



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

July 5, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

**VII. New Jersey Association of Counties 2023 Scholarship Presentation- NJAC
Executive Director John Donnadio, Superintendent of Hunterdon County
Polytech Todd Bonsall**

1. Proclamation - New Jersey Association of Counties Presentation of the 2023 Scholarship Awards to Nicholas Casalins and Nicholas Columbus

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. Health Department Update, Karen DeMarco

1. Resolution - Authorizing the Hunterdon County Department of Health to apply and accept the year 2 funding for the New Jersey Association of County and City Health Officials (NJACCHO) Enhancing Public Health Infrastructure Local Health Department Grant Award, in the amount of \$1,211,997, for the period July 1, 2023, thru June 30, 2024.

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director to sign and accept a NJDOH Childhood Lead Exposure and Prevention Grant sub-agreement with the County of Warren for the Childhood Lead Exposure, as part of a collaborative agreement between Hunterdon, Morris, Sussex, and Warren Counties in the amount of \$65,050 for the period July 1, 2023, through June 30, 2024.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY20 Justice Assistance Grant (JAG) Program in the amount of \$33,257.

XI. PLANNING & LAND USE

1. Resolution - Authorizing the Department of Planning and Land Use to submit both the Thumbnail Application and the "Full Application A" for the Greenway Trail Plan Funding to the North Jersey Transportation Planning Authority.
2. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign a grant agreement with the New Jersey Council on the Humanities.

XII. Update from Hunterdon County Engineer, Thomas Mathews

1. Resolution - Approving a contract award for County Bid 2023-08 with CMS Construction Inc., for the replacement of County Bridge ED-262 Dunkard Church Road Over Tributary to the Third Neshanic River in the Townships of East Amwell and Delaware. Total amount to be expended, not to exceed: \$663,390.00.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-13 with Creter Vault Corporation, for the furnishing and delivering of transit concrete in a total amount not to exceed: \$168,075.00.

2. Resolution - Approving a contract award for County RFP 0031-2023, with Pennoni Associates Inc. for Professional Engineering Design Services for the Replacement of County Bridge R-168 Barley Sheaf Road Over Pleasant Run, Readington Township. In an amount not to exceed \$345,982.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the lease agreement at 112 Broad Street, Flemington New Jersey, for the Hunterdon County Board of Elections.
2. Resolution - Authorizing Administrative Action to include in the Hunterdon County District Solid Waste Management Plan as an Exempt facility (NJAC 7:26A-1.4(a) 13), High Bridge Borough located at Block 31, Lot 14.02, with a Street address of Dewy Ave.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the claims register dated July 05, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from June 20, 2023.
3. Resolution - Approving the promotion and provisional appointment of Steven Hawkins as a Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division upon successful training and receipt of a Commercial Driver's License Class A.
4. Resolution - Approving the transfer of Keith Monahan, Maintenance Worker 2, to the Department of Administrative Services, Division of Parks and Recreation effective July 10, 2023. Salary and hours to remain the same.
5. Resolution - Approving the transfer of Matthew Suchovic, Maintenance Repairer, to the Department of Administrative Services, Division of Parks and Recreation effective July 10, 2023. Salary and hours to remain the same.

6. Resolution - Approving the action to grant Justin Ferrante a regular appointment as a full-time Senior Bridge Construction Worker as of July 5, 2023 in the Hunterdon County Department of Public Works, Roads Division.
7. Resolution - Approving the hire and seasonal appointment of Hao-Yun Jan as a Seasonal 4H Intern in the Hunterdon County Department of Planning and Land Use, Rutgers Cooperative Extension, contingent upon the successful outcome of a post-offer medical evaluation.
8. Resolution - Approving the action to grant Sandra Janosik a regular appointment as a full-time Librarian 2 as of July 5, 2023, in the Hunterdon County Library.
9. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, Change Order #1 with Hahr Construction Inc.; with an increase in the amount of \$38,566.00.
10. Resolution - Approving the hire and regular appointment of Talia Silva as a Human Services Aide in the Hunterdon County Department of Human Services, Division of Social Services contingent upon the successful outcome of post-offer medical evaluations.
11. Resolution - Approval of the promotion and provisional appointment of Erica Rega as a Senior Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Division of Communications.
12. Resolution - Approving the promotion and provisional appointment of William Swaney as a Supervising Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Division of Communications.
13. Resolution - Approving the promotion and provisional appointment of Skye Newman as a Human Services Aide in the Hunterdon County Department of Human Services, Division of Social Services.
14. Resolution - Approving the modification of the weekly hours of work for Janice Passaro, part-time Library Assistant, in the Hunterdon County Library.
15. Resolution - Approving the purchase of commodity(s)/service(s), requisition(s), #R3-04180 with Ben Schaffer Recreation Inc., for

the installation of a gable shelter at Deer Path Park, in an amount not to exceed \$79,233.13.

16. Resolution - Approving the First Energy request to provide Right of Way line clearance operations along Heron Glen Drive on circuit # 27655 located at Heron Glen golf course, a Hunterdon County Parks location at 110 Highway 202, Ringoes NJ 08551.
17. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County Annual DEP UST Certification Questionnaires.
18. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, a Transfer of Title Agreement Agency Concurrence Letter for Vehicle #16-1885, which is currently being leased from NJ Transit.
19. Resolution - Authoring The County of Hunterdon, to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$1,424.00, for the period October 1, 2022 through September 30, 2023 to carry out a project to support the county welfare agency's administration of the Low Income Heating and Energy Assistance Program.
20. Resolution - Authorization on behalf of the County of Hunterdon, to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$949.00, for the period July 1, 2022 through June 30, 2023 to carry out a project to process all requests for Universal Service Fund (USF).
21. Resolution - Review and authorization on behalf of the County, a Discharge of Mortgage, with a lien in the amount of \$35,587.58, for the property known as Block 9, Lot 1 in the Borough of High Bridge, Hunterdon County, State of New Jersey.
22. Resolution - Authorizing the Director or Deputy and Clerk to the Board of Hunterdon County, on behalf of the County, a Discharge of Mortgage, with a lien in the amount of \$9,205.00, for the property known as Block 9, Lot 1 in the Borough of High Bridge, Hunterdon County, State of New Jersey.
23. Resolution - Approving Requisition #R3-04276 with Software House International, in an amount not to exceed \$116,670.23 for data backup infrastructure upgrade.

XVI. OPEN TO THE PUBLIC

- XVII. **ADDITIONAL COMMISSIONER COMMENTS**
- XVIII. **EXECUTIVE SESSION (Reconvene if necessary)**
- XIX. **ADJOURNMENT**