



## **MINUTES**

### **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

Commissioner Meeting Room  
71 Main Street, Building 1, Second Floor  
Flemington, New Jersey 08822

**November 8, 2023**

- I. **5:00 p.m. CONVENE:**
- II. **EXECUTIVE SESSION**
- III. **5:30 p.m. PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**
- VI. **COMMISSIONER REPORTS**

Commissioner Soloway congratulated her friend and colleague, Commissioner Van Doren on his re-election to the Commissioner Board. She added this past weekend's back-to-back headstone cleanings marked the conclusion of the 2023 Veteran's Headstone Cleaning Program. Commissioner Soloway highlighted the Operation Green Light Proclamation that will be voted on later in the evening as well as the 2023 Veterans Recognition Medal Ceremony that will take place on Veteran's Day.

Commissioner Van Doren thanked the voters of Hunterdon County for re-electing him for another term to the Commissioner Board. He shared updates regarding several Department of Public Works projects. Commissioner Van Doren reported the Health Department participated in the Chamber of Commerce's Business Bash that occurred on October 25th and he added the Health Department will be offering another free Eye Screening Event on Thursday, November 16th from 5:00 p.m. - 7:00 p.m. at 6 Gauntt Place in Flemington.

Deputy Director Kuhl congratulated Commissioner Van Doren upon his re-election to the Board. Deputy Director Kuhl added that he attended and participated in the Grand Opening Ceremony of the Rainbow Hill at Sourland Mountain Preserve. He shared facts about the preserve and how the County has worked in conjunction with East

Amwell Township through all three phases of the preservation process. Deputy Director Kuhl shared information about several events that will be held at the Senior Center, interested participants can call 908-788-1361 to register.

Director Rich congratulated Commissioner Van Doren on his re-election to the Board and added Commissioner Van Doren has a longstanding reputation as a public servant with a reputation for good government, and the voters acknowledged that once again. Director Rich touched on the Introduction of Capital Ordinance 2023-15, the Hunterdon County Parks System's 50th Anniversary, Capital Ordinance 2023-16, and the Library's Financial Literacy Program that will all be discussed in more detail later in the agenda.

**VII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown**

1. Ongoing Support and Protection for Houses of Worship  
Sheriff Fred Brown shared that due to the increased tensions, there is an officer on duty, in uniform and in a marked unit on Saturdays and Sundays at many Houses of Worship throughout the County. He added it has been overwhelmingly successful. Attendees and clergy have both expressed their gratitude for having an officer present. Director Rich thanked Sheriff Brown and his staff for their support.

**VIII. HUNTERDON COUNTY PROSECUTOR UPDATE**

1. Hunterdon County Prosecutor's Office Update  
Hunterdon County Prosecutor Renée M. Robeson announced that the the Hunterdon County Prosecutor's Office will be receiving the official accreditation award from the New Jersey State Association of Chiefs of Police (NJSACOP) this evening. The Hunterdon County Prosecutor's Office is the first law enforcement agency in Hunterdon County to achieve this accreditation and Prosecutor Robeson stated accreditation results in greater accountability within the agency, reduced risk and liability exposure, stronger defense against civil lawsuits, increased community advocacy, and more confidence in the agency's ability to operate efficiently and respond to community needs. She thanked the Building and Maintenance Department, the Hunterdon County Communications Center, the IT Department, and the Board of Commissioners for their support during this process.  
Chief Drew stated the Hunterdon County Prosecutor's Office is committed to providing the highest standard of public service through effective investigations and prosecution. Achieving NJSAPCOP Accreditation is yet another example of this commitment. Harry J. Delgado, who serves as the NJSACOP Accreditation Program Manager, presented Prosecutor Robeson and Chief Drew the award.

**IX. HUNTERDON COUNTY PARKS & RECREATION UPDATE, Dan Bush**

1. Parks & Recreation Update  
Hunterdon County Parks & Recreation Division Head, Dan Bush thanked the Park Patrons, Senior Leadership and the Board for their support of Parks. Mr. Bush announced Parks celebrated its 50th Anniversary in October and highlighted what the 40 Hunterdon County Parks System properties encompassed. Mr. Bush highlighted the 18th Annual Touch a Truck event that took place at Deer Path Park on November

4th. He added the Winter Harbinger for December 2023 - February 2024 is now available on-line with open registration. Mr. Bush shared a list of the upgrades that are planned for the Arboretum to make it more functional. He also shared information regarding Deer Path Pond and Echo Hill Pond.

**X. PROCLAMATIONS/RECOGNITION**

1. Recognizing Tewksbury Land Trust upon their 30th Anniversary.  
Commissioner Van Doren conveyed he will be presenting this Proclamation to Tewksbury Land Trust at their meeting later this evening. He  
**Motion: By:** Shaun Van Doren **Seconded:** Susan Soloway  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
2. Supporting Operation Green Light for Veterans in the County of Hunterdon.  
**Motion: By:** Susan Soloway **Seconded:** Jeff Kuhl  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

**XI. LIBRARY UPDATE, James Keebler, Director**

1. Authorizing the Director or Deputy Director to sign on behalf of the County, a Facility Use Agreement with the Township of Holland for a portion of 129 Spring Mills Road (Block 6, Lot 63), to place a Book Locker on the property allowing Library patrons to pick up pre-reserved County Library materials 24 hours a day.  
**Motion: By:** Jeff Kuhl **Seconded:** Susan Soloway  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

**XII. PUBLIC COMMENT, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda)**  
No public comment.

**XIII. GRANTS, Michael Franchini, Deputy CFO**

1. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for SFY 2024 NJ-JARC Round 10 Grant in the amount of \$135,000.00.  
**Motion: By:** Zachary Rich **Seconded:** Jeff Kuhl  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
2. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2024 County Innovation Grant in the amount of \$35,708.00.  
**Motion: By:** Shaun Van Doren **Seconded:** Susan Soloway  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

3. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 Section 5311 Grant in the amount of \$666,680.00.

**Motion: By:** Jeff Kuhl **Seconded:** Susan Soloway

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

4. Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept an Emergency Management Agency Assistance (EMAA) Grant from the New Jersey Department of Law and Public Safety for the period of July 1, 2023 through June 30, 2024, in the amount of \$110,00.00 (\$55,000.00 State funds; \$55,000.00 County match).

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

#### XIV. **HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator**

1. Authorizing the Hunterdon County Division of Social Work Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2024 Statewide Respite Care Program, in the amount of \$184,000.00, for the period of January 1, 2024 through December 31, 2024.

**Motion: By:** Jeff Kuhl **Seconded:** Zachary Rich

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

2. Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2024 Area Plan Contract Update, for the period of January 1, 2024 through December 31, 2024, in the amount of \$872,658.00 (State funding: \$498,624.00, Federal funding: \$374,034.00).

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

3. Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, the SFY 2024 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement for Round 10 with New Jersey Transit (NJT), in the amount of \$135,00.00 with a local County match of \$135,00.00, for the period of July 1, 2023 through June 30, 2024.

**Motion: By:** Zachary Rich **Seconded:** Susan Soloway

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

4. Authorizing the Director or Deputy Director of the Board of Commissioners to sign on behalf of the County, the Section 5310 Grant Application with New Jersey Transit

(NJT) for the purchase of four (4) extended cutaways, two (2) standard cutaways, and Mobility Management funding in the amount of \$300,000.00 for the period of January 1, 2025 through December 31, 2025.

**Motion: By:** Susan Soloway **Seconded:** Jeff Kuhl

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

5. Approving the Hunterdon County Comprehensive Alcohol and Drug Use Plan for the purpose of obtaining Chapter 51 funding for the years 2024 - 2027, implemented in compliance with the executed contract #24-532-ADA-0.

**Motion: By:** Zachary Rich **Seconded:** Jeff Kuhl

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

6. Authorizing the Director or Deputy Director of the Board of Commissioners, to sign on behalf of the County, Contract #SH24010, in the amount of \$146,300.00, with New Jersey Department of Human Services, Division of Family Development, for the period of January 1, 2024 through December 31, 2024.

**Motion: By:** Shaun Van Doren **Seconded:** Susan Soloway

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

7. Approving the request from the Transportation Advisory Committee to extend their membership term from two (2) years to four (4) years, and extend the current members' terms to reflect this change.

**Motion: By:** Susan Soloway **Seconded:** Zachary Rich

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

8. Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, the Bipartisan Safer Communities Act Disaster Response Crisis Counseling County Grant Contract #90007, in the amount of \$30,000.00 (State funds), for the period of October 17, 2023 through October 16, 2024.

**Motion: By:** Jeff Kuhl **Seconded:** Susan Soloway

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

#### XV. **FINANCE, Andrew Bernath, CFO**

1. Authorizing the Cancellation of Unexpended Debt Authorizations.

**Motion: By:** Zachary Rich **Seconded:** Susan Soloway

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

2. Introduction of Capital Ordinance 2023-15, Arboretum Repairs and Renovation

**Motion: By:** Zachary Rich **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

3. Introduction of Capital Ordinance 2023-16, Repair and/or Replacement of Dams on County Property.

**Motion: By:** Shaun Van Doren **Seconded:** Susan Soloway  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

#### XVI. **PURCHASING, Ray Rule, QPA**

1. Approving a contract award for County Bid 2023-22, with DTS Trucking, LLC for Sand Bunker Renovations for the Heron Glen Golf Course in the Township of Raritan.

**Motion: By:** Susan Soloway **Seconded:** Zachary Rich  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

2. Approving a contract award for County RFP 0069-2023 with Suplee, Clooney & Company for an accountant firm licensed as a registered municipal accountant in the State of New Jersey to prepare the 2024 Hunterdon County audit and assist in the preparation of the 2024 County Budget.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

#### XVII. **COUNTY ADMINISTRATOR, Brad Myhre**

1. Update on Non-Profit Grant Program  
Administrator Brad Myhre updated the Board on the Non-Profit Grant Program.

#### XVIII. **APPOINTMENTS**

1. Amending Resolution #2023-853, approving the appointment of Elizabeth Martin as a member to the Hunterdon County Vocational School District Board of Education, term to be effective through October 31, 2024.

**Motion: By:** Susan Soloway **Seconded:** Jeff Kuhl  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

#### XIX. **CONSENT AGENDA**

County Counsel advised check #184401 was removed from the Claims Register dated November 8, 2023 and the Board voted on the Consent Agenda as amended.

1. Approving the Claims Register dated November 8, 2023.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

2. Approving the executive session and regular meeting minutes from October 17, 2023.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
3. Approving the promotion and reclassification of Susan Pena to the unclassified title of Confidential Aide in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance effective November 13, 2023. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
4. Confirming the action of Appointing Authority Brad Myhre to hire Jillian Bice as a full-time Clerk 1 in the Hunterdon County Superintendent of Schools contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
5. Approving the hire and provisional appointment of Benjamin Eckert as full-time Program Development Specialist in the Hunterdon County Department of Human Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
6. Approving the hire and regular appointment of Christopher Dymyd as a full-time Laborer in the Hunterdon County Department of Public Works, Roads Division contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
7. Approving the hire and provisional appointment of Colin Hennesey as a full-time Assistant Engineer in the Department of Public Works, Division of Engineering contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

8. Acknowledging the action of Hunterdon County Prosecutor, Renee Robeson, to appoint Matthew Milone to the title of County Investigator in the Hunterdon County Office of the Prosecutor, contingent upon the successful outcome of post offer evaluations. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
9. Approving the appointment of William Youells as a temporary part-time Chief Clerk Board of Elections in the Hunterdon County Board of Elections contingent upon the successful outcome of post-offer medical evaluations.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
10. Approving the hire and provisional appointment of Sean Tierney as a per diem Communications technician in the Department of Public Safety, Division of Communications, contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
11. Approving the hire and regular appointment of Sage Sorrentino as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
12. Approving the hire and regular appointment of James Hunt as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
13. Approving the hire and regular appointment of Brandon Stout as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

14. Approving the hire and regular appointment of Jennifer Lindabery as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
15. Approving the hire and unclassified appointment of Amanda Muller as an full-time Confidential Aide in the Hunterdon County Office of County Counsel contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
16. Approving the hire and regular appointment of Sasha Mathieu as a full-time Clerk Driver in the Hunterdon County Library contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
17. Approving the salary adjustment for Jessie Beekhuysen, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
18. Approving the salary adjustment for Riley Boyce, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
19. Approving the salary adjustment for Mackenzie Bayne, Public Safety Telecommunicator Trainee, provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year Trainee period.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

20. Approving the salary adjustment for Faustina Starcher, Public Safety Telecommunicator, provided per the CWA Local 1036 Rank and File collective bargaining agreement for completing the Certified Training Officer Program.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
21. Approving the salary adjustment for Elise Ennis, Public Safety Telecommunicator, provided per the CWA Local 1036 Rank and File collective bargaining agreement for completing the Certified Training Officer Program.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
22. Approving the action of granting Kendra Quintero a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
23. Approving the action of granting Gloria Lamborn a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
24. Approving the action of granting Laura Velazquez Casillas a regular appointment as a full-time Senior Library Assistant as of November 8, 2023 in the Hunterdon County Library.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
25. Approving the promotion of Michaela Mills to part-time Library Associate in the Hunterdon County Library. Filling a vacancy.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
26. Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign on behalf of the County, Change Order #1-FINAL with Denville Line Painting, reflecting a decrease of \$44,630.96, for 2023 Application of Traffic Stripes throughout the County.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

27. Supporting the Borough of High Bridge's application for Federal Funding Assistance through the New Jersey Department of Transportation Safe Routes to School Program, for pedestrian safety improvements along portions of Fairview Avenue (CR-513), Church Street, and Mill Street in the Borough of High Bridge.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
28. Release of Bond Parisi Bldg & Investments Cantenbury Woods Section 1 (623-35) Clinton Township.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
29. Approving the Release of Cash Maintenance Bond (T-03-56-2865-000), known as Canterbury Woods Section 1 Block 82 Lot 56 Clinton Township to Parisi Bldg & Investments.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
30. Approving the Release of Cash Maintenance Bond (T-03-56-2865-000), known as Holland Estates 1-Sec (519-66) to Parisi Building & Investment.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
31. Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as Fire Fox II HCE 626-15 Block 60.02 Lot 23, in the Township of Clinton, to Parisi Building & Investments.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
32. Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as River Run Ests Block 4 Lot 18, in the Township of Raritan, to Parisi Building & Investments.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza
33. Approving the release of Cash Maintenance Bond (T-03-56-2865-000), known as Southgate at Beaver Brook Section II Block 82.18 Lot 49/1, in the Township of Clinton, to Parisi Building & Investments.  
**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

34. Approving the release of Cash Maintenance Bond (T-03-56-2865-000) known as Holland Estates Section 2, in the Township of Holland, to Parisi Building & Investments.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

35. Approving the release of Maintenance Bond #S01451, known as Canterbury Woods Section 1 Block 82 Lot 56, in the Township of Clinton, to Parisi Building & Investments.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

36. Approving the release of Cash Maintenance Bond (T-03056-2865-000), known as Southgate Section II (623-34) County Route 623 Block 82.18 Lot 49 in the Township of Clinton, to Parisi Building & Investments.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

37. Approving the Postponement of the Replacement of Bridge A-45 on Milford Frenchtown Road (County Route 619) in the Township of Alexandria, until August 2024.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

38. Authorizing the Director or Deputy Director of the Board of Commissioners to sign, on behalf of the County, Agreement Modification #2, with the State of New Jersey, Department of Transportation, reflecting an increase of \$48,090.70 for the Design for the Replacement of Bridge 1050-161, County Route 579 RR Bridge over the Norfolk Southern Corporation-Lehigh Valley Main Line in the Township of Bethlehem and the Borough of Bloomsbury.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren

**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren

**No:** None **Abstain:** None **Absent:** John Lanza

39. Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, a Grant Application through the 2024 County Environmental Health Act (CEHA) Grant, with New Jersey State Department of Environmental Protection, Compliance and Enforcement Division, for the amount of \$160,000.00, for the period of July 1, 2023 through June 30, 2024.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

40. Authorizing a request from Lehigh Valley (LVCC) Coursing Club and the Count Basie (COBRA) Club to host Dog events at South County Park on the following dates: November 18-19, 2023 (LVCC), and November 25-26, 2023 (COBRA).

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

41. Approving a request from Tewksbury Township for a Flag Display in Oldwick along County Route 517, beginning November 8, through November 15, 2023.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

42. Authorizing the Director or Deputy Director of the Board of County Commissioners and the County Administrator, to sign on behalf of the County, an application for Soil Erosion and Sediment Control Plan Certification for the Rehabilitation of Echo Hill Pond located at 41 Lilac Drive, Clinton Township (Block 91.01, Lots 13 & 12.05).

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

43. Approving the request from the Hunterdon County School Nurses Association to use the Hunterdon County Route 12 Meeting Room on November 30, 2023 from 4:00 p.m. until 5:30 p.m. and waive the insurance requirement.

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

44. Amendment to Resolution #2023-910

**Motion: By:** Jeff Kuhl **Seconded:** Shaun Van Doren  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

XX. **ADDITIONAL COMMISSIONER COMMENTS**

No additional comments.

XXI. **OPEN TO THE PUBLIC**

Sharon Petzinger of Lebanon Township shared the NJ Forestry Association's concerns regarding the Highland council's best practices restricting forest management in the region. Ms. Petzinger asked the Board to monitor the highlands and draft a resolution in opposition of these changes.

XXII. **EXECUTIVE SESSION (Reconvene if necessary)**

**Motion: By:** Shaun Van Doren **Seconded:** Jeff Kuhl  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

1. Authorizing County Counsel to enter into negotiations for a 5-year lease agreement for a property located on Walter Foran Boulevard, in Flemington, New Jersey.

**Motion: By:** Shaun Van Doren **Seconded:** Susan Soloway  
**Yes:** Zachary Rich, Jeff Kuhl, Susan Soloway, Shaun Van Doren  
**No:** None **Abstain:** None **Absent:** John Lanza

#### XXIII. **ADJOURNMENT**

The meeting adjourned at 7:03 p.m. with a motion made by Director Rich, seconded by Commissioner Van Doren, followed by a voice carry