



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

November 21, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2024 Childhood Lead Grant in the amount of \$65,050.00.

2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY 2024 Highlands Plan Conformance Economic Sustainability Planning Grant in the amount of \$150,000.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the Bipartisan Safer Communities Act Disaster Response Crisis Counseling County Grant in the amount of \$30,000.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FFY 2023 Emergency Management Agency Assistance (EMAA) Grant in the amount of \$55,000.00.

X. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the 2023 Budget Transfers as recommended by the Hunterdon County CFO.
2. Ordinance - Introduction and first reading of Ordinance #2023-17 Land Records System Upgrade.
3. Ordinance - Adoption of Bond Ordinance 2023-12, Roadway Improvements to County Route 601.
4. Ordinance - Adoption of Bond Ordinance 2023-13, Supplemental Funding for Roadway Improvements to County Route 579, in Raritan and Delaware Townships.
5. Ordinance - Adoption of Bond Ordinance 2023-14, Supplemental Funding for various County-wide Roadway Improvements.

XI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Contract Amendment #1 for County Bid 2023-18, Operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center for the extension of the original term of agreement for a period of six (6) months from December 13, 2023 through June 13, 2024.
2. Resolution - Approving a Contract Award for County Bid 2023-20, with Downes Tree Service, for the Removal of High Risk Trees on County Route 651 in the Township of Kingwood.

3. Resolution - Authorizing Contract Amendment #4, with Jacobs Engineering Group, Inc. for professional engineering and design services for the scoping and development for Hunterdon County Route 513/Interstate Route 78/Interchange #15 in an amount not to exceed \$131,261.52.
4. Resolution - Approving a Contract Award for County RFP 0070-2023, with David Ciarrocca, C.P.A., LLC, for Fee Accountant Services for the Division of Housing for the year ending December 31, 2024.
5. Resolution - Approving a contract award for County RFP 0071-2023, with with Suplee, Clooney & Company, to perform an audit of the Division of Housing's Service programs for the fiscal year ending December 31, 2024.
6. Resolution - Approving Contract Amendment #1 for County RFP 0090-2021, with Heyer, Gruel & Associates for Professional Consulting Services for the Development of a Growth Management Plan.

XII. APPOINTMENTS

1. Resolution - Approving the Re-Appointment of Scott Cohen to the Human Services Advisory Council (HSAC) term to be effective January 1, 2024 through December 31, 2026.

XIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated November 21, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from November 8, 2023.
3. Resolution - Approving the hire and regular appointment of Adebayo Ayinde as a Weights and Measures Apprentice in the Hunterdon County Department of Health, Division of Weights and Measures contingent upon the successful outcome of post-offer medical evaluations. Filling a vacancy.
4. Resolution - Approving the hire and regular appointment of Matthew Cortina as a part-time Library Assistant in the Hunterdon County Library

contingent upon the successful outcome of post-offer medical evaluations. Filling a vacancy.

5. Resolution - Approving the hire and regular appointment of Cathie Giambalvo as a part-time Library Associate in the Hunterdon County Library contingent upon the successful outcome of post-offer medical evaluations. Filling a vacancy.
6. Resolution - Approving the action of Appointing Authority Brad Myhre to hereby grant Paula Delia a regular appointment as a full-time Supervisor of Accounts as of November 21, 2023, in the Hunterdon County Finance Department.
7. Resolution - Approving the action of Appointing Authority Brad Myhre to hereby grant Kevin Dunn a regular appointment as a full-time Keyboarding Clerk 2 as of November 21, 2023, in the Hunterdon County Department of Planning and Land Use, Rutgers Cooperative Extension.
8. Resolution - Approving the action to hereby grant Alexander Harris a regular appointment as a full-time County Park Ranger as of November 21, 2023, in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
9. Resolution - Supporting the Use of State and Federal Funds to Support the New Jersey Emergency Medical Service Task Force to replace aging Emergency Response Vehicles and Equipment and for an Annual State Appropriation.
10. Resolution - Approving a contractual agreement with WDVR for Public Information Radio messaging.
11. Resolution - Authorizing the adoption of various Personnel Policy Amendments to the County Employee Manual as recommended by the County's Insurance Company.
12. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, the County Chief Fiscal Officer, and the Director of the Department of Health, to accept on behalf of the County, the 2022 Recycling Enhancement Act (REA) Grant from the New Jersey Department of Environmental Protection, in the amount of \$162,000.00 (\$162,000.00 Federal Funds; \$0.00 Local Match).

13. Resolution - Authorizing the use of Competitive Contracting for the 2024 Explore Hunterdon Comprehensive Tourism Marketing Campaign.
14. Resolution - Authorizing the acceptance of \$150,000.00 from the Highlands Council's Economic Sustainability Grant for the purposes of tourism marketing in 2024.
15. Resolution - Approving the Specifications for the Rehabilitation of Deer Path Park Dam and Sediment Removal of Deer Path Park Pond situated in Readington Township in the County of Hunterdon and authorizing the County Purchasing Agent to advertise for bids for this project.
16. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the Clerk of the Board to sign, on behalf of the County, a grant application to the New Jersey Department of Transportation for the Resurfacing of County Route 611 in the Township of Raritan and Borough of Flemington, and the Resurfacing of County Route 618 in the Township of Clinton, County of Hunterdon.
17. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the Clerk of the Board to sign, on behalf of the County, a grant application to the New Jersey Department of Transportation for the Resurfacing of County Route 650 in the Township of Raritan, County of Hunterdon.
18. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the Clerk of the Board to sign, on behalf of the County, a grant application to the New Jersey Department of Transportation for the Resurfacing of County Route 579 in the Township of Franklin, County of Hunterdon.
19. Resolution - Approving a request from Pattenburg Volunteer Fire Company, Inc. to host a coin toss on November 24, 2023 from 8:00 a.m. until 2:00 p.m. at the following locations: Traffic light of Frontage Road and CR-625, the traffic light of CR-614 and Frontage Road, and the traffic light of Highway 173 and Charlestown Road.
20. Resolution - Approving a request from Delaware Township for a road closure on December 2, 2023 from 4:00 p.m. until 8:00 p.m. at the following location: County Route 604 from the intersection of County Route 604 and Rittenhouse Road to the intersection of

County Route 604 and County Route 523. With a rain date of December 3, 2023.

21. Resolution - Approving a hardship request for Water Main Replacement on West Main Street and Hart Street and West Main Street and Union Avenue, in the Borough of High Bridge.

XIV. **OPEN TO THE PUBLIC**

XV. **ADDITIONAL COMMISSIONER COMMENTS**

XVI. **EXECUTIVE SESSION (Reconvene if necessary)**

XVII. **ADJOURNMENT**