



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

February 6, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Update - Update on the Sheriff's Officers stationed in Hunterdon County Schools.

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Hunterdon County Vocational School students and staff upon their successful FCCLA Fall Leadership State Conference competition for Principles of Teaching 1 and 2.

2. Proclamation - Recognizing award recipients, Thomas Anderson, Kaitlin Sharkey, and Sydney Sharkey, for their exemplary dedication to the residents of Tewksbury and selfless commitment to the mission of the Tewksbury First Aid & Rescue Squad.
3. Proclamation - Recognizing Cub Scout Pack 61 in celebration of their 75th Anniversary.
4. Proclamation - Recognizing Henry Wieczorek upon his retirement from the Hunterdon County Public Works Department.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director of the Board of County Commissioners to sign an Agreement between The New Jersey Transit Corporation and the County of Hunterdon for SCDRTAP funding in the amount of \$723,526.00 2024 Allocation plus \$0 closeout balance for the period of January 1, 2024, through December 31, 2024.
2. Resolution - Authorizing the Director of the Board of County Commissioners to execute SH24010 Contract Modification #1 and revised Annex B-2 with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2024, through December 31, 2024, revised from its' original amount of \$146,300.00 to \$162,800.00, State funding, for the additional Code Blue sheltering award of \$16,500.00.
3. Resolution - Authorizing the Director of the Board of County Commissioners of the County of Hunterdon to accept the award and to sign, on behalf of the County, an Award Notice, Award Conditions and Certified Assurances with the Juvenile Justice Commission, for the period January 1, 2024 to December 31, 2024 for the receipt of State funding in the amount of \$303,094.00 for the purpose of community-based sanctions and services for juveniles through the County's Youth Services Commission.
4. Resolution - Authorizing the Director of the Board of County Commissioners to execute a provider services contract with Prevention Resources, Inc. for the provision of Overdose Fatality Review Team Coordinator services pursuant to the terms and conditions set forth in the Department of Human Services 2023

Request for Proposals 0046-2023, for the period of October 1, 2023 through June 30, 2024. Funding for the term shall be in the amount not-to-exceed \$41,250.00.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Approving the 2024 Temporary Budget Extensions.

XII. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Historical Commission for the Hunterdon County Cultural & Heritage Commission for the period of January 1, 2024, through December 31, 2024, for grant administration and re-granting to municipalities and local non-profit organizations for history programming in the amount of \$45,000.00.
2. Resolution - Approving the New Jersey Historical Commission County History Partnership Program (CHPP) grant awards for 2024, upon the recommendation of the Cultural and Heritage Commission.
3. Resolution - Approving the award of the New Jersey State Council on the Arts Local Arts Program (LAP) grant awards for 2024, upon the recommendation of the Cultural and Heritage Commission.

XIII. ECONOMIC DEVELOPMENT UPDATE, Marc Saluk

1. Resolution - Approving a contract for County RFP 0087-2023, with Brand Enchanting Media, for 2024 Explore Hunterdon Comprehensive Tourism Marketing Campaign.

XIV. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, an equipment Lease Agreement with New Jersey Transit Corporation, for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310 Program, Federal Transit Administration Formula Grant for Rural Areas (CFDA 20.509) grant program.
2. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, an

equipment Lease Agreement with New Jersey Transit Corporation, for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310 Program, Federal Transit Administration Formula Grant for Rural Areas (CFDA 20.509) grant program.

3. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, an equipment Lease Agreement with New Jersey Transit Corporation, for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310 Program, Federal Transit Administration Formula Grant for Rural Areas (CFDA 20.509) grant program.
4. Resolution - Authorizing the Director of the Division of Senior, Disabilities, and Veterans Services to sign on behalf of the County, a Memorandum of Understanding with the Hunterdon County Bulldogs Marine Corps League for the Hunterdon County Veterans Emergency Transportation Support Program for the period of March 01, 2024, through December 31, 2026.
5. Resolution - Approving the Director of the Board of County Commissioners to execute contracts for the provision of Human Services Programs for the period January 01, 2024, through December 31, 2026, as per the Department of Human Services 2024-2026 Request for Proposal 0065-2023. Funding will remain flat at \$1,007,865.00 per year, contingent upon funding availability and level of service achievements.
6. Resolution - Approving the Hunterdon County Opioid Settlement Taskforce priority recommendations.

XV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2023-26, with Samson Concrete & Masonry, for Rehabilitation of Deer Path Park Dam and Sediment Removal of Deer Path Park Pond in the Township of Readington, in an amount not to exceed \$1,308,997.00.
2. Resolution - Approving Requisition #R3-07811, with Queues Enforth Development, for 911 dispatch software maintenance, in an amount not to exceed \$78,952.00.

3. Resolution - Approving a contract award for County RFP 0088-2023, with Key-Tech, for Material Testing Services, in an amount not to exceed \$30,000.00.
4. Resolution - Approving a contract award for County RFP 0089-2023, with French & Parrello Associates, for professional subsurface exploration and geotechnical assessment reporting, in an amount not to exceed \$35,000.00.
5. Resolution - Approving a contract award for County RFP 0054-2023, with DMR Architects, for professional architectural, and related services for the Hunterdon County Justice Center, in an amount not to exceed \$207,200.00.
6. Resolution - Approving a contract award for County Bid 2024-01, with Rex Technology Solutions Inc., for a Tactical Robot, total amount to be expended, not to exceed \$75,051.48.

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the Commissioner Director to send a letter of support on behalf of the Township of Readington, for Complete Street Technical Guidance offered through *Sustainable Jersey*.
2. Resolution - Authorizing the County Administrator to work with the Budget Committee and necessary County personnel to create a \$1 million municipal infrastructure grant program.
3. Resolution - Authorizing the County Administrator to work with the Budget Committee, County personnel and POSAC to create a \$1 million municipal parks enhancement grant.

XVII. APPOINTMENTS

1. Resolution - Approving the re-appointment of Richard Horoschak to the Hunterdon County Human Services Advisory Council (HSAC), term to be effective February 1, 2024 through January 31, 2027.

XVIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated February 6, 2024.

2. Resolution - Approving the Executive Session and Regular Meeting Minutes from January 16, 2024.
3. Resolution - Approving the hire and regular appointment of Kent Ridge as a Laborer in the Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
4. Resolution - Acknowledging the action of Appointing Authority and County Prosecutor Renee Robeson to hire and appoint Kayla Morales to the position of Advocate Trainee Victim Witness Program, contingent upon the successful outcome of post offer screenings and medical evaluation. Filling a vacancy.
5. Resolution - Acknowledging the action of Appointing Authority and Hunterdon County Clerk Mary Melfi to hire and appoint Emily Ljubicic to the position of Keyboarding Clerk 1, contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.
6. Resolution - Approving the hire and provisional appointment of Branna Raybon as a Program Development Specialist Community Service in the Department of Human Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
7. Resolution - Approving the hire and unclassified appointment of Dina Klein as a Confidential Assistant in the Department of Economic Development and Tourism contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
8. Resolution - Authorizing County Counsel to sign a side letter of agreement with CWA to provide a salary adjustment for Debra Bataille, Keyboarding Clerk 1 in the Office of the County Clerk.
9. Resolution - Approving Rebecca Hall, Division Head in the Department of Planning and Land Use, Division of Geographic Information Systems hereby be granted the following salary adjustment in accordance with successful completion of conditions of promotion.
10. Resolution - Approving the action to hereby grant Seema Patel a regular appointment as a full time Senior Account Clerk as of February 6, 2024, in the Hunterdon County Department of Health.

11. Resolution - Approving the action to hereby grant Samantha Weidele a regular appointment as a full time Senior Account Clerk as of February 6, 2024 in the Hunterdon County Finance Department.
12. Resolution - Approving the action to hereby grant Katie McGann a regular appointment as a full time Supervising Clerk Transcriber as of February 6, 2024 in the Hunterdon County Department of Human Services.
13. Resolution - Approving the action to hereby grant Joan Sabo a regular appointment as a full time Supervising Library Assistant as of February 6, 2024 in the Hunterdon County Library.
14. Resolution - Approving the promotion of Remon Sedrak to the title Human Services Specialist 3 in the Hunterdon County Department of Human Services, Division of Social Services. Filling a vacancy.
15. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to change the status of Jay Hunter, Prosecutors Agent, to full time status. Filling a vacancy.
16. Resolution - Approving the status change of Dayna Fennimore to per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
17. Resolution - Approving a request from Califon First Aid Squad to host a coin toss on May 18, 2024 and September 21, 2024 from 9:00 a.m. until 1:00 p.m. at the following location: County Route 512, East of CR-513 between Wade Farm Lane and Scheffer Court.
18. Resolution - Approving a request from Ready Set Go Adventures to host a bicycling event throughout various County Roads on Saturday, May 11, 2024 from 9:00 a.m. until 1:00 p.m.
19. Resolution - Approving a request from Flemington Jewish Community Center (Farmland Ride) to host a bicycling event using various roads throughout Hunterdon County, on Sunday, June 09, 2024 from 8:00 a.m. until 2:00 p.m.
20. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign Change Order #1-FINAL, for County Route 635 Drainage and Safety Improvements in the

Township of Bethlehem, County of Hunterdon, with a decrease of \$41,812.77.

- 21. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign Change Order #1-FINAL, Replacement of Culvert B-24 on Charlestown Road (County Route 635) in the Township of Bethlehem, County of Hunterdon, with a decrease of \$44,566.37.
- 22. Resolution - Accepting the project known as the Replacement of County Culvert B-24 located on Charlestown Road (County Route 635) over unnamed Tributary to the Mulhockaway Creek in the Township of Bethlehem, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132. The final payment in the amount of \$92,990.22 to be made to CMS Construction, Inc.
- 23. Resolution - Accepting the project known as the Replacement of Bridge RT-16 on County Route 523 in the Townships of Readington and Tewksbury, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132. The final payment in the amount of \$597,232.02 to be made to Midlantic Construction LLC.
- 24. Resolution - Accepting the project known as the County Route 635 Safety and Drainage Improvements in the Township of Bethlehem, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132. The final payment in the amount of \$26,987.63 to be made to Capital Paving and Contracting LLC.
- 25. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, Change Order 1-FINAL with Mike Fitzpatrick Contractors, for 2023 Resurfacing and Surface Treatment Program, in a decrease of \$89,209.50.
- 26. Resolution - Authorizing the Commissioner Director and the Clerk of the Board to sign, on behalf of the County, a release to pay Michael Hagerty and Suzanne Hertz \$2,150.00 to plant five (5) New Jersey native trees along the bank of the Third Neshanic River in connection with the Replacements of Bridge ED-262 project.
- 27. Resolution - Authorizing the Division Head of Parks & Recreation, the Superintendent of Recreation, and the Hunterdon County CFO/CMFO to sign a grant application with the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to improve the existing outdoor fitness trail at Deer Path Park.

28. Resolution - Acknowledging a request from JCP&L (First Energy) requesting to provide transmission line vegetation management in several Hunterdon County Parks in 2024.
29. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign the access agreement with the Raritan Headwaters Association (RHA), to restore a section of the South Branch of the Raritan River.
30. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk of the Board of County Commissioners to sign the discharge of mortgage on Block 43, Lot 9 in the Township of West Amwell, Hunterdon County.

XIX. OPEN TO THE PUBLIC

XX. ADDITIONAL COMMISSIONER COMMENTS

XXI. EXECUTIVE SESSION (Reconvene if necessary)

XXII. ADJOURNMENT