



## **AGENDA**

### **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

Commissioner Meeting Room  
71 Main Street, Building 1, Second Floor  
Flemington, New Jersey 08822

**April 16, 2024**

**I. 5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**II. EXECUTIVE SESSION**

**III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

**IV. MOMENT OF SILENCE**

**V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**VI. COMMISSIONER REPORTS**

**VII. HUNTERDON COUNTY PROSECUTOR UPDATE, Prosecutor Renee Robeson**

1. Proclamation - Proclaiming the week of April 21 – 27, 2024, as Crime Victims' Rights Week in the County of Hunterdon.

**VIII. PROCLAMATIONS/RECOGNITION**

1. Proclamation - Recognizing Michael Saus upon achieving the rank of Eagle Scout.

2. Proclamation - Recognizing April 14 through April 20, 2024 as Public Safety Telecommunicators Week in the County of Hunterdon.
3. Proclamation - Recognizing Volunteer Guardianship's Hometown Heroes, Kent Davis and Christopher J. Phelan.
4. Proclamation - Proclaiming Friday, April 26, 2024, as the 152<sup>nd</sup> Anniversary Celebration of Arbor Day in the County of Hunterdon.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda)**

**X. HEALTH DEPARTMENT UPDATE, Karen DeMarco, Director**

**XI. PLANNING & LAND USE**

1. Resolution - Authorizing the acceptance of the Hunterdon County Growth Management Plan for the County of Hunterdon.
2. Resolution - Approving a Municipal Grant to the Borough of Frenchtown, in an amount not to exceed \$44,845.84, to be used to retire a portion of the debt related to the acquisition of the Frenchtown Greenbelt / Nishasackwick Watershed property, at the recommendation of the Parks & Open Space Advisory Committee.

**XII. HUMAN SERVICES UPDATE, Meagan Q. O'Reilly, Administrator**

1. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as Mental Health Stigma pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$22,500.00 (\$7,500.00 per County fiscal year).
2. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as the Unifying Families Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$150,000.00 (\$50,000.00 per County fiscal year).

3. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as the Recovery Center Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$103,500.00 (\$34,500.00 per County fiscal year).
4. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as Law Enforcement Adolescent Program (L.E.A.P.) pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$45,000.00 (\$15,000.00 per County fiscal year).
5. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as the Prevention Education Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$75,000.00 (\$25,000.00 per County fiscal year).
6. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as the Early Intervention Program pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$94,500.00 (\$31,500.00 per County fiscal year).
7. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with the Progressive Center for Independent Living, Inc. for the provision of community-based services known as the Recreational Experiences and Community Connections Program pursuant to the terms and conditions set forth the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026. Funding for the term shall

be in the amount of \$85,500.00 (\$28,500.00 per County fiscal year).

8. Resolution - Authorizing the Director or Deputy Director to execute a provider services contract with Good News Home, Inc. for the provision of community-based services known as Butterfly Sober Living House pursuant to the terms and conditions set forth in the Department of Human Services 2023 Request for Proposals 0045-2023, for the period of January 1, 2024, through December 31, 2025. Funding for the term shall be in the amount of \$231,000.00, available through the American Rescue Plan Act.

### **XIII. PURCHASING, Ray Rule, QPA**

1. Resolution - Approving a contract award for County Bid 2024-03, with Green Rock Recycling LLC, for Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges, in an amount not to exceed \$20,000.00.
2. Resolution - Approving a contract award for County Bid 2024-03, with Stavola Construction Materials, Inc., for Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges, in an amount not to exceed \$380,010.00.
3. Resolution - Approving a contract award for County Bid 2024-03, with Trap Rock Industries LLC, to Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges, in an amount not to exceed \$75,400.00.
4. Resolution - Approving a contract award for County Bid 2024-04, with Meco Inc., for Resurfacing of County Route 601 in the Township of West Amwell, in an amount not to exceed \$1,081,203.50.
5. Resolution - Approving Requisition #R24-2598, with Carousel Industries of North America, for 9-1-1 call taking equipment, in an amount not to exceed \$84,467.52.
6. Resolution - Approving a contract award for County Bid 2024-03, with Gibraltar Rock Inc., for Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges, in an amount not to exceed \$116,157.50.
7. Resolution - Approving a contract award for County Bid 2024-05, with KM Construction Corporation, for Resurfacing and Safety Improvements for County Route 579 in the Townships of

Delaware, Raritan and East Amwell, in an amount not to exceed \$2,567,914.84.

8. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Emergency Services Training Center Phase II.

#### **XIV. COUNTY ADMINISTRATOR, Brad Myhre**

1. Resolution - Confirming the action of the Director of the Board of County Commissioners, to submit a Local Efficiency Achievement Program (LEAP) grant letter of support, on behalf of the Township of Delaware and Borough of Stockton for a fire department merger.
2. Resolution - Authorizing the Commissioner Director to send a letter to Congressman Tom Kean, and U.S. Senators Booker and Menendez, reaffirming the Commissioner Board's opposition to H.R. 3372 and H.R. 2948, which would authorize heavier trucks on nations roadways.

#### **XV. APPOINTMENTS**

1. Resolution - Approving the appointment of Matthew Mawn to the Human Services Advisory Council, term to be effective April 1, 2024 through March 31, 2027.
2. Resolution - Approving the appointment of Matthew Mawn to the Mental Health Board, term to be effective April 1, 2024 through March 31, 2027.

#### **XVI. CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

1. Claims Register - Approving the Claims Register dated April 16, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from April 02, 2024.
3. Resolution - Approving the hire and regular appointment of Scott Zarro as a Weights and Measures Apprentice in the Department of Health, Division of Weights and Measures, contingent upon the

successful outcome of post offer medical evaluations. (Filling a vacancy)

4. Resolution - Approving the hire and regular appointment of Jeffrey Wassel as an Analyst Trainee in the Division of Social Services contingent upon the successful outcome of post offer medical evaluations. (Filling a vacancy)
5. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Sabrina Herron a regular appointment as a full-time Senior Registered Environmental Health Specialist Public Health as of April 16, 2024 in the Hunterdon County Department of Health, Division of Environmental Health Services.
6. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Lisa Bruzzio a regular appointment as a full time Senior Registered Environmental Health Specialist Public Health as of April 16, 2024 in the Hunterdon County Department of Health, Division of Environmental Health Services.
7. Resolution - Confirming the action of Appointing Authority Brad Myhre to hereby grant Ryan Preston a regular appointment as a full time General Supervisor Parks as of April 16, 2024 in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
8. Resolution - Approving the status change of Holly Hoff to part-time Supervising Advocate Victim Witness in the Hunterdon County Office of the Prosecutor.
9. Resolution - Acknowledging the action of Appointing Authority Brad Myhre to approve the provisional promotion of Talia Silva to the title Human Service Specialist 1 in the Hunterdon County Department of Human Services, Division of Social Services. (Filling a vacancy)
10. Resolution - Approving the provisional promotion of Rebecca Viersma to the title Deputy Clerk in the Office of the Board of County Commissioners.
11. Resolution - Approving an Amendment to Resolution 2024-287, base salary contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Supervisory and Non-supervisory.

12. Resolution - Authorizing the County Purchasing Agent to initiate competitive contracting for the following project: Bike Trail Plan for the Department of Planning and Land Use.
13. Resolution - Authorizing the execution of an agreement with the Morris County Cooperative Pricing Council to become a member for the period of October 01, 2021 through September 30, 2026.
14. Resolution - Approving a request from First Energy to supply vegetation management to Hunterdon County Parks, South Branch Reservation, and Echo Hill Park.
15. Resolution - Approving a request from Ready Set Go Adventures to host a bicycling event on the Columbia and Landsdown trails on Saturday, May 11, 2024, from approximately 10:00 a.m. until 1:30 p.m.
16. Resolution - Approving a request from the Hunterdon County Bar Association to host their Law Day Celebration at Deer Path Park on Wednesday, May 1, 2024, from 8:00 a.m. until 8:00 p.m. with all fees waived for this location.
17. Resolution - Approving a request from Main Street Marathon to hold the annual Clinton County Run on the Lansdown Trail on Saturday, April 27, 2024, between the hours of 7:30 a.m. and 10:30 a.m.
18. Resolution - Approving the Assistant County Engineer's recommendation to rescind the 14 ton weight limit for County Bridge ED-262, located on Dunkard Church Road, in the Townships of East Amwell and Delaware, Hunterdon County, and adopt an unrestricted weight limit, to be effective immediately.
19. Resolution - Approving a request from Milford Fire Company to host a Coin Toss on April 20, 2024, with a rain date of April 27, 2024, at the following locations: 21 Water Street, 11 Frenchtown Road, and at the Intersection of Bridge Street and Railroad Avenue.
20. Resolution - Approving a request from Fairmount Fire Company to host a Coin Toss on May 10, 2024, with a rain date of May 17, 2024, at the intersection of County Route 512 and County Route 517 in the Township of Tewksbury.
21. Resolution - Approving a request from the Township of Readington, to host a Memorial Day Parade on Monday, May 27, 2024 utilizing County Route 523, in the Township of Readington.

22. Resolution - Acknowledging the action of Commissioner Director, Jeff Kuhl, to send a letter, on behalf of the Board, to High Bridge Borough supporting the Borough's FY 2025 Congressional Appropriation Request.
23. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract Modification Form #1 for the County Innovation Contract #24-675-ADA-0, increasing the reimbursable ceiling from \$35,708.00 to \$42,850.00 State funds, for the period of October 1, 2023, through September 30, 2024.
24. Resolution - Authorizing the Director to sign and accept, on behalf of the Board of Elections, an ADA Compliance Grant Expenses Award in the amount of \$6,582.67 for a 2024 Directional Signage Project to ensure ADA compliance.
25. Resolution - Approving an Amendment to Resolution 2023-840, Farmland Preservation Contract of the Barnes Farm in th Township of Kingwood.
26. Resolution - Authorizing the Director or Deputy Director of the Board to sign, on behalf of the County, NRCS Form CPA-1267 and any other required documents necessary for the closing of the Barnes Farm Preservation located at Block 6, Lot 23.02 in the Township of Kingwood, County of Hunterdon.
27. Resolution - Approving a request from the Borough of Flemington to host a Police Officer Swearing-In Ceremony in the Hunterdon County Historic Courthouse on Wednesday, May 1, 2024, at 5:00 p.m. and all fees waived for this location.
28. Resolution - Approving a request from Raritan River Music, to host the Raritan River Music Festival in the Hunterdon County Historic Courthouse on Saturday, May 18, 2024, and waive the fees associated with this facility.

**XVII. OPEN TO THE PUBLIC**

**XVIII. ADDITIONAL COMMISSIONER COMMENTS**

**XIX. EXECUTIVE SESSION (Reconvene if necessary)**

**XX. ADJOURNMENT**