



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

January 16, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Honoring Janice Rega upon her retirement from the U.S. Department of Agriculture.

VIII. UPDATE FROM HUNTERDON COUNTY CLERK MARY MELFI

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. PUBLIC SAFETY UPDATE, Brayden Fahey

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a grant agreement with the New Jersey Office of Homeland Security and Preparedness for the FY23 State Homeland Security grant.
2. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the County, a grant application to the Federal Emergency Management Agency to update the Hunterdon County Multi-Jurisdictional Hazard Mitigation Plan.
3. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the County, a grant application to the Federal Emergency Management Agency to be used to seek flood mitigation assistance for the area around Wescott Drive (CR 600) and Sandhill Rd (CR 612) in the Township of Raritan.

XI. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director to sign and execute a Non-Operating Mobility Management Agreement between the New Jersey Transit Corporation and the County pursuant to FTA FFY 2020, for the purpose of supporting the County's LINK Transportation System in an amount not to exceed \$150,000.00 with the New Jersey Transit, for the period of January 1, 2024, through December 31, 2024.

XII. PLANNING & LAND USE

1. Resolution - Authorizing the Department of Planning and Land Use staff to proceed with action necessary and appropriate to accomplish the administrative transfer of parkland known as the Weis Mill Property, Block 21, Lot 3, 9.6 acres in Califon Borough to the Borough of Califon.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Authorizing the rejection of County Bid #2023-24 with Pyramid Network Services LLC, for Construction of a Communications Tower for the Department Public Safety.
2. Resolution - Approving a contract award for County Bid 2023-24, with SM Electric Group Inc. for Construction of a Communications Tower for Public Safety, in an amount not to exceed \$1,445,000.00.

3. Resolution - Approving requisition #R3-06612 with Foley Inc. for a generator for the Bethlehem Communications Tower, in amount not to exceed \$51,340.00.
4. Resolution - Approving requisition #R3-07898, with National Auto Fleet Group, for the purchase of a pickup truck, in an amount not to exceed \$53,775.30.
5. Resolution - Approving a contract award for County RFP 0090-2023, with NewTech Recycling, Inc, for the Electronics Recycling Program for the period of January 17, 2024 through January 16, 2025.
6. Resolution - Approving a contract award for County Bid 2023-25, with PJ Building Cleaning LLC, for Janitorial Services for Various County Buildings, in an amount not to exceed \$248,845.20.
7. Resolution - Approving Requisition #R24-0028 with Granicus LLC, for Land Records System Software Upgrade, in an amount not to exceed \$164,990.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Public Hearing - Public Hearing on South County Park Inclusive Playground.
2. Resolution - Approving the submission of a Green Acres Jake's Law Grant Application for a Completely Inclusive Playground at South County Park, at an estimated cost of \$1,500,000.00.

XV. APPOINTMENTS

1. Resolution - Approving the re-appointments of Joshua Goldman and Janet Howard to the Parks & Open Space Advisory Committee, terms to be effective January 1, 2024 through December 31, 2026.
2. Resolution - Approving the appointments to the Solid Waste Advisory Council, terms to be effective January 1, 2024 through December 31, 2024.

XVI. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated January 16, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from December 19, 2023 and January 2, 2024.
3. Resolution - Approving the hire and provisional appointment of Daniel Amiano as a Social Worker Aging in the Department of Human Services, Division of Senior, Disabilities and Veterans Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
4. Resolution - Approving the hire and provisional appointment of Kelly Hughes as a Program Development Specialist Aging in the Department of Human Services, Division of Senior Disabilities and Veterans Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
5. Resolution - Approving the hire and regular appointment of Alec Horvath as a Laborer in the Department of Public Works, Division of Bridges, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
6. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Edison Brand as a Sheriff's Officer in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
7. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Benjamin Kirkpatrick as a Sheriff's Officer in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
8. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Matthew Hopta as a Sheriff's Officer in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
9. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Manuel Vaz as a Sheriff's Officer in the Hunterdon County Office of the Sheriff contingent

upon the successful outcome of post offer medical evaluations. Filling a vacancy.

10. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Christopher Kascik as a Secretary in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer evaluations.
11. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint Chelsea Price-Hackney as an Advocate Trainee Victim Witness Program in the Hunterdon County Office of the Prosecutor contingent upon the successful outcome of post offer evaluations. Filling a vacancy.
12. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to reclassify Leigh Smith to the title Sheriff's Officer.
13. Resolution - Approving the provisional promotion of Erica Rega to the title Supervising Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Division of Communications. Filling a vacancy.
14. Resolution - Acknowledging the action of County Clerk Mary Melfi to provisionally promote Frances McAllister to the title Clerk 4 in the Hunterdon County Office of the County Clerk. Filling a vacancy.
15. Resolution - Approving the action to hereby grant Bryan Cimino a regular appointment as a full time Technician Management Information Systems as of January 16, 2024 in the Hunterdon County Department of Information Technology.
16. Resolution - Approving the action to hereby grant Nicole Thatcher a regular appointment as a full time Technician Management Information Systems as of January 16, 2024 in the Hunterdon County Department of Information Technology.
17. Resolution - Approving the action to hereby grant Walter Carey a regular appointment as a full time Senior Bridge Construction Worker as of January 16, 2024 in the Hunterdon County Department of Public Works, Bridge Division.

18. Resolution - Acknowledging the statutory salary adjustment for the Hunterdon County Prosecutor, as required by New Jersey P.L. 2018, c.14, effective January 1, 2024.
19. Resolution - Approving the hourly rate of Adam Capwell, per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
20. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign and accept, on behalf of the County, a County Gangs, Guns & Narcotics (JAG) Application, for the Hunterdon County Gangs, Guns & Narcotics Task Force, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$31,582, for the period of July 1, 2023 to June 30, 2024, for the Office of the Hunterdon County Prosecutor.
21. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, the Child Advocacy Development Grants – Treatment Services, Program, Technology and Capital Improvement Grant Program, for the period of July 1, 2023 – June 30, 2024, in the amount of \$160,157.00 (State funds).
22. Resolution - Approving the re-appointment of Brayden Fahey to the position of County Emergency Management Coordinator for a 3-year term in accordance with App.A:9-42.1 (County Emergency Management Coordinator; Appointment; Term of Office).
23. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign Amendment #2 to the Agreement with Verizon Wireless for equipment affixed to the Route 12 Radio Tower.
24. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following commodity: Furnish and Deliver Ultra Low Sulfur Diesel Fuel.
25. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following commodities: Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges.
26. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Employee Assistance Program Services.

27. Resolution - Authorizing AmeriCorps NJ Watershed Ambassador (WMA 8), Hunterdon County Parks, the New Jersey Water Supply Authority, and the Raritan Headwaters Association to collaboratively work together to address the ecological challenges facing the stream bank at the Melick's Bridge section of the South Branch Reservation in Clinton Township.
28. Resolution - Authorizing the Division Head of Hunterdon County Parks & Recreation, Daniel T. Bush, to sign the annual NJ Conservation Foundation Conservation Easement documents regarding the care and maintenance of the Wescott Nature Preserve (Block 30, Lot 36.02) in the Township of Delaware.
29. Resolution - Authorizing the Division of Parks and Recreation to approve a courtesy permit to the New Jersey Fish and Wildlife (NJFW) for their continued monitoring program of the American Kestrel in several county parks in 2024.
30. Resolution - Authorizing the Division of Parks and Recreation to approve a courtesy permit to the NJ DEP Endangered and Non-game Species Program to conduct a wildlife study to monitor activities in several park locations in 2024.
31. Resolution - Approving the First Energy request to conduct Right of way tree trimming and pesticide applications along public roadways parallel to various park properties to maintain their utility lines.
32. Resolution - Authorizing the Division Head of Parks and Recreation to sign documents regarding an outgoing loan extension from the US Department of the Interior, National Wildlife Property Repository, for a mounted adult bald eagle specimen, for the term of five years, ending January 1, 2029.
33. Resolution - Approving No Parking Signs on Bartles Corner Road (County Route 612) in the vicinity of Leisure Court, in the Township of Raritan.
34. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, Change Order #3-FINAL, for Replacement of County Bridge Rt-16, County Route 523 in the Townships of Readington and Tewksbury, with an increase of \$401,439.61.
35. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the County,

Modification #5, with an increase of \$131,261.52, to the Local Aid & Economic Development Agreement for for the Interstate I-78, Pittstown Road (Exit 15) Interchange Improvements (County Route 513), in Union Township, project completion date through December 31, 2024.

- 36. Resolution - Approving the amendment to Resolution 2023-784.
- 37. Resolution - Authorizing a Shared Services Agreement with the County of Warren for Surrogate Office staff services commencing January 2, 2024, through March 31, 2024.
- 38. Resolution - Approving the donation of twelve (12) mattresses to the County of Warren for use in its jail facility.
- 39. Resolution - Approving the Acquisition of a Portion of Block 6, Lot 1, Located in the Borough of Bloomsbury and authorizing the Commissioner Director, or Deputy Director, to sign any documents relevant to the acquisition and to allow County Counsel to complete the closing on the property.
- 40. Resolution - Approving the Acquisition of a Portion of Block 5, Lot 2.01, Located in the Township of Bethlehem and authorizing the Commissioner Director, or Deputy Director, to sign any documents relevant to the acquisition and to allow County Counsel to complete the closing on the property.
- 41. Resolution - Establishing the meeting dates and times for the Solid Waste Advisory Council.
- 42. Resolution - Approving the requests from the Hunterdon County Bar Association to host the Hunterdon County Mock Trial Competition on January 24, 2024, with a snow date of January 31, 2024; as well as to waive the usage fee to utilize the Historic Courthouse.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT