



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

May 21, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. UPDATE AND NON-PROFIT GRANT CHECK PRESENTATION, HUNTERDON COUNTY CHAMBER OF COMMERCE, Chris Phelan, President

1. Resolution - Authoring a grant award to the Hunterdon County Chamber of Commerce Foundation, in the amount of \$100,000, using funds received from the American Rescue Plan for Phase 2 of small business development and assistance in the County of Hunterdon.

VIII. NON-PROFIT GRANT CHECK PRESENTATION, SAFE IN HUNTERDON

IX. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and the Hunterdon County Sheriff, to sign on behalf of the County, an Interlocal Agreement for School Class III Law Enforcement Officers with Delaware Valley Regional High School.

X. UPDATE FROM HUNTERDON COUNTY DIVISION OF WEIGHTS AND MEASURES

XI. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Hunters Helping the Hungry upon their 25th Anniversary.
2. Proclamation - Recognizing Abilities of Northwest Jersey, Inc. upon their 50th Anniversary.
3. Proclamation - Proclaiming the month of May as Mental Health Awareness Month in the County of Hunterdon.
4. Proclamation - Recognizing Al Payne upon receiving the Boy Scouts of America, Hunterdon Leadership Award.
5. Proclamation - Honoring the Graduates of Hunterdon County Vocational School District's Class of 2024.
6. Update - Update from Superintendent of School Juan Torres on the Proclamation presentation of the 2024 Hunterdon County Educators of the Year.

**XII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

XIII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 SSH Grant in the amount of \$162,800.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Area Plan Initial Grant in the amount of \$577,541.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024

Statewide Respite Care Program Grant in the amount of \$184,000.00.

4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Comprehensive Alcoholism and Drug Abuse Services Contract Grant in the amount of \$208,960.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Senior Citizens and Disabled Residents Transportation Assistance Grant in the amount of \$723,526.00.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 JJC State/Community Partnership (SCP) Grant in the amount of \$207,479.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 JJC Family Court (FC) Grant in the amount of \$95,615.00.
8. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Section 5311 Grant in the amount of \$894,936.00.
9. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FFY 2020 Section 5310 Mobility Management Grant in the amount of \$150,000.00.
10. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FY21 ARP Automated License Plate Reader Initiative Grant in the amount of \$184,200.00.
11. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FY24 Local Arts Program (LAP) Grant in the amount of \$200,000.00.
12. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FFY21 SANE/SART Grant in the amount of \$67,356.00.

XIV. PLANNING & LAND USE

1. Resolution - Authorizing participation of Hunterdon County in the State Development and Redevelopment Plan Cross-Acceptance Process.
2. Resolution - Authorizing the addition of the Glen Gardner Wastewater Management Plan chapter to the Upper Raritan and Upper Delaware Water Quality Management Plans.

XV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County RFP 0054-2023, with Clarke Caton Hintz, for professional planning and architectural services for the Hunterdon County Historic Preservation Plan, in an amount not to exceed \$110,050.00.
2. Resolution - Approving a contract award for County Bid 2024-07, with Model 1 Commercial Vehicles Inc., for Two 2024 Ford T350 AWD Transit Vans With 5 Ambulatory Seats With 1 Wheelchair Position, in an amount not to exceed \$187,980.00.
3. Resolution - Approving Requisition #R24-3807, with Garden State Tree Management, for the Columbia Trail Tree Removal, in an amount not to exceed \$157,500.00.

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving a contract for the Sale of Certain Leasehold Interest in Real Property, Improvements and Personal Property Associated with or Located on Block 42, Lot 32 in the Township of Clinton, County of Hunterdon, New Jersey, Commonly Known as the Hunterdon County Transfer Station/Materials Recovery Facility, Petticoat Lane in the Township of Clinton.
2. Resolution - Authorizing Brad Myhre to sign on behalf of the Board of County Commissioners, an Agreement with TAPinto Flemington Raritan for Advertisement of Hunterdon County Recycling Days & Ident-A-Shred Days.
3. Resolution - Authorizing Brad Myhre to sign on behalf of the Board of County Commissioners, an Agreement with TAPinto North Hunterdon for Advertisement of Hunterdon County Recycling Days & Ident-A-Shred Days.

4. Resolution - Authorizing the Director of the Board of County Commissioners to sign a Side Letter of Agreement with CWA for salary adjustments in the Planning Department and other individual employees.
5. Resolution - Appointing Meagan Q. O'Reilly as Human Resources Director for the County of Hunterdon. (Filling a vacancy)

XVII. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

1. Claims Register - Approving the Claims Register dated May 21, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from May 07, 2024.
3. Resolution - Approving the hire and seasonal appointment of John Beck as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
4. Resolution - Approves the hire and seasonal appointment of Clay Peterson as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
5. Resolution - Approving the hire and seasonal appointment of Nathaniel Johnson as a Seasonal Laborer in the Hunterdon County Department of Public Works, Bridge Division, contingent upon the successful outcome of a post offer medical evaluation.
6. Resolution - Approves the hire and seasonal appointment of Ethan Kassai as a Seasonal Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation.
7. Resolution - Approving the hire and seasonal appointment of Megan Walton as a Seasonal Laborer in the Hunterdon County Department of

Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation.

8. Resolution - Approving the hire and seasonal appointment of Graham Becker as a Seasonal Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation.
9. Resolution - Approving the hire and seasonal appointment of Aidan Roberts as a Seasonal Maintenance Laborer in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation pending the successful outcome of post offer screening and medical evaluation.
10. Resolution - Approving the hire and seasonal appointment of Skylee Ohler as a Seasonal Maintenance Laborer in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation pending the successful outcome of post screening and medical evaluation.
11. Resolution - Approving the hire and seasonal appointment of Jeffrey Manning as a Seasonal Maintenance Laborer in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation pending the successful outcome of post offer screening and medical evaluation.
12. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint Luis Velazquez as a Victim Witness Coordinator in the Hunterdon County Office of the Prosecutor contingent upon the successful outcome of post offer evaluations. (Filling a vacancy)
13. Resolution - Approving the hire and regular appointment of Donovan Burns as a Laborer in the Hunterdon County Department of Public Works, Division of Bridges, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
14. Resolution - Approving the hire and provisional appointment of Ryan Munley as a Program Development Specialist in the Hunterdon County Department of Human Services contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
15. Resolution - Acknowledging the action of Appointing Authority and Hunterdon County Clerk Mary Melfi to hire and appoint Caryn Cangro to the position of Clerk 1, contingent upon the

successful outcome of post offer medical evaluations. (Filling a vacancy)

16. Resolution - Approving an amendment to Resolution #2024-343 provisional promotion of Rebecca Viersma to the title Deputy Clerk in the Office of the Board of County Commissioners.
17. Resolution - Approving the provisional promotion of Kathleen Horsch to the title of Keyboarding Clerk 2 in the Department of Public Works, Division of Engineering. (Filling a vacancy)
18. Resolution - Authorizing a salary adjustment to Betty S. Fatula, Senior Field Representative in the Hunterdon County Tax Board, pursuant to a previously approved side letter of agreement with CWA.
19. Resolution - Authorizing a salary adjustment to Pamela Jamele, Graphic Artist 2 in the Hunterdon County Print Shop, pursuant to a previously approved side letter of agreement with CWA.
20. Resolution - Authorizing a salary adjustment to Brian Kinney, Senior Carpenter in the Hunterdon County Division of Building and Maintenance, pursuant to a previously approved side letter of agreement with CWA.
21. Resolution - Authorizes a salary adjustment to William Millette, Principal Planner in the Hunterdon County Department of Planning, pursuant to a previously approved side letter of agreement with CWA.
22. Resolution - Authorizing a salary adjustment to Robert Hornby, Agriculture Resource Specialist 3 in the Hunterdon County Department of Planning, pursuant to a previously approved side letter of agreement with CWA.
23. Resolution - Authorizing a salary adjustment to Katherine Fulleron, Supervising Planner in the Hunterdon County Department of Planning, pursuant to a previously approved side letter of agreement with CWA.
24. Resolution - Approving a salary adjustment for Patricia Magee, Department of Health.

25. Resolution - Approving a salary adjustment provided for the assignment of additional duties and responsibilities to Julie Yaeger, Special Probate Clerk in the Office of the Surrogate.
26. Resolution - Approving a salary adjustment for Ed McCafferty, General Supervisor Building Services, Division of Buildings and Maintenance.
27. Resolution - Approving a salary adjustment for Anthony Porto, Tax Administrator, Tax Board.
28. Resolution - Approving a salary adjustment for Mackenzie Bayne, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the one-year Trainee period.
29. Resolution - Approving a salary adjustment for Riley Boyce, Public Safety Telecommunicator Trainee, this adjustment is provided per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the one-year Trainee period.
30. Resolution - Approving the title change of Bonnie Abbate to the title of Special Probate Clerk, and salary adjustment in the Office of the Surrogate. (Filling a vacancy)
31. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Site Supervisors for Early Voting sites.
32. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.
33. Resolution - Approving a request from the Hunterdon County Chamber of Commerce to host their 9th Annual Hunterdon County Community Day, on Saturday, June 8, 2024, at the South County Park from 11:00 a.m. to 4:00 p.m. and providing the necessary support from Hunterdon County.
34. Resolution - Authorizing the Hunterdon County Health Department to apply for and accept an Overdose Fatality Review Team Grant (OFRT) in the amount of \$75,000.00 (State funds) from the New

Jersey Department of Health for the period of July 1, 2024, through June 30, 2025.

- 35. Resolution - Authorizing the Hunterdon County Department of Human Services to apply for and obtain a grant from NJ Transit for \$195,000.00 for the period of July 1, 2024, to June 30, 2025, for job-related transportation services for the general public, as well as TANF, low-income, and transit dependent consumers.
- 36. Resolution - Authorizing the Director or Deputy Director to sign Contract Modification #1 with Good News Home, Inc. for the provision of community-based services known as the Mommy and Me Program, revising the original contract term of January 1, 2023, through December 31, 2023, to the new term of January 1, 2023, through December 31, 2025.
- 37. Resolution - Accepting the donation of three (3) Breaching Tools, from the At Ease Foundation, to the Hunterdon County Prosecutor's Office.
- 38. Resolution - Accepting Deed of Dedication for a portion of Block 3.01, Lot 5.01 located in the Township of Readington, as approved pursuant to the site plan approvals issued by the Hunterdon County Planning Board and the Readington Township Planning Board.
- 39. Resolution - Appointing Katrina C. Doyle as Hunterdon County's alternate member of the Public Alliance Insurance Coverage Fund.
- 40. Resolution - Approving a time extension request for the project known as the Replacement of Bridge FC-80 located on Pine Hill / Camp Buck Road over South Branch Raritan River, in Clinton and Franklin Townships, County of Hunterdon.
- 41. Resolution - Authorizing the County Purchasing Agent to solicit bids for the project known as: Surface Treatment, Resurfacing and Safety Improvements of County Routes 519, 614, and 643 in Various Townships and Boroughs throughout the County of Hunterdon.
- 42. Resolution - Authorizing the Director of the Board of County Commissioners to sign on behalf of the County, all documents required for the USDA Congressionally Directed Spending Grant for the Hunterdon County Emergency Services Training Center project located at 59 Petticoat Lane Annandale (Clinton Township), New Jersey.

XVIII. OPEN TO THE PUBLIC

XIX. ADDITIONAL COMMISSIONER COMMENTS

XX. EXECUTIVE SESSION (Reconvene if necessary)

XXI. ADJOURNMENT