



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

September 19, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. BOARD OF ELECTIONS UPDATE, Beth Thompson

1. Update - Update on new Board of Elections space.

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Childhood Cancer Awareness Day in the County of Hunterdon.

2. Proclamation - Recognizing October as Breast Cancer Awareness Month in the County of Hunterdon.

IX. HEALTH DEPARTMENT UPDATE, Karen DeMarco, Director

1. Resolution - Authorizing the acceptance of the 2023-2024 LINCS Public Health Preparedness Grant Award #PHLP24LINC007 in the amount of \$404,635.00.

**X. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

XI. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator

1. Resolution - Authorizing the Hunterdon County Division of Housing to adjust the payment standard so that the payment standard is 100 percent of the Fair Market Rate effective October 1st, 2023.
2. Resolution - Authorizing the Commissioner Director or Deputy Director and the Hunterdon County Division of Transportation to sign and submit the Section 5310 Grant Application to New Jersey Transit for the purchase of four (4) extended cutaways and two (2) standard cutaways to support the County's LINK Transportation System and for Mobility Management funding in the amount of \$300,000.00 for January 1, 2024 through December 31, 2024.

XII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the Seal Asset Tracking Management System Grant in the amount of \$24,761.98.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023-2024 Medication Assisted Treatment Grant in the amount of \$120,072.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY 2024 Municipal Alliance (GCADA) Grant in the amount of \$103,198.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY21

Justice Assistance Grant (JAG) Program in the amount of \$33,834.00

5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2024 PHILEP Grant in the amount of \$404,635.00
6. Resolution - Authorizing the Director or Deputy Director, to sign and accept on behalf of the County, an Automated License Plate Reader Initiative (FY21 ARP CSFRF) sub-award with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Hunterdon County Prosecutor's Office, for the period of December 1, 2022 – November 30, 2024, in the amount of \$184,200.00.

XIII. FINANCE, Andrew Bernath, CFO

1. Resolution - Cancelling Unexpended Debt Authorizations.
2. Ordinance - Bond Ordinance Introduction - County Rt. 601
3. Ordinance - Bond Ordinance Introduction - County Rt. 579
4. Ordinance - Bond Ordinance Introduction Surface Treatment- Various Roads

XIV. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to Sign and Submit, on Behalf of the County, an Application to the New Jersey State Council on the Arts for a 2024 Creative Aging Initiative Grant.
2. Resolution - Authorizing the Hunterdon County Division of Planning Services to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2023 – June 30, 2024, in the amount of \$71,010.00, with a County match of \$17,752.50.
3. Resolution - Authorizing the Hunterdon County Division of Planning Services to apply for a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2024 – June 30, 2025, in the amount of \$103,762.50.

XV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving the purchase of commodity(s)/service(s), requisition(s), #R3-05672 with Weatherproof Technologies Inc., for roof replacement for the Echo Hill Roof Replacement, not to exceed \$94,947.76. The commodity(s)/service(s) will be purchased under Accounts #C-04-55-2309-108.

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA 1036 for the Compressed and Remote Schedule Program extension.
2. Resolution - Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and AFSCME Council 63, Local 2097 for the Compressed and Remote Schedule Program extension.
3. Resolution - Approving the Compressed and Remote Schedule Program extension for unclassified and unaffiliated employees.
4. Resolution - Supporting Bill A6038 sponsored by Assembly Minority Leader John DiMao, requiring commercial motor vehicles to be equipped with certain global positioning systems.
5. Resolution - Approving the participation of Hunterdon County Economic Development Director Marc Saluk, to serve on the Community Advisory Committee for the Solberg Airport Master Plan Study.

XVII. APPOINTMENTS

1. Resolution - Approving the appointment of Bryan Welsh as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through September 30, 2026.

XVIII. CORRESPONDENCE

1. Resolution - Approving a request from The Friends of the Hunterdon County Library to host their annual Book Sale at the Grange Building and the 4H Administration Building at the South County Park on Monday, April 1, 2024 through Friday, April 26, 2024 with all fees waived for this event.

XIX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated September 15, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from September 05, 2023.
3. Resolution - Authorizing the Director or Deputy Director to accept on behalf of the County the 2023-2024 Medication Assisted Treatment Grant in the amount of \$120,072.00.
4. Resolution - Approving the conversion of employment status of Andrew C. Russano, Clerk to the Board of County Commissioners, to part time 25 hours per week. Mr. Russano will continue to serve as the American Rescue Liaison.
5. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Myles Murphy a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
6. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Keith Lynch a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
7. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Lisa Ellis a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
8. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Sarah DeMelo a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.

9. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Maya Davis a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
10. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Guy Pagano regular appointment as a full-time Network Administrator 1 as of October 2, 2023 in the Hunterdon County Department of Information Technology. Filling a Vacancy.
11. Resolution - Approving the hire and provisional appointment of Maureen Ferretti as a part-time Librarian 2 in the Hunterdon County Library, contingent upon the successful outcome of a post-offer medical evaluation. Filling a Vacancy.
12. Resolution - Approving the hire and regular appointment of Jordan Hutchins as a Librarian 1 in the Hunterdon County Library contingent upon the successful outcome of post-offer evaluations. Filling a Vacancy.
13. Resolution - Approving the hire and regular appointment of Joseph Ernst as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post-offer evaluations. Filling a Vacancy.
14. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Lois Baker a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023, in the Office of the Hunterdon County Prosecutor.
15. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Christine Musacchio a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023, in the Office of the Hunterdon County Prosecutor.
16. Resolution - Amending Resolution #2023-721, confirming the action of Appointing Authority Brad Myhre to promote Alyssa DeLuca to the title of Social Worker in the Hunterdon County Department of Human Services, Division of Senior, Disabilities and Veteran Services. Filling a Vacancy.

17. Resolution - Confirming the action of Appointing Authority Brad Myhre to promote Lisa Bruzzio to the title Senior Registered Environmental Health Specialist in the Hunterdon County Department of Health, Division of Environmental Health Services.
18. Resolution - Confirming the action of Appointing Authority Brad Myhre to promote Sabrina Herron to the title Senior Registered Environmental Health Specialist in the Hunterdon County Department of Health, Division of Environmental Health Services.
19. Resolution - Confirming the action of Appointing Authority Brad Myhre to approve the title change of Rebecca Lunger to full-time Principal Registered Environmental Health Specialist in the Department of Health, Division of Environmental Health Services. Filling a Vacancy.
20. Resolution - Approving a salary adjustment for Shawn Monk, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank & File collective bargaining agreement Article 10, Paragraph I, for the completion of twelve months in title.
21. Resolution - Approving a salary adjustment for Mathew Fazekas, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank & File collective bargaining agreement Article 10, Paragraph I, for the completion of twelve months in title.
22. Resolution - Approving that Trevor Smith temporary General Roads Supervisor in the Hunterdon County Department of Public Works, Roads Division, be returned to his regular position and salary as Equipment Operator after being granted a temporary/interim salary adjustment in accordance with the Collective Bargaining Agreement with CWA Local 1036 for temporarily filling the role of General Roads Supervisor.
23. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant temporary appointments for Early Voting Site Supervisors for Early Voting Sites, as of October 28, 2023.
24. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant temporary appointments for Early Voting Workers to staff Early Voting Sites, as of October 28, 2023.

25. Resolution - Approving the action of Appointing Authority Brad Myhre to appoint Elise Ennis from part-time status to a full-time Public Safety Telecommunicator in the Department of Public Safety, Division of Communications. Filling a Vacancy.
26. Resolution - Confirming the conversion of the employment status of Benjamin Kirkland, Librarian 1, to full-time in the Hunterdon County Library. Filling a Vacancy.
27. Resolution - Approving the provisional promotion of Greg Slomczewski to part-time Librarian 2 in the Hunterdon County Library.
28. Resolution - Approving the action to grant Lorraine Haley a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023 in the Department of Human Services, Division of Senior, Disabilities and Veteran Services.
29. Resolution - Approving the action to grant Jennifer Winberry a regular appointment as a full-time Assistant Library Director as of September 19, 2023 in the Hunterdon County Library.
30. Resolution - Approving the action to grant Katherine Jaggars a regular appointment as a full-time Assistant Library Director as of September 19, 2023 in the Hunterdon County Library.
31. Resolution - Approving contract with the Thomas Edison State University to offer an innovative Public Sector Leadership Development Program for Hunterdon County employees.
32. Resolution - Side Letter of Agreement with CWA to add the title Health Aide and Health Aide Bilingual to the CWA contract.
33. Resolution - Side Letter of Agreement with CWA to memorialize overtime for Health Department employees.
34. Resolution - Side Letter of Agreement with CWA to move Denise Childers from the Rank and File contract to the Supervisor's contract (no salary change).
35. Resolution - Authorizing the Director or Deputy Director and the Hunterdon County Division of Housing Director to sign on behalf of the County, a Civil Rights form 50077-CR for the year 2024.

36. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Auditing & Accounting Services.
37. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Fee Accounting Services.
38. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Housing Auditing Services.
39. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Indirect Cost Allocation Plan.
40. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Labor/Special/Bond Counsel Services.
41. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Corporate Health Services Including Occupational Health Services.
42. Resolution - Approving the purchase of Block 6, lot 23.02, in the Township of Delaware, in the amount of \$105,000.00, and authorizes the Director or Deputy Director, to sign on behalf of the County, a Purchase Contract with the Maia Barnes and David Barnes, in the amount of \$105,000.00, as prepared and approved by County Counsel.
43. Resolution - Authorizing the Commissioner Director, or the Deputy Director to sign on behalf of the County, any necessary documentation relevant to the acquisition of a portion of the property for a Right of Way and temporary construction easement over Block 5, Lots 1 & 2, from Borough of Bloomsbury for the sum of \$5,450.00 and allow County Counsel to complete the closing on the property.
44. Resolution - Authorizing the Commissioner Director or Deputy Director, to sign on behalf of the County of Hunterdon, a Contract for Services with Cube Corp. for a performance by the NERDS on August 8, 2024 as part of the Division of Hunterdon County Parks Summer Concert Series.
45. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign on behalf of the County an amendment to a lease agreement with Verdant Commercial Capital, for the delivery of E-Z-GO Golf Carts.

46. Resolution - Approving a request from Pattenburg Volunteer Fire Company to host a coin toss on October 7, 2023 at the following locations: Traffic light on Frontage Road and CR-625, the intersection of CR-614 and Frontage Road, and the intersection of Highway 173 and Charlestown Road.
47. Resolution - Authorizing the Commissioner Director or Deputy Director to approve the agreement between the Board of Education for the East Amwell School District and the County of Hunterdon and the Hunterdon County Sheriff Department for an interlocal agreement for School Class III Law Enforcement Officers.

XX. OPEN TO THE PUBLIC

XXI. ADDITIONAL COMMISSIONER COMMENTS

XXII. EXECUTIVE SESSION (Reconvene if necessary)

XXIII. ADJOURNMENT