



## **AGENDA**

### **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

Commissioner Meeting Room  
71 Main Street, Building 1, Second Floor  
Flemington, New Jersey 08822

**June 4, 2024**

**I. 5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**II. EXECUTIVE SESSION**

1. Resolution - Resolution entering into executive session.

**III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

**IV. MOMENT OF SILENCE**

**V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**VI. COMMISSIONER REPORTS**

**VII. PROCLAMATIONS/RECOGNITION**

1. Proclamation - Recognizing Hunterdon County Vocational School District Academy Students upon their graduation.
2. Proclamation - Recognizing June 06, 2024, as the 80th Anniversary of D-Day and the Battle of Normandy.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.**  
**(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. **ECONOMIC DEVELOPMENT UPDATE, Marc Saluk**

X. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Authorizing the Department of Human Services to apply for and obtain a grant from the New Jersey Department of Community Affairs, SAGE application #2024-05134-2135, to carry out a project to process all requests for Universal Service Fund (USF) check replacements generated through the Family Assistance Management Information System (FAMIS), to respond to client inquiries regarding the Low Income Home Energy Assistance Program (LIHEAP), to encode the FAMIS document of each applicant for Heating Living Arrangement, and to review the LIHEAP/USF non-select report for recipients who do not meet the criteria for consideration of benefits, for the period July 1, 2023 through June, 30 2024, in the amount of \$949.00.
2. Resolution - Authorizing the Department of Human Services to apply for and obtain a grant from the New Jersey Department of Community Affairs, SAGE application #2024-05139-1634, to carry out a project to support the county welfare agency's administration of the Low - Income Heating and Energy Assistance Program, including the accurate data entry of verified information in the Financial Accounting and Management Information System (FAMIS), for the period October 1, 2023, through September 30, 2024, in the amount of \$1,424.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FFY23 State Homeland Security Program Grant in the amount of \$142,489.14.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Public Safety Answering Point (PSAP) Upgrades and Consolidation Grant in the amount of \$196,184.43.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 County Environmental Health Act (CEHA) Grant in the amount of \$151,704.00.

XI. **FINANCE, Andrew Bernath, CFO**

1. Public Hearing - Bond Ordinance 2024-03.
2. Ordinance - Adoption of Bond Ordinance 2024-03, Providing for Various 2024 Capital Improvements, by and in the County of Hunterdon, State of New Jersey; Appropriating \$5,555,000.00 therefor and authorizing the issuance of \$5,277,250.00 Bonds or Notes of the County to finance part of the costs thereof.
3. Public Hearing - Bond Ordinance 2024-04.
4. Ordinance - Adoption of Bond Ordinance 2024-04, Providing for Various Roadway Improvements, by and in the County of Hunterdon, State of New Jersey; Appropriating \$5,425,000.00 therefor and authorizing the issuance of \$5,153,750 Bonds or Notes of the County to finance part of the costs thereof.
5. Public Hearing - Bond Ordinance 2024-05.
6. Ordinance - Adoption of Bond Ordinance 2024-05, Providing for Various Bridge and Culvert Improvements, by and in the County of Hunterdon, State of New Jersey; Appropriating \$11,231,500.00 therefor and authorizing the issuance of \$10,669,925.00 Bonds or Notes of the County to finance part of the costs thereof.
7. Public Hearing - Capital Ordinance 2024-06.
8. Ordinance - Adoption of Capital Ordinance 2024-06, Providing Acquisition of various Vehicles by, in and for the County of Hunterdon, State of New Jersey; Appropriating \$1,483,655.00 from the Capital Improvement Fund to pay for the cost thereof.
9. Public Hearing - Capital Ordinance 2024-07.
10. Ordinance - Adoption of Capital Ordinance 2024-07, Providing Acquisition of various Heavy Equipment and Trucks, in and for the County of Hunterdon, State of New Jersey; Appropriating \$1,942,000.00 from the Capital Improvement Fund to pay for the cost thereof.
11. Public Hearing - Capital Ordinance 2024-08.
12. Ordinance - Adoption of Capital Ordinance 2024-08, Providing Acquisition of Furniture, Fixtures and Equipment, in and for the County of Hunterdon, State of New Jersey; Appropriating \$1,127,848.00 from the Capital Improvement Fund to pay for the cost thereof.

13. Public Hearing - Capital Ordinance 2024-09.
14. Ordinance - Adoption of Capital Ordinance 2024-09, Providing for Information Technology Improvements, in and for the County of Hunterdon, State of New Jersey; Appropriating \$820,560.00 from the Capital Improvement Fund to pay for the cost thereof.
15. Public Hearing - Capital Ordinance 2024-10.
16. Ordinance - Adoption of Capital Ordinance 2024-10, Providing Acquisition of Lands/Properties and Development Easements for Open Space and Farmland Preservation Projects, Various General Capital Improvements and Acquisition of Equipment and Vehicles by, in and for the County of Hunterdon, State of New Jersey; Appropriating \$4,383,850.00 from the Hunterdon County Open Space, Recreation, Farmland Preservation and Historic Trust Fund to pay for the cost thereof.
17. Ordinance - Introduction of Bond Ordinance 2024-11, providing for the construction of a new building for the Hunterdon County Vocational School District located within the County of Hunterdon, State of New Jersey; appropriating \$1,250,000.00 therefor and authorizing the issuance of \$1,250,000.00 bonds or notes to finance part of the cost thereof.

## **XII. PURCHASING, Ray Rule, QPA**

1. Resolution - Approving a contract award for County Bid 2024-06, with Rachles/Michele's Oil Company Inc., for the furnishing and delivering of ultra low sulfur diesel fuel, in an amount not to exceed \$849,150.00.
2. Resolution - Approving Requisition #R24-3835, with Garden State Tree Management for the Columbia Trail Tree Removal, in an amount not to exceed \$105,000.00.
3. Resolution - Approving contract amendment #1, with DMR Architects for professional architectural, and related services for the Hunterdon County Justice Center, in an amount not to exceed \$25,000.00.
4. Resolution - Approving contract amendment #2 for County Bid 2023-18, Operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center for the extension of the original

term of agreement for a period of six (6) and one half (1/2) months from June 14, 2024 through December 31, 2024 or until such time of the completion of the transfer and sale of the Hunterdon County Transfer Station/Recovery Facility.

5. Resolution - Approving a contract award for County Bid 2024-08 with SRJ Mechanical LLC, for VAV Box and Controls System Replacement at the Hunterdon County Justice Center, in an amount not to exceed \$2,619,745.00.
6. Resolution - Approving Requisition #R24-3852 with Software House International, for a forensic server, in an amount not to exceed \$81,436.68.

### **XIII. COUNTY ADMINISTRATOR, Brad Myhre**

1. Resolution - Urging state leaders to pass legislation that will authorize counties, municipalities, school districts, and all local governments to electronically publish legal notices on a newspaper's website or digital publication.
2. Resolution - Promoting Susan Nekola, LSW to the title of Human Services Administrator.
3. Resolution - Authorizing Brad Myhre, County Administrator, to sign an interlocal participation agreement with Buy Board National Purchasing Cooperative for the period of one-year.

### **XIV. CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

1. Claims Register - Approving the Claims Register dated June 04, 2024.
2. Resolution - Approving the Executive Session and Regular Meeting Minutes from May 21, 2024.
3. Resolution - Approving the provisional promotion of Leslie Bailey-Gano to the title of Principal Engineer in the Department of Public Works, Engineering Division.

4. Resolution - Approving the provisional promotion of Nicole Staselewicz to the title of Keyboarding Clerk 2 in the Human Services Department, Division of Social Services.
5. Resolution - Approving the provisional promotion of Joseph Opdyke to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
6. Resolution - Approving the provisional promotion of James Wright to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
7. Resolution - Approving the provisional promotion of Albert Swisher to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
8. Resolution - Approving the provisional promotion of Jordan Yusko to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
9. Resolution - Approving the provisional promotion of Matthew Suydam to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
10. Resolution - Approving the provisional promotion of Jac Allen-Lynn to the title Road Repairer 2 in the Hunterdon County Department of Public Works, Roads Division.
11. Resolution - Approving the provisional promotion of Michael Biel to the title Road Repairer 3 in the Department of Public Works, Roads Division.
12. Resolution - Approving the provisional promotion of Eric Hammerstone to the title Road Repairer 3 in the Hunterdon County Department of Public Works, Roads Division.
13. Resolution - Approving the provisional promotion of Robert McElroy to the title Supervising Bridge Construction Worker in the Hunterdon County Department of Public Works, Bridge Division.
14. Resolution - Approving the provisional promotion of Kyle Young to the title Senior Bridge Construction Worker in the Hunterdon County Department of Public Works, Bridge Division.

15. Resolution - Approving the provisional promotion of Brenden Ryan to the title Senior Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division.
16. Resolution - Approving the provisional promotion of Curt Blomquist to the title of Supervising Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division.
17. Resolution - Approving the provisional promotion of Geordan Marrero to the title of Senior Mechanic in the Hunterdon County Division of Vehicle Services.
18. Resolution - Approving the provisional promotion of Jennifer Fillebrown to the title of Account Clerk 2 in the Hunterdon County Division of Vehicle Services.
19. Resolution - Approving the provisional promotion of Gary Powell to the title of Senior County Park Ranger in the Administrative Department, Division of Parks and Recreation.
20. Resolution - Approving the provisional promotion of Kenneth Kirsch to the title of Senior County Park Ranger in the Administrative Department, Division of Parks and Recreation.
21. Resolution - Approving the provisional promotion of John Deley to the title of Senior Mail Clerk in the Department of Administrative Services, Central Services Division.
22. Resolution - Approving the provisional promotion of Samantha Weidele to the title of Principal Account Clerk in the Finance Department.
23. Resolution - Approving the provisional promotion of Grant Obitz to the title of Low Pressure License HVAC Mechanic in the Department of Administrative Services, Buildings and Maintenance Division.
24. Resolution - Approving the provisional promotion of Walter Lang to the title of Confidential Aide in the Information Technology Department.
25. Resolution - Approving the provisional promotion of Kent Ridge to the title of Road Repairer 1, Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.

26. Resolution - Approving the provisional promotion of Jamie Sloyer to the title Public Health Nurse, in the Department of Health, Division of Public Health Nursing.
27. Resolution - Approving the provisional promotion of Hemi Chakrabarty to the title Senior Public Health Investigator in the Department of Health, Environmental Health Division.
28. Resolution - Approving the provisional promotion of Poonam Doshi to the title of Account Clerk in the Department of Human Services, Senior, Disabilities and Veteran Services Division. (Filling a vacancy)
29. Resolution - Approving the status change of Maya Davis to per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
30. Resolution - Approving the status change of Jessie Beekhuysen to full time Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division.
31. Resolution - Approving the hire and regular appointment of Rosario Bove as a Laborer in the Hunterdon County Department of Public Works. (Filling a vacancy)
32. Resolution - Approving the hire and regular appointment of Tyasjha Irene as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post offer evaluations. (Filling a vacancy)
33. Resolution - Approving the hire and provisional appointment of Wesley Siegel as a Mechanic in the Hunterdon County Department of Administrative Services, Division of Vehicle Services contingent upon the successful outcome of post offer medical evaluations. (Filling a vacancy)
34. Resolution - Approving the hire and regular appointment of Devon Roberts as a part-time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation.
35. Resolution - Approving the hire and provisional appointment of Naveed Bazazan as a Technician, MIS, in the Department of Information

Technology, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)

- 36. Resolution - Approving the hire and seasonal appointment of Hannah Koontz as a Seasonal Maintenance Laborer in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation pending the successful outcome of post screening and medical evaluation.
- 37. Resolution - Approving the hire and seasonal appointment of Paul Lenski as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance, contingent upon the successful outcome of a post offer medical evaluation.
- 38. Resolution - Acknowledging the action of County Administrator and Appointing Authority, Brad Myhre, to hire and seasonally appoint Isaiah Robinson as a Seasonal Laborer in the Hunterdon County Department of Public Works, Roads Division contingent upon the successful outcome of a post offer medical evaluation.
- 39. Resolution - Approving an amendment to Resolution #2024-473 the hire and seasonal appointment of Clay Peterson as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
- 40. Resolution - Approving the salary adjustment for Timothy J. Linzer pursuant to Article 10E3 of the CWA Local 1036, Rank and File Collective Bargaining Agreement.
- 41. Resolution - Approving a salary adjustment for Quinlan Helgoe, MIS Technician in the Department of Information Technology pursuant to the CWA Local 1036 Collective Bargaining Agreement.
- 42. Resolution - Approving a salary adjustment for Nicole Thatcher, MIS Technician in the Department of Information Technology pursuant to the CWA Local 1036 Collective Bargaining Agreement.
- 43. Resolution - Authorizing the Health Department to apply for and accept a renewal of LINCS Public Health Emergency Preparedness Grant PHLP24LNC for \$276,491.00 for the grant period July 01, 2024 through June 30, 2025.

44. Resolution - Authorizing the Director or Deputy Director to accept on behalf of the Health Department, the 2024 Clean Communities grant award in the amount of \$109,091.00, for the period of January 1, 2024 through June 30, 2025.
45. Resolution - Approving a time extension request for the project known as Roadway Reconfiguration & Bridge Rehabilitation, Woodsville Road at State Route 31 & County Bridge WE-74, Woodsville Road over Peter's Brook, in the Townships of East Amwell & West Amwell, County of Hunterdon.
46. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners and County Counsel to sign, on behalf of the Hunterdon County Transportation System, the "Federal Fiscal Year 2024 Certifications and Assurances" for the Federal Transit Administration Assistance Program, Annual Charter Service Compliance Certification and Annual Verification of Title VI Activities.
47. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, documents related to the Hunterdon County Department of Health application for a renewal of the Recycling Enhancement Act (REA) Grant through the State of New Jersey in the amount of \$162,000.00.
48. Resolution - Approving a request from Readington Township Community Emergency Response Team (CERT) to use the Overlook Pavilion at Deer Path Park on June 20, 2024, from 6:00 – 8:00 p.m. and waive all permit fees associated with this location.
49. Resolution - Approving and accepting the donation of a native Dogwood tree to be planted at the Hunterdon County Arboretum in honor of Kim Anne Bowden for planting in the Hunterdon County Arboretum Garden.
50. Resolution - Authorizing the Division of Parks & Recreation to apply for and submit an application to Raritan Headwaters for the 2024 Raritan Woods & Waterways Grant Program.
51. Resolution - Approving a request submitted by Hunterdon Central Regional High School to use the Jury Lot off of Park Avenue in Flemington, on Wednesday, June 19, 2024, from 8 a.m. to 9:30

a.m., and start again at 11:45 a.m., for the shuttles for the high school graduation.

- 52. Resolution - Approving a shared services agreement with the Township of Clinton for the storage of municipal records through April 30, 2029.
- 53. Resolution - Approving a request from Tewksbury First Aid & Rescue Squad to host a coin toss on June 8 or 9, 2024 with a rain date of June 22 or 23, 2024 at the intersection of Lamington Road (County Route 523) and County Route 517, in Oldwick.
- 54. Resolution - Approving a request from Garden State Underwater Recovery Unit, Inc. to host a coin toss on June 15, 2024, with a rain date of June 16, 2024, and December 14, 2024, with a rain date of December 15, 2024, at the intersection of County Route 519 and Bridge Street in Milford from 8:00 a.m. until 3:00 p.m.

**XV. OPEN TO THE PUBLIC**

**XVI. ADDITIONAL COMMISSIONER COMMENTS**

**XVII. EXECUTIVE SESSION (Reconvene if necessary)**

**XVIII. ADJOURNMENT**