



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

April 2, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Eagle Scout, Ryan Levison.
2. Proclamation - Marking April 2024 as National Child Abuse Awareness Month in the County of Hunterdon.
3. Proclamation - Recognizing April 1, 2024 through April 7, 2024 as Public Health Appreciation Week in the County of Hunterdon.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **FINANCE, Andrew Bernath, CFO**

1. Ordinance - Authorization to exceed Budget Appropriation Limits and to establish Cap Bank.
2. Resolution - Certification of Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance under Title VII of the Civil Rights Act of 1964.
3. Resolution - Approval of the "2024 Budget Statement Certification by Welfare Agency" and authorizing the Commissioner Director to sign on behalf of the County.
4. Resolution - Authorizing County entity (Surrogate's Office) to exceed the county entity budget request cap (P.L. 2015, c.249)
5. Resolution - Authorizing County entity (Sheriff's Office) to exceed the county entity budget request cap (P.L. 2015, c.249)
6. Resolution - Authorizing County entity (Board of Elections) to exceed the county entity budget request cap (P.L. 2015, c.249).
7. Resolution - Authorizing the 2024 FY Budget to be read by title.
8. Resolution - Introduction of the FY 2024 Hunterdon County Budget.

X. **HUMAN SERVICES UPDATE, MEAGAN Q. O'REILLY, DIRECTOR**

1. Resolution - Authorizing a provider services contract with Hunterdon Medical Center, Hunterdon Behavioral Health for the provision of community-based services known as Family Crisis Intervention pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0056-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$225,000.00 (\$75,000.00 per County fiscal year).
2. Resolution - Authorizing the Commissioner Director to sign and submit the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) Grant documents to New Jersey Transit, in the amount of \$142,101.00

CRRSAA Funding and \$5,301.00 ARPA Funding to assist in providing transportation to senior citizens and/or people with disabilities.

3. Resolution - Authorizing a provider services contract with Hunterdon Medical Center for the provision of community-based services known as Special Child Health Services Case Management pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$115,710.00 (\$38,570.00 per County fiscal year).
4. Resolution - Authorizing a provider services contract with Family Promise of Hunterdon County, Inc. for the provision of community-based services known as Home-based Shelter for Children and Families Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$45,000.00 (\$15,000.00 per County fiscal year).
5. Resolution - Authorizing a provider services contract with Hunterdon Helpline for the provision of community-based services known as First Assist pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$165,600.00 (\$55,200.00 per County fiscal year).
6. Resolution - Authorizing a provider services contract with Freedom House for the provision of community-based services known as Grantham House Sober Living Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$32,850.00 (\$10,950.00 per County fiscal year).
7. Resolution - Authorizing a provider services contract with Hunterdon Medical Center, Hunterdon Behavioral Health for the provision of community-based services known as the Older Adults Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$381,000.00 (\$127,000.00 per County fiscal year).

8. Resolution - Authorizing a provider services contract with Hunterdon Medical Center, Hunterdon Behavioral Health for the provision of community-based services known as School Based Initiatives pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$692,985.00 (\$230,995.00 per County fiscal year).

XI. PLANNING & LAND USE

1. Resolution - Approving the appointments of William Connel and Deborah Kelly to the Hunterdon County Cultural & Heritage Commission, terms to be effective immediately through December 31, 2026.
2. Resolution - Approving an Open Space Acquisition Assistance Grant to Lambertville City, for the acquisition of an open space conservation easement on a portion of the Holcombe Park property, Block 1002, Lot 41 in the City of Lambertville, estimated 5.669 acres, in an amount not to exceed \$209,000.00, upon the recommendation of the Parks & Open Space Advisory Committee.
3. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the James property, Block 55, Lot 34 in the Readington Township, estimated 5.68 acres, in an amount not to exceed \$85,200.00, upon the recommendation of the Parks & Open Space Advisory Committee.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Requisition #R24-2476, with Software House International, for smart boards, in an amount not to exceed \$48,236.49.
2. Resolution - Approving Requisition #R24-2429, with PMC Associates, for 9-1-1 Dispatch Workstations, in an amount not to exceed \$135,587.50.
3. Resolution - Approving the purchase of commodity(s)/service(s), requisition(s), #R24-2566 with ESRI Inc., for GIS software maintenance, in an amount not to exceed \$47,135.00. The purchase of said services are in accordance with and pursuant to N.J.S.A. 40A:11-5(1)dd.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing solicitation of sealed bids for the sale of the Hunterdon County Transfer Station Location on Petticoat lane in the Township of Clinton.

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated April 02, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from March 19, 2024.
3. Resolution - Approving base salary contractual increases per the negotiated side letter of agreement with the Communication Workers of America, Local 1036 Supervisory and Non-supervisory units for the following affiliated employees in the Department of Public Works.
4. Resolution - Acknowledging the action of Hunterdon County Surrogate Heidi Rohrbach to hire and appoint James Oberst as Deputy Surrogate in the Hunterdon County Surrogate's Office contingent upon successful completion of post offer medical evaluation. (Filling a Vacancy)
5. Resolution - Approving the hire and regular appointment of Toby Spranger as a Laborer in the Department of Public Works, Bridge Division, contingent upon the successful outcome of a post offer medical evaluation. (Filling a Vacancy)
6. Resolution - Approving the hire and regular appointment of Hannah Trinity as a Human Services Aide in the Department of Human Services, Division of Social Services contingent upon the successful outcome of a post offer medical evaluation. (Filling a Vacancy)
7. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to appoint Melissa Tornberg as a County Investigator in the Hunterdon County Office of the Prosecutor

contingent upon the outcome of post offer medical and background evaluations. (Filling a Vacancy)

8. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to appoint Joseph Cecere as a County Investigator in the Hunterdon County Office of the Prosecutor contingent upon the outcome of post offer medical and background evaluations. (Filling a Vacancy)
9. Resolution - Acknowledging the action of Appointing Authority Brad Myhre to transfer Sarah DeMelo to the title Human Services Aide in the Division of Social Services. (Filling a Vacancy)
10. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Transit Vans for LINK Operations.
11. Resolution - Authorizing the NJ Mycological Association to host a Mycology assessment program at the Teetertown Preserve on July 28, 2024, The information on Mycology (fungi) gathered, will be shared with the Parks Division for internal use as well as for future educational programming.
12. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign an agreement, with Beauty and the Beats, for the 48th Annual Music Under the Stars Concert Series to be held on Saturday, July 27, 2024, at Deer Path Park.
13. Resolution - Approving a request from First Energy to supply vegetation management to several addresses in the Hunterdon County Parks, Point Mountain Reservation.
14. Resolution - Approving the request from Whitehouse Fire Company No. 1, Inc. to host a Coin Toss on County Route 523 (Main St) in front the Whitehouse Fire Company on Friday, June 7, 2024 from 12:00 pm to 8:00 pm and Saturday, June 8, 2024 7:00 am to 7:00 pm.
15. Resolution - Approving a request from the Califon Recreation Committee to host a Memorial Day Parade on Monday, May 27, 2024, from 10:45 a.m. until 12:00 p.m. utilizing County Route 512, and to hang a banner on the facings of the bridge beginning at the end of April until May 31, 2024.

16. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, Change Order #2-FINAL, with Hahr Construction Inc. for Bridge D-304A in the Township of Delaware, County of Hunterdon in an increase of \$138,833.00.
17. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, Change Order #1-FINAL with Downes Tree Service for Removal of High Risk Trees on County Route 651 in the Township of Kingwood, County of Hunterdon, in a decrease of \$571.00.
18. Resolution - Approving a request from Somerset Wheelmen/Team Somerset Bicycling Club to host a bicycling event on Saturday, May 11, 2024, from 8:00 a.m. until 9:30 a.m., on various County Roads.
19. Resolution - Accepting the project known as the Reconstruction of Maintenance and Repairs of Hunterdon County Bridge D-304-A located on Rosemont Ringoes Road (County Route 604) in the Township of Delaware, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132. The final payment in the amount of \$184,110.82 be made to Hahr Construction.
20. Resolution - Accepting the project known as 2023 Removal of High Risk Trees on County Route 651 located in the Township of Kingwood, County of Hunterdon, in accordance with N.J.S.A. 2A:44-132. The final payment in the amount of \$249,269.00 be made to Downes Tree Service.
21. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the county, an Equipment Lease Agreement with the New Jersey Transit Corporation for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310, Federal Transit Administration funded vehicle.
22. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the county, an Equipment Lease Agreement with the New Jersey Transit Corporation for the purpose of assigning to the County of Hunterdon for use in the Consolidated Transportation System, the LINK, the following Section 5310, Federal Transit Administration funded vehicle.

23. Resolution - Authorizing the Division of Senior, Disabilities and Veteran Services (DSDVS) to submit the WIC/Senior Farmers Market Nutrition grant applications through the Department of Human Services System for Administering Grants Electronically (SAGE) System.
24. Resolution - Approving a no-cost time extension amendment to the NJACCHO Enhancing Local Public Health Infrastructure Grant and authorizes the Hunterdon County Health Department to proceed with the grant activities as outlined.
25. Resolution - Approving an amendment to Resolution 2023-503, County Health Infrastructure Funding (CHIF), to reflect the updated allocations of year 2 and 3 funding. Funding will remain the same but years 2 and 3 will be allocated simultaneously.
26. Resolution - Acknowledging the Action of the Director of the Board of Hunterdon County Commissioners, in sending a letter of support on behalf of Stockton Borough to the State of New Jersey for an application to the Historic Site Management Grant through the New Jersey Historic Preservation Fund.
27. Resolution - Acknowledging the action by the Director of the Board of Hunterdon County Commissioners to send a letter of support for the proposed project outlined in the Application for Project Authorization submitted by Blue Acres regarding the acquisition and demolition of 277 N. Union Street in the Lambertville Historic District.
28. Resolution - Authorizing the Director to sign any and all documents necessary to submit an application to the Clinton Township Landuse Board for the Arbortum Project

XV. OPEN TO THE PUBLIC

XVI. ADDITIONAL COMMISSIONER COMMENTS

XVII. EXECUTIVE SESSION (Reconvene if necessary)

XVIII. ADJOURNMENT