



MINUTES

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

September 19, 2023

I. **5:00 p.m. CONVENE:**

Andrew C. Russano called the roll.

Present: John Lanza, Susan Soloway, Jeff Kuhl

Absent: Shaun Van Doren, Zachary Rich

Mr. Russano advised Commissioner Van Doren will be late this evening.

II. **EXECUTIVE SESSION**

Motion: By: John Lanza **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway

No: None **Abstain:** None **Absent:** Zach Rich

The Board moved into Executive Session at 5:01 p.m.

III. **5:30 p.m. PLEDGE OF ALLEGIANCE**

IV. **MOMENT OF SILENCE**

V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

VI. **COMMISSIONER REPORTS**

Commissioner Van Doren's Report

Commissioner Van Doren reported on several updates as liaison to the Department of Public Works. He advised repairs to County structure E-29, on Rainbow Hill Road, were completed by County forces last week, and the road was reopened. This is just the latest stone arch culvert the County has rehabilitated, in keeping with its ongoing

commitment to the preservation of these types of unique structures. He reported the County has also completed an expanded signage campaign for the detour of County Route 579, due to the emergency closure of the Bloomsbury railroad bridge over the Norfolk and Southern line. NJDOT continues to make progress in fulfilling all the technical and legal requirements to obtain Norfolk Southern's permission to enter their property. No expectation has been provided to when the repairs on the bridge will be completed. The County has and will continue to stay in contact with NJDOT and encourage them to reopen the bridge as soon as possible. Commissioner Van Doren stated this week, County Route 639 by Route 22, County Route 579 Bloomsbury Hill, and County Route 519 from County Route 631 to County Route 513 will be milled and resurfaced. The roadways will remain open to traffic, but motorists should expect delays.

As liaison to the Health Department, Commissioner Van Doren was advised by Department Director, Karen DeMaro that the free, monthly vision screenings have been booked through the remainder of this year. Commissioner Van Doren reported that in addition to the monthly vision screenings, the Public Health Nursing Division is offering free, routine biometric screenings which provide cholesterol, blood sugar, and hemoglobin readings. The Public Health Nursing unit has also established a partnership with America's Grow-A-Row and local food pantries to provide community-based screening services. For more information on how individuals can access these services or to make an appointment, please call the Public Health Nursing Division at 908-806-4570. Commissioner Van Doren thanked the Public Health Nursing unit for their ongoing commitment and dedication to public health.

Commissioner Soloway's Report

Commissioner Soloway reported she recently met with the NJ State Director for GoRail, to discuss the importance of freight rail and its positive impact on our economy and reducing truck traffic on our nation's highways. Founded in 2004, on the principle that "all politics is local," GoRail engages with community officials, Congress, and the public to tell the story of freight rail and its role in supply chains and logistics. Commissioner Soloway stated that according to 2021 data, New Jersey's 20 freight railroads operate over 1,087 miles of track and employ 887 individuals the Garden State. GoRail notes it would have taken approximately 872,000 additional truckloads to move the 15.7 million tons of freight that were transported by rail in New Jersey in 2021. Commissioner Soloway stated intermodal and waste and scrap materials comprise most freight rail shipments beginning in New Jersey. Intermodal and chemicals are the state's largest rail imports. She announced this week is Rail Safety Week across the United States, and this year's campaign theme is "*Stop Track Tragedies*," which is designed to build railway safety awareness among motorists, pedestrians, cyclists, and large vehicle operators.

As co-liaison on veterans issues, Commissioner Soloway reminded the public that the County has another Veterans Headstone cleaning event this Saturday, September 23rd from 8:00 a.m. to 11:00 a.m. at Pittstown Locust Grove Cemetery. If you are interested in volunteering, please contact VSO Rich Booth at 908-788-1361 as volunteer space is limited.

Commissioner Soloway reported she will once again be leading Hunterdon County's Employee "Taking Strides Against Breast Cancer Walk" in recognition of Breast Cancer Awareness Month. This year's walk will be held on Thursday, October 5th starting at noon. The walk will be held at the Route 12 County Complex. Additional details will be forthcoming. Commissioner Soloway hopes for another strong turnout as in previous years.

Commissioner Lanza's Report

As liaison to the Department of Public Safety, Commissioner Lanza shared an update from Public Safety Director, Brayden Fahey, on the County's ongoing efforts to secure Flood Mitigation Grants for County residents. In late August, the Office of Emergency Management received word that two grant applications submitted under FEMA's FY22 Flood Mitigation Assistance grant program have been "identified for further review". Commissioner Lanza explained that sub-applications "Identified For Further Review" means the sub-application is selected and there is available funding under the applicable subtotals. Additional information may be requested from the applicant at this stage that may impact eligibility. I would caution that "Identified for Further Review" status does not automatically imply an award will be made. However, this is a significant step forward in the process.

Commissioner Lanza stated the first proposed project aims to acquire one Repetitive Loss property in Delaware Township which has four National Flood Insurance Program loss claims due to repeated flood damage. The property owner, who has rebuilt multiple times, is willing to sell the property to mitigate future flood losses. The project will maintain the acquired land as permanent open space through a deed restriction.

The proposed amount of this project is \$444,515. The second proposed project will assist the owners of three severe repetitive loss homes with elevating their properties to mitigate against future flooding. These properties are located in Califon, Holland, and Kingwood. The proposed amount of this project is approximately \$1.6 million.

Commissioner Lanza conveyed as noted in the Hunterdon County Hazard Mitigation Plan, FEMA defines a repetitive loss (RL) property as a NFIP-insured structure that has had at least two paid flood losses of more than \$1,000 in any 10-year period since 1978. A severe repetitive loss (SRL) property is a NFIP-insured structure that has had four or more separate claim payments made under a standard flood insurance policy, with the amount of each claim exceeding \$5,000 and with the cumulative amount of such claims payments exceeding \$20,000; or at least two separate claims payments made under a standard flood insurance policy with the cumulative amount of such claim payments exceeding the fair market value of the insured building on the day before each loss.

Commissioner Lanza stated Director Fahey and his team will be working closely with the appropriate parties, to ensure that the additional information sought from FEMA is fulfilled. While additional steps remain, again, the County is pleased with the initial feedback from FEMA on behalf of these property owners. Commissioner Lanza thanked Director Fahey and his team for their continued work on behalf of Hunterdon County residents, especially those who were devastated by Tropical Storm Ida.

Deputy Commissioner Director Kuhl's Report

Deputy Director Kuhl reported as liaison to the Hunterdon County Library, that the library is exploring a pilot project, which would result in the installation of book pick-up lockers at the North Branch and possibly Holland Township libraries. The pickup lockers would enable library patrons to pick up materials 24/7. If the pilot is successful, additional lockers would be placed at other affiliate branches to make the library even more accessible to County residents. Deputy Director Kuhl was advised by Library Director, James Keehbler, that this year's Summer Reading Program was the most successful one yet. Across all branches and online, there were a total of 916 participants who read 554,744 minutes. Along with weekly prizes, the library offered several large gift baskets, that participants could earn raffle tickets to compete for.

In addition to the successful Summer Reading Program, the Children's Services Department offered a total of 138 programs, with an attendance of 5,072 patrons, during the weeks of June 24th through August 11th. Deputy Director Kuhl stated the 2023 Teen Summer Reading Program was also a success, with 60 teens registered, 11 schools represented, and 66,473 minutes read. As a comparison, in 2022, there were only 33 teens that participated. Deputy Director Kuhl stated these are all a testament to the strong leadership, dedication, and creativity of the County's Library Director, James Keehbler, and his entire team at the Hunterdon County Library. He added the County is fortunate to have so many dedicated professionals at the library, who wish to share their love of reading, expansion of culture, and continual learning, no matter your age.

As liaison to the Department of Human Services, Deputy Director Kuhl advised that Medicare's open enrollment period runs from October 15th through December 7th. Each year, Medicare health and drug plans make changes to things like cost, coverage, and what providers and pharmacies are in their networks. October 15th through December 7th is the time when Medicare eligible residents can make needed change their Medicare health and prescription plans for the upcoming year, to better meet their needs. Deputy Director Kuhl advised the Senior Center has State Health Insurance Assistance Program (SHIP) trained counselors who can help residents with Medicare related questions and concerns. Beginning Monday, September 18, 2023, the Senior Center will begin accepting appointments to meet with SHIP counselors. Interested parties can call 908-788-1359 to make an appointment for a consultation with a SHIP counselor. Deputy Director Kuhl announced on Friday, September 29th at 2 pm the Senior Center is hosting a magic show, by Will Fern. Interested seniors can call 908-788-1359 to register.

VII. BOARD OF ELECTIONS UPDATE, Beth Thompson

1. Update on new Board of Elections space.

Beth Thompson, Election Administrator for the Board of Elections, announced the Board of Elections has relocated to 112 Broad Street, Fleming, NJ. An open house invitation has been sent to the Board of Commissioners for October 17th at 4:00 p.m. She conveyed all Elected Officials, Local Legislative Representatives from the 15th, 16th and 23rd Districts, as well as Department Heads have been invited to the open

house. A ribbon cutting will be done with the Chamber of Commerce. Ms. Beth Thompson thanked the Board.

VIII. PROCLAMATIONS/RECOGNITION

1. Recognizing Childhood Cancer Awareness Day in the County of Hunterdon.

Commissioner Lanza spoke on behalf of the Swackhamers who were unable to attend tonight's meeting and accept this Proclamation. He conveyed he has been involved with St. Baldrick's charity since before he began his career in politics. He stated the County is recognizing Childhood Cancer Awareness Month with this Proclamation for many reasons. As a parent himself, Commissioner Lanza, cannot think of a more sickening or helpless feeling than to see a child who is sick and suffering with cancer. He added the individuals who host the St. Baldrick's event have first-hand experience with childhood cancer themselves. Commissioner Lanza stated David and Linda Swackhamer have been running the St. Baldrick's Head Shave Event at the Sergeantville Fire House on the last Sunday of September, every year, for the last 11 years. He stated the Swackhamers organize the St. Baldrick's Head Shave Event in honor of the granddaughter who they lost to childhood cancer.

St. Baldrick's raises money for treatment of childhood cancer which is exceptionally difficult because children's bodies and immune systems cannot withstand the ordinary cancer treatments that adults receive. Commissioner Lanza stated he will be attending the St. Baldrick's head shave event. Heads are shaved to stand in solidarity with those children who are going through treatment.

Motion: By: John Lanza **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

2. Recognizing October as Breast Cancer Awareness Month in the County of Hunterdon.

Ms. Joanne Liscovitz introduced herself and Ms. Danielle Hughes. Ms. Liscovitz stated Dance for the Cure was founded the year after Kathleen Cirioli was diagnosed with Breast Cancer. She stated Dance for the Cure's goal is to help local Breast Cancer patients in need throughout Hunterdon, Somerset, and Middlesex Counties.

Ms. Liscovitz stated to date, Dance for the Cure has donated and financially assisted over 700 patients, totaling over 1 million dollars. Later this year, Dance for the Cure will be expanding their efforts to Mercer County. "Ribbons of Hope" and "Tie the Town Pink" are two of the fundraisers that Dance for the Cure organizes every year.

Ms. Liscovitz thanked the Board for their support and recognition.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

IX. HEALTH DEPARTMENT UPDATE, Karen DeMarco, Director

1. Authorizing the acceptance of the 2023-2024 LINC Public Health Preparedness Grant Award #PHLP24LINC007 in the amount of \$404,635.00.

Health Department Director, Karen DeMarco, stated there is a Resolution before the Board regarding the Public Health Preparedness Grant. Ms. DeMarco advised this is a renewal grant from the New Jersey Department of Health, and the Hunterdon County Health Department has received this grant since 2002. The grant funds support the Public Health Preparedness Division. The work of the Preparedness Division was instrumental in the Covid response and the team develops public health emergency response plans for all hazard preparedness for the department. For the current grant period, the Preparedness Team will ensure elements of planning and operational readiness for ongoing risks related to chemical, biological, radiological, and nuclear incidents as well as cyber attacks. It will also prepare us for emerging infectious disease response, such as pandemics or influenza, and other new and emerging twenty-first century threats. The team is tasked with ensuring the Health Department's ability to respond to public health emergencies through ongoing preparation, training, and exercising of emergency response plans. Elements of each emergency response plan include community preparedness, emergency publication and warning, information sharing, medical counter measure dispensing, medical material management and distribution, and volunteer management. Grant funds are utilized largely for staff salaries but also support training efforts for staff and volunteers.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

- X. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)
No comments.

- XI. **HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator**

1. Authorizing the Hunterdon County Division of Housing to adjust the payment standard so that the payment standard is 100 percent of the Fair Market Rate effective October 1st, 2023.

Department of Human Services Administrator, Meagan Q. O'Reilly, stated before the Board tonight is a resolution requesting Commissioner approval to increase the payment standards the Division of Housing so that they are authorized to approve applications that equal the Housing and Urban Development (HUD) Fair Market rent amounts. Housing and Urban Development publishes their Fair Market rent amounts each year, typically the rates increase to reflect the changes in the housing market.

The Fair Market Rent calculation includes the gross rent amount and an average of tenant's utilities such as gas, electric, oil, water/sewer. Ms. O'Reilly advised generally Fair Market Rent amounts have increased year over year, and in some instances the

FMR has even decreased slightly. She reported for Fiscal Year 2024, in Hunterdon County, the increases have been significant. The increase for a one-bedroom unit being \$292, the increase for a two-bedroom unit being \$359, and the increase for a three-bedroom unit being \$423. Each year, the Hunterdon County Division of Housing reviews the appropriateness of the Payment Standard when the Fair Market Rate is published. Hunterdon County's Section 8 Program Participants are reporting trouble locating units within the current payment standard. The current housing administration plan requires an update to the language regarding payment standards to reflect Housing and Urban Developments Fair Market Rate. Due to the need for this update, the Division of Housing is requesting this approval by the board to adopt the Fair Market Rates as the payment standard for FY 2024 which begins 10/1/23. The adoption of the FMR amount will keep Housing Choice Voucher recipients competitive within the tight housing market and will help program participants find safe and affordable housing.

Motion: By: Susan Soloway **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

2. Authorizing the Commissioner Director or Deputy Director and the Hunterdon County Division of Transportation to sign and submit the Section 5310 Grant Application to New Jersey Transit for the purchase of four (4) extended cutaways and two (2) standard cutaways to support the County's LINK Transportation System and for Mobility Management funding in the amount of \$300,000.00 for January 1, 2024 through December 31, 2024.

Ms. O'Reilly stated the next resolution before the Board tonight is authorizing the Director or Deputy Director to submit the 5310 grant application for vehicles and mobility management to New Jersey Transit. For this application the County is requesting 4 Extended Cutaways and 2 Standard cutaways. Ms. O'Reilly advised these are similar to the County's current fleet vehicles. She was advised by the Transportation Coordinator that this request would replace six of the current vehicles that are similar in size. In reviewing 5310 submissions for the last ten years, the County has typically requested anywhere from 3 - 6 vehicles in each funding cycle. When the 5310 application is available, our transportation coordinator reviews our current fleet and plans for vehicle replacement in accordance with the NJT approved Transit Asset Management (TAM) Plan. Although Hunterdon has been recognized by New Jersey Transit for taking excellent care of our vehicles and keeping them in service beyond the useful life, The Federal Transit Authority has increased the mileage threshold from 150,000 to 200,000 miles for the useful life before NJ transit may release the lien.

Ms. O'Reilly reported the Human Services Department has been been advised by NJT that the next FY application will be released before the end of this year. Before the pandemic, New Jersey Transit experienced delays in procurement and production of the 5310 vehicles. These delays and a dramatic increase in vehicle costs were exacerbated by the pandemic. The goal is to obtain as many vehicles as possible through the 5310 program, which decreases the department's future capital requests.

In 2020, the department reviewed the opportunity to apply for mobility management funds through this same application and it was approved. Ms. O'Reilly stated the department continues to submit for mobility management at the maximum request and has been successful in their prior requests.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

XII. **GRANTS, Michael Franchini, Deputy CFO**

1. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the Seal Asset Tracking Management System Grant in the amount of \$24,761.98.

Motion: By: John Lanza **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

2. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023-2024 Medication Assisted Treatment Grant in the amount of \$120,072.00.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

3. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY 2024 Municipal Alliance (GCADA) Grant in the amount of \$103,198.00.

Motion: By: Susan Soloway **Seconded:** John Lanza
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

4. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the FY21 Justice Assistance Grant (JAG) Program in the amount of \$33,834.00

Motion: By: John Lanza **Seconded:** Shaun Van Doren
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

5. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2024 PHILEP Grant in the amount of \$404,635.00

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

6. Authorizing the Director or Deputy Director, to sign and accept on behalf of the

County, an Automated License Plate Reader Initiative (FY21 ARP CSFRF) sub-award with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Hunterdon County Prosecutor's Office, for the period of December 1, 2022 – November 30, 2024, in the amount of \$184,200.00.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XIII. **FINANCE, Andrew Bernath, CFO**

1. Cancelling Unexpended Debt Authorizations.

Mr. Andrew Bernath, CFO, stated the following resolution is presented to the Board requesting to cancel unspent balances of prior year capital and bond ordinances of projects that have been determined to be completed, abandoned or outdated. The annual review of the cancelation of balances that have been completed, abandoned or determined outdated are consider "best practice" by the State of New Jersey's Comptroller's Office. The resolution cancels balances from 31 different ordinances with adoption dates beginning in 2012 through 2022. Mr. Bernath state the total amount to be canceled is \$13,400,309.92. The breakdown of cancelation is \$4,862,583.76 for Open Space Fund Balance, \$1,782,499.82 for Capital Fund Balance, and \$6,755,226.34 for Deferred Charges - Unfunded. The cancelation for \$6,755,226.34 for Deferred Charges - Unfunded reduces the unfunded liability the County has. As of September 19, 2023, the County has an authorized debt percentage of 0.316% including the potential dept of the Bond Ordinances on tonight's agenda.

Motion: By: John Lanza **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

2. Bond Ordinance Introduction - County Rt. 601

Ms. Katrina Campbell, County Counsel, advised the second reading and public hearing of this Ordinance will be held on October 17, 2023.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

3. Bond Ordinance Introduction - County Rt. 579

Motion: By: John Lanza **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

4. Bond Ordinance Introduction Surface Treatment- Various Roads

Commissioner Van Doren expressed he will support Chip Seal for next year.

However, starting January 2025, he would like to see Chip Seal removed as an option. He stated it not well received by the public and there are better alternatives. Chip Seal may be applicable for less traveled on township roads but not for County Roads with heavy travel. Commissioner Soloway agrees with Commissioner Van Doren but would like to further the conversation with County Engineer, Tom Matthews. Commissioner Van Doren advised the new Slurry Seal does extend the life of the road and does not contain the rocks like the Chip Seal does. Deputy Commissioner Director agreed with Commissioner Van Doren that other treatments need to be considered for other roads. Administrator Myhre advised prior to a bid being authorized by the purchasing agent, himself and County Counsel will review them.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

XIV. PLANNING & LAND USE

1. Authorizing the Executive Director of the Cultural & Heritage Commission to Sign and Submit, on Behalf of the County, an Application to the New Jersey State Council on the Arts for a 2024 Creative Aging Initiative Grant.

Ms. Natalie Zaman stated this effort represents a partnership between Cultural & Heritage, the Library, and the Senior Center. The grant will support the engagement of a teaching artist to provide educational programs for older adults.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

2. Authorizing the Hunterdon County Division of Planning Services to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2023 – June 30, 2024, in the amount of \$71,010.00, with a County match of \$17,752.50.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

3. Authorizing the Hunterdon County Division of Planning Services to apply for a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2024 – June 30, 2025, in the amount of \$103,762.50.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

XV. PURCHASING, Ray Rule, QPA

1. Approving the purchase of commodity(s)/service(s), requisition(s), #R3-05672 with Weatherproof Technologies Inc., for roof replacement for the Echo Hill Roof Replacement, not to exceed \$94,947.76. The commodity(s)/service(s) will be purchased under Accounts #C-04-55-2309-108.

Motion: By: John Lanza **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA 1036 for the Compressed and Remote Schedule Program extension.

County Administrator, Brad Myhre, stated the County has reached agreement with AFSCME and CWA to continue a hybrid work program though Memorial Day. Administrator Myhre provided additional details.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

2. Authorizing the Director or Deputy Director to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and AFSCME Council 63, Local 2097 for the Compressed and Remote Schedule Program extension.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

3. Approving the Compressed and Remote Schedule Program extension for unclassified and unaffiliated employees.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

4. Supporting Assembly Bill No. 975 and Senate Bill No. 2643 sponsored by Assembly Minority Leader John DiMao and Senator Doug Steinhardt, requiring commercial motor vehicles to be equipped with certain global positioning systems.

Commissioner Van Doren stated last meeting, the Board expressed its opposition to H.R. 3372, a bill in the House of Representatives, that would establish a 10-year "pilot program" for states to test 91,000-pound trucks, or a nearly 14% increase over the current limit of 80,000 pounds on our nation's roadways. H.R. 3372 was opposed by the National Association of Counties and Association of County Engineers based

upon the fact that local governments would likely be stuck with the cost of needed infrastructure upgrades to accommodate these heavier weight trucks. Local legislators, Assemblyman John DiMaio and Senator Doug Steinhardt have sponsored Assembly Bill No. 975 and Senate Bill No. 2643. Commissioner Van Doren stated the legislation put forth by Assemblyman DiMaio and Senator Steinhardt are grounded in common sense and he hopes his colleagues and local municipal leaders across Hunterdon County will join him in supporting this legislation.

Commissioner Lanza stated as Commissioner Van Doren noted, Assembly Bill No. 975 and Senate Bill No. 2643, are good bipartisan bills, that represent needed public policy, to protect our local infrastructure including the Hunterdon County's numerous historic culverts, bridges, and downtowns. The County has witnessed first-hand the consequences when overweight trucks have crossed restricted weight bridges, or barreled over lamp posts, telephone poles, and trees in historic downtowns.

Commissioner Lanza stated during Assemblyman DiMaio's remarks, he highlighted instances of semi-trucks colliding into overpasses, and the infamous 18-wheeler's illicit, 2.7 mile drive down the boardwalk between Atlantic City and Ventnor in 2017.

As Assemblyman DiMaio noted, "Going off course has proven very costly for not just the truck driver, but also municipalities who have to try to alleviate unexpected traffic jams and repair roadways." Commissioner Lanza stated this is a good bill, and aims to protect the significant investment that the County's taxpayers make annually in our local infrastructure.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

5. Approving the participation of Hunterdon County Economic Development Director Marc Saluk, to serve on the Community Advisory Committee for the Solberg Airport Master Plan Study.

Motion: By: Susan Soloway **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XVII. APPOINTMENTS

1. Approving the appointment of Bryan Welsh as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through September 30, 2026.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XVIII. CORRESPONDENCE

1. Approving a request from The Friends of the Hunterdon County Library to host their annual Book Sale at the Grange Building and the 4H Administration Building at the

South County Park on Monday, April 1, 2024 through Friday, April 26, 2024 with all fees waived for this event.

Motion: By: Susan Soloway **Seconded:** John Lanza

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XIX. **CONSENT AGENDA**

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

1. Approving the Claims Register dated September 15, 2023.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

2. Approving the executive session and regular meeting minutes from September 05, 2023.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

3. Authorizing the Director or Deputy Director to accept on behalf of the County the 2023-2024 Medication Assisted Treatment Grant in the amount of \$120,072.00.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

4. Approving the conversion of employment status of Andrew C. Russano, Clerk to the Board of County Commissioners, to part time 25 hours per week. Mr. Russano will continue to serve as the American Rescue Liaison.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

5. Confirming the action of Appointing Authority Brad Myhre to hereby grant Myles Murphy a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

6. Confirming the action of Appointing Authority Brad Myhre to hereby grant Keith Lynch a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

7. Confirming the action of Appointing Authority Brad Myhre to hereby grant Lisa Ellis a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
8. Confirming the action of Appointing Authority Brad Myhre to hereby grant Sarah DeMelo a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
9. Confirming the action of Appointing Authority Brad Myhre to hereby grant Maya Davis a regular appointment as a full-time Public Safety Telecommunicator Trainee as of October 2, 2023 in the Hunterdon County Department of Public Safety, Division of Communications. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
10. Confirming the action of Appointing Authority Brad Myhre to hereby grant Guy Pagano regular appointment as a full-time Network Administrator 1 as of October 2, 2023 in the Hunterdon County Department of Information Technology. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
11. Approving the hire and provisional appointment of Maureen Ferretti as a part-time Librarian 2 in the Hunterdon County Library, contingent upon the successful outcome of a post-offer medical evaluation. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
12. Approving the hire and regular appointment of Jordan Hutchins as a Librarian 1 in the Hunterdon County Library contingent upon the successful outcome of post-offer evaluations. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
13. Approving the hire and regular appointment of Joseph Ernst as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post-offer evaluations. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

- No:** None **Abstain:** None **Absent:** Zachary Rich
14. Confirming the action of Appointing Authority Brad Myhre to hereby grant Lois Baker a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023, in the Office of the Hunterdon County Prosecutor.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
15. Confirming the action of Appointing Authority Brad Myhre to hereby grant Christine Musacchio a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023, in the Office of the Hunterdon County Prosecutor.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
16. Amending Resolution #2023-721, confirming the action of Appointing Authority Brad Myhre to promote Alyssa DeLuca to the title of Social Worker in the Hunterdon County Department of Human Services, Division of Senior, Disabilities and Veteran Services. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
17. Confirming the action of Appointing Authority Brad Myhre to promote Lisa Bruzzio to the title Senior Registered Environmental Health Specialist in the Hunterdon County Department of Health, Division of Environmental Health Services.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
18. Confirming the action of Appointing Authority Brad Myhre to promote Sabrina Herron to the title Senior Registered Environmental Health Specialist in the Hunterdon County Department of Health, Division of Environmental Health Services.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
19. Confirming the action of Appointing Authority Brad Myhre to approve the title change of Rebecca Lunger to full-time Principal Registered Environmental Health Specialist in the Department of Health, Division of Environmental Health Services. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
20. Approving a salary adjustment for Shawn Monk, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank & File collective bargaining agreement Article 10, Paragraph I, for the completion of twelve months in title.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

21. Approving a salary adjustment for Mathew Fazekas, Equipment Operator, this adjustment is provided per the CWA Local 1036 Rank & File collective bargaining agreement Article 10, Paragraph I, for the completion of twelve months in title.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
22. Approving that Trevor Smith temporary General Roads Supervisor in the Hunterdon County Department of Public Works, Roads Division, be returned to his regular position and salary as Equipment Operator after being granted a temporary/interim salary adjustment in accordance with the Collective Bargaining Agreement with CWA Local 1036 for temporarily filling the role of General Roads Supervisor.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
23. Confirming the action of Appointing Authority Brad Myhre to hereby grant temporary appointments for Early Voting Site Supervisors for Early Voting Sites, as of October 28, 2023.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
24. Confirming the action of Appointing Authority Brad Myhre to hereby grant temporary appointments for Early Voting Workers to staff Early Voting Sites, as of October 28, 2023.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
25. Approving the action of Appointing Authority Brad Myhre to appoint Elise Ennis from part-time status to a full-time Public Safety Telecommunicator in the Department of Public Safety, Division of Communications. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
26. Confirming the conversion of the employment status of Benjamin Kirkland, Librarian 1, to full-time in the Hunterdon County Library. Filling a Vacancy.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
27. Approving the provisional promotion of Greg Slomczewski to part-time Librarian 2 in the Hunterdon County Library.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich
28. Approving the action to grant Lorraine Haley a regular appointment as a full-time Keyboarding Clerk 3 as of September 19, 2023 in the Department of Human Services, Division of Senior, Disabilities and Veteran Services.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

29. Approving the action to grant Jennifer Winberry a regular appointment as a full-time Assistant Library Director as of September 19, 2023 in the Hunterdon County Library.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

30. Approving the action to grant Katherine Jagers a regular appointment as a full-time Assistant Library Director as of September 19, 2023 in the Hunterdon County Library.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

31. Approving contract with the Thomas Edison State University to offer an innovative Public Sector Leadership Development Program for Hunterdon County employees.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

32. Side Letter of Agreement with CWA to add the title Health Aide and Health Aide Bilingual to the CWA contract.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

33. Side Letter of Agreement with CWA to memorialize overtime for Health Department employees.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

34. Side Letter of Agreement with CWA to move Denise Childers from the Rank and File contract to the Supervisor's contract (no salary change).

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

35. Authorizing the Director or Deputy Director and the Hunterdon County Division of Housing Director to sign on behalf of the County, a Civil Rights form 50077-CR for the year 2024.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

36. Authorizing the County Purchasing Agent to solicit proposals for the following services: Auditing & Accounting Services.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich

37. Authorizing the County Purchasing Agent to solicit proposals for the following

services: Fee Accounting Services.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

38. Authorizing the County Purchasing Agent to solicit proposals for the following services: Housing Auditing Services.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

39. Authorizing the County Purchasing Agent to solicit proposals for the following services: Indirect Cost Allocation Plan.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

40. Authorizing the County Purchasing Agent to solicit proposals for the following services: Labor/Special/Bond Counsel Services.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

41. Authorizing the County Purchasing Agent to solicit proposals for the following services: Corporate Health Services Including Occupational Health Services.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

42. Approving the purchase of Block 6, lot 23.02, in the Township of Delaware, in the amount of \$105,000.00, and authorizes the Director or Deputy Director, to sign on behalf of the County, a Purchase Contract with the Maia Barnes and David Barnes, in the amount of \$105,000.00, as prepared and approved by County Counsel.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

43. Authorizing the Commissioner Director, or the Deputy Director to sign on behalf of the County, any necessary documentation relevant to the acquisition of a portion of the property for a Right of Way and temporary construction easement over Block 5, Lots 1 & 2, from Borough of Bloomsbury for the sum of \$5,450.00 and allow County Counsel to complete the closing on the property.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

44. Authorizing the Commissioner Director or Deputy Director, to sign on behalf of the County of Hunterdon, a Contract for Services with Cube Corp. for a performance by the NERDS on August 8, 2024 as part of the Division of Hunterdon County Parks Summer Concert Series.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

45. Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners to sign on behalf of the County an amendment to a lease agreement with Verdant Commercial Capital, for the delivery of E-Z-GO Golf Carts.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

46. Approving a request from Pattenburg Volunteer Fire Company to host a coin toss on October 7, 2023 at the following locations: Traffic light on Frontage Road and CR-625, the intersection of CR-614 and Frontage Road, and the intersection of Highway 173 and Charlestown Road.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

47. Authorizing the Commissioner Director or Deputy Director to approve the agreement between the Board of Education for the East Amwell School District and the County of Hunterdon and the Hunterdon County Sheriff Department for an interlocal agreement for School Class III Law Enforcement Officers.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich

XX. **OPEN TO THE PUBLIC**

Toni Ising, a resident of Hunterdon Hills, expressed her concerns regarding the Animal Shelter in Holland Township that has been closed for several years. Administrator Myhre advised animal control is handled at a municipal level. Administrator Myhre stated the Animal Shelter located in Holland Township was a non-profit institution and there were charges brought against the entity. He will speak with the Prosecutor's Office to obtain an update.

XXI. **ADDITIONAL COMMISSIONER COMMENTS**

XXII. **EXECUTIVE SESSION (Reconvene if necessary)**

XXIII. **ADJOURNMENT**

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: John Lanza, Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zach Rich

The meeting adjourned at 6:44 p.m.