



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

February 20, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Franklin Township Nonprofit, America's Grow-a-Row, for being selected as a 2024 Chick-fil-A True Inspiration Award Recipient.
2. Proclamation - Recognizing Thornton Giese upon his successful business endeavor, *Thor's Outdoor Science Academy*, a series of experimental science videos.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **PARKS & RECREATION, Dan Bush**

1. Ordinance - Introduction of Ordinance #2024-01, Heron Glen Golf Rates for 2024.

X. **PLANNING & LAND USE**

1. Resolution - Authorizing the Department of Planning and Land Use to apply for additional funding through the Highlands Council for completion of the Musconetcong Watershed Management Plan.
2. Resolution - Authorizing the Department of Planning and Land Use to apply for additional funding through the Highlands Council for completion of the Hunterdon County Historic Preservation Plan.

XI. **PURCHASING, Ray Rule, QPA**

1. Resolution - Approving a contract award to MXI Environmental Services LLC, for County Bid 2024-02 for Household Hazardous Waste Clean Up Days, total amount not to exceed \$116,800.00.
2. Resolution - Approving Requisition #R24-1388, with Alarm & Communications Technologies Inc., for the Historic Courthouse Fire Alarm Control Panel Replacement, in an amount not to exceed \$75,264.24.
3. Resolution - Approving Requisition #R24-1145, with Direct Flooring, for the Health Department flooring replacement, in an amount not to exceed \$133,237.73 (\$133,237.73 Grant funded).
4. Resolution - Approving a contract award for County RFP 0093-2023, with Michael Baker International, Inc., to provide professional advisory services relating to the North Jersey Transportation Planning Authority (NJTPA), in an amount not to exceed \$50,000.00.
5. Resolution - Approving Requisition #R24-1252, with Software House International, for the County-Wide Microsoft Enterprise agreement, in an amount not to exceed \$221,440.73.
6. Resolution - Approving requisition #R24-1675, with Knoll Inc., for the purchase and installation of furniture for Public Health Nursing

at Walter Foran Boulevard, in an amount not to exceed \$191,464.39.

XII. COUNTY ADMINISTRATOR, Brad Myhre

1. Update - Presentation from Joseph Sarno, CMFO, Director at HFA Certified Public Accountants & Advisors.
2. Resolution - Authorizing the Director or Deputy Director and Clerk of the Board to sign a Shared Services Agreement with the Township of Raritan for use of the County fuel operations at the Rt. 12 County Complex on an “as needed basis” to supplement the Township’s existing fuel operations.
3. Resolution - Authorizing County Counsel to execute a Side Letter of Agreement with CWA Local 1036, to clarify the payment of a stipend, under Article 10. Wages & Longevity, Section C(6), pertaining to payment to Parks employees for obtaining a Class A CDL or CDL passenger endorsement.

XIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated February 20, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from February 06, 2024.
3. Resolution - Approving the hire of John Phelan as a Fire Instructor - Level 2 in the Hunterdon County Department of Public Safety, Emergency Services Training Division, contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
4. Resolution - Approving the hire and regular appointment of Summerlea Bruschi as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services contingent upon the successful outcome of a post offer medical evaluation. Filling a vacancy.
5. Resolution - Approving the hire and regular appointment of Jennifer Warta as a Keyboarding Clerk 1 in the Department of Human

Services, Housing Division, contingent upon the successful outcome of post offer medical evaluations. Filling a vacancy.

6. Resolution - Approving a salary adjustment for Laura Bush, Principal Park Naturalist, in the Division of Parks and Recreation, this adjustment is provided per the CWA Local 1036 Rank and File collective bargaining agreement for acquiring CDL License B.
7. Resolution - Approving a salary adjustment for Debra Reed, Park Naturalist in the Division of Parks and Recreation, this adjustment is provided per the CWA Local 1036 Rank and File collective bargaining agreement for acquiring CDL License B.
8. Resolution - Approving the salary for Curt Blomquist, Equipment Operator in the Department of Public Works, Bridge Division as established as per the contractual agreement with CWA Local 1036 Rank and File Unit and for temporarily filling the role of Supervising Bridge Construction Worker as assigned.
9. Resolution - Approving the action to hereby grant Zachery Sampson a regular appointment as a full time Senior Mechanic as of February 20, 2024, in the Hunterdon County Department of Administrative Services, Division of Vehicle Services.
10. Resolution - Approving the status change of Maureen Ferretti to the full time position Librarian 2 in the Hunterdon County Library.
11. Resolution - Authorizing the Qualified County Purchasing Agent to initiate the use of Competitive Contracting for the Operation of the Hunterdon County Transportation System (LINK).
12. Resolution - Authorizing the Director, or Deputy Director of the Board of County Commissioners to sign on behalf of the County, a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period, October 1, 2023 to September 30, 2024, in the amount of \$1,140.00.
13. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign and accept, on behalf of the Hunterdon County Department of Health, an award for Tanning Facilities Registration and Inspection Project, in the amount of \$820.00, for the period July 1, 2023 through June 30, 2024.

14. Resolution - Approving a request from Automatic Lonely Hearts Racing, Rutgers Cycling, to host a bicycling event on several county roads around Round Valley Reservoir, on Saturday, April 20, 2024 from 7:00 a.m. until 5:00 p.m.
15. Resolution - Approving a request from High Bridge Business Association to hold a Soap Box Derby, on County Route 513 between Fairview Ave and West Main Street, on Saturday, June 1, 2024, from 7:00 a.m. until 1:30 p.m.
16. Resolution - Approving a request from Lebanon Township Volunteer Fire Department to hold a coin toss at the following location: Intersection of County Route 513 and Bunnvale Road, on Saturday, April 6, 2024, from 8:00 a.m. until 4:00 p.m.
17. Resolution - Approving a request from Three Bridges Volunteer Fire Company to host coin tosses on June 29 and 30 with rain dates of July 20 and 21, and November 9 and 10 with a rain dates of November 16 and 17.
18. Resolution - Authorizing the Hunterdon County Qualified Purchasing Agent to advertise for bids for the project known as: Specifications for the Resurfacing and Safety Improvements for County Route 579 Situated in Delaware, Raritan and East Amwell Townships, County of Hunterdon.
19. Resolution - Authorizing the Hunterdon County Qualified Purchasing Agent to advertise for bids for the project known as: Specifications for the Resurfacing of County Route 601 Situated in West Amwell Township, County of Hunterdon.
20. Resolution - Approving the Assistant County Engineer's recommendation to rescind the 4 ton weight limit for County Bridge C-32, located on Payne Road, in the Township of Clinton, Hunterdon County, and adopt an unrestricted weight limit, to be effective immediately.
21. Resolution - Authorizing the Director of the Board of County Commissioners to execute a provider services contract with Hunterdon Helpline, Inc. for the provision of a Code Blue Warming Center, pursuant to the terms and conditions set forth in the Department of Human Services Request for Proposals 2020-0028, for the period of January 1, 2024, through December 31, 2024. Funding for the term shall be in the amount of \$50,000.00.

22. Resolution - Authorizing the Director of the Board of County Commissioners to sign on behalf of Hunterdon County, a revised Standardized Board Resolution Form, for Contract #DOAS24SRP002, with the New Jersey Division of Aging Services, reflecting the new Director of the Board of County Commissioners and the corrected HIPAA designation and date of the executed Business Associate Agreement of May 16, 2023, for the period January 1, 2024, through December 31, 2024, for the Statewide Respite Care Program.
23. Resolution - Approving the updated Memorandum of Understanding for the administration of Division of Medical Assistance and Health Services (DMAHS) Programs including the New Jersey Medicaid and Children's Health Insurance Programs (CHIP), and authorizing the Division Head of Social Services, Lisa Piazza Long, to approve and sign all necessary documents.
24. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept, on behalf of the County, a Public Safety Answering Point Upgrades and Consolidation Grant from the State of New Jersey in the amount of \$196,184.43.

XIV. OPEN TO THE PUBLIC

XV. ADDITIONAL COMMISSIONER COMMENTS

XVI. EXECUTIVE SESSION (Reconvene if necessary)

XVII. ADJOURNMENT