



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

October 15, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Dance for the Cure upon 25 years of dedication to raising awareness of the importance of annual mammograms, check-ups, self exams, and providing direct financial assistance programs for women in financial need during their breast cancer journey.

2. Proclamation - Recognizing Thursday, October 17, 2024, as Domestic Violence Awareness Day.
3. Proclamation - Recognizing Kingwood Feed & Mercantile for their Hurricane Helene Relief Collection and Donation.
4. Proclamation - Recognizing the 2024 Awardees, upon their recognition from Hunterdon County Crime Stoppers for their contributions to public safety within the Hunterdon County Community.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. HUMAN SERVICES UPDATE, Susan Nekola, Administrator

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a County Comprehensive Alcoholism and Drug Abuse Contract #25-532-ADA-0, in the amount of \$209,511.00, with a County Match of \$26,732.00 for the period of January 1, 2025, through December 31, 2025.
2. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to execute a Service Agreement Modification #1 with Freedom House, Inc. for the Outpatient Services program reflecting an increase in funding of \$5,000.00 for the period of January 1, 2024, through December 31, 2024, with the not-to-exceed figure revised from its original amount of \$30,000.00 (\$10,000.00 per year) to reflect the new sum of \$35,000.00 for the period of January 1, 2024, through December 31, 2026.
3. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Provider Services Contract with the Institute for Medication Access and Compliance for the provision of community-based services known as Hunterdon County Medication Access Partnership pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0023-2024, for the period of July 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$62,500.00 (\$12,500 for 2024, \$25,000 for 2025 & 2026 County fiscal years).
4. Resolution - Authorizing the Division of Housing Director to sign and submit a Memorandum of Understanding and Letter of Intent to the New Jersey Department of Children and Families for additional Section 8 Housing Vouchers under the Family Unification (FUP) Program.

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024-2025 HSAC Grant in the amount of \$75,665.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Area Plan Mid-Year Allocation Grant in the amount of \$397,159.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 Farmers Market Nutrition Program Grant in the amount of \$2,013.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2025 PASP Grant in the amount of \$18,468.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024-2025 Veterans Transportation Grant in the amount of \$15,000.00.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the 2024 County Innovation Grant Contract Modification in the amount of \$7,142.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FY25 Municipal Alliance GCSUD Grant in the amount of \$103,198.00
8. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Child Advocacy Development (CAD) Grant in the amount of \$34,081.00.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Approving the Cancellation of Un-Expended Debt Authorizations.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Requisition #R24-6796, with E.O. Habhegger Company, Inc., for the purchase of an above ground oil/water separator system and associated equipment for the Lebanon Garage wash bay, in an amount not to exceed \$56,900.00.
2. Resolution - Approving a contract award for County RFP 0045-2024, with Hunterdon Medical Center, for Medical Director Services in an amount not to exceed \$16,000.00.
3. Resolution - Approving a contract award for year two for County RFP 0090-2023, with NewTech Recycling, Inc, for the Electronics Recycling Program.
4. Resolution - Approving requisition #R24-6891, with Steril Koni USA Inc., for mobile column lifts, in an amount not to exceed \$123,073.08.
5. Resolution - Approving Requisition #R24-6793, with Independence Constructors, Inc., for the removal of the underground oil/water separator system and the installation of new above ground oil/water separator system at the Lebanon Garage, in an amount not to exceed \$80,330.00.
6. Resolution - Approving contract amendment #1 for County RFP 0048-2022, with KMA Consulting Engineers for Professional Engineering Design Services for the Replacement of Hunterdon County Bridge FC-80 Pine Hill Road Over South Branch of Raritan River, Franklin and Clinton Townships, in an amount not to exceed \$46,135.25.
7. Resolution - Approving Requisition #R24-7093, with Garden State Tree Management, for the Schick Reserve Tree Removal in an amount not to exceed \$70,000.00.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to submit a Proud Partner application to RevolutionNJ.
2. Update - Hunterdon County Parks & Recreation Grant Update.

XIV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated October 15, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from October 01, 2024.
3. Resolution - Approving the hire and regular appointment of Cody Bell as a Laborer in the Hunterdon County Department of Public Works, Roads Division, contingent upon the successful outcome of post offer medical evaluation. (Filing a vacancy)
4. Resolution - Approving the hire and regular appointment of Kyle Bell as a Laborer in the Hunterdon County Department of Public Works, Roads Division contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Catherine Payne as a Confidential Assistant in the Hunterdon County Department of Information Technology, contingent upon the successful outcome of post offer medical evaluation. (Filling a vacancy)
6. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting Sites.
7. Resolution - Approving the provisional promotion of Keith A. Monahan to the title of Equipment Operator in the Department of Administrative Services, Division of Parks and Recreation.
8. Resolution - Approving the provisional promotion of Joshua Bruner to the title of Senior Mechanic in the Department of Administrative Services, Division of Vehicle Services.
9. Resolution - Approving the provisional promotion of Rosario Bove to the title of Road Repairer 1 in the Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.
10. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Kimberly Ferrante to

the title Keyboarding Clerk III in the Hunterdon County Office of the Prosecutor.

11. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Jeanine Delia to the title Keyboarding Clerk III in the Hunterdon County Office of the Prosecutor.
12. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Christine Musacchio to the title Keyboarding Clerk 4 in the Hunterdon County Office of the Prosecutor.
13. Resolution - Acknowledging the action of Prosecutor Renee Robeson to adjust the salary of Bradley Winfield per the negotiated sidebar agreement with the Hunterdon County Police Benevolent Association Local No. 188 (Investigators).
14. Resolution - Approving the provisional promotion of Oliver Bolanowski to the title of Senior Mechanic in the Department of Administrative Services, Division of Vehicle Services.
15. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to provide a contractual salary increase to Elijah H. Digrado per the FOP 94 agreement.
16. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to provide a contractual salary increase to Benjamin J. Kirkpatrick per the FOP 94 agreement.
17. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to provide a contractual salary increase to Edison D. Brand per the FOP 94 agreement.
18. Resolution - Approving the action to hereby grant Grant Obitz a regular appointment as a full time Heating & AC Mechanic Low Pressure License as of October 15, 2024, in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
19. Resolution - Approving the action to hereby grant Gretchen Vallat a regular appointment as a full time Senior Public Safety Telecommunicator as of October 15, 2024, in the Hunterdon County Department of Public Safety, Division of Communications.

20. Resolution - Approving the action to hereby grant Alexander T. Samilow a regular appointment as a full-time Senior Public Safety Telecommunicator as of October 15, 2024, in the Hunterdon County Department of Public Safety, Division of Communications.
21. Resolution - Approving the action to hereby grant Robert W. Bound Jr. a regular appointment as a full-time Road Repairer 1 as of October 15, 2024, in the Hunterdon County Department of Public Works, Roads Division.
22. Resolution - Approving the action to hereby grant James C. Wright a regular appointment as a full time Road Repairer 1 as of September 30, 2024, in the Hunterdon County Department of Public Works, Roads Division.
23. Resolution - Approving an amendment to Resolution 2024-805, approving the hire and regular appointment of Maria E. DeSousa as a full time Graduate Nurse, in the Health Department, Division of Public Health Nursing.
24. Resolution - Approving an amendment to Resolution 2024-877, the hire and regular appointment of Emily Carrier as a Confidential Assistant in the Hunterdon County Department of Economic Development and Tourism.
25. Resolution - Approving a request from the Alzheimer's Foundation of America, to illuminate the Hunterdon County Historic Courthouse in teal on Friday, November 1, 2024, in participation of the *Light the World Teal Initiative* to raise Alzheimer's awareness.
26. Resolution - Approving an amendment to Resolution 2024-939, Authorizing an online County surplus auction through Alfred's Auctions LLC.
27. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Material Testing Services.
28. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Subsurface Exploration and Geotechnical Assessment Reporting.
29. Resolution - Approving the specifications that are recommended by the Assistant County Engineer for the Replacement of Stone

Veneer and Caps at County Bridge Q-178, situated in Raritan Township, County of Hunterdon and authorizing the County Purchasing Agent to solicit bids.

- 30. Resolution - Accepting the project known as the 2024 Application of Traffic Stripes on Various County Roads throughout the County of Hunterdon, in accordance with N.J.S.A. 2A:44-132, and authorizing the final payment in the amount of \$106,061.48 be made to Dan Swayze & Son.
- 31. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign on behalf of the County, Change Order 1-Final with Dan Swayze & Son for 2024 Application of Traffic Stripes on Various County Roads throughout Hunterdon County, in a decrease of \$19,484.58.
- 32. Resolution - Approving a request from the Milford Merchants Association to hold their annual Halloween Parade on Sunday, October 27, 2024, beginning at the Milford Public Library, to Route 519, and to Bridge Street in the Borough of Milford, beginning at 1:00 p.m.
- 33. Resolution - Confirming the action of the Director of the Board of County Commissioners to approve a request from Milford Fire Company to host a Coin Toss on Saturday, October 12, 2024, at the following locations: 21 Water Street, 11 Frenchtown Road, and at the intersection of Bridge Street and Railroad Avenue, in the Borough of Milford.
- 34. Resolution - Authorizing the Commissioner Director or Deputy Director to sign and accept, on behalf of the Health Department, the NJDOH Childhood Lead Exposure and Prevention Grant from the New Jersey Department of Health in the amount of \$65,050.00 for the period July 1, 2024, through June 30, 2025.
- 35. Resolution - Approving to waiver the fees associated with the use of the Hunterdon County Historic Courthouse for the four ArtVenture exhibit open houses being held in October, November, and December 2024, and January 2025.
- 36. Resolution - Authorizing the Director of the Board of County Commissioners to sign a revised HIPAA Business Associate Agreement and Attestation of DCF Contractors Regarding Labor Harmony Agreements for Contract #C00192, C00194, C00195 (formerly contract #AHKC) with the Department of Children and Families for the period July 1, 2024, to June 30, 2025.

37. Resolution - Authorizing the Director or Deputy Director to sign a Shared Service Agreement with Middlesex County and Mid-Atlantic Medical Examiners to provide medicolegal autopsies for matters involving child deaths and homicide cases.

XV. **OPEN TO THE PUBLIC**

XVI. **ADDITIONAL COMMISSIONER COMMENTS**

XVII. **EXECUTIVE SESSION (Reconvene if necessary)**

XVIII. **ADJOURNMENT**