



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

September 17, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution entering into executive session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. UPDATE FROM HUNTERDON COUNTY CLERK MARY MELFI

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Hunterdon County Medical Reserve Corps upon their 20th anniversary.
2. Proclamation - Recognizing September as National Recovery Month.

3. Proclamation - Recognizing the Grand Reopening of the Stockton Inn.

IX. **PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. **UPDATE ON 9-1-1 CENTER UPGRADES, Patrick Horsch, Communications
Division Head**

XI. **GRANTS, Michael Franchini, Deputy CFO**

1. Resolution - Acknowledging the action of Hunterdon County Clerk, Mary H. Melfi, to sign and accept a grant award in the amount of \$100,000.00, from The New Jersey Department of State, Division of Elections, for the Mail-In Voter Education Program.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Hunterdon County Dental Access Program (HCDAP) Grant in the amount of \$25,000.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2025 New Jersey Historical Commission (NJHC) Project Grant in the amount of \$16,000.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FY23 STOP VAWA Grant in the amount of \$9,624.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Mail-In Voter Education Program Grant in the amount of \$100,000.00.

XII. **PLANNING & LAND USE**

1. Resolution - Authorizing the addition of the Lebanon Borough Wastewater Management Plan chapter to the Upper Raritan Water Quality Management Plan.
2. Resolution - Authorizing the Hunterdon County Division of Planning Services to apply for a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2025 – June 30, 2026, in the amount of \$103,762.50.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2024-15, with Morton Salt Inc., to furnish and deliver rock salt for snow and ice control for roads and bridges in an amount not to exceed \$685,100.00.
2. Resolution - Approving Requisition #R24-6145, with Media Technologies NJ LLC, for the North Branch County Library service desks replacement, in an amount not to exceed \$95,635.93.
3. Resolution - Approving Requisition #R24-6040, with MRA International Inc., for laptops for the Division of Social Services in an amount not to exceed \$53,880.00.
4. Resolution - Approving a contract award for County Bid 2024-17, with Nielsen Ford of Morristown Inc., to Furnish and Deliver Two 2024 or Newer Ford Police Interceptors Utility, in an amount not to exceed \$119,774.00.
5. Resolution - Approving Requisition #R24-6310, with Weatherproof Technologies Inc., for the 9-1-1 Communications Building Roof Replacement, in an amount not to exceed \$414,789.50.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Appointing Daniel T. Bush as Department Director of Public Works.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated September 17, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from September 03, 2024.
3. Resolution - Approving the provisional hire of Vania Fern as a per diem Health Aide Bilingual in the Hunterdon County Department of Health, Division of Public Health Nursing contingent upon the successful outcome of a post offer medical evaluation. (Filling a vacancy)

4. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to appoint Amanda S. Kole as a Law Intern in the Hunterdon County Office of the Prosecutor contingent upon the outcome of post offer medical and background evaluations.
5. Resolution - Approving the provisional appointment of Howard J. Anderson as a part time, per diem Public Safety Telecommunicator in the Department of Public Safety, Division of Communications contingent upon the successful outcome of post offer medical evaluations.
6. Resolution - Approving the hire and regular appointment of Emily Carrier as a Confidential Assistant in the Hunterdon County Department of Economic Development and Tourism, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
7. Resolution - Approving the transfer of Jeffrey Manning, Seasonal Laborer, from the Hunterdon County Department of Administrative Services, Division of Parks to the Hunterdon County Department of Public Works, Roads Division.
8. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to increase the hourly rate for Special Law Enforcement Officer III's to \$40 per hour in accordance with the Hunterdon County School district agreements.
9. Resolution - Approving the salary adjustment for Fatima Sadowski, Confidential Assistant, in the Hunterdon County Department of Human Resources.
10. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting Sites.
11. Resolution - Approving the action to hereby grant Colin T. Hennessey a regular appointment as a full-time Assistant Engineer as of September 17, 2024, in the Hunterdon County Department of Public Works, Division of Engineering.
12. Resolution - Approving the correction of Blake Terpolowski's salary, as a Laborer in the Department of Public Works, Roads Division.

13. Resolution - Approving the adjustment of Christine Byelick's hours as a Confidential Secretary to the County Commissioners.
14. Resolution - Approving the status change of Justin Tibbetts to full time Confidential Assistant in the Hunterdon County Department of Planning and Land Use.
15. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Landscape Maintenance and Mowing Services.
16. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Auditing & Accounting Services.
17. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Fee Accounting Services.
18. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Housing Auditing Services.
19. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Indirect Cost Allocation Plan.
20. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Labor/Special/Bond Counsel.
21. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Corporate Health Services Including Occupational Health Services.
22. Resolution - Approving the updated rent amount for the Greater Raritan Workforce Development Board, for the Year 2025.
23. Resolution - Authorizing the Commissioner Director to pay the Hunterdon County Soil Conservation District in the amount of \$68,438.00, for the annual monitoring of County held farmland preservation easements.
24. Resolution - Approving the specifications that are recommended by the County Engineer for the replacement of Hunterdon County Culverts: C-27A, Old Clinton Road over Tributary to Prescott Brook, Township of Clinton; R-34, Mountain Road over Tributary to South Branch Rockaway Creek, Township of Readington; EQ-256, Toad Lane over Tributary to Third

Neshanic River, Townships of East Amwell and Raritan and authorizing the County Purchasing Agent to solicit bids.

25. Resolution - Approving a request from Fairmount Fire Company to host a Coin Toss on October 10, 2024, from 4:00 p.m. until 8:00 p.m., with a rain date of October 11, 2024, at the intersection of County Route 512 and County Route 517 in the Township of Tewksbury.
26. Resolution - Approving a request from Whitehouse Fire Company to host a coin toss on Friday, November 1, 2024, and Saturday, November 2, 2024, with a rain date of Friday, November 8, 2024, and Saturday, November 9, 2024, on County Route 523 in front of the Whitehouse Fire Company No. 1, located at 271 Main Street in Whitehouse Station.
27. Resolution - Approving a request from High Bridge Fire Department to host a Coin Toss on October 19, 2024, at the following location: 95 West Main Street, (County Route 513), in the Borough of High Bridge.
28. Resolution - Approving a request from Pattenburg Volunteer Fire Co. to host a coin toss on Saturday, September 21, 2024, from 8:00 a.m. until 2:00 p.m. with a rain date of Saturday, September 28, 2024, at the intersection of County Route 614 and Frontage Road, and the intersection of Perryville Road and Frontage Road at traffic light.
29. Resolution - Approving a request from Ready Set Go Adventures to host a bicycling event throughout various County Roads on Sunday, September 29, 2024, from 9:30 a.m. until 12:30 p.m. This approval is conditioned upon the applicant submitting all documentation and necessary outside agency approvals to Hunterdon County no later than 10 days prior to the event date.
30. Resolution - Approving a request from Ready Set Go Adventures to utilize the Columbia trail on Sunday, September 29, 2024, between the hours of 10:00 a.m. and 1:00 p.m. This approval is conditioned upon the applicant submitting all documentation and necessary outside agency approvals to Hunterdon County and the Division of Parks and Recreation no later than 10 days prior to the event date.
31. Resolution - Authorizing the Advanced Heart and Vascular Institute to host an event at Deer Path Park, Cedars Pavilion on October 13,

2024, from 10:00 a.m. until 12:00 p.m. to promote Peripheral Arterial Disease Awareness Month.

32. Resolution - Authorizing the Director of the Board of County Commissioners to sign and accept, on behalf of the County, a Victims of Crime Act (VOCA) – Sexual Assault Nurse Examiner / Sexual Assault Response Team (SANE/SART) Program grant application, subaward number VS-10-23, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$114,321.00, for the period of October 1, 2024 to September 30, 2025, for the Office of the Hunterdon County Prosecutor.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT