



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

June 20, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Special Olympics of New Jersey for hosting their 2023 Walk and Support day at Deer Path Park in the County of Hunterdon
2. Proclamation - Recognizing Kendra Schroeder of the United Way upon her recognition as "Volunteer of the Year" by the United Way of Hunterdon County.

3. Proclamation - Recognizing 'Juneteenth'
4. Proclamation - Recognizing Cole Gillooly of Boy Scout Troop 49 upon achieving the rank of Eagle Scout.
5. Proclamation - Recognizing Jimmy Benson upon achieving the rank of Eagle Scout
6. Proclamation - Recognizing Barbara Metzger upon her retirement from the Hunterdon County department of Human Services.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda**

IX. ECONOMIC DEVELOPMENT & TOURISM UPDATE, Marc Saluk, Director

1. Resolution - Awarding Holland Township funding of \$5,582.00 for the Township's efforts to revise their home-based business ordinance for the purposes of growing this sector of the Hunterdon economy.

X. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly

1. Resolution - Approving the recommendations of Human Services Department to award CDBG CV1 and CV3 grants to the Borough of Flemington.

XI. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a County Gangs, Guns & Narcotics (JAG) Application and Subaward, for the Hunterdon County Gangs, Guns & Narcotics Task Force, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, in the amount of \$33,834.00 with a county match of \$203,827.00, for the period of July 1, 2022 to June 30, 2023, for the Office of the Hunterdon County Prosecutor.
2. Resolution - Authorizing the Director or Deputy Director to sign, on behalf of the County, a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period September 1, 2023 to September 30, 2025 for the receipt of a Youth Leadership grant, State funding in the amount of \$10,730.00 for the purpose of Substance Abuse Prevention and Education programming through the County's Municipal Alliance Programs.

XII. FINANCE, Andrew Bernath, CFO

1. Public Hearing - PUBLIC HEARING ON CAPITAL ORDINANCE #2023- 03 PROVIDING FOR COUNTY-WIDE LIBRARY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$450,000 FROM THE LIBRARY CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
2. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023- 03 PROVIDING FOR COUNTY-WIDE LIBRARY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$450,000 FROM THE LIBRARY CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
3. Public Hearing - PUBLIC HEARING ON ADOPTION OF CAPITAL ORDINANCE #2023-04 PROVIDING FOR ACQUISITION OF VARIOUS HEAVY EQUIPMENT AND TRUCKS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,642,800 FROM THE CAPITAL FUND BALANCE TO PAY FOR THE COST THEREOF.
4. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023-04 PROVIDING FOR ACQUISITION OF VARIOUS HEAVY EQUIPMENT AND TRUCKS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,642,800 FROM THE CAPITAL FUND BALANCE TO PAY FOR THE COST THEREOF.
5. Public Hearing - PUBLIC HEARING ON ADOPTION OF CAPITAL ORDINANCE #2023-05 PROVIDING ACQUISITION OF VARIOUS VEHICLES BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$805,620 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
6. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023-05 PROVIDING ACQUISITION OF VARIOUS VEHICLES BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$805,620 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
7. Public Hearing - PUBLIC HEARING ON ADOPTION OF CAPITAL ORDINANCE #2023- 06 PROVIDING FOR ACQUISITION OF FURNITURE,

FIXTURES AND EQUIPMENT, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$374,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.

8. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023- 06 PROVIDING FOR ACQUISITION OF FURNITURE, FIXTURES AND EQUIPMENT, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$374,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
9. Public Hearing - PUBLIC HEARING ON ADOPTION OF CAPITAL ORDINANCE #2023-07 PROVIDING ACQUISITION OF LANDS/PROPERTIES AND DEVELOPMENT EASEMENTS FOR OPEN SPACE AND FARMLAND PRESERVATION PROJECTS AND ACQUISITION OF VARIOUS EQUIPMENT BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,445,000 FROM THE HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR THE COST THEREOF.
10. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023-07 PROVIDING ACQUISITION OF LANDS/PROPERTIES AND DEVELOPMENT EASEMENTS FOR OPEN SPACE AND FARMLAND PRESERVATION PROJECTS AND ACQUISITION OF VARIOUS EQUIPMENT BY, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,445,000 FROM THE HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR THE COST THEREOF.
11. Public Hearing - PUBLIC HEARING ON ADOPTION OF CAPITAL ORDINANCE #2023-08 PROVIDING FOR INFORMATION TECHNOLOGY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,049,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.
12. Ordinance - FINAL ADOPTION OF CAPITAL ORDINANCE #2023-08 PROVIDING FOR INFORMATION TECHNOLOGY IMPROVEMENTS, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$1,049,000 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF.

13. Public Hearing - PUBLIC HEARING ON ADOPTION OF BOND ORDINANCE #2023-09 PROVIDING FOR VARIOUS 2023 CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$8,135,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,728,250 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
14. Ordinance - FINAL ADOPTION OF BOND ORDINANCE #2023-09 PROVIDING FOR VARIOUS 2023 CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$8,135,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,728,250 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
15. Public Hearing - PUBLIC HEARING ADOPTION OF BOND ORDINANCE #2023-10 PROVIDING FOR VARIOUS BRIDGE AND CULVERT IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$5,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,987,500 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
16. Ordinance - FINAL ADOPTION OF BOND ORDINANCE #2023-10 PROVIDING FOR VARIOUS BRIDGE AND CULVERT IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$5,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,987,500 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
17. Public Hearing - PUBLIC HEARING ON ADOPTION OF BOND ORDINANCE #2023-11 PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$7,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,745,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF.
18. Ordinance - FINAL ADOPTION OF BOND ORDINANCE #2023-11 PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$7,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$6,745,000 BONDS OR

NOTES OF THE COUNTY TO FINANCE PART OF THE
COSTS THEREOF.

XIII. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign and submit on behalf of the County, a Grant for Arts Projects application to the National Endowment for the Arts in the amount of \$30,000.00 for administration and re-granting to local nonprofit organizations in the County of Hunterdon for the period of June 2024 through June 2026.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for year two for County Bid 2022-14 with Morton Salt Inc., to furnish and deliver rock salt for snow and ice control for roads and bridges. With the total amount to be expended, no to exceed \$728,400.00.
2. Resolution - Approving a contract award for County Bid 2023-08 with CMS Construction Inc., for the replacement of County Bridge ED-262 Dunkard Church Road Over Tributary to the Third Neshanic River in the Townships of East Amwell and Delaware. Total amount to be expended, not to exceed: \$663,390.00.
3. Resolution - Approving a contract award for County Bid 2023-11 to Mike Fitzpatrick Contractors Inc. , for the Surface Treatment of County Route 605 and County Route 639 in Various Townships. Total amount to be expended, not to exceed: \$2,119,675.80.
4. Resolution - Approving a contract award for County Bid 2023-12 with Denville Line Painting, Inc. for the application of Traffic Stripes on Various County Roads. Total amount to be expended, not to exceed: \$357,838.75.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Commissioner Director to sign a Mutual Benefit & Use Agreement with AshBritt, Inc., for debris removal resulting from a storm or manmade event. Pricing and contract terms shall be governed by the State of New Jersey's procurement process using Solicitation #15-X-23742 #89511.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated June 20, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from June 06, 2023.
3. Resolution - Approving the hire and seasonal appointment of Ryan Drwal as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
4. Resolution - Approves the amendment to Resolution 2023-450 of the unclassified appointment of Bonnie Abbate as a Confidential Secretary to County Commissioner in the Hunterdon County Board of County Commissioners Office.
5. Resolution - Acknowledging the action of Hunterdon County Clerk and Appointing Authority Mary Melfi to hereby grant Susan Evans a regular appointment as a full time Keyboarding Clerk 2 as of June 20, 2023 in the Hunterdon County Office of the County Clerk.
6. Resolution - Acknowledging the action of Hunterdon County Clerk and Appointing Authority Mary Melfi to hereby grant Isabella Cirillo a regular appointment as a full time Keyboarding Clerk 2 as of June 20, 2023 in the Hunterdon County Office of the County Clerk.
7. Resolution - Acknowledging the action of Hunterdon County Clerk and Appointing Authority Mary Melfi to hereby grant Rebecca Coleman a regular appointment as a full time Keyboarding Clerk 2 as of June 20, 2023 in the Hunterdon County Office of the County Clerk.
8. Resolution - Approving the hire and seasonal appointment of Ethan Kassai as a Seasonal Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation.

9. Resolution - Approving the hire and regular appointment of Gabriel Garcia-Perez as a part time Library Associate in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. Filling a Vacancy.
10. Resolution - Approving the hire and regular appointment of Cole Solsky as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation contingent upon the successful outcome of a post offer medical evaluation. Filling a Vacancy.
11. Resolution - Approving the hire and regular appointment of Christopher Ryan as an Engineering Aide in the Hunterdon County Department of Public Works, Division of Engineering contingent upon the successful outcome of a post offer medical evaluation. Filling a Vacancy.
12. Resolution - Approving the hire and regular appointment of Anthony Guerriero as a Laborer in the Hunterdon County Department of Public Works, Division of Bridges, contingent upon the successful outcome of a post offer medical evaluation. Filling a Vacancy.
13. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Mark Walyga as a Corrections Officer in the Hunterdon County Sheriff's Office, Corrections Division, contingent upon the successful outcome of post offer medical evaluations. Filling a Vacancy.
14. Resolution - Approving a salary adjustment to Robert Craig Evans, Supervising Park Ranger, in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
15. Resolution - Approving a salary adjustment provided for the assignment of additional duties and responsibilities to Ryan Preston, Confidential Aide, in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
16. Resolution - Approving a salary adjustment to Daniel Bush, Division Head, in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
17. Resolution - Approving the provisional promotion of Bryan Kinney to the title Senior Carpenter in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.

18. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Patricia Fonseca to the title Keyboarding Clerk II in the Hunterdon County Office of the Prosecutor.
19. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Kimberly Ferrante to the title Keyboarding Clerk II in the Hunterdon County Office of the Prosecutor.
20. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provide a salary adjustment to Anna Alicandro, Keyboarding Clerk II, in accordance with the CWA side agreement in the Hunterdon County Office of the Prosecutor.
21. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provide a salary adjustment to Alyse Bastone, Keyboarding Clerk II, in accordance with the CWA side agreement in the Hunterdon County Office of the Prosecutor.
22. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provide a salary adjustment to Christine Kilcomons, Keyboarding Clerk II, in accordance with the CWA side agreement in the Hunterdon County Office of the Prosecutor.
23. Resolution - Approving the provisional promotion of Lily Davis to the title Registered Environmental Health Specialist in the Hunterdon County Department of Health, Environmental Health Services Division.
24. Resolution - Approving the provisional promotion of Shalini Mathur to the title Supervisor Senior Citizen Activities in the Hunterdon County Department of Human Services, Division of Senior, Disability and Veteran Services.
25. Resolution - Approving the provisional promotion of Kaitlyn Paulmeno to the title Social Work Supervisor in the Hunterdon County Department of Human Services, Division of Social Work Services.

26. Resolution - Approving the hourly rates for Instructors in the Department of Public Safety, Emergency Services Training Center, effective June 26, 2023.
27. Resolution - Approving and setting the pay scale for Instructors within the Division of Emergency Services effective June 26, 2023.
28. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, a Letter of Agreement with the Governor's Council on Alcoholism and Drug Abuse, for the period July 1, 2023 to June 30, 2024 for the receipt of State funding in the amount of \$103,198.00 for the purpose of Substance Abuse Prevention and Education programming through the County's Municipal Alliance Programs.
29. Resolution - Authorizing the Hunterdon County Qualified Purchasing Agent to solicit competitive contracting for Opiate Fatality Review Team Coordinator, for the Department of Human Services.
30. Resolution - Authorizing the Hunterdon County Qualified Purchasing Agent to advertise for bids for the project known as: "Specifications for the Resurfacing and Safety Improvements for County Route 579 Situated in Delaware, Raritan and East Amwell Townships, County of Hunterdon".
31. Resolution - Approving the request from the High Bridge Fire Department to host a coin toss on July 15th, 2023 from 7:00 am to 3:00 pm at the South Branch Emergency Services building at 95 West Main Street.
32. Resolution - Authorizing the Director or Deputy Director to sign, on behalf of the County, a Service and Occupancy Agreement with Robby Bennett, for the home at the Rt. 12 Case Farm, in Raritan Township, monthly rent to be \$1,256.81.
33. Resolution - Authorizing the Director or Deputy Director to sign, on behalf of the County, a Service and Occupancy Agreement with Craig Evans, for the home at the La Port Estate, in Raritan Township, monthly rent to be \$1,024.81.
34. Resolution - Authorizing the Director or Deputy Director to sign, on behalf of the County, a Service and Occupancy Agreement with Chris Mattson, for the home at the Miquin Woods, in Lebanon Township, monthly rent to be \$619.65.

35. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County an Agreement between the County of Hunterdon and Rutgers Corporate Extension, the State University of New Jersey, for the 2023 Salary Reimbursements.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT