



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

August 6, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution entering into executive session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Honoring Tom Leone upon his retirement from the Hunterdon County Department of Public Works.
2. Proclamation - Hunterdon County Vocational School District Scholarship Award Presentation.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)

IX. **HUNTERDON COUNTY PARKS & RECREATION UPDATE, Dan Bush**

1. Resolution - Approving Requisition #R24-5269, with Ben Schaffer Recreation Inc., for the installation of a fitness pavilion at Deer Path Park, in an amount not to exceed \$143,206.65.

X. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept a Stop Violence Against Women Act (VAWA) grant subaward number VAWA-40-23, for the Hunterdon County Victim Witness Assistance Victim Services Project, with the New Jersey Department of Law and Public Safety, Division of Administration, Office of the Attorney General, in the amount of \$14,755.00, for the period of July 1, 2024, to June 30, 2025, for the Office of the Hunterdon County Prosecutor.
2. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, the Child Advocacy Development Grants – Treatment Services, Program, Technology and Capital Improvement Grant Program, for the period of July 1, 2024 – June 30, 2025, in the amount of \$34,081.00 (State funds).
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for 2024 Early Voting Grant in the amount of \$350,000.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for 2025 Right to Know Grant in the amount of \$9,618.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for 2025 OFRT Grant in the amount of \$75,000.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Sustaining Local Public Health Infrastructure Grant in the amount of \$168,049.00.

7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Medical Reserve Corps (MRC) Grant in the amount of \$24,290.00.
8. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Veterans Transportation Grant Contract Modification in the amount of \$1,702.50.
9. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2023-2024 Universal Service Fund Grant in the amount of \$949.00.
10. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2023-2024 LIHEAP Grant in the amount of \$1,424.00.
11. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 County Health Infrastructure Program Grant Amendment in the amount of \$294,663.00.
12. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the HAVA ADA Compliance Election Security Grant in the amount of \$6,582.67.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing acceptance of the 2023 County Audit.

XII. PLANNING & LAND USE

1. Resolution - Authorizing an amendment to Resolution #2023-579, dated July 5, 2023 for the application of a grant to the North Jersey Transportation Planning Authority in the amount of \$200,000 for the purpose of a Bicycle Plan.
2. Resolution - Authorizing the Hunterdon County Division of Planning Services to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Studies Program (SSP) grant for the period July 1, 2024 – June 30, 2026, in the amount of \$200,000.00 for a Hunterdon County Bicycle Plan.

3. Resolution - Authorizing the Hunterdon County Division of Planning Services to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2024 – June 30, 2025, in the amount of \$103,762.50.
4. Resolution - Authorizing the County Administrator, or the Deputy County Administrator, to accept the award letter for \$230,269.00 in additional funds, through the Highlands Council for completion of the Musconetcong Watershed Management Plan.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a services agreement for County Quotation 0032-2024, with Alfred's Auction Service LLC, for Auctioneer Services in an amount not to exceed 9.5% commission with a minimum of \$8,500.00.
2. Resolution - Approving contract amendment #2, with V-COMM LLC, for Professional Engineering and Design Services for a New Communications Tower on the Jugtown Preserve Property in the Township of Bethlehem in an amount not to exceed \$35,010.00.
3. Resolution - Approving a contract award for County RFP 0054-2023, with Pennoni Associates Inc., for professional engineering services for the NJDEP Permit Applications for Three (3) County Bridges, in an amount not to exceed \$144,100.00.
4. Resolution - Approving requisition #R24-4625, with GPC Inc. for painting and repairing the Schick Barn, in an amount not to exceed \$47,229.05.
5. Resolution - Approving Requisition #R24-4603, with Eplus Technology Inc. for network assessment, in an amount not to exceed \$56,500.00.
6. Resolution - Approving Requisition #R24-4820, with PMC Associates, for the radio base station equipment upgrade for the Ambulance-5 Channel in an amount not to exceed \$143,639.20.
7. Resolution - Approving Requisition #R24-5262, with Weatherproof Technologies Inc., for the Senior Center roof replacement in an amount not to exceed \$437,260.86.

8. Resolution - Approving requisition #R24-5373, with McGrath Municipal Equipment LLC, for the purchase of an asphalt hot patcher dump trailer, in an amount not to exceed \$60,016.00.
9. Resolution - Approving Requisition #R24-5389, with PMC Associates, for base station radios for the Bethlehem tower in an amount not to exceed \$108,876.80.
10. Resolution - Approving Requisition #R24-5439, with Gentilini Chevrolet LLC, for a cargo van in an amount not to exceed \$49,281.59.
11. Resolution - Approving Requisition #R24-5442, with Gentilini Chevrolet LLC, for a cargo van in an amount not to exceed \$49,281.59.
12. Resolution - Approving Requisition #R24-5443, with Pitney Bowes Inc., for a postage machine and accounting software in an amount not to exceed \$54,204.52.
13. Resolution - Approving Requisition #R24-5391, with Electronic Service Solutions, for the microwave link radios and DC battery plant for the Bethlehem tower in an amount not to exceed \$176,481.86.
14. Resolution - Approving requisition #R24-5457, with McCloskey Mechanical Contractors Inc., for the Echo Hill Lodge HVAC system replacement in an amount not to exceed \$53,377.00.
15. Resolution - Approving requisition #R24-5645, with Paramus Ford Inc., for the purchase of a super crew cab pickup truck, in an amount not to exceed \$59,540.30.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Awarding an Economic Development Grant Program Award to the Borough of Milford for a LINK bus to run a continuous loop to move people to and from the event in a safe and efficient matter for the MILFORD ALIVE! Event on Saturday, September 21, 2024, from 12:00 p.m. - 9:00 p.m., in an amount not to exceed \$900.00.
2. Resolution - Expressing the Support of the Hunterdon County Board of County Commissioners for SCR-81/ACR-58 aimed at increasing the New Jersey Veterans Property Tax Deduction to \$2,500.
3. Resolution - Authorizing a Contract with Michael Baker International for NJTPA Grant Work for Bridge N1.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated August 06, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from July 02, 2024.
3. Resolution - Approving the hire and regular appointment of Bonnie Burris as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post offer evaluations. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Christopher Escaleira as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications contingent upon the successful outcome of post offer evaluations. (Filling a vacancy)
5. Resolution - Approving the hire and unclassified appointment of Kristina Knickerbocker as a Confidential Assistant in the Hunterdon County Department of Human Services, Division of Human Services, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
6. Resolution - Approving the hire and provisional appointment of Marc Lombardo as a Mechanic in the Hunterdon County Department of Administrative Services, Vehicle Services Division, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
7. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and temporarily appoint Andrew P. Hart to the title Special Law Enforcement Officer III, in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations.
8. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and temporarily appoint Glenn R.

Tettemer to the title Special Law Enforcement Officer III, in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations.

9. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and temporarily appoint Timothy J. Nemeth to the title Special Law Enforcement Officer III, in the Hunterdon County Office of the Sheriff contingent upon the successful outcome of post offer medical evaluations.
10. Resolution - Approving the hire and provisional appointment of Cameron Kaplan as a Laborer in the Hunterdon County Department of Public Works, Bridge Division, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
11. Resolution - Approving the hire and provisional appointment of Jigishaben Patel as a Human Services Aide in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
12. Resolution - Approving the hire and provisional appointment of Kariston Rainer as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Social Services, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
13. Resolution - Authorizing an amendment to Resolution 2024-553, the provisional promotion of Jennifer Fillebrown to the title of Senior Account Clerk in the Department of Administrative Services, Vehicle Services Division.
14. Resolution - Approving the provisional promotion of Paige Wernoch to the title Senior Buyer in the Hunterdon County Department of Administrative Services, Division of Purchasing.
15. Resolution - Approving the promotion and provisional appointment of Alex T. Samilow as a Supervising Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division. (Filling a vacancy)
16. Resolution - Approving the action to hereby grant Rachael E. Odell a regular appointment as a full time Librarian 2 as of August 6, 2024, in the Hunterdon County Library Department.

17. Resolution - Approving the action to hereby grant Maureen L. Ferretti a regular appointment as a full time Librarian 2 as of August 6, 2024, in the Hunterdon County Library.
18. Resolution - Approving the action to hereby grant Alyssa DeLuca a regular appointment as a full-time Social Worker as of January 18, 2024, in the Hunterdon County Department of Human Services, Division of Senior Disabilities and Veterans Services.
19. Resolution - Approving the action to hereby grant Christopher R. Runge a regular appointment as a full time Road Repairer 1 as of August 6, 2024, in the Department of Public Works, Roads Division.
20. Resolution - Approving the action to hereby grant Michael P. Biel a regular appointment as a full time Road Repairer 3 as of August 6, 2024, in the Hunterdon County Department of Public Works, Roads Division.
21. Resolution - Approving the action to hereby grant Kyle Young a regular appointment as a full-time Senior Bridge Construction Worker as of August 6, 2024, in the Hunterdon County Department of Public Works, Roads Division.
22. Resolution - Authorizing Brad Myhre, County Administrator to sign an Employment Agreement with Colin Bailey.
23. Resolution - Approving the provisional promotion of Toby Spranger to the title Bridge Repairer in the Hunterdon County Department of Public Works, Bridge Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.
24. Resolution - Approving the provisional promotion of Shelby Pena to the title Road Repairer 1 in the Hunterdon County Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.
25. Resolution - Approving the longevity payments for Scott Carver covered under the CWA Local 1036 Rank and File contract, effective January 01, 2023.
26. Resolution - Acknowledging the action of Hunterdon County Clerk Mary Melfi to approve a salary adjustment for William J. Kwietniak, Seasonal Intern, in the Hunterdon County Clerk's Office.

27. Resolution - Acknowledging the action of County Clerk, Mary Melfi and approves the salary adjustment for Lara L. Charkoudian, Seasonal Intern, in the Hunterdon County Clerk's Office.
28. Resolution - Approving the salary adjustment for Jake A. Martorano, Mechanic, in the Hunterdon County Department of Administrative Services, Vehicle Services Division.
29. Resolution - Acknowledging the action of Appointing Authority Brad Myhre to transfer Nancy Hanna, Senior Account Clerk, to the Division of Planning Services and GIS. (Filling a vacancy)
30. Resolution - Acknowledging the action of Appointing Authority Brad Myhre to transfer Victor Perez to the title Human Services Aide in the Division of Social Services. (Filling a vacancy)
31. Resolution - Approving the transfer and salary adjustment for Kevin Burghardt, Division Head, in the Hunterdon County Department of Human Services, Division of Senior, Disabilities, and Veteran's Services and the Division of Social Work Services. (Filling a vacancy)
32. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following commodity: Maintenance Service and Supplies for Copier Equipment.
33. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Police Interceptors Utility.
34. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: SWAT Multi-Purpose Vehicle.
35. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for the Area Agency on Aging Programs, for the Department of Human Services.
36. Resolution - Authorizing the Hunterdon County Department of Health to accept the Sustaining Local Public Health Infrastructure Grant award in the amount of \$168,049.00, for the period of July 1, 2024, through March 31, 2026, and authorizes the Health Department Director, or her designee, to execute the Letter of Agreement and any other necessary documents.

37. Resolution - Authorizing the Commissioner Director or Deputy Director, to sign and accept, on behalf of the Health Department, the 2025 Local Public Health Overdose Fatality Review Team (OFRT) grant award #OORP24OFR011 in the amount of \$75,000.00 for the period July 1, 2024, through June 30, 2025.
38. Resolution - Approving an amendment to Resolution #2024-199, to reduce the funding amount for the Hunterdon County Dental Access Program grant from the original request amount of \$30,000.00 to \$25,000.00, and authorizes Shu Chiang, Director of Nursing, to sign the online agreement with the Delta Dental Foundation.
39. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, a Grant Application through the 2025 County Environmental Health Act (CEHA) Grant, with New Jersey State Department of Environmental Protection, Compliance and Enforcement Division, for the amount of \$160,000.00, for the period of July 1, 2024, through June 30, 2025.
40. Resolution - Approving the 2024-2025 Controlled Hunting Program as submitted by the Hunterdon County Division of Parks and Recreation.
41. Resolution - Approving a request from First Energy to supply vegetation management to Clover Hill Park, Block 75, Lot 8.
42. Resolution - Approving a request from First Energy to supply vegetation management to the following First Energy easements in Hunterdon County Parks: Kiceniuk Road pole # NJ 561-CTH, Route 523 pole # UT2RGD86, River Road pole # NJ173RTH.
43. Resolution - Authorizing the 4-H and Agricultural Fair Committee and/or their designee to cut and remove vegetation from South County Park as a collaborative effort to help maintain the grounds in 2024.
44. Resolution - Authorizing the Hunterdon County Parks Division to permit the USDA-APHIS (United States Department of Agriculture/Animal and Plant Health Inspection Service) wildlife services to release raptors from sensitive areas to the following Hunterdon County Parks: Cold Brook Preserve, Hoffman Park, Point Mountain Reservation, Cushetunk Mountain Preserve, Wescott Preserve.

45. Resolution - Approving a request from the New Jersey Fish and Wildlife (NJFW) to perform a preseason duck banding program in the Assicong Marsh in Hunterdon County Parks.
46. Resolution - Approving a request from Lebanon Township Volunteer Fire Department to host a coin toss on Saturday, August 31st from 8:00 a.m. until 4:00 p.m. at the intersection of County Route 513 and Bunnvale Road in the Township of Lebanon.
47. Resolution - Approving a request from the Hunterdon County Clean Communities to host their Annual Delaware River Clean Up, on Saturday, September 21, 2024, from 8:00 a.m., to 10:30 a.m., on County Route 627 (River Road) in the Township of Holland.
48. Resolution - Approving One-Hour Parking spaces on County Route 604 (Rosemont-Ringoes Road), in the Township of Delaware.
49. Resolution - Approving “Through Street” and “Stop” intersections affecting County Route 641 (West Street and Annandale-High Bridge Road) in the Township of Clinton, County of Hunterdon.
50. Resolution - Authorizing Commissioner Director or Deputy Director to sign the cover sheet for the Soil Erosion and Sediment Control Plan Certification for the replacement of the Church Street Bridge located on County Route 579 in the Borough of Bloomsbury and the Township of Bethlehem in the County of Hunterdon.
51. Resolution - Approving a request from the National Multiple Sclerosis Society to host a bike run on Saturday, September 21, 2024, on various County roads.
52. Resolution - Approving a request from the Center for Educational Advancement to use the Step of the Hunterdon County Historic Courthouse on Thursday, November 28, 2024.
53. Resolution - Authorizing the Director or Deputy Director to sign a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey, for the annual maintenance of the New Jersey Science Center Water Resources Investigations, for the period October 1, 2024 to September 30, 2025, in the amount of \$1,270.00.
54. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners of the County of Hunterdon to sign the 2024 Intergovernmental Agreement with the Commonwealth of

Pennsylvania, acting through its Department of Environmental Protection (PA DEP), for assistance in Delaware River Black Fly Suppression Activities, for a cost not to exceed \$30,000.00.

55. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners of the County of Hunterdon to sign, on behalf of the County, an Energy Conservation Measures program incentive with Jersey Central Power & Light, for custom/prescriptive lighting (retrofit) for the Hunterdon County Fairgrounds, in the amount of \$14,400.00.
56. Resolution - Approving the Acquisition of Block 42, Lot 2, Located in the Township of East Amwell, County of Hunterdon.
57. Resolution - Approving the Acquisition of Block 42, Lot 1, Located in the Township of East Amwell, County of Hunterdon.
58. Resolution - Authorizing the Director or Deputy Director and the Clerk of the Board of County Commissioners to sign a Discharge of Mortgage, with a lien in the amount of \$5,236.50, for the property known as Block 32, Lot 28 in the Township of Readington, Hunterdon County, State of New Jersey.
59. Resolution - Authorizing the Director or Deputy Director to sign a provider services contract with Prevention Resources, Inc. for the provision of Overdose Fatality Review Team Coordinator services pursuant to the terms and conditions set forth in the Department of Human Services 2023 Request for Proposals 0046-2023, for the period of July 1, 2024, through June 30, 2025. Funding for the term shall be in the amount not-to-exceed \$55,000.00.
60. Resolution - Authorizing the Director or Deputy Director and Clerk of the Board of County Commissioners to sign, on behalf of the County, an Operating Assistance Agreement, for the period of January 1, 2024, through December 31, 2024, Federal funds allocated through FTA Section 5311, in the amount not to exceed \$596,624.00 with New Jersey Transit allocating \$298,312.00 with a County match of \$298,312.00, for operating the Hunterdon County Consolidated Transportation system.
61. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a Victims of Crime Act (VOCA) – Sexual Assault Nurse Examiner / Sexual Assault Response Team (SANE/SART) Program grant application, subaward number VS-10-23, with the New Jersey Department of Law and

Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$95,734, for the period of October 1, 2024, to September 30, 2025, for the Office of the Hunterdon County Prosecutor.

62. Resolution - Confirming the action of the Commissioner Director to send a letter to members of the 15th, 16th, 23rd Legislative Districts and the Governor's office to express concerns about new storm water mandate costs and seeking delay of their implementation.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT