



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

November 8, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Update - Ongoing Support and Protection for Houses of Worship

VIII. HUNTERDON COUNTY PROSECUTOR UPDATE

1. Update - Hunterdon County Prosecutor's Office Update

IX. HUNTERDON COUNTY PARKS & RECREATION UPDATE, Dan Bush

1. Update - Parks & Recreation Update

X. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Tewksbury Land Trust upon their 30th Anniversary.
2. Proclamation - Supporting Operation Green Light for Veterans in the County of Hunterdon.

XI. LIBRARY UPDATE, James Keehbler, Director

1. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, a Facility Use Agreement with the Township of Holland for a portion of 129 Spring Mills Road (Block 6, Lot 63), to place a Book Locker on the property allowing Library patrons to pick up pre-reserved County Library materials 24 hours a day.

**XII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

XIII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for SFY 2024 NJ-JARC Round 10 Grant in the amount of \$135,000.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2024 County Innovation Grant in the amount of \$35,708.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 Section 5311 Grant in the amount of \$666,680.00.
4. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept an Emergency Management Agency Assistance (EMAA) Grant from the New Jersey Department of Law and Public Safety for the period of July 1, 2023 through June 30, 2024, in the amount of \$110,00.00 (\$55,000.00 State funds; \$55,000.00 County match).

XIV. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator

1. Resolution - Authorizing the Hunterdon County Division of Social Work Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2024 Statewide Respite Care Program, in the amount of \$184,000.00, for the period of January 1, 2024 through December 31, 2024.
2. Resolution - Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2024 Area Plan Contract Update, for the period of January 1, 2024 through December 31, 2024, in the amount of \$872,658.00 (State funding: \$498,624.00, Federal funding: \$374,034.00).
3. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, the SFY 2024 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement for Round 10 with New Jersey Transit (NJT), in the amount of \$135,00.00 with a local County match of \$135,00.00, for the period of July 1, 2023 through June 30, 2024.
4. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners to sign on behalf of the County, the Section 5310 Grant Application with New Jersey Transit (NJT) for the purchase of four (4) extended cutaways, two (2) standard cutaways, and Mobility Management funding in the amount of \$300,000.00 for the period of January 1, 2025 through December 31, 2025.
5. Resolution - Approving the Hunterdon County Comprehensive Alcohol and Drug Use Plan for the purpose of obtaining Chapter 51 funding for the years 2024 - 2027, implemented in compliance with the executed contract #24-532-ADA-0.
6. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners, to sign on behalf of the County, Contract #SH24010, in the amount of \$146,300.00, with New Jersey Department of Human Services, Division of Family Development, for the period of January 1, 2024 through December 31, 2024.
7. Resolution - Approving the request from the Transportation Advisory Committee to extend their membership term from two (2) years to four (4) years, and extend the current members' terms to reflect this change.

8. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, the Bipartisan Safer Communities Act Disaster Response Crisis Counseling County Grant Contract #90007, in the amount of \$30,000.00 (State funds), for the period of October 17, 2023 through October 16, 2024.

XV. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the Cancellation of Unexpended Debt Authorizations.
2. Ordinance - Introduction of Capital Ordinance 2023-15, Arboretum Repairs and Renovation
3. Ordinance - Introduction of Capital Ordinance 2023-16, Repair and/or Replacement of Dams on County Property.

XVI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-22, with DTS Trucking, LLC for Sand Bunker Renovations for the Heron Glen Golf Course in the Township of Raritan.
2. Resolution - Approving a contract award for County RFP 0069-2023 with Suplee, Clooney & Company for an accountant firm licensed as a registered municipal accountant in the State of New Jersey to prepare the 2024 Hunterdon County audit and assist in the preparation of the 2024 County Budget.

XVII. COUNTY ADMINISTRATOR, Brad Myhre

1. Update - Update on Non-Profit Grant Program

XVIII. APPOINTMENTS

1. Resolution - Amending Resolution #2023-853, approving the appointment of Elizabeth Martin as a member to the Hunterdon County Vocational School District Board of Education, term to be effective through October 31, 2024.

XIX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated November 8, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from October 17, 2023.
3. Resolution - Approving the promotion and reclassification of Susan Pena to the unclassified title of Confidential Aide in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance effective November 13, 2023. Filling a vacancy.
4. Resolution - Confirming the action of Appointing Authority Brad Myhre to hire Jillian Bice as a full-time Clerk 1 in the Hunterdon County Superintendent of Schools contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
5. Resolution - Approving the hire and provisional appointment of Benjamin Eckert as full-time Program Development Specialist in the Hunterdon County Department of Human Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
6. Resolution - Approving the hire and regular appointment of Christopher Dymyd as a full-time Laborer in the Hunterdon County Department of Public Works, Roads Division contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
7. Resolution - Approving the hire and provisional appointment of Colin Hennesey as a full-time Assistant Engineer in the Department of Public Works, Division of Engineering contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
8. Resolution - Acknowledging the action of Hunterdon County Prosecutor, Renee Robeson, to appoint Matthew Milone to the title of County Investigator in the Hunterdon County Office of the Prosecutor, contingent upon the successful outcome of post offer evaluations. Filling a vacancy.
9. Resolution - Approving the appointment of William Youells as a temporary part-time Chief Clerk Board of Elections in the Hunterdon

County Board of Elections contingent upon the successful outcome of post-offer medical evaluations.

10. Resolution - Approving the hire and provisional appointment of Sean Tierney as a per diem Communications technician in the Department of Public Safety, Division of Communications, contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
11. Resolution - Approving the hire and regular appointment of Sage Sorrentino as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
12. Resolution - Approving the hire and regular appointment of James Hunt as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
13. Resolution - Approving the hire and regular appointment of Brandon Stout as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
14. Resolution - Approving the hire and regular appointment of Jennifer Lindabery as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
15. Resolution - Approving the hire and unclassified appointment of Amanda Muller as an full-time Confidential Aide in the Hunterdon County Office of County Counsel contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
16. Resolution - Approving the hire and regular appointment of Sasha Mathieu as a full-time Clerk Driver in the Hunterdon County Library contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
17. Resolution - Approving the salary adjustment for Jessie Beekhuysen, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for

successfully completing the first six months of the one-year Trainee period.

18. Resolution - Approving the salary adjustment for Riley Boyce, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
19. Resolution - Approving the salary adjustment for Mackenzie Bayne, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.
20. Resolution - Approving the salary adjustment for Faustina Starcher, Public Safety Telecommunicator, provided per the CWA Local 1036 Rank and File collective bargaining agreement for completing the Certified Training Officer Program.
21. Resolution - Approving the salary adjustment for Elise Ennis, Public Safety Telecommunicator, provided per the CWA Local 1036 Rank and File collective bargaining agreement for completing the Certified Training Officer Program.
22. Resolution - Approving the action of granting Kendra Quintero a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.
23. Resolution - Approving the action of granting Gloria Lamborn a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.
24. Resolution - Approving the action of granting Laura Velazquez Casillas a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.
25. Resolution - Approving the promotion of Michaela Mills to part-time Library Associate in the Hunterdon County Library. Filling a vacancy.
26. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign on behalf of the County, Change Order #1-FINAL with Denville Line Painting, reflecting a decrease of \$44,630.96, for 2023 Application of Traffic Stripes throughout the County.

27. Resolution - Supporting the Borough of High Bridge's application for Federal Funding Assistance through the New Jersey Department of Transportation Safe Routes to School Program, for pedestrian safety improvements along portions of Fairview Avenue (CR-513), Church Street, and Mill Street in the Borough of High Bridge.
28. Resolution - Release of Bond Parisi Bldg & Investments Canterbury Woods Section 1 (623-35) Clinton Township.
29. Resolution - Approving the Release of Cash Maintenance Bond (T-03-56-2865-000), known as Canterbury Woods Section 1 Block 82 Lot 56 Clinton Township to Parisi Bldg & Investments.
30. Resolution - Approving the Release of Cash Maintenance Bond (T-03-56-2865-000), known as Holland Estates 1-Sec (519-66) to Parisi Building & Investment.
31. Resolution - Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as Fire Fox II HCE 626-15 Block 60.02 Lot 23, in the Township of Clinton, to Parisi Building & Investments.
32. Resolution - Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as River Run Ests Block 4 Lot 18, in the Township of Raritan, to Parisi Building & Investments.
33. Resolution - Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as Southgate at Beaver Brook Section II Block 82.18 Lot 49/1, in the Township of Clinton, to Parisi Building & Investments.
34. Resolution - Approving the release of Cash Maintenance Bond (T-03-56-2865-000) known as Holland Estates Section 2, in the Township of Holland, to Parisi Building & Investments.
35. Resolution - Approving the release of Maintenance Bond #S01451, known as Canterbury Woods Section 1 Block 82 Lot 56, in the Township of Clinton, to Parisi Building & Investments.
36. Resolution - Approving the release of Cash Maintenance Bond (T-03056-2865-000), known as Southgate Section II (623-34) County Route 623 Block 82.18 Lot 49 in the Township of Clinton, to Parisi Building & Investments.

37. Resolution - Approving the Postponement of the Replacement of Bridge A-45 on Milford Frenchtown Road (County Route 619) in the Township of Alexandria, until August 2024.
38. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners to sign, on behalf of the County, Agreement Modification #2, with the State of New Jersey, Department of Transportation, reflecting an increase of \$48,090.70 for the Design for the Replacement of Bridge 1050-161, County Route 579 RR Bridge over the Norfolk Southern Corporation-Lehigh Valley Main Line in the Township of Bethlehem and the Borough of Bloomsbury.
39. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, a Grant Application through the 2024 County Environmental Health Act (CEHA) Grant, with New Jersey State Department of Environmental Protection, Compliance and Enforcement Division, for the amount of \$160,000.00, for the period of July 1, 2023 through June 30, 2024.
40. Resolution - Authorizing a request from Lehigh Valley (LVCC) Coursing Club and the Count Basie (COBRA) Club to host Dog events at South County Park on the following dates: November 18-19, 2023 (LVCC), and November 25-26, 2023 (COBRA).
41. Resolution - Approving a request from Tewksbury Township for a Flag Display in Oldwick along County Route 517, beginning November 8, through November 15, 2023.
42. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the County Administrator, to sign on behalf of the County, an application for Soil Erosion and Sediment Control Plan Certification for the Rehabilitation of Echo Hill Pond located at 41 Lilac Drive, Clinton Township (Block 91.01, Lots 13 & 12.05).
43. Resolution - Approving the request from the Hunterdon County School Nurses Association to use the Hunterdon County Route 12 Meeting Room on November 30, 2023 from 4:00 p.m. until 5:30 p.m. and waive the insurance requirement.
44. Resolution - Amendment to Resolution #2023-910

XX. ADDITIONAL COMMISSIONER COMMENTS

XXI. OPEN TO THE PUBLIC

XXII. EXECUTIVE SESSION (Reconvene if necessary)

XXIII. ADJOURNMENT