



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

July 2, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution entering into executive session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT SCHOLARSHIP AWARD PRESENTATION, New Jersey Association of Counties Executive Director, John Donnadio

VIII. GREATER RARITAN WORKFORCE DEVELOPMENT BOARD UPDATE, Paul Grzella

IX. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

X. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

XI. **ECONOMIC DEVELOPMENT & TOURISM UPDATE, Director Marc Saluk**

1. Resolution - Approving adoption of the Hunterdon County Film Code of Conduct.

XII. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Local Recreation Improvement Grant in the amount of \$68,000.00.

XIII. **FINANCE, Andrew Bernath, CFO**

1. Public Hearing - Bond Ordinance 2024-11.
2. Ordinance - Adoption of Bond Ordinance 2024-11, Providing for the construction of a new building for the Hunterdon County Vocational School District located within the County of Hunterdon, State of New Jersey; appropriating \$1,250,000 therefor and authorizing the issuance of \$1,250,000 bonds or notes to finance part of the cost thereof.
3. Resolution - Approving the updated Cash Management Plan for 2024.

XIV. **PURCHASING, Ray Rule, QPA**

1. Resolution - Approving a contract award with Creter Vault Corporation, for County Bid 2023-13 for year two for the furnishing and delivering of transit concrete, in an amount not to exceed \$168,075.00.
2. Resolution - Approving a contract award with United Painters, Inc. for County Bid 2024-10, Painting of Various Bridges, in an amount not to exceed \$308,000.00.
3. Resolution - Approving a contract award for County Bid 2024-12, with Topline Construction Corporation, for Surface Treatment, Resurfacing and Safety Improvements of County Routes 519, 614 and 643 in Various Townships and Boroughs, in an amount not to exceed \$1,588,465.12.
4. Resolution - Approving requisition #R24-4332, with Atmax Equipment Company, for Hydrostatic Boom Mowers, in an amount not to exceed \$501,039.00.

5. Resolution - Approving Requisition #R24-4462, with Murray Contracting, for the Demolition of County Complex Route 12 Building 7A, in an amount not to exceed \$77,245.36.
6. Resolution - Approving requisition #R24-4529 with Jesco Inc., for the purchase of an excavator, in an amount not to exceed \$150,030.80.
7. Resolution - Approving Requisition #R24-4743 with Computer Square Inc., for Infoshare Court Orders Module, in an amount not to exceed \$70,000.00.
8. Resolution - Approving requisition #R24-4661 with Mohawk Lifts LLC, for the purchase of a tire machine, tire balancer and alignment rack, in an amount not to exceed \$85,250.59.
9. Resolution - Approving requisition #R24-4725 with Dell Marketing L.P., for VxRail Critical Repair in an amount not to exceed \$74,708.80.
10. Resolution - Approving Requisition #R24-4709 with Electronic Service Solutions, for the Solebury tower microwave replacement, in an amount not to exceed \$89,684.50.
11. Resolution - Approving requisition #R24-4583, with Paramus Ford Inc., for the purchase of a super cab pickup truck, in an amount not to exceed \$51,782.40.
12. Resolution - Approving requisition #R24-4585 with Paramus Ford Inc., for the purchase of a super cab pickup truck, in an amount not to exceed \$55,361.20.
13. Resolution - Approving requisition #R24-4777 with Paramus Ford Inc., for the purchase of a super cab pickup truck, in an amount not to exceed \$53,965.07.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Update - Update on Hunterdon County Municipal Infrastructure Grant Program.
2. Resolution - Approving a contract agreement with T&M Associates to Provide Oversight and Review Services Related to the

Hunterdon County Municipal Parks and Recreation Grant
Program in an amount not to exceed \$15,600.

XVI. APPOINTMENTS

1. Resolution - Approving the appointment of Susan Nekola as a member of the Greater Raritan Workforce Development Board, term to be effective immediately through June 30, 2027.

XVII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated July 02, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from June 18, 2024.
3. Resolution - Approving the hire and seasonal appointment of Claire Downey as a Seasonal Fair Intern in the Department of Planning and Land Use pending the successful outcome of post screening and medical evaluation.
4. Resolution - Approving the hire and provisional appointment of Alexandria Crans as an Inspector, Mosquito Extermination in the Hunterdon County Department of Health, Mosquito and Vector Control Division, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Jason Sumowski as a County Park Ranger in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
6. Resolution - Approving the amendment to resolution 2024-562 for the provisional promotion of Hemi Chakrabarty to the title Senior Public Health Investigator in the Department of Health, Environmental Health Division.
7. Resolution - Approving an amendment to resolution 2024-558, Grant Obitz, Heating and Air Conditioning Mechanic Low Pressure in the

Department of Administrative Services, Buildings and Maintenance Division.

8. Resolution - Approving the action to hereby grant Kaitlyn Paulmeno a promotional appointment as a full time Social Work Supervisor as of July 2, 2024, in the Hunterdon County Department of Human Services, Division of Social Work Services.
9. Resolution - Approving the action to hereby grant Frances J. McAllister a promotional appointment as a full-time Keyboarding Clerk 4 as of July 2, 2024, in the Hunterdon County Clerks Office.
10. Resolution - Approving the action to hereby grant Sarah Pike a promotional appointment as a full-time Librarian 2 as of July 2, 2024, in the Hunterdon County Library.
11. Resolution - Approving the action to hereby grant Rebecca L. Lunger a promotional appointment as a full time Principal Registered Environmental Health Specialist Public Health as of July 2, 2024, in the Hunterdon County Department of Health.
12. Resolution - Approving the action to hereby grant Faison Peters a regular appointment as a full time Social Worker as of July 2, 2024, in the Hunterdon County Department of Human Services, Division of Housing.
13. Resolution - Approving the action to hereby grant Sarah E. Zengel a regular appointment as a full time Family Service Worker as of July 2, 2024, in the Hunterdon County Department of Human Services, Division of Social Services.
14. Resolution - Approving the title change of Judith Buday to the title Social Worker Aging- Bilingual in Spanish and English, in the Department of Human Services Division of Social Work Services.
15. Resolution - Approving the status change of Kayleen Vegh, not to exceed 19 hours per week in the Hunterdon County Library.
16. Resolution - Approving the status change for Erica Rega to full-time Public Safety Tele-communicator as requested by the employee and reviewed in consultation with CWA Local 1036 in the Hunterdon County Department of Public Safety, Communications Division.

17. Resolution - Authorizing the Hunterdon County Qualified Purchasing Agent to solicit bids for the project known as: Removal of High Risk Trees on County Route 625 situated in the Townships of Alexandria and Union, County of Hunterdon.
18. Resolution - Authorizing the Hunterdon County Department of Health to apply for and accept the New Jersey Association of County and City Health Officials (NJACCHO) Sustaining Local Public Health Infrastructure Grant Award in the amount of \$168,049.00 for the period of July 01, 2024, through March 31, 2026.
19. Resolution - Approving a request from Appendix Cancer PMP Research Foundation to light the Hunterdon County Courthouse Amber beginning August 1, 2024, in awareness of Appendix Cancer.
20. Resolution - Authorizing the Director or Deputy Director, to sign on behalf of the County, a Letter of Agreement with the Governor's Council on Substance Use Disorder, for the period July 1, 2024, to June 30, 2025, for the receipt of State funding in the amount of \$103,198.00 for the purpose of Substance Abuse Prevention and Education programming through the County's Municipal Alliance Programs.
21. Resolution - Authorizing Commissioner John E. Lanza to electronically sign on behalf of the Director of the Hunterdon County Board of County Commissioners a Grant Agreement with New Jersey Department of Community Affairs and the County of Hunterdon.
22. Resolution - Acknowledging the Hunterdon County Office of Emergency Management's application and acceptance for the State Homeland Security Grant Program Subaward awarded the #FFY24-EMPG-EMAA award from the New Jersey State Police Office of Emergency Management.

XVIII. OPEN TO THE PUBLIC

XIX. ADDITIONAL COMMISSIONER COMMENTS

XX. EXECUTIVE SESSION (Reconvene if necessary)

XXI. ADJOURNMENT