,000.00 for the period of July 1, 2023 through June 30, 2024.

XI. FINANCE, Andrew Bernath, CFO

1. Ordinance - CAPITAL ORDINANCE #2023- 03 PROVIDING FOR COUNTY-WIDE LIBRARY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$450,000 FROM THE LIBRARY CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
2. Ordinance - CAPITAL ORDINANCE #2023-04 PROVIDING FOR ACQUISITION OF VARIOUS HEAVY EQUIPMENT AND TRUCKS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,642,800 FROM THE CAPITAL FUND BALANCE TO PAY FOR THE COST THEREOF.
3. Ordinance - CAPITAL ORDINANCE #2023-05 PROVIDING ACQUISITION OF VARIOUS VEHICLES BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$805,620 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
4. Ordinance - CAPITAL ORDINANCE #2023- 06 PROVIDING FOR ACQUISITION OF FURNITURE, FIXTURES AND EQUIPMENT, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$374,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
5. Ordinance - CAPITAL ORDINANCE #2023-07 PROVIDING ACQUISITION OF LANDS/PROPERTIES AND DEVELOPMENT EASEMENTS FOR OPEN SPACE AND FARMLAND PRESERVATION PROJECTS AND ACQUISITION OF VARIOUS EQUIPMENT

BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,445,000 FROM THE HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR THE COST THEREOF.

6. Ordinance - CAPITAL ORDINANCE #2023-08 PROVIDING FOR INFORMATION TECHNOLOGY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,049,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
7. Ordinance - BOND ORDINANCE #2023-09 PROVIDING FOR VARIOUS 2023 CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$8,135,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,728,250 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
8. Ordinance - BOND ORDINANCE #2023-10 PROVIDING FOR VARIOUS BRIDGE AND CULVERT IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$5,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,987,500 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
9. Ordinance - BOND ORDINANCE #2023-11 PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$7,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,745,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.

XII. PLANNING & LAND USE

1. Resolution - Approving the recommendations of the Cultural and Heritage Commission, of the administration of the County of Hunterdon's Special Project grant awards totaling \$22,500 for 2023 to: Trina Bardusco, Nathan Bishop, Hunterdon Art Museum, Roxey Ballet Company, Soupcon Salon, and the United Way.
2. Resolution - Authorizing the County Administrator, or the Deputy Administrator, to accept the award letter, on behalf of the

County, for additional funding through the Highlands Council for completion of the Hunterdon County Historic Preservation Plan, GIS Parcel Update and Amended Scope of Work for the Hunterdon County Growth Management Plan.

3. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the Schwenderman property, Block 42, Lot 20 in the Raritan Township, estimated 4.2 acres, in an amount not to exceed \$39,250.00, upon the recommendation of the Parks & Open Space Advisory Committee.
4. Resolution - Approving a Municipal Grant to High Bridge Borough, for debt service related to the acquisition of the Lake Solitude Properties, Blocks, 4.07, 40 & 7, lots 1, 2 & 11.01 in High Bridge Borough, in an amount not to exceed \$11,409.50, on the recommendation of the Parks & Open Space Advisory Committee.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Economic Development Award to the Township of West Amwell.
2. Resolution - Unclassified Employee Benefits Policy Update.
3. Resolution - Approving the appointment of Frank Bell to the unclassified title of County Department Head, in the Hunterdon County Department of Planning and Land Use.

XIV. APPOINTMENTS

1. Resolution - Approving the appointment of Teresia Bost as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through May 31, 2026.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated June 06, 2023.

2. Resolution - Approving the executive session and regular meeting minutes from May 02, 2023.
3. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and regularly appoint David Castro as a Corrections Officer in the Hunterdon County Sheriff's Office, Corrections Division, contingent upon the successful outcome of post offer medical evaluations. Filling a Vacancy.
4. Resolution - Approving the hire and regular appointment of Alec Solberg as a Geographic Information Specialist 2 in the Hunterdon County Department of Planning and Land Use, Geographic Information System Division, contingent upon the successful outcome of post offer medical evaluations. Filling a Vacancy.
5. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to appoint Alexander Maillard as a County Investigator in the Hunterdon County Office of the Prosecutor contingent upon the outcome of post offer medical and background evaluations. Filling a Vacancy.
6. Resolution - Approving the hire and regular appointment of Nicholas Kasimis as a Land Surveyor in the Hunterdon County Department of Public Works, Division of Engineering, contingent upon the successful outcome of post offer medical evaluations. Filling a Vacancy.
7. Resolution - Approval the advancement of Martin Walsh from the Trainee position to Inspector, Mosquito Extermination, in the Hunterdon County Department of Health, Division of Mosquito and Vector Control.
8. Resolution - Approving the hire and seasonal appointment of Cole Mathews as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
9. Resolution - Approving a salary adjustment for Shawn Monk, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank and File collective bargaining agreement Article 10, Paragraph I, for completion of six months in title and per the negotiated side agreement.

10. Resolution - Approving a salary adjustment for Matthew Fazekas, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank and File collective bargaining agreement Article 10, Paragraph I, for completion of six months in title and per the negotiated side agreement.
11. Resolution - Approving a salary adjustment provided for the assignment of additional duties and responsibilities to Fatima Sadowski, Confidential Assistant, in the Hunterdon County Department of Administrative Services, Division of Human Resources.
12. Resolution - Approving the action to hereby grant Garrett Dunlap a regular appointment as a full time Road Repairer 3 as of June 6, 2023 in the Hunterdon County Department of Public Works, Roads Division.
13. Resolution - Approves the action to hereby grant Michael Turri a regular appointment as a full time Road Repairer 3 as of June 6, 2023 in the Hunterdon County Department of Public Works, Roads Division.
14. Resolution - Approving the action to hereby grant Laura McDevitt a regular appointment as a full time Principal Account Clerk as of June 6, 2023 in the Hunterdon County Department of Public Safety, Communications Division.
15. Resolution - Approving the action to hereby grant Matthew Tamburro a regular appointment as a full time Senior Communications Technician as of June 6, 2023 in the Hunterdon County Department of Public Safety, Communications Division.
16. Resolution - Approving the action to hereby grant Laura Bush a regular appointment as a full time Principal Park Naturalist as of June 6, 2023 in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
17. Resolution - Approving the action to hereby grant Cindy Mundy a regular appointment as a full time Keyboarding Clerk 3 as of June 6, 2023 in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
18. Resolution - Approving the action to hereby grant Richard A. Miller a regular appointment as a full time Supervisor, Traffic Maintenance as of June 6, 2023 in the Hunterdon County Department of Public Works, Roads Division.

19. Resolution - Approving the rehire of John Petersen as a Seasonal Inspector, Mosquito Extermination in the Hunterdon County Department of Health, Division of Mosquito and Vector Control, contingent upon the successful outcome of post-offer medical evaluations.
20. Resolution - Approving the rehire of Caitlyn Mazewski as a Seasonal Laboratory Assistant in the Hunterdon County Department of Health, Division of Mosquito and Vector Control, contingent upon the successful outcome of post-offer medical evaluations.
21. Resolution - Approving the rehire of Benjamin Crans as a Seasonal Inspector, Mosquito Extermination in the Hunterdon County Department of Health, Division of Mosquito and Vector Control, contingent upon the successful outcome of post offer medical evaluations.
22. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon a Memorandum of Agreement between the County of Hunterdon, Township of Readington, Township of Raritan, Hunterdon Land Trust, New Jersey Conservation Foundation and Raritan Headwaters Association for the purchase of Block 73, Lots 23.01 and 25 in Readington Township and Block 37, Lot 1 and Block 28, Lot 1 in Raritan Township.
23. Resolution - Authorizing the Health Department to apply for a County Health Infrastructure Funding (CHIF) Grant with a total grant award of \$574,815.00.
24. Resolution - Authorizing the Director or Deputy Director to accept on behalf of the Health Department, the 2023 Clean Communities grant award in the amount of \$95,764.87. The funding period is January 1, 2023 through June 30, 2024.
25. Resolution - Authorizing the Director or Deputy Director to accept on behalf of the Health Department a budget period modification to the Vaccine Supplemental Funding Grant to extend the end date of the grant from June 30, 2023, to June 30, 2024.
26. Resolution - Authorizing the Commissioner Director and County Counsel of the County of Hunterdon to execute, on behalf of the County, the Hunterdon County Transportation System, the "Federal Fiscal Year 2023 Certifications and Assurances" for the Federal

Transit Administration Assistance Program, and Annual Verification of Title VI Activities.

- 27. Resolution - Authorization on behalf of the County, to approve the amended Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) By-Laws.
- 28. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and AFSCME Council 63 Local 2097 for the 2023 Summer Compressed & Remote Schedule Program.
- 29. Resolution - Approving the 2023 Summer Compressed and Remote Schedule Program for unclassified and unaffiliated employees.
- 30. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA 1036 for the 2023 Summer Compressed & Remote Schedule Program.
- 31. Resolution - Authorizing the Commissioner Director to sign, on behalf of the County, updated Signature Specimen and Assurances forms from the State of New Jersey regarding FFY 2022 EMPG EMAA Grant, with reference to original Resolution 2022-423.
- 32. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson increasing the salaries of the unclassified/unaffiliated staff of the Hunterdon County Office of the Prosecutor.
- 33. Resolution - Authorizing the approval of the salaries of unclassified/unaffiliated staff of the Hunterdon County Board of Elections effective June 12, 2023.
- 34. Resolution - Approving the action of a letter of support from the Director of the Board of County Commissioners to the Township of West Amwell in reference to NJDOT LTPF Grant Program.
- 35. Resolution - Approving the action for the use of County resources by the Sons of the American Revolution for their event on June 25, 2023.

36. Resolution - Approving the request from the Readington CERT team to waive permit fees for the use of the Overlook Pavilion at Deer Path Park on June 15, 2023 from 6 to 8 pm for a drill. The CERT team is composed of volunteer citizens who are trained in basic life safety and emergency preparedness skills.
37. Resolution - Approving the request from The Califon First Aid Squad Inc. to hold a Coin Toss Collection on Saturday June 17, 2023 and Saturday September 19, 2023 from 9:00 am to 1:00 pm, along Rte 512 and Rte 513.
38. Resolution - Approving the request from Hunterdon Flutterwheels Square Dance Club to use the Echo Hill Main Lodge. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability on the first and third Friday of the month commencing on the third week of September 2023 and continuing through the first week of June 2023.
39. Resolution - Approving the request from Hunterdon Hiking Club to use the Arboretum Meeting Room. Approvals will be based on the Division of Parks and Recreation programmatic needs and facility availability on the second Thursday of the month commencing in June of 2023 and continuing through June of 2024.
40. Resolution - Approving the request from ARC of Hunterdon County to use the Echo Hill Lodge. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability to host dances commencing in June of 2023 and continuing through June of 2024.
41. Resolution - Approving the request from NorthWest New Jersey Beekeepers Association to use the Echo Hill Lodge, and Deer Path Park at Round Mountain to house working beehives outdoors. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability commencing in June of 2023 and continuing through June of 2024.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT