



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

December 3, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Joseph Garcia for the donation of a print to the County of Hunterdon.

2. Resolution - Accepting the Donation of a Print Proof of a Watercolor Painting of the Covered Bridge in Delaware Township, donated by Joseph Garcia.
3. Proclamation - Recognizing Hunterdon County Polytech Student Environmental National FFA winners from the Hunterdon County Polytech Environmental Sustainability & Engineering Academy.
4. Proclamation - Recognizing Polytech Student Winners from the Animal Science class for the National FFA competition

VIII. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the 2024 Budget Transfers as recommended by the Hunterdon County Chief Financial Officer.
2. Resolution - Authorizing the additional appropriation of \$242,000.00 for the Municipal Parks Enhancement Grant.

IX. PRESENTATION OF MUNICIPAL PARKS ENHACEMENT GRANT AWARD RECOMMENDATIONS, T&M Associates

**X. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

XI. PUBLIC SAFETY UPDATE REGARDING UNIDENTIFIED DRONES NEAR CRITICAL INFRASTRUCTURE, Sheriff Frederick Brown & Brayden Fahey, OEM Coordinator

XII. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FFY23 VOCA Grant in the amount of \$240,315.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Childhood Lead 2025 Grant in the amount of \$65,050.00.

XIII. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign and submit, on behalf of the County, a Grant Application to the New Jersey Economic Development Authority to fund support services for the Hunterdon County Historic Preservation Plan, not to exceed \$125,000.00.

2. Resolution - Approving a Historic Preservation Grant to Readington Township, in an amount not to exceed \$6,430.07, upon the recommendation of the Parks and Open Space Advisory Committee.
3. Resolution - Approving a Historic Preservation Grant to the Hunterdon Land Trust, located in the Township of Raritan, in an amount not to exceed \$140,000.00, upon the recommendation of the Parks and Open Space Advisory Committee.
4. Resolution - Approving a Historic Preservation Grant to the Hunterdon County Historical Society, located in the Borough of Flemington, in an amount not to exceed \$34,000.00, upon the recommendation of the Parks and Open Space Advisory Committee.
5. Resolution - Approving a Historic Preservation Grant to the 1759 Vought House, located in the Township of Clinton, in an amount not to exceed \$92,500.00, upon the recommendation of the Parks and Open Space Advisory Committee.
6. Resolution - Approving an Open Space Acquisition Assistance Grant to New Jersey Conservation Foundation, for the acquisition of the 601 Corridor property, Block 22, Lot 1 in East Amwell Township, estimated 21 acres, in an amount not to exceed \$152,250.00, upon the recommendation of the Parks & Open Space Advisory Committee.
7. Resolution - Approving an Open Space Acquisition Assistance Grant to New Jersey Conservation Foundation, for the acquisition of the Princeton Research property, Block 35, Lot 1 in East Amwell Township, estimated 34 acres, in an amount not to exceed \$280,500.00, upon the recommendation of the Parks & Open Space Advisory Committee.
8. Resolution - Approving a Municipal Grant to Califon Borough, for the historic preservation and restoration of the front steps and walkway of the Califon Municipal Building, also known as the old Califon schoolhouse, in an amount not to exceed \$46,000.00, on the recommendation of the Parks & Open Space Advisory Committee.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2024-22, with J Oliva Enterprises LLC, for Landscape Maintenance and Mowing Services for various County facilities and Parks in an amount not to exceed \$157,400.00.
2. Resolution - Approving a Professional Services Contract with Steven M. Diamond, D.O. for Medical Examiner Services, in an amount not to exceed \$353,002.00/annually, \$88,250.50/quarterly.
3. Resolution - Approving Requisition #R24-7903, with Eplus Technology Inc., for firewall annual maintenance, in an amount not to exceed \$67,523.93.
4. Resolution - Approving a contract award for County RFP 0058-2024, with Suplee, Clooney & Company, to prepare the 2025 Hunterdon County audit and assist in the preparation of the 2025 County budget as required under the provisions of the "Local Fiscal Affairs Law," N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$118,350.00.
5. Resolution - Approving a contract award for County RFP 0059-2024, with David Ciarrocca, C.P.A., LLC, to serve as the Housing Division's Fee Accountant, in an amount not to exceed \$17,800.00.
6. Resolution - Approving a contract award for County RFP 0060-2024, with Suplee, Clooney & Company, for an Independent Public Accountant (IPA) firm to perform an audit of the Housing Services Division's programs for the fiscal year ending December 31, 2025, in an amount not to exceed \$9,500.00.
7. Resolution - Approving a contract award for year two for County Bid 2023-25, with PJ Building Cleaning LLC, Janitorial Services for Various County Buildings in an amount not to exceed \$248,845.20.
8. Resolution - Approving a contract award for County RFP 0061-2024, with Maximus US Services, Inc., for a consultant to assist in the preparation of indirect cost allocation plans and indirect cost rates based upon financial and statistical information for the County's fiscal year ended December 31, 2023, in an amount not to exceed \$19,250.00.
9. Resolution - Approving a contract award for County RFP 2024-19, with Easton Coach Company, for year one for the operation of the

Hunterdon County Consolidated Transportation System, known as The LINK, for the period of January 1, 2025 through December 31, 2025.

XV. HUMAN SERVICES UPDATE, Susan Nekola, Administrator

1. Resolution - Authorizing a provider services contract with Middle Earth for the provision of community-based services known as Lunchtime and After-School Mentoring pursuant to the terms and conditions set forth by the Department of Human Services 2024 Request for Proposals 0023-2024, for the period of July 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$250,000.00 (\$50,000 for 7/1/24-12/31/24, \$100,000.00 per County fiscal year 2025 & 2026).
2. Resolution - Authorizing a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as Violence Intervention Program for Adolescents, pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0023-2024, for the period of July 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$75,500.00 (\$15,000 for 7/1/24-12/31/24, \$30,000.00 per County fiscal year 2025 & 2026).
3. Resolution - Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services, to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2025 Area Plan Contract Update, for the period January 1, 2025, through December 31, 2025, in the amount of \$871,635.00 (State Funding: \$359,501.00, Federal Funding: \$512,134.00).
4. Resolution - Authorizing the Hunterdon County Division of Social Work Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2025 Statewide Respite Care Program, for the period January 1, 2025, through December 31, 2025, in the amount of \$184,000.00.
5. Resolution - Authorizing the Board of County Commissioners to execute a shared services Memorandum of Understanding with Somerset County for the provision of community-based services known as the Bi-County IDRC for the period of January 1, 2025, through December 31, 2025, not to exceed the amount of \$20,000.00 per year (Sate funding).

6. Resolution - Authorizing the Director of the Board of County Commissioners to sign an Agreement with the County of Somerset to provide Juvenile Home Detention Services at the per diem rate of \$88.00 per client; and Advanced House Arrest or Juvenile Justice Intensive Case Management Services at the per diem rate of \$50.00 per client for services rendered January 1, 2025, through December 31, 2026.
7. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign on behalf of the County, Contract #SH25010, in the amount of \$192,280.00, State funding, with the New Jersey Department of Human Services, Division of Family Development for the spending period of January 1, 2025, through December 31, 2025.

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept the Settlement Agreement for the Civil Action Case, in the United States District Court for the District of New Jersey, Case No. 3:24-CV-1098-ZNQ-TJB Kim v Hanlon.
2. Resolution - Approving a lease renewal between the County of Hunterdon and the Hunterdon County Chamber of Commerce Foundation for office space at 117-119 Main Street, Flemington, New Jersey; for the term beginning January 1, 2025, and ending December 31, 2025.
3. Resolution - Appropriating Additional Funds to Expand the Senior Center Annual Holiday Gathering.

XVII. APPOINTMENTS

1. Resolution - Approving the re-appointment of Paul Ryan Neiber as a member to the County Alliance Steering Subcommittee (CASS), term to be effective immediately through December 31, 2026.
2. Resolution - Approving the re-appointment of Paul Neiber as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA), term to be effective immediately through December 31, 2026.
3. Resolution - Approving the re-appointment of Erin Sharp-Newton as a member to the Hunterdon County Local Advisory Committee on

Alcoholism and Drug Abuse (LACADA), term to be effective immediately through December 31, 2026.

XVIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated December 03, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from November 06, 2024.
3. Resolution - Approving the regular meeting minutes from November 29, 2024.
4. Resolution - Approving the hire and provisional appointment of Jacob Piyawong as an Engineering Aide in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Kenneth Miller as a Land Surveyor in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Brendan Lamb, as a Planning Intern in the Hunterdon County Department of Planning and Land Use. (Filling a vacancy)
7. Resolution - Approving the hire and regular appointment of Ariselis Sadie Guerra as the Division Head of Housing in the Department of Human Services. (Filling a vacancy)
8. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to provisionally promote Michelle Motherway to the title of Senior Library Assistant, in the Hunterdon County Library.
9. Resolution - Approving the provisional promotion of Sandy Janosik, to the title of Librarian 3 in the Hunterdon County Library.
10. Resolution - Confirming the action of Appointing Authority, Brad Myhre, to provisionally promote Hannah Trinity to the title of Human

Services Specialist I in the Department of Human Services,
Division of Social Services.

11. Resolution - Acknowledging the action of the Hunterdon County Surrogate to promote and reclassify Colleen Hartung, to the unclassified title, Special Probate Clerk, in the Office of the Surrogate.
12. Resolution - Approves the salary adjustment for Jordan Yusko pursuant to Article 10L of the CWA Local 1036, Rank and File Collective Bargaining Agreement.
13. Resolution - Approving the action to hereby grant Yamuna P. Arulmani a regular appointment as a full time Senior Account Clerk as of December 3, 2024, in the Hunterdon County Finance Department.
14. Resolution - Acknowledging the one-time compensation adjustment for the Unclassified Assistant Prosecutors in the Hunterdon County Prosecutor's Office.
15. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for the 2025 Explore Hunterdon Comprehensive Tourism Marketing Campaign, for the Department of Economic Development & Tourism.
16. Resolution - Approving a request from the Hunterdon County Bar Association to host the Hunterdon County Mock Trial Competition on Wednesday, February 5, 2025, at 6:00 p.m. with a snow date of Wednesday, February 12, 2025; as well as to waive the usage fee to utilize the Historic Courthouse.
17. Resolution - Confirming the action of the Commissioner Director to send a letter of support, on behalf of the Township of West Amwell, to New Jersey Department of Health for grant funding through the New Jersey Department of Health Private Well Outreach Program.
18. Resolution - Approving an amendment to Resolution 2024-1034, approving two agreements between FOP Lodge 94 and the County of Hunterdon, a Memorandum of Agreement with the FOP Lodge 94 Sheriff's Sergeants and an Agreement with Corrections Officers.
19. Resolution - Approving a time extension request for the project known as Roadway Reconfiguration & Bridge Rehabilitation, Woodsville

Road at State Route 31 & County Bridge WE-74, Woodsville Road over Peter's Brook, in the Townships of East Amwell & West Amwell, County of Hunterdon.

- 20. Resolution - Authorizing the submission of a grant application to the New Jersey Department of Transportation for the Local Freight Impact Fund for the Roadway Preservation of County Route 615 in the Township of Franklin, County of Hunterdon.
- 21. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as Removal of High Risk Trees along County Route 625 in Alexandria Township, Hunterdon County, in an increase of \$15,075.00.
- 22. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as 2024 Resurfacing and Surface Treatment Program, Located in various Townships throughout the County of Hunterdon, in a decrease of \$120,392.34.
- 23. Resolution - Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as Resurfacing of County Route 601, in the Township of West Amwell, County of Hunterdon, in a decrease of \$96,263.84.
- 24. Resolution - Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners, and the Hunterdon County Division of Housing Director to sign, on behalf of the County, Civil Rights form – 50077-CR for the year 2025.
- 25. Resolution - Authorizing the Director of the Board of County Commissioners to sign and accept a County Gangs, Guns & Narcotics (JAG) Application, for the Hunterdon County Gangs, Guns & Narcotics Task Force, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$31,573.00, for the period of July 1, 2024, to June 30, 2025.
- 26. Resolution - Approving the 2025 meeting dates and times for the Hunterdon County Shade Tree Commission.

27. Resolution - Approves a request from Hunterdon Central Regional High School to hold Cross-Country events at Deer Path Park on December 7, December 14, and December 21, 2024, from 9:00 a.m. to 11:00 a.m.

28. Resolution - Authorizing County Counsel to sign a Side Letter of Agreement with CWA to amend titles in the Department of Planning.

XIX. **OPEN TO THE PUBLIC**

XX. **ADDITIONAL COMMISSIONER COMMENTS**

XXI. **EXECUTIVE SESSION (Reconvene if necessary)**

XXII. **ADJOURNMENT**