



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

August 20, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution entering into executive session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the 2024 New Jersey Agricultural Fair Ambassador, Lauren Jarowicz, of Lebanon Township.
2. Proclamation - Recognizing August 31, 2024 as National Overdose Awareness Day in the County of Hunterdon.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2025 Strengthening Local Public Health Capacity Program Grant in the amount of \$45,202.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Highlands Council Plan Conformance: Musconetcong Watershed Management Grant in the amount of \$230,269.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024-2025 NJTPA Subregional Transportation Planning Grant in the amount of \$103,762.50.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the NJTPA Subregional Studies Project – Hunterdon County Bicycle Plan Grant in the amount of \$200,000.00.

X. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Historical Commission for the Hunterdon County Cultural & Heritage Commission for the period of January 1, 2025, through December 31, 2025, for grant administration and re-granting to municipalities and local non-profit organizations for history programming in the amount of \$45,000.00.
2. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Council on the Arts for the Hunterdon County Cultural & Heritage Commission for the period of January 1, 2025, through December 31, 2025, for County arts programming, grant administration, and re-granting to local non-profits and municipalities for arts programming in the amount of \$200,000.00

3. Resolution - Authorizing the Executive Director of the Hunterdon County Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Historical Commission for the period of August 1, 2024, through July 31, 2025, for the support of the huntHISTORY.org website build in the amount of \$16,000.00.
4. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign and submit, on behalf of the County, a Grant Application to the New Jersey Historical Commission, for the Hunterdon County Cultural & Heritage Commission's County History Partnership Program, for County history programming, grant administration and re-granting to County non-profits and municipalities, in the amount of \$90,000.00 to be awarded annually, for the period of January 1, 2026, through December 31, 2028.
5. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign and submit, on behalf of the County, a Grant Application to the Large Foundation, in support of the 2025 Hunterdon County Teen Arts Festival.

XI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award to Downes Tree Service, for County Bid 2024-14, Removal of High Risk Trees on County Route 625 in the Townships of Alexandria and Union, in an amount not to exceed \$236,400.00.
2. Resolution - Approving Requisition #R24-5387, with PMC Associates, for the antenna combining system for the Bethlehem Tower, in an amount not to exceed \$64,616.46.
3. Resolution - Approving requisition #R24-5616, with Reed Systems LTD, for the purchase of a dump body, snowplow, spreader, chains, accessories and installation for a dump truck chassis, in an amount not to exceed \$113,755.98.
4. Resolution - Approving requisition #R24-5618, with Reed Systems LTD, for the purchase of a dump body, snowplow, spreader, chains, accessories and installation for a dump truck chassis, in an amount not to exceed \$113,755.98.
5. Resolution - Approving requisition #R24-5619, with Reed Systems LTD, for the purchase of a dump body, snowplow, spreader, chains,

accessories and installation for a dump truck chassis, in an amount not to exceed \$113,755.98.

6. Resolution - Approving requisition #R24-5620, with Gabrielli Kenworth of NJ, for a dump truck chassis in an amount not to exceed \$156,057.00.
7. Resolution - Approving requisition #R24-5640, with Gabrielli Kenworth of NJ, for a dump truck chassis in an amount not to exceed \$156,057.00.
8. Resolution - Approving requisition #R24-5641, with Gabrielli Kenworth of NJ, for a dump truck chassis in an amount not to exceed \$156,057.00.
9. Resolution - Approving requisition #R24-5267, with Gabrielli Kenworth of NJ, for the purchase of a heavy duty rollback tow truck, in an amount not to exceed \$293,985.82.
10. Resolution - Approving Requisition #R24-5672, with MRA International Inc., for laptops and accessories in an amount not to exceed \$45,054.61.
11. Resolution - Approving Requisition #R24-5857, with Asphalt Paving Systems, for slurry seal (micro-surfacing) of County Route 579 (State Route 12 to County Route 616) in the Townships of Delaware, Raritan and Franklin in an amount not to exceed \$661,930.91.

XII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the award of \$1 million in municipal infrastructure grants as recommended by T&M Associates and HFA Accounts and Financial Advisors.
2. Resolution - Authorizing a Professional Architectural and Engineering Services Agreement with SSP Architects for the Hunterdon County Emergency Services Training Center project. The amount of the agreement not to exceed \$370,200.00.

XIII. APPOINTMENTS

1. Resolution - Approving the re-appointment of John Giotis as a member of the Local Advisory Committee on Alcoholism and Drug Abuse

(LACADA), term to be effective immediately through August 31, 2026.

2. Resolution - Approving the appointment of Linda Zimmerman as a member to the Hunterdon County Senior, Disabilities and Veterans Advisory Council, term to be effective immediately through August 31, 2027.
3. Resolution - Approving the re-appointment of Dana LaClair as a member of the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse, term to be effective immediately through August 20, 2026.

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated August 20, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from August 06, 2024.
3. Resolution - Approving the hire and regular appointment of Christopher Kelly as a Senior Bridge Repairer in the Department of Public Works, Bridge Division contingent upon the successful outcome of post offer evaluations.
4. Resolution - Approving the hire and provisional appointment of Maria E. DeSousa as a Graduate Nurse in the Hunterdon County Department of Health, Division of Public Health Nursing, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Tanner McLaughlin as a Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Jacob Smith as a Laborer in the Hunterdon County Department of Public Works,

Roads Division, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)

7. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and regularly appoint David M. Conceicao as a Corrections Officer in the Hunterdon County Sheriff's Office, Corrections Division, contingent upon the successful outcome of post offer medical evaluations. (Filling a vacancy)
8. Resolution - Approving the hire and unclassified appointment of Christine Byelick to the unclassified title Confidential Secretary to County Commissioner in the Hunterdon County Board of County Commissioners Office upon the successful outcome of a post offer medical evaluation.
9. Resolution - Acknowledging the action of Hunterdon County Surrogate, Heidi Rohrbach, to appoint Suzanne M. Peralta to the position of unclassified full-time Special Probate Clerk in the Hunterdon County Office of the Surrogate in accordance with Title 2B:14-11.
10. Resolution - Approving the hire and regular appointment of Blake Terpilowski as a Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)
11. Resolution - Approving a salary adjustment for Amanda Norman, Graduate Nurse, per the CWA Local 1036, Rank & File collective bargaining agreement.
12. Resolution -
13. Resolution - Approving the action to hereby grant Scott W. Howarth a regular appointment as a full time Principal County Park Ranger as of August 20, 2024, in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation.
14. Resolution - Approving the action to hereby grant Kelly Hughes a regular appointment as a full time Program Development Specialist-Community Service, as of August 20, 2024, in the Hunterdon County Department of Human Services, Division of Senior, Disabilities and Veterans Services.

15. Resolution - Approving the action to hereby grant Shomari Newlin Slade a regular appointment as a full time Program Development Specialist Community Service as of August 20, 2024, in the Hunterdon County Department of Human Services, Division of Human Services.
16. Resolution - Approving a change in the weekly hours of work for Whitney Talbot-Pughe, part-time Library Associate in the Hunterdon County Library.
17. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.
18. Resolution - Approving a request from the Flemington Elks to hold a *Walk Out on Drugs* event at Deer Path park on September 7, 2024, at 9:30 am, concluding at 12:30 pm and waive the park fees associated with this event.
19. Resolution - Authorizing the Director or Deputy Director and the Deputy Clerk of the Board of County Commissioners to sign a Discharge of Mortgage, with a lien amount of \$1,395.00 for the property known as Block 18, Lot 21 in the Township of East Amwell, Hunterdon County, State of New Jersey.
20. Resolution - Authorizing a provider services with New Hope Integrated Behavioral Healthcare for the provision of community-based services, including Short-Term Residential and Sub-Acute Detoxification treatment services, in the amount not to exceed \$36,000.00 (\$12,000.00 per County fiscal year) pursuant to the terms and conditions set forth the Department of Human Services 2024 Request for Proposals 0065-2023, for the period of January 1, 2024, through December 31, 2026.
21. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, the Section 5311 of the Federal Transit Act, a Grant Application, in the amount of \$328,533.50.
22. Resolution - Authorizing the filing of an application to NJ TRANSIT on behalf of the County of Hunterdon for Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) Grant.
23. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign on behalf of the County, the SFY 2025 New Jersey Job Access/Reverse Commute (NJ-

JARC) Round 11 Grant Program Agreement with New Jersey Transit (NJT). NJ JARC Round 11 covers the period July 1, 2024, through June 30, 2025, and reflects NJT grant funds in the amount of \$725,000 and a local match of \$172,000 (County funds).

24. Resolution - Confirming the action of the Commissioner Director to send a letter of support on behalf of Beneduce Vineyards, to the Alcohol and Tobacco Tax and Trade Bureau, of the U.S. Department of Treasury, for the creation of the Hunterdon Hills American Viticultural Area.

XV. OPEN TO THE PUBLIC

XVI. ADDITIONAL COMMISSIONER COMMENTS

XVII. EXECUTIVE SESSION (Reconvene if necessary)

XVIII. ADJOURNMENT