



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Hunterdon County Historic Courthouse
71 Main Street, Building 3, Second Floor
Flemington, New Jersey 08822

December 17, 2024

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 3, 2024, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Frank Bell upon receiving the 2024 Preservation Project Award from Preservation New Jersey.
2. Proclamation - Recognizing Katrina Mendicino for representing Hunterdon County in the Ms. Teen USA New Jersey Pageant.

3. Proclamation - Recognizing Julianne Romanella, recipient of the NJSC 2024 Anton Banko Award.
4. Proclamation - Recognizing the opening of the Prevention Resources Community Wellness Center.
5. Proclamation - Recognizing Liz Schmid for her generous years of service to the County Agriculture Development Board (CADB).
6. Proclamation - Recognizing several Hunterdon County employees upon their retirement.

VIII. HUNTERDON COUNTY PARKS & RECREATIONAL GRANT PROGRAM

1. Resolution - Authorizing the award of \$1.242 million in Municipal Parks and Recreational Grants as recommended by T&M Associates.

IX. PUBLIC COMMENT, Limited to 2 minutes per person. (Comments exceeding 2 minutes will be entertained later in the agenda)

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the SFY 2025 NJ-JARC Round 11 Grant in the amount of \$172,000.00.
2. Resolution - Canceling the balance of certain Grant Fund Receivables and appropriated Reserve Balances.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the 2024 Budget Transfers as recommended by the Hunterdon County Chief Financial Officer.

XII. PLANNING & LAND USE

1. Resolution - Approving an Open Space Acquisition Assistance Grant to Readington Township, for the acquisition of the 416 Main St property, Block 93, Lot 2 in Readington Township, estimated 8 acres, in an amount not to exceed \$242,500.00, upon the recommendation of the Parks & Open Space Advisory Committee.
2. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the R&D Realty property, Block 63.09, Lot 32 in Raritan Township, estimated 18

acres, in an amount not to exceed \$79,200.00, upon the recommendation of the Parks & Open Space Advisory Committee.

3. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the Chaitman property, Block 28, Lot 4 in Kingwood Township, estimated 56 acres, in an amount not to exceed \$335,000.00, upon the recommendation of the Parks & Open Space Advisory Committee.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award with Hunterdon Medical Center, for County RFP 0065-2024, for Corporate Health Services Including Occupational Health Services, in an amount not to exceed \$30,000.00.

XIV. COUNTY COUNSEL, Katrina C. Doyle, Esq.

1. Resolution - Authorizing Emergency Contract for Operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center to Waste Management of New Jersey.
2. Resolution - Expressing the Support of the Hunterdon County Commissioner Board for H.R. 4333 and Senate Bill No. 1631.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Christopher S Van Burk to the Hunterdon County Vocational School District Board of Education (HCVSD).

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated December 17, 2024.
2. Resolution - Approving the executive session and regular meeting minutes from December 03, 2024.

3. Resolution - Approving the hire and regular appointment of Jessica M. Struble as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications. (Filling a vacancy)
4. Resolution - Approves the hire and regular appointment of Joy E. Allen as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Jessica Wood as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Krystal L. Martinez as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications. (Filling a vacancy)
7. Resolution - Approving the hire and regular appointment of Amanda S. Lance as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications. (Filling a Vacancy)
8. Resolution - Approving the hire and regular appointment of Gabriel Mercado as a Weights and Measures Apprentice in the Hunterdon County Department of Health, Weights and Measures Division. (Filling a vacancy)
9. Resolution - Acknowledges the action of Hunterdon County Sheriff, Frederick Brown, to transfer and reclassify Brian W. Shea to the title of Sheriff's Officer, in the Hunterdon County Sheriff's Office.
10. Resolution - Acknowledging the action of Hunterdon County Prosecutor, Renee Robeson, to promote and appoint Brian Hanley to the title of Sergeant in the Hunterdon County Office of the Prosecutor.
11. Resolution - Approving the regular promotion of Michaela Mills to the title of Librarian 1 in the Hunterdon County Library. (Filling a vacancy)
12. Resolution - Approving the action to hereby grant Talia Silva a regular appointment as a full-time Human Services Specialist 1, in the

Hunterdon County Department of Human Services, Division of Social Services.

13. Resolution - Approving the action to hereby grant Madeline Denlinger a regular appointment as a Public Health Nurse, in the Hunterdon County Department of Health, Public Health Nursing Division.
14. Resolution - Approving the action to hereby grant Deborah Vallone a regular appointment as a full time Keyboarding Clerk 4, in the Hunterdon County Health Department.
15. Resolution - Approving the action to hereby grant Robert V. McElroy a regular appointment as a full time Supervising Bridge Construction Worker, in the Hunterdon County Department of Public Works, Bridge Division.
16. Resolution - Approving the action to hereby grant Jake Martorano a regular appointment as a full time Mechanic, in the Hunterdon County Department of Administrative Services, Garage Division.
17. Resolution - Approving the action to hereby grant Nicole Staselewicz a regular appointment as a full time Keyboarding Clerk 2, in the Hunterdon County Department of Human Services, Division of Social Services.
18. Resolution - Approving an amendment to Resolution 2024-1011, acknowledging the hire and appointment of Sean M. Vaccaro as a Correction's Officer in the Hunterdon County Sheriff's Office.
19. Resolution - Approving an amendment to Resolution 2024-1077, approving the hire and regular appointment of Brendan Lamb, as a Planning Intern in the Hunterdon County Department of Planning and Land Use.
20. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for the Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP), for the Department of Health.
21. Resolution - Authorizing Dan Zmuda and Paul Bolanowski, of Vehicle Services, to complete and sign any and all documents related to the ownership of County vehicles and equipment.

22. Resolution - Approving a Side Letter of Agreement between Hunterdon County and CWA Local 1036 for the Department of Health, Division of Vector Control.
23. Resolution - Approving the request from the Borough of Flemington to waive the fees associated with the use of the Hunterdon County Historic Courthouse for the 2025 Government Reorganization Meeting.
24. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign the settlement agreement with Marsh McLennan Agency.
25. Resolution - Authorizing the Director of the Board of County Commissioners to sign County Innovation Contract #25-675-ADA-0, in the amount of \$42,850.00 (State funds), for the period of October 1, 2024, through September 30, 2025.
26. Resolution - Approving a request from the Hunterdon County Shade Tree Commission & the New Jersey Chapter of the International Society of Arboriculture to use the Main Lodge at Echo Hill on December 28, 2024, from 8:00 a.m. until 1:00 p.m. and waive the permit fees associated with this location.
27. Resolution - Authorizing an Agreement between the County of Hunterdon, the Township of Readington, and Apartments at Three Bridges Holdings, LLC, for the acceptance of Closed Drainage System (formerly County Culvert R-156) situated on Railroad Avenue in the Township of Readington.
28. Resolution - Authorizing the Director or Deputy Director to sign and accept, a Victims of Crime Act (VOCA) grant subaward number VOCA-10-23, for the Hunterdon County Victim Witness Assistance Project/Victim of Crime Act, with the New Jersey Department of Law and Public Safety, Division of Administration, Office of the Attorney General, in the amount of \$362,326.00, for the period of July 1, 2024, to June 30, 2025, for the Office of the Hunterdon County Prosecutor.
29. Resolution - Authorizing the Director of the Board of County Commissioners to send a letter of support to New Jersey Economic Development Authority in support of the Hunterdon County Cultural & Heritage Commission's application for the New Jersey Economic Development Authority's (NJEDA) Historic Property Survey Grant.

30. Resolution - Approving an Amendment to Resolution 2024-893, approving the updated rent amount for the Greater Raritan Workforce Development Board.
31. Resolution - Authorizing the Director of the Board of County Commissioners to sign and accept the State Federal Grant Agreement, from the State of New Jersey Office of Homeland Security and Preparedness, for funding under the FFY24 State Homeland Security Program (SHSP-Local Share), for the period of September 1, 2024 to July 31, 2027, in the amount of \$134,054.68.
32. Resolution - Approving an amendment to Sheriff's Office General Order 2021-07 to update the rates for off-duty employment.
33. Resolution - Authorizing a provider services contract with Hunterdon Helpline, Inc. for the provision of a Code Blue Warming Center, pursuant to the terms and conditions set forth in the Department of Human Services Request for Proposals 2020-0028, for the period of January 01, 2025, through May 31, 2025. Funding for the term shall not exceed \$25,000.00.
34. Resolution - Authorizing the Director or Deputy Director to sign a Memorandum of Understanding with South Hunterdon Regional High School Board of Education, to use the South County Park for reunification during the event of an emergency at any of the schools for a one year term.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT