



MINUTES

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

August 1, 2023

- I. **5:00 p.m. CONVENE:**
- II. **EXECUTIVE SESSION**
- III. **5:30 p.m. PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**
- VI. **COMMISSIONER REPORTS**

Commissioner Van Doren shared an update and important news regarding the Health Department. These items included a free, blood-lead screening event, that will be offered by the Public Health Nursing Division and Black Fly treatment along the Delaware River that the Vector Division is working on. As liaison to the Department of Public Works, Commissioner Van Doren reported Bridge 1050-161, had to be closed yesterday due to damage resulting from an accident. County Engineer, Tom Mathews, has advised that the Society of County Engineers is unanimously opposed to H.R. 3372, a bill in Congress, that would establish a 10-year "pilot program" for states to test 91,000-pound trucks, a 14% weight increase over the current limit of 80,000 pounds on our nation's roadways. Commissioner Van Doren advised he plans to bring forth a resolution in opposition to this proposed legislation.

Commissioner Soloway stated she recently attended the 2023 NACo Annual Conference in Travis County, Texas. While at the conference, she participated in a number of workshops and policy discussions on issues of importance to county governments. Another major area of conversation at the conference, was the growing presence and influence of Artificial Intelligence, or AI. NACo plans on forming an ongoing working group on this issue, as local governments face the potential benefits and unintended consequences of what AI can bring to the delivery of government

services, including public safety. Commissioner Soloway announced this Saturday, August 5th there will be a County-sponsored veteran headstone cleaning event at the Cemetery of Mount Pleasant located in Alexandria Township. She hopes for a strong turnout.

Deputy Director Kuhl reported the summer reading program is in full swing. An end-of-summer Hootenanny, is scheduled to take place at North County Branch Library on the afternoon of Friday, August 11th complete with square dancing, and the Summer Reading Program grand-prize announcement. Deputy Director Kuhl shared a number of programs that the Senior Center is offering during the month of August. As liaison to the Department of Economic Development and Tourism, Deputy Director Kuhl recently attended the *Taste the Trail* event at Iron Bound Cider house. Lastly, Deputy Director Kuhl reminded local officials and farmers the upcoming USDA Grant workshop will take place on Tuesday, August 8th at 3:00 p.m. at the Route 12 County Complex.

VII. PROCLAMATIONS/RECOGNITION

1. Recognizing Eagle Scouts: Aaron Importico, Scott Hurban, and Seth Gould of Troop 65 upon achieving the rank of Eagle Scout.
Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
2. Recognizing Eagle Scout Joel Anderson of Boy Scout Troop 199 in Oldwick, upon achieving the rank of Eagle Scout.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
3. Recognizing the Hunterdon County Polytech Family, Career and Community Leaders of America National Winners: Cambria Loesch, Nevaeh McKenney-Zacarias, Erinn VanAuken, Maddie Torkildsen, Ally Kusmiesz, Brennan Totten, Claire Gootman.
Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
4. Recognizing the Grand Opening of the new Annex location of the Flemington Area Food Pantry.
Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

VIII. PUBLIC COMMENT, Limited to 2 minutes per person. (Comments exceeding 2 minutes will be entertained later in the agenda No public comment.

IX. ELECTRICITY GENERATION SUPPLY SERVICE BID REVIEW Vicki Molloy, CEP of

Concord Energy Services

1. Award of County Bid 2023-14 to Approved Energy II LLC dba Approved Energy for electric generation supply service.
Administrator Brad Myhre introduced Ms. Vicki Molloy of Concord Energy Services. Ms. Molloy provided the Board with an update.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

X. ECONOMIC DEVELOPMENT & TOURISM UPDATE, Marc Saluk, Director

1. Authorizing the Director or Deputy Director of the Board of Hunterdon County Commissioners to sign a letter of support, on behalf of the County, in favor of the creation of a federally funded, Technology Hub for Pharmaceutical Manufacturing & Innovation within central New Jersey.
Motion: By: Susan Soloway **Seconded:** Jeff Kuhl
Yes: Jeff Kuhl, Susan Soloway
No: None **Abstain:** Shaun Van Doren **Absent:** Zachary Rich, John Lanza

XI. GRANTS, Michael Franchini, Deputy CFO

1. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for the State Council on the Humanities Grant in the amount of \$15,000.00.
Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
2. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for 2022-2023 Universal Service Fund Grant in the amount of \$949.00.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
3. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for 2022-2023 Low Income Heating and Energy Assistance Program (LIHEAP) Grant in the amount of \$1,424.00.
Motion: By: Susan Soloway **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza
4. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for NJACCHO Year 2 Enhancing Local Public Health Infrastructure Grant in the amount of \$1,211,997.00.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

5. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for 2024 Overdose Fatality Review Teams (OFRT) Grant in the amount of \$75,000.

Motion: **By:** Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

6. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2023 County Budget, for Highlands Council Conformance Plan Grant in the amount of \$173,500.00.

Motion: **By:** Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

XII. **PLANNING & LAND USE**

1. Authorizing the County of Hunterdon to accept the donation of a chair from Henry Sakos. The chair was presented as a gift to Judge Charles P Summerill upon his retirement and has potential historical significance in connection with the Historic Courthouse.

Motion: **By:** Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

XIII. **PURCHASING, Ray Rule, QPA**

1. Approving a contract award for County Bid 2023-16, with Colonnelli Brothers Inc. in an amount not to exceed \$2,129,000.00; for the Reconstruction of Bridge A-45 Milford-Frenchtown Road (County Route 619) Over Harihokake Creek in the Township of Alexandria.

Motion: **By:** Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

2. Approving the purchase of commodity(s)/service(s), requisition(s), #R3-04815 with Media Technologies C/O Creative Library Concepts, for ADA Compliant furniture for the Main Branch County Library, in an amount not to exceed \$83,437.12.

Motion: **By:** Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

3. Approve the purchase of commodity(s)/service(s), requisition(s), #R3-04860 with Jesco Inc., for a wheel loader for the Department of Public Works, in an amount not to exceed \$224,304.88.

Motion: **By:** Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren
No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Authorizing a professional services agreement for architectural and engineering design services to Spiezel Architectural Group Inc. for Phase 2 and 3 of the Hunterdon County Emergency Services Training Center, in an amount not to exceed \$98,000.00.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

2. Approving the request from Tewksbury Township for the contribution of \$11,000 for the installation of ADA compliant sidewalk ramps for the proposed crosswalk at the intersection of County Route 517 (Old Turnpike Road) and Joliet Street in the Village of Oldwick.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

3. Awarding the American Rescue Plan Act Grant to the Hunterdon County Vocational School, Polytech, for the procurement of a new HVAC system to improve indoor air quality.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

XV. CONSENT AGENDA

Motion to approve the Consent Agenda excluding check #5205 listed on the Claims Register.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, Shaun Van Doren

No: None **Abstain:** None **Absent:** Zachary Rich, John Lanza

Motion to approve check #5205 listed on the Claims Register

Motion: By: Jeff Kuhl **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway

No: None **Abstain:** Shaun Van Doren **Absent:** Zachary Rich, John Lanza

1. Approving the claims register dated August 01, 2023.
#5205
2. Approving the executive session and regular meeting minutes from July 18, 2023.
3. Approving the action to grant Geordan Marrero a regular appointment as a full time Mechanic as of August 1, 2023 in the Hunterdon County Department of

Administrative Services, Division of Vehicle Services.

4. Approving the action to hereby grant George Price a regular appointment as a full time Supervisor Buildings and Grounds as of August 1, 2023 in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
5. Approving the promotion of Shu Chiang to the unclassified title Director of Nursing in the Hunterdon County Department of Health, Division of Public Health Nursing.
6. Approving the hire of Carrie Moore as a part time Clerk in the Hunterdon County Board of Elections contingent upon the successful outcome of post- offer medical evaluation.
7. Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to adjust the weekly hours of Jay Hunter, Prosecutor's Agent, Hunterdon County Office of the Prosecutor.
8. Approving the title change of Robert Hanley to Fire Instructor Level 1 in the Hunterdon County Department of Public Safety, Emergency Management Division.
9. Approving the amendment to Resolution 2023-629, correcting the title for the promotion and provisional appointment of Sam Myhre to the title Traffic Maintenance Worker in the in the Hunterdon County Department of Public Works, Roads Division upon successful training and receipt of a Commercial Driver's License Class B.
10. Authorizing the County Purchasing Agent to solicit bids for the project known as Police Interceptors Utility.
11. Authorizing the Hunterdon County Qualified Purchasing Agent to advertise for the solicitation of competitive proposals for Professional Engineering Design Services for the Replacement of County Bridge R-124 Holland Brook Road Over Holland Brook Readington Township.
12. Authorizing the Hunterdon County Qualified Purchasing Agent to advertise for the solicitation of competitive proposals for Professional Engineering Design Services for the Replacement of County Bridge R-170 Locust Road Over Pleasant Run Readington Township.
13. Authorizing Commissioner Director to sign the Cooperative Purchase Agreement with Readington Township, Raritan Township, Hunterdon Land Trust, Raritan Headwaters Association, and New Jersey Conservation Foundation for the purchase of the Beitz Property in Readington and Raritan Townships.

14. Approving the final payment for the project known as the Resurfacing of County Route 604 in the Townships of Delaware and East Amwell, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132; in the amount not to exceed of \$64,946.79 be made to Capital Paving and Contracting LLC.
15. Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign on behalf of the County, Change Order #1-FINAL with Capital Paving and Contracting, LLC., for the Resurfacing of County Route 604 in the Townships of Delaware and East Amwell, County of Hunterdon in a decrease of \$371,575.23.
16. Authorizing the Director or Deputy Director to sign and accept on behalf of the Hunterdon County Health Department, the 2024 Local Public Health Overdose Fatality Review Team (OFRT) grant award #OORP24OFR011 in the amount of \$75,000 for the period July 1, 2023, through June 30, 2024.
17. Approving the request to award a courtesy permit to the David Winston's Center for Herbal Studies at Point Mountain on September 23, 2023. The Division of Parks and Recreation will have a staff member participating in the event, gathering information to share with our Naturalist team for future programming opportunities.
18. Approving the request from Safe in Hunterdon to utilize the steps of the Hunterdon County Historic Courthouse for the annual Candlelight Vigil, to be held on Thursday October 19, 2023 from 4:00 pm - 8:00 pm.
19. Approving the request from the Appendix Cancer PMP Research Foundation to light the Hunterdon County Library Amber beginning August 1st, in awareness of appendix cancer.
20. Authorizing the County Administrator to sign an agreement, on behalf of the County of Hunterdon, with CROWN CASTLE FIBER LLC for 36 months for point to point connection from 71 Main Street Offices to the 112 Broad Street building to provide connectivity for all networked resources for the Board of Elections.
21. Authorizing the filing of an application to NJ TRANSIT on behalf of The County of Hunterdon for Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) Grant.
22. Authorizing the Director or Deputy Director to sign on behalf of the County, the Section 5311 of the Federal Transit Act, a Grant Application, in the amount of \$298,312.00.
23. Authorizing the Director or Deputy Director to execute an agreement Modification between the County of Hunterdon and Prevention Resources, Inc. to increase funding of \$13,750.00 for the provisions of an Overdose Fatality Review Team

Coordinator effective for the period of July 1, 2023 through September 30, 2023 with the not-to-exceed figure revised from its original amount of \$41,250.00 to reflect the new sum of \$55,000.00.

XVI. OPEN TO THE PUBLIC

No public comment.

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT

The Board adjourned at 5:45 on a motion by Commissioner Soloway, seconded by Commissioner Van Doren, followed by a voice carry.