



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

December 5, 2023

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 5, 2023, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the Hunterdon County Administrator to sign, on behalf of the County, a Shared Services Contract with the County of Warren for the Provisions of Adult Inmate Facilities.

VIII. Update on SCORE and Ongoing Partnership between Hunterdon County Commissioners and the Hunterdon County Chamber of Commerce

IX. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

X. **PARKS & RECREATION, Dan Bush**

1. Resolution - Authorizing the Parks & Recreation Division Head to sign, a Program Agreement between the YMCA of Bucks County and the Hunterdon County Division of Parks and Recreation, for a Summer Camp Program.

XI. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2022 Recycling Enhancement Act (REA) Grant in the amount of \$162,000.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the 2023 American Rescue Plan Act Grant in the amount of \$16,450.00.

XII. **FINANCE, Andrew Bernath, CFO**

1. Public Hearing - Public Hearing & Adoption Capital Ordinance 2023-15, General Capital Improvements to the Hunterdon County Arboretum.
2. Public Hearing - Public Hearing & Adoption Capital Ordinance 2023-16, Improvements to the Dams at Deer Path Park and Echo Hill Park.
3. Resolution - Authorizing the 2023 Budget Transfers as recommended by the Hunterdon County CFO.

XIII. **PLANNING & LAND USE**

1. Update - Update from Culture And Heritage on the launch of www.huntart.org.
2. Resolution - Authorizing a Site Specific Amendment to the Upper Delaware Water Quality Management Plan for a new NJPDES permit for the expansion of the South Hunterdon Regional High School in the Township of West Amwell (Block 11, Lot 16).

XIV. **PLANNING & LAND USE, Grants**

1. Resolution - Approving a Municipal Grant to East Amwell Township, in an amount not to exceed \$5,000.00, for the update and completion

of a Farmland Preservation Plan, at the recommendation of the Parks & Open Space Advisory Committee.

2. Resolution - Approving a Municipal Grant to Raritan Township, in an amount not to exceed \$205,000.00, for the historic preservation and restoration of the Bank Barn at the Dvoor Farm, at the recommendation of the Parks & Open Space Advisory Committee.
3. Resolution - Approving a Historic Preservation Grant to the Delaware River Mill Society, in an amount not to exceed \$42,800.00, for roof repair on the Prallsville granary/silo, located at 24 Risler Street (Route 29), Stockton, NJ – block 2, lot 5, upon the recommendation of the Parks and Open Space Advisory Committee.
4. Resolution - Approving a Historic Preservation Grant to the Borough of High Bridge, in an amount not to exceed \$20,000.00, for the restoration of the Solitude House, upon the recommendation of the Parks and Open Space Advisory Committee.
5. Resolution - Approving a Historic Preservation Grant to Holland Township for the restoration of the Riegle Ridge Grandstand, in an amount not to exceed \$50,000.00, for carpentry repair and refinishing on the Riegel Ridge grandstands, located at Block 6, Lot 2 in Holland Township, upon the recommendation of the Parks and Open Space Advisory Committee.
6. Resolution - Approving a Historic Preservation Grant to the Hunterdon County Historical Society, in an amount not to exceed \$25,000.00, for the exterior painting on the Doric house, located at 114 Main Street, Flemington – block 23, lot 2, upon the recommendation of the Parks and Open Space Advisory Committee.
7. Resolution - Approving a Historic Preservation Grant to Readington Township, in an amount not to exceed \$40,000.00, for the restoration of the Thomas Bowman House, upon the recommendation of the Parks and Open Space Advisory Committee.
8. Resolution - Approving a Historic Preservation Grant to the Tewksbury Historical Society, in an amount not to exceed \$10,000.00, for

restoration of the Headquarters Building, upon the recommendation of the Parks and Open Space Advisory Committee.

9. Resolution - Approving a Historic Preservation Grant to the Hunterdon Land Trust, in an amount not to exceed \$50,000.00, for the restoration of the Bank Barn at the Dvoor Farm, upon the recommendation of the Parks and Open Space Advisory Committee.

10. Resolution - Approving a Historic Preservation Grant to Lebanon Township, in an amount not to exceed \$6,500.00, for the restoration of the Lebanon Township Museum, upon the recommendation of the Parks and Open Space Advisory Committee.

XV. PLANNING & LAND USE, Open Space Acquisitions

1. Resolution - Approving an Open Space Acquisition Assistance Grant to Raritan Headwaters Association, in an amount not to exceed \$150,000.00, for the acquisition of the Solis property, Block 21, Lot 4 in Readington Township, estimated 4.4 acres, upon the recommendation of the Parks & Open Space Advisory Committee.

2. Resolution - Approving an Open Space Acquisition Assistance Grant to New Jersey Conservation Foundation, in an amount not to exceed \$225,000.00, for the acquisition of the Prendes property, Block 21, Lot 2.04 in the Raritan Township, estimated 41.5 acres, upon the recommendation of the Parks & Open Space Advisory Committee.

3. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, in an amount not to exceed \$235,000.00, for the acquisition of the Adickes/Lopez/Piazza property, Block 49, Lot 72 in the Lebanon Township, estimated 50 acres, upon the recommendation of the Parks & Open Space Advisory Committee.

4. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, in an amount not to exceed \$75,000.00, for the acquisition of the Prendes property, Block 33, Lot 13.01 in Kingwood Township, estimated 15 acres, upon the recommendation of the Parks & Open Space Advisory Committee.

5. Resolution - Approving an Open Space Acquisition Assistance Grant to Clinton Township, in an amount not to exceed \$750,000.00, for the acquisition of the Windy Hill Road property, Block 82, Lot 54 in Clinton Township, estimated 92 acres, upon the recommendation of the Parks & Open Space Advisory Committee.
6. Resolution - Approving an Open Space Acquisition Assistance Grant to Tewksbury Land Trust, in an amount not to exceed \$315,000.00, for the acquisition of the Matarazzo property, a portion of Block 15, Lot 17 in Tewksbury Township, estimated 26 acres, upon the recommendation of the Parks & Open Space Advisory Committee.

XVI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Requisition #R3-07275, with Eplus Technology, Inc, for Firewall Annual Maintenance in an amount not to exceed \$67,523.93.
2. Resolution - Approving a contract award for County RFP 0055-2023, with Holman Frenia Allison, P.C., for Accounting and Consulting Services for the American Rescue Plan Program in an amount not to exceed \$35,000.00.
3. Resolution - Approving a contract award for County RFP 0061-2023, Big Beast Media Consulting, Inc., for Professional Assistance in Research and Content Creation for the www.hunthistory.org Initiative for the Cultural & Heritage Commission in an amount not to exceed \$30,000.00.
4. Resolution - Approving a contract award for County RFP 0066-2022, with IH Engineers, P.C., for professional engineering, and related services for the Wescott Drive Culvert Stream Stabilization, in an amount not to exceed \$55,000.00.
5. Resolution - Approving a contract award for County RFP 0072-2023 for a consultant to assist in the preparation of indirect cost allocation plans and indirect cost rates based upon financial and statistical information for the County's fiscal year ended December 31, 2022.

XVII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the creation of a standalone Department of Human Resources and changes to the County's Table of Organization.

2. Resolution - Authorizing the Director of the Board of County Commissioners and the Clerk of the Board to sign, on behalf of the County, a grant application to the New Jersey Department of Transportation for the LBFN 2024 Replacement of Bridge Q-48 on Kuhl Road in the Township of Raritan, County of Hunterdon.

XVIII. APPOINTMENTS

1. Resolution - Approving the Re-Appointment of Keith Schwartz to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) term to be effective immediately through December 31, 2025.

XIX. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated December 5, 2023.
2. Resolution - Approving the executive session and regular meeting minutes from November 21, 2023.
3. Resolution - Approving the hire and regular appointment of Jacklyn Graham as a Keyboarding Clerk 1 in the Hunterdon County Division of Social Services contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
4. Resolution - Approving the hire and regular appointment of Haley Sutphin as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Senior, Disability and Veteran Services contingent upon the successful outcome of post offer evaluations. Filling a vacancy.
5. Resolution - Approving the appointment of Karen Walsh as a part-time, per-diem Fitness Instructor in the Department of Human Services, Division of Senior, Disabilities and Veterans Services contingent upon the successful outcome of post offer evaluations. Filling a vacancy.
6. Resolution - Approving the appointment of Amparo Villa as a part-time, per-diem Fitness Instructor in the Department of Human Services, Division of Senior, Disabilities and Veterans Services contingent

upon the successful outcome of post offer evaluations. Filling a vacancy.

7. Resolution - Authorizing the appointment of George C. Paieda to the unaffiliated title of Director of County Facility Security Operation, Office of County Administrator.
8. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Tactical Robot
9. Resolution - Approving the Hunterdon County Comprehensive County Youth Services Plan for the years 2024-2026 and the 2024 Funding Application to access \$303,094.00 in State funds from the Juvenile Justice Commission, for the grant period January 1, 2024, through December 31, 2024.
10. Resolution - Authorizing the Sourland Conservancy, located at 83 Princeton Avenue, Suite 1A, Hopewell NJ 08525-2020, to conduct a multi-year Internship Program focusing on the ecological preservation of rare plant species in the 90-mile region.
11. Resolution - Authorizing a FY24 Public Safety Answering Point (PSAP) grant application to the New Jersey Office of Information Technology to support costs associated with the upgrade to Next Generation 911 technology.
12. Resolution - Authorizing the proposed 2023/2024 Salary Reimbursement Agreement between the County of Hunterdon and Rutgers Cooperative Extension.
13. Resolution - Authorizing Amendments to various County Personnel Policies.
14. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of Commissioners to sign a Settlement Agreement with PBA 188.
15. Resolution - Approving the Assistant County Engineer's recommendation to rescind the 15 ton weight limit for Bridge R-24 on Mill Road in the Township of Readington, and adopt an unrestricted weight limit, to be effective immediately.
16. Resolution - Authorizing the Director of the Board of County Commissioners and the Clerk of the Board to sign, on behalf of the County, a grant application to the New Jersey Department of

Transportation for the Replacement of Bridge E-243 located on Van Lieus Road In the Township of East Amwell.

17. Resolution - Authorizing the Director or Deputy Director to execute the Lease with FYNB, LLC for the property at 1 Walter Foran Blvd, conditioned upon the approval of the final negotiated lease terms by County Counsel.

XX. OPEN TO THE PUBLIC

XXI. ADDITIONAL COMMISSIONER COMMENTS

XXII. EXECUTIVE SESSION (Reconvene if necessary)

XXIII. ADJOURNMENT