

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**PROCLAMATION
2022 – 68**

WHEREAS Senator Michael J. Doherty has served the residents of the 23rd Legislative District with great distinction over the last 20 years; and

WHEREAS Senator Michael J. Doherty is a graduate of the United States Military Academy at West Point having served in the United States Army where he attained rank of Captain; and

WHEREAS, Senator Michael J. Doherty has been recognized for his conservative values and steadfast leadership, including recently being recognized as “The Top Conservative Lawmaker in the New Jersey Senate” by the American Conservative Union; and

WHEREAS Senator Michael J. Doherty previously served the residents of Warren County on the Board of Chosen Freeholders, where he held the posts of Deputy Director in 2001 and Director of the Board from 2002-2003; and

NOW THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners wishes to thank Senator Michael J. Doherty for his unwavering dedication and service to the residents of Hunterdon County during his successful tenure in the state legislature including his vocal advocacy for a fair school funding formula; and

BE IT FURTHER RESOLVED, that the Hunterdon County Board of County Commissioners wishes Senator Michael J. Doherty a happy retirement from the New Jersey State Senate and much success in his new role as Warren County Surrogate.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich Deputy Director			X			
Jeff Kuhl, Commissioner		X	X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner			X			

ADOPTED December 6, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 893**

BE IT RESOLVED that the Director of the Board of County Commissioners is hereby authorized to sign on behalf of the County, a Lease Agreement with the Hunterdon County Chamber of Commerce for office space for the Hunterdon County Department of Economic Development and Tourism for the period of January 1, 2023, through December 31, 2023.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 894

WHEREAS the County of Hunterdon (hereinafter referred to as the ("County")) has received funding under the American Recovery Plan which can be used to support impacted and underserved communities; and

WHEREAS, as a result of the Covid-19 pandemic, there was a reduction in employment opportunities and an increased need for job training programs for residents within Hunterdon County; and

WHEREAS the Greater Raritan Workforce Development Board offers several career pathways focused in three areas: Healthcare, Advanced Manufacturing and Business Services/Administration; and

WHEREAS the Greater Raritan Workforce Development Board also provides a summer youth employment program wherein young residents can work as interns in various businesses throughout the County; and

WHEREAS the County desires to dedicate \$12,000 from the American Rescue Plan in support of the Greater Raritan Workforce Development Board's employment training opportunities; and

WHEREAS, the Greater Raritan Workforce Development Board has worked in coordination with Raritan Valley Community College (RVCC), to offer grant funded summer youth employment programs and career training;

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of County Commissioners does hereby authorize funding in an amount not to exceed \$12,000 from the American Rescue Act to the Greater Raritan Workforce Development Board, in support of their partnership with RVCC to offer career training scholarships as well summer youth training programs in a manner prescribed in writing between the entities; and

BE IT FUTHER RESOLVED that funding for this award shall come from Grant Account G-02-41-7192-021

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner		X	X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

RESOLUTION
2022 – 895

BE IT RESOLVED that the Hunterdon County Board of County Commissioners hereby awards the Hunterdon County Chamber of Commerce Foundation a grant not to exceed \$358,000.00 for the purposes of providing business education, training, networking, and assistance; and

BE IT FUTHER RESOLVED that these resources will be delivered through the Chamber's Center for Business & Entrepreneurship which shall serve as the hub for Hunterdon businesses to access support, connections, advocacy, and resources to launch, stabilize, or grow their business; and

BE IT FUTHER RESOLVED that the Center for Business & Entrepreneurship shall meet these goals through the following activities outlined in their proposal:

- Small business & entrepreneurship support through coaching and direct industry or individual small business advocacy including information and resources for accessing and applying for loans and relevant state and federal programs;
- Access to the Executive Leadership Series, Building an Organization of Excellence, which has already helped many pandemic-affected enterprises to rethink their business plans, service delivery, and technology needs;
- Targeted offering of an intensive 6 - 14-month process in which the Center will develop a customized plan to address individual needs for growth, expansion, stability, strategic direction, increased marketing, etc.;
- Quarterly Innovation Round Table discussions with essential technical and business experts to help problem-solve business model issues in marketing, service delivery, generating revenue, or other unique business problems;
- Advanced educational and training programs and services for existing growth of business and supporting a hybrid workforce;
- Entrepreneurial support with resources needed to help these innovative business owners expand, transition to new leadership, stabilize, and/or continue as a growing concern in Hunterdon County.

BE IT FURTHER RESOLVED that the funding for this grant award shall come from American Rescue Plan funds received by the County of Hunterdon using Grant Account G-02-41-7192-021; and

BE IT FURTHER RESOLVED, this direct beneficiary grant is awarded in accordance with the Final Rule promulgated by the U.S. Treasury which notes:

- Nonprofits provide a host of services for their communities, including helping Americans weather the multitude of challenges presented by the pandemic. The ARPA and the interim final rule recognized this dichotomy—nonprofits as entities that have themselves been negatively impacted by the pandemic and as entities that provide services that respond to the public health and negative economic impacts of the pandemic on households and others —by creating two roles for nonprofits.
- Under Sections 602(c)(1)(A) and 603(c)(1)(A), recipients may “respond to the public health emergency or its negative economic impacts,” by, among other activities, providing “assistance to . . . nonprofits.” The interim final rule defined assistance to nonprofits to include “loans, grants, in-kind assistance, technical assistance or other services, that responds to the negative economic impacts of the COVID-19 public health emergency,” and “nonprofit” to mean a tax-exempt organization under Section 501(c)(3) of the U.S. Internal Revenue Code.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			
Jeff Kuhl, Commissioner		X	X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 896

Acct. No. G-02-41-7742

BE IT RESOLVED that the Director and of the Board of County Commissioners be hereby authorized to enter into Contract #SH23010 in the amount of \$162,800.00, State funding, with the New Jersey Department of Human Services, Division of Family Development for the spending period of January 1, 2023, through December 31, 2023.

BE IT FUTHER RESOLVED that the funding received through this Contract will be used to assist families and individuals at risk of homelessness and who are ineligible for Work First New Jersey (TANF, SSI or GA) Emergency Assistance, with the cost of shelter, rent, and utilities.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 897

Acct. No. G-02-41-7662

WHEREAS, the New Jersey Division of Mental Health and Addiction Services is accepting applications for the County Comprehensive Alcoholism and Drug Abuse Services Contract for calendar year 2023 for the 2020-2023 planning cycle; and

WHEREAS, the Division of Mental Health and Addiction Services has awarded the County of Hunterdon, through renewal contract number 23-532-ADA-0, \$213,202.00 in State funds and \$27,513.00 in County Match (provided through regular County appropriations to alcohol/drug abuse service providers and fringe benefits for apportioned County staff); and

THEREFORE, BE IT RESOLVED that the Director or Deputy Director of the Board of County Commissioners of the County of Hunterdon is hereby authorized to sign County Comprehensive Alcoholism and Drug Abuse Contract #23-532-ADA-0, in the amount of \$213,202.00, with a County Match of \$27,513.00 for the period of January 1, 2023, through December 31, 2023.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner		X	X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**COUNTY OF HUNTERDON
CAPITAL ORDINANCE NUMBER 2022-11**

**CAPITAL ORDINANCE PROVIDING FOR VARIOUS
IMPROVEMENTS TO DEER PATH PARK, IN AND FOR THE
COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND
APPROPRIATING \$2,000,000 FROM THE HUNTERDON
COUNTY OPEN SPACE, RECREATION, FARMLAND
PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR
THE COST THEREOF**

WHEREAS, the County of Hunterdon, State of New Jersey (the "County"), wishes to undertake various improvements to Deer Path Park, in and for the County including, but not limited to, acquisition and installation, as applicable, of various playground equipment including, but not limited to, swings, slides, spinners, climbing structures, and a music center; improvements to various walking paths and access points including, but not limited to, improvements in compliance with Americans with Disabilities Act (ADA) regulations; improvements to restroom facilities; construction and/or installation, as applicable, of a pavilion and associated landscaping, paving and concrete improvements; horseshoe pit improvements; and softball field improvements; said improvements to include all planning, surveying, inspections, engineering and design work, and all work, equipment, materials and accessories necessary therefor or incidental thereto (collectively, the "Park Improvements Project"), by, in and for the County; and

WHEREAS, the cost of said Park Improvements Project is estimated to be \$2,000,000; and

WHEREAS, the County Commissioner-Director and the Board of County Commissioners desires to authorize an appropriation from the Hunterdon County Open Space, Recreation, Farmland Preservation and Historic Trust Fund in the amount of \$2,000,000 to accomplish the aforesaid Park Improvements Project.

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The capital improvements or purposes described in Section 2 of this capital ordinance is hereby authorized as a general capital improvement to be undertaken by the County. There is hereby appropriated the amount of \$2,000,000 from the Hunterdon County Open Space, Recreation, Farmland Preservation and Historic Trust Fund for said improvements or purposes stated in Section 2 hereof.

SECTION 2. The capital improvements or purposes hereby authorized are various improvements to Deer Path Park, in and for the County including, but not limited to, acquisition and installation, as applicable, of various playground equipment including, but not

limited to, swings, slides, spinners, climbing structures, and a music center; improvements to various walking paths and access points including, but not limited to, improvements in compliance with Americans with Disabilities Act (ADA) regulations; improvements to restroom facilities; construction and/or installation, as applicable, of a pavilion and associated landscaping, paving and concrete improvements; horseshoe pit improvements; and softball field improvements; said improvements to include all planning, surveying, inspections, engineering and design work, and all work, equipment, materials and accessories necessary therefor or incidental thereto.

SECTION 3. The capital budget of the County is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs is on file in the office of the Clerk and is available for public inspection.

SECTION 4. Capital terms used herein and not otherwise defined, shall have the meanings ascribed to such terms in the preamble to this capital ordinance.

SECTION 5. This ordinance shall take effect in accordance with applicable law.

**ADOPTED ON FIRST READING
DATED: NOVEMBER 15, 2022**



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

**ADOPTED ON SECOND READING
DATED: DECEMBER 6, 2022**



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF HUNTERDON
PUBLIC NOTICE
NOTICE OF PENDING CAPITAL ORDINANCE NUMBER 2022-11 AND SUMMARY

The capital ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the Board of County Commissioners of the County of Hunterdon, State of New Jersey, on November 15, 2022. It will be further considered for final passage, after public hearing thereon, at a meeting of the Board of County Commissioners to be held at the Main Street County Complex, 71 Main Street, Building 1, Flemington, New Jersey 08822 on December 6, 2022, at 5:30 P.M.

During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Office of the Clerk of the Board of County Commissioners for the members of the general public who shall request the same. The summary of the terms of such capital ordinance follows:

Title: CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO DEER PATH PARK, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$2,000,000 FROM THE HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR THE COST THEREOF

Purpose(s): Various Improvements To Deer Path Park, In And For The County Including, But Not Limited To, Acquisition And Installation, As Applicable, Of Various Playground Equipment Including, But Not Limited To, Swings, Slides, Spinners, Climbing Structures, And A Music Center; Improvements To Various Walking Paths And Access Points Including, But Not Limited To, Improvements In Compliance With Americans With Disabilities Act (ADA) Regulations; Improvements To Restroom Facilities; Construction And/Or Installation, As Applicable, Of A Pavilion And Associated Landscaping, Paving And Concrete Improvements; Horseshoe Pit Improvements; And Softball Field Improvements; Said Improvements To Include All Planning, Surveying, Inspections, Engineering And Design Work, And All Work, Equipment, Materials And Accessories Necessary Therefor Or Incidental Thereto

Appropriation: \$2,000,000



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF HUNTERDON
PUBLIC NOTICE
CAPITAL ORDINANCE NUMBER 2022-11 NOTICE OF FINAL PASSAGE AND SUMMARY

The capital ordinance, the summary terms of which are included herein, has been finally adopted by the Board of County Commissioners of the County of Hunterdon, State of New Jersey on December 6, 2022. Copies of the full ordinance are available at no cost and during regular business hours, at the Office of the Clerk of the Board of County Commissioners for members of the general public who request the same. The summary of the terms of such capital ordinance follows:

Title: CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO DEER PATH PARK, IN AND FOR THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; AND APPROPRIATING \$2,000,000 FROM THE HUNTERDON COUNTY OPEN SPACE, RECREATION, FARMLAND PRESERVATION AND HISTORIC TRUST FUND TO PAY FOR THE COST THEREOF

Purpose(s): Various Improvements To Deer Path Park, In And For The County Including, But Not Limited To, Acquisition And Installation, As Applicable, Of Various Playground Equipment Including, But Not Limited To, Swings, Slides, Spinners, Climbing Structures, And A Music Center; Improvements To Various Walking Paths And Access Points Including, But Not Limited To, Improvements In Compliance With Americans With Disabilities Act (ADA) Regulations; Improvements To Restroom Facilities; Construction And/Or Installation, As Applicable, Of A Pavilion And Associated Landscaping, Paving And Concrete Improvements; Horseshoe Pit Improvements; And Softball Field Improvements; Said Improvements To Include All Planning, Surveying, Inspections, Engineering And Design Work, And All Work, Equipment, Materials And Accessories Necessary Therefor Or Incidental Thereto

Appropriation: \$2,000,000



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the Board of County Commissioners, in the County of Hunterdon, State of New Jersey (the "County"), DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the County duly called and held on November 15, 2022 at 5:30 p.m. at the Main Street County Complex, 71 Main Street, Building 3 (Historic Hunterdon County Courthouse), Flemington, New Jersey 08822, in said County and that the following was the roll call:

Present: Mr. Lanza, Mr. Rich, Mr. Kuhl, Ms. Soloway

Absent: Mr. Van Doren

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete, and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the County this 15th day of November 2022.

(SEAL)



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the Board of County Commissioners of the County of Hunterdon, State of New Jersey (the "County"), DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the County duly called and held on December 6, 2022 at 5:30 p.m. at the Main Street County Complex, 71 Main Street, Building 1, Flemington, New Jersey 08822, in said County and that the following was the roll call:

Present: Mr. Lanza, Mr. Rich, Mr. Kuhl, Ms. Soloway, Mr. Van Doren

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete, and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the County this 6th day of December 2022.

(SEAL.)



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

CLERK'S CERTIFICATE

I, ANDREW RUSSANO, DO HEREBY CERTIFY that I am the Clerk of the Board of County Commissioners of the County of Hunterdon (the "County"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the County. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the County and the records relative to all resolutions and ordinances of the County. The representations made herein are based upon the records of the County. I DO HEREBY FURTHER CERTIFY THAT:

- 1. Attached hereto is the capital ordinance introduced on November 15, 2022, and finally adopted on December 6, 2022.
- 2. After introduction, the capital ordinance was published as required by law in Hunterdon County Democrat (name of newspaper(s)) on November 17, 2022.
- 3. Following the passage of the ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the public place in the building where the Board of County Commissioners customarily holds its meetings, a copy of said ordinance and a notice that copies of the ordinance would be made available to the members of the general public of the County who requested copies, up to and including the time of further consideration of the ordinance by the governing body. Copies of the ordinance were made available to all who requested same.
- 4. After final passage, the ordinance was duly published as required by law in Hunterdon County Democrat (name of newspaper(s)) on December 8, 2022.
- 5. The ordinance has not been amended, added to, altered, or repealed and said ordinance is now in full force and effect.
- 6. A certified copy of this ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.
- 7. The official seal of the County is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the County this 6th day of December 2022.

(SEAL)



ANDREW C. RUSSANO,
Clerk to the Board of County Commissioners

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner	X		X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 899

Chapter 159-2022-030

WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$358,000.00 from the United States Department of the Treasury (U.S. Treasury) and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2022 Budget in the sum of \$358,000.00 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue
Anticipated with Prior Written Consent of the Director of the Division of Local
Government Services: Public and Private Revenues Offset with Appropriations:

2022 American Rescue Plan Act (12/6/2022 – 12/31/2024)

BE IT FURTHER RESOLVED that the like sum of \$358,000.00 is hereby appropriated under the caption of: General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2022 American Rescue Plan Act (12/6/2022 – 12/31/2024)

BE IT FURTHER RESOLVED that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner		X	X			
Jeff Kuhl, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 900**

Chapter 159-2022-031

WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the County of Hunterdon has received notice of an award of \$694,673.00 from the State of New Jersey, Department of Health and wishes to amend its 2022 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Hunterdon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2022 Budget in the sum of \$694,673.00 which is now available as a revenue under the caption of:

Miscellaneous Revenues-Section D: Special Items of General Revenue
Anticipated with Prior Written Consent of the Director of the Division of Local
Government Services: Public and Private Revenues Offset with Appropriations:

2022-2023 PHILEP Grant (PHLP23LNC004) (7/1/2022-6/30/2023)

BE IT FURTHER RESOLVED that the like sum of \$694,673.00 is hereby appropriated under the caption of: General Appropriations-Section A: Operations – Public and Private Programs Offset by Revenues:

2022-2023 PHILEP Grant (PHLP23LNC004) (7/1/2022-6/30/2023)

BE IT FURTHER RESOLVED that the Clerk of the Board forward a certified copy of this resolution to the Director of Local Government Services for approval, via electronic filing in accordance with Local Finance Notice 2014-11.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION

2022 – 901

COUNTY ORDINANCE NO. 2022-12 (Adoption)
AN ORDINANCE ADMENDING THE “HERON GLEN GOLF FEES”

WHEREAS the County of Hunterdon desires to amend the golf fees which are assessed for use of the Hunterdon County Golf Course also known as “Heron Glen”; and

WHEREAS these fees will be effective for the 2023 Golf Season and shall replace any previously posted fees: and

NOW, THEREFORE, BE IT ORDAINED, that the Hunterdon County Board of County Commissioners approves the “2023 Heron Glen golf course rates” and authorizes a public hearing be held at the first meeting in December for County Ordinance No. 2022-12, on December 6, 2022, at 5:30 p.m., prior to the ordinance taking effect on January 01, 2023.

BE IT FURTHER ORDAINED, by the Board of County Commissioners of the County of Hunterdon, that County Ordinance No. 2022-12 shall set the “2023 Heron Glen Golf Course Rates”.

2023 Heron Glen Rates Information

2023 Heron Glen Rates Information		
	2023 Proposed	
CART 18 HOLES	\$18.00	
SENIOR CART	\$10.00	
CART 9-HOLES	\$15.00	
CART SUPER TWILIGHT	\$ 8.00	
WEEKDAYS – MONDAY THROUGH THURSDAY		
RESIDENT SENIOR	\$33.00	Rate w/ Cart \$43.00
RESIDENT 18-HOLES	\$37.00	\$55.00
JUNIOR	\$26.00	\$36.00
RESIDENT 9-HOLES	\$28.00	\$43.00
RESIDENT TWILIGHT	\$27.00	\$42.00 / \$37.00 Seniors
RESIDENT SUPER TWILIGHT	\$23.00	\$31.00
NON RESIDENT SENIOR	\$44.00	\$54.00
NON RESIDENT 18-HOLES	\$56.00	\$74.00
NON RESIDENT 9-HOLES	\$36.00	\$51.00
NON RESIDENT TWILIGHT	\$35.00	\$50.00 / \$45.00 Seniors
NON RESIDENT SUPER TWILIGHT	\$30.00	\$38.00
WEEKENDS – FRIDAY, SATURDAY, SUNDAY AND HOLIDAYS		
FRIDAY RESIDENT SENIOR (age 55+)	\$41.00	\$51.00
FRIDAY NON-RESIDENT SENIOR (age 55+)	\$53.00	\$63.00
WEEKEND RESIDENT 18-HOLES	\$52.00	\$70.00
WEEKEND RESIDENT TWILIGHT	\$36.00	\$51.00
WEEKEND RESIDENT SUPER TWILIGHT	\$31.00	\$39.00
WEEKEND NON RESIDENT 18-HOLES	\$72.00	\$90.00
WEEKEND NON RESIDENT TWILIGHT	\$48.00	\$63.00
WEEKEND NON RESIDENT SUPER TWILIGHT	\$40.00	\$48.00
FREQUENT FAIRWAYS RESIDENTS	\$150.00	
FREQUENT FAIRWAYS NON-RESIDENTS	\$170.00	
GOLF ASSOCIATION MEMBERSHIP	\$150.00	
GOLF OUTINGS MONDAY-THURSDAY	\$103.00	
GOLF OUTINGS FRIDAYS	\$113.00	
GOLF OUTINGS WEEKENDS	\$125.00	
RANGE BALLS SMALL	\$6.00	
RANGE BALLS LARGE	\$11.00	
FREQUENT FAIRWAYS SMALL	\$5.00	
FREQUENT FAIRWAYS LARGE	\$8.00	

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 901

COUNTY ORDINANCE NO. 2022-12 (Adoption)
AN ORDINANCE ADMENDING THE “HERON GLEN GOLF FEES”

Tee Time Booking Windows –

- ☐ FF Resident- 14 days / Hunterdon County Residents – 10 Days
- ☐ FF Non-Residents- 10 days / Non-Residents- 7 Days

*Golf Cart Fees are mandatory May thru October until after 1:30 PM Friday, Saturday, Sunday & Holidays. Senior cart fees are \$10 available Monday – Friday.

*All Holiday are charged as weekend rates (Senior and Weekday rates do not apply on holidays. Junior rates apply according to our weekend policy after 1:30 PM.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner		X	X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 902

WHEREAS, the Hunterdon County Engineer has prepared the Specifications for the Resurfacing of Columbia and Landsdown Trails Situated In Various Boroughs and Townships, Hunterdon County, New Jersey

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners approve of the Resurfacing of Columbia and Landsdown Trails Situated In Various Boroughs and Townships, Hunterdon County, New Jersey

BE IT FURTHER RESOLVED that the County Purchasing Agent be directed to advertise for bids for this project.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner		X	X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

RESOLUTION
2022 – 903

FINAL COST SHARE APPROVAL
Barnes Farm

WHEREAS, the County of Hunterdon may acquire a development easement in accordance with the State Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., the County Planning Incentive Grant Program, N.J.S.A. 4:1C-43.1, and the regulations thereunder; and

WHEREAS, Maia Barnes and David Barnes submitted a County Planning Incentive Grant Application in the 2022 funding round to the Hunterdon County Agriculture Development Board (CADB) and the State Agriculture Development Committee (SADC); and

WHEREAS, the application provided for the proposed acquisition of a development easement for the approximately 23.8-acre property (“farm”) owned by the applicants, located at 1105 State Highway 12, Frenchtown, NJ; and designated as Block 6, Lot 23.02 in the Township of Kingwood, County of Hunterdon, State of New Jersey; and

WHEREAS, on September 22, 2022, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$5,000.00 per acre; consisting of: zero Residential Dwelling Site Opportunity (RDSO); zero existing dwellings in the Proposed Easement Area; zero severable exceptions; and one 3.8-acre non-severable exception for future flexibility, one existing single-family residential unit, and one apartment in an existing barn; resulting in approximately 20.0 preserved acres; and

WHEREAS, the Hunterdon Land Trust will submit a parcel application to the United States Department of Agriculture, Natural Resources Conservation Service (NRCS) Agriculture Conservation Easement Program (ACEP) for an Agricultural Land Easement (ALE) grant to cover the County and Municipal cost share; and

WHEREAS, on October 19, 2022, the landowner accepted the CMV of \$5,000.00 per acre, conditioned upon all interested parties granting final approval for acquisition of a development easement; and providing for a commitment of funding pursuant to N.J.A.C. 2:76-17.16; and

WHEREAS, on November 10, 2022, the CADB passed Resolution 2022-04 recommending the Commissioners provide final authorization for the proposed acquisition of a development easement with an estimated cost sharing breakdown as follows (based on an estimated 21.0 acres to include a 5% buffer to allow for tax map inaccuracies), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements; and
- b) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (\$1,650.00/acre; ~33% of est. total cost)	~\$34,650.00
ACEP/ALE Grant (\$3,350.00/acre; ~66% of est. total cost)	<u>~\$70,350.00</u>
Total	~\$105,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Hunterdon County Board of County Commissioners gives final approval to the proposed acquisition of a development easement on the property owned Maia Barnes and David Barnes, located at 1105 State Highway 12, Frenchtown, NJ; and designated as Block 6, Lot 23.02 in the Township of Kingwood, County of Hunterdon, State of New Jersey, pursuant to the County Planning Incentive Grant application and subject to the following:

1. The conveyance of a development easement which shall provide for the

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 903

following:

- a. Exceptions: one 3.8-acre non-severable exception for future flexibility, one existing single-family residential unit, and one apartment in an existing barn;
 - b. Dwellings: One existing dwelling and one future apartment in a non-severable exception area;
 - c. Agricultural Labor Housing Units: Zero existing
 - d. Preexisting Non-Agricultural Uses: None existing or proposed
 - e. Trail or Access Easements: None Existing or Proposed
- 2. The conveyance of a Restrictive Covenant providing for annual mowing of the property; and
 - 3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the offices of the NJ State Department of Transportation, Hunterdon County Engineer, and Kingwood Township Engineer; and
 - 4. The exact acreage to be determined by survey; and
 - 5. The office of the Hunterdon County Counsel is directed to prepare a Municipal/County Cost Sharing Agreement providing for the apportionment of costs related to the preparation of a conforming survey and issuance of a title insurance policy; and
 - 6. CADB Staff is directed to provide for a survey of the property in accordance with SADC policy; and
 - 7. The Director, or the Deputy Director, or County Counsel, are authorized to sign any and all documents necessary for the acquisition of the Development Easement on the property known as Block 6, Lot 23.02, in the Township of Kingwood; and
 - 8. The easement will be held by Hunterdon County upon closing; and
 - 9. The County and Municipal cost share are expected to be covered by a federal ACEP/ALE grant, the cost of survey and title shall be paid using Account #C-04-55-2205-801.

A copy of this Resolution shall be forwarded to the landowner/applicant, Township of Kingwood, and the State Agriculture Development Committee.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 904

WHEREAS the Hunterdon County Cultural and Heritage Commission accepted Local Arts Program (LAP) Grant Applications, for re-granting to qualified local arts & cultural organizations in the County of Hunterdon, for the funding period January 1, 2022 – December 31, 2022; and

WHEREAS, upon recommendation of the Cultural and Heritage Commission, the Board of County Commissioners (BOCC) approved the FY2022 LAP grant expenditures on January 18, 2022 (Resolution 2022-74); and

WHEREAS the Cultural and Heritage Commission met with the New Jersey State Council on the Arts grant programs manager to approve 2022 grant expenditures on June 28, 2022, proposing a revised budget for funds; and

WHEREAS the Cultural and Heritage Commission met with the New Jersey State Council on the Arts grant programs manager on July 27, 2022, to approve additional grants to the two highest scoring arts organizations from the original round of re-grants, who expressed further need arising from challenges created by the ongoing COVID-19 pandemic; and

WHEREAS upon recommendation of the Cultural and Heritage Commission, the Board of County Commissioners (BOCC) approved the additional FY2022 LAP grant awards expenditures on August 16, 2022 (Resolution 2022-633); and

WHEREAS the Cultural and Heritage Commission has a balance of \$6,551.74 in Local Arts Program grant funds that must be expended by December 31, 2022; and

WHEREAS the Cultural and Heritage Commission spoke with the with the New Jersey State Council on the Arts grant programs manager on November 22, 2022, to approve an additional grant award to an arts organization from the original round of re-grants that was not fully funded; therefore

BE IT RESOLVED, the Cultural and Heritage Commission affirm the New Jersey State Council on the Arts award will be expended by the Hunterdon County Cultural and Heritage Commission as follows:

<u>Additional LAP Re-Grant:</u>		
Flemington DIY		\$6,551.74
<u>Revised budget:</u>		
Total Local Arts Development		\$60,948.26
Total 2022 LAP Re-grants		\$139,051.74
Total 2022 NJSCA LAP Grant Award		\$200,000.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner		X	X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 905**

BE IT RESOLVED that the Board of County Commissioners does hereby approve the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Council on the Arts, for the Hunterdon County Cultural & Heritage Commission, for the period of January 01, 2023 through December 31, 2023 for cultural arts projects, grant administration, professional development and re-granting to local arts organizations in the County of Hunterdon, in the amount of \$200,000.00.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 906

BID #2022-18

Accounts: 3-01-20-0102-442

WHEREAS bids were received, opened, and read in public on Thursday, November 3, 2022, for Maintenance Service and Supplies for Copier Equipment; and

WHEREAS, one (1) bidder submitted a proposal; and

WHEREAS, upon the recommendations of Robert Thurgarland, Division Head, Central Services and Raymond E. Rule, Jr., Purchasing Agent, it was determined that the bid as submitted by the lowest responsible bidder meets the intent and requirements of the County specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Hunterdon that the following bid be and is hereby accepted based on being the lowest responsible bidder meeting the specifications for:

VENDOR

Superior Office Systems
19 Gross Avenue
Edison NJ 08837

ITEM BID

Maintenance Service and Supplies for
Copier Equipment

TOTAL AMOUNT TO BE EXPENDED, NOT TO EXCEED: \$38,594.79

BE IT FURTHER RESOLVED that the Director, or Deputy Director, and Clerk of the Board of County Commissioners of the County of Hunterdon are hereby authorized to execute the contract subject to review of County Counsel; and

BE IT FURTHER RESOLVED that the Chief Financial Officer of the County of Hunterdon has certified the availability of funds for the purposes set forth in this Resolution, and such funds are provided for in the duly adopted budget of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner		X	X			

ADOPTED December 6, 2022



Andrew C. Russano, CLERK

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 907

RFP #0079-2022

Budget Accounts: 3-16-55-4000-270

BE IT RESOLVED that the Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services agreement with David Ciarrocca, C.P.A., LLC to perform fee accounting services for the Division of Housing for the year ending December 31, 2023, in an amount not to exceed \$16,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0079-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich Deputy Director		X	X			
Jeff Kuhl, Commissioner	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner			X			

ADOPTED December 6, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 908

RFP #0080-2022

Budget Account: 4-16-55-4000-271

BE IT RESOLVED that the Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services agreement with Suplee, Clooney & Company to perform an audit of the Division of Housing Services programs for the year ending December 31, 2023, in an amount not to exceed \$8,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0080-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich Deputy Director			X			
Jeff Kuhl, Commissioner		X	X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 6, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 909

RFP #0086-2022

Budget Account: G-02-41-7192-021

BE IT RESOLVED that the Director of the Hunterdon County Board of County Commissioners, is hereby authorized to sign, on behalf of the County, a professional services agreement with Holman Frenia Allison, P.C for to accounting and consulting services for the American Rescue Plan Program, in an amount not to exceed \$30,000.00; and

BE IT FURTHER RESOLVED that proposals for said services were solicited under County RFP 0086-2022, in accordance with N.J.S.A. 40A:11-5(a)(i).

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich Deputy Director			X			
Jeff Kuhl, Commissioner		X	X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 6, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 910**

BE IT RESOLVED that Paul R. Neiber, to be hereby re-appointed as a member to the County Alliance Steering Subcommittee (CASS) of the Local Advisory Committee on Alcoholism and Drug Abuse. Term to be effective immediately through December 31, 2024.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner		X	X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 911

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners does hereby re-appoint Louise Hartman as a member to the Hunterdon County Mental Health Board (MHB), term to be effective immediately through December 31, 2025.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner	X		X			
Jeff Kuhl, Commissioner			X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 912

BE IT RESOLVED that the Hunterdon County Board of County Commissioners does hereby re-appoint Vickie Volyn as a member to the Hunterdon County Library Commission, term to be effective immediately through November 15, 2026.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director	X		X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner			X			
Jeff Kuhl, Commissioner		X	X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 913**

BE IT RESOLVED that the Administrator of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for various County Departments.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 914

BE IT RESOLVED that the Administrator of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for the Department of Health.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 915

BE IT RESOLVED that the Administrator of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for the Department of Public Works, Division of Engineering.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 916**

BE IT RESOLVED that the Administrator of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for the Department of Planning and Land Use, Division of Geographic Information Services.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 917**

BE IT RESOLVED that the Administrator of the County of Hunterdon is hereby authorized to execute, on behalf of the County of Hunterdon, a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036, for the Department of Human Services.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 918**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Supervisory and Nonsupervisory unit for the following affiliated Hunterdon County Department of Human Services employees:

Effective: November 28, 2022

Name	Title	New Base Salary
Rekha Bhagat	Assistant Program Analyst (promoted 12/13/22)	\$45,036.00
Stacey Becker	Assistant Mental Health Admin	\$56,000.00
Alycia Wolf	Assistant Program Analyst	\$52,282.05
Robin Krog	Family Service Supervisor	\$75,542.37
Arlyn Nicholson	Family Service Supervisor	\$53,000.00
Greg Szwec	Family Service Supervisor	\$97,520.19
Daniel Amiano	Family Service Worker	\$45,390.00
Patrick Fasciano	Family Service Worker	\$45,390.00
Kerry Lenhart	Family Service Worker	\$45,390.00
Cynthia McDowall	Family Service Worker	\$45,390.00
George Rasare	Family Service Worker	\$45,390.00
Remon Sedrak	Family Service Worker	\$45,390.00
Kimberly Sessock	Family Service Worker	\$45,390.00
Mandi Smith	Family Service Worker	\$45,390.00
Kelly Snyder	Family Service Worker	\$45,390.00
Kevin Yeager	Family Service Worker	\$45,390.00
Sarah Zengel	Family Service Worker	\$45,390.00
Pia Rey Doklan	Field Representative	\$57,950.25
Jane Duke	Housing Assistance Technician	\$45,706.69
Llesenia Maldonado	Housing Assistance Technician	\$42,000.00
Jolanta Kaczmarek	Human Service Specialist 3	\$48,000.00
Hugo Marin	Human Service Specialist 3 Bi Lingual (promoted 10/30/22)	\$66,925.49
Chris Legere	Human Services Specialist 3	\$51,145.00
Eleanor Langeveld	Program Development Specialist	\$60,390.05
Shalini Mathur	Program Development Specialist	\$45,000.00
Barbara Metzger	Program Development Specialist	\$79,365.93
Alyssa DeLuca	Program Development Specialist	\$45,000.00
Kaitlyn Paulmeno	Social Work Specialist	\$55,500.00
Judith Buday	Social Worker Aging	\$48,250.00
Jane Griffith	Social Worker Aging	\$48,250.00
Cynthia Gould	Social Worker Aging	\$57,252.73
Helene Pappas	Social Worker Aging	\$48,250.00
Denise Childers	Supv. Prog Development Spec.	\$59,369.41
Rich Booth	Veterans Services Officer	\$55,000.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022


Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 919**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners acknowledge a Memorandum of Understanding between CWA Local 1036 and the Hunterdon County Prosecutor's Office, executed by the Hunterdon County Prosecutor.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 920**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the promotion of Rehka Bhagat to the title Assistant Program Analyst in the Hunterdon County Department of Human Services, Division of Social Services

Effective: December 13, 2022
Base Salary: \$45,036.00
Weekly Hours: 35
Union: CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 921

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of Amanda Norman as a Graduate Nurse in the Hunterdon County Department of Health, Division of Public Health Nursing, contingent upon the successful outcome of a post offer medical evaluation.

Effective: December 12, 2022
Base Salary: \$64,023.00
Weekly Hours: 35
Union: CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 922**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and provisional appointment of Emily Witkowski as a Librarian 4 in the Hunterdon County Library contingent upon the successful outcome of a post offer medical evaluation

Effective: January 9, 2023
Base Salary: \$70,001.00
Weekly Hours: 35
Union: CWA Supervisory

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 923

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and provisional appointment of Alexis Kaelin as a Librarian 2 in the Hunterdon County Library contingent upon the successful outcome of a post offer medical evaluation

Effective: January 9, 2023
Base Salary: \$58,753.00
Weekly Hours: 35
Union: CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 924**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of Kasey Stephens as an Account Clerk in the Hunterdon County Department of Human Services, Division of Senior Disability and Veteran Services, contingent upon the successful outcome of a post offer medical evaluation.

Effective: December 19, 2022
Base Salary: \$30,900.00
Weekly Hours: 35
Union: CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 925**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the status change of Douglas Nichuck to per diem Public Safety Telecommunicator in the Hunterdon County Department of Public Works, Division of Communications

Effective: December 12, 2022
Hourly Rate: \$21.63
Weekly Hours: Per diem

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 926

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of George O'Connor as a part time Library Assistant in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation

Effective:	December 12, 2022
Base Salary/Rate:	\$16.81
Weekly Hours:	24
Union:	CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 927

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves the hire and regular appointment of Whitney Nellie Talbot-Pughe as a part time Library Associate in the Hunterdon County Library, contingent upon the successful outcome of a post offer medical evaluation

Effective:	January 9, 2023
Base Salary/Rate:	\$22.15
Weekly Hours:	19
Union:	CWA Local 1036, Rank and File

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 928**

WHEREAS that the Appointing Authority has been advised that Llesenia Maldonado has passed her Civil Service Commission examination effective November 21, 2022

NOW, THEREFORE BE IT RESOLVED, that the Hunterdon County Board of County Commissioners approves the action to hereby grant Llesenia Maldonado a regular appointment as a full time Housing Assistance Technician as of December 6, 2022, in the Hunterdon County Department of Human Services, Division of Housing

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 929

WHEREAS the Hunterdon County Prosecutor is her own appointing authority; and

WHEREAS, the Assistant Prosecutors and Principal Docket Clerk have taken on additional workload; and

WHEREAS the Prosecutor wishes to recognize these employees' efforts; and

WHEREAS this Resolution will provide a onetime lump sum payment of \$1,250.00 for the Unclassified Assistant Prosecutors and Principal Docket Clerk; and

WHEREAS this has been reviewed and approved by the Hunterdon County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED that the Hunterdon County Board of Commissioners hereby acknowledges the one-time lump sum compensation adjustment of \$1,250.00, not to be added to base pay, for the following employees to be paid in the pay period ending December 11, 2022, and paid December 23, 2022:

Jessica Cardone
Tina DiFranco
Andrew Dudley
Christina Ludwig
Tangerla Thomas
Gail Bowen

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 930**

WHEREAS the Hunterdon County Prosecutor is her own appointing authority; and

WHEREAS, the Keyboarding Clerks have taken on additional workload; and

WHEREAS the Prosecutor wishes to recognize these employees' efforts; and

WHEREAS this Resolution will provide a one-time lump sum payment of \$1,250.00, not to be added to base pay, for the following employees to be paid in the pay period ending December 11, 2022, and paid December 23, 2022:

AnnaMaria Alicandro	Keyboarding Clerk
Lois Baker	Keyboarding Clerk 3
Alyse Bastone	Keyboarding Clerk 2
Jeanine Delia	Keyboarding Clerk 2
Christine Kilcommons	Keyboarding Clerk 2
Christine Musacchio	Keyboarding Clerk 3
Diane Ruzicka	Keyboarding Clerk 2
Kimberly Ferrante	Keyboarding Clerk
Patricia Fonseca	Keyboarding Clerk

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 931**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Supervisor and Nonsupervisory units for the following affiliated employees in Civil Service clerical title series:

Effective: November 28, 2022

Name	Title	2022 Current Salary	2022 Proposed Salary
Hannah Pitchford	Account Clerk	\$44,505.18	\$47,505.18
Seema Patel	Account Clerk	\$31,000.00	\$34,000.00
Julie Gordon	Administrative Clerk	\$41,621.23	\$44,621.23
Susan Evans	Clerk 1	\$37,980.00	\$40,980.00
Isabella Cirillo	Clerk 1	\$39,020.00	\$42,020.00
Faith Quickel	Clerk 2	\$51,171.80	\$54,171.80
Michelle Schottman-Scott	Clerk 2	\$55,644.28	\$58,644.28
Stephanie Muscatell	Clerk 4	\$44,500.00	\$47,500.00
Nicole Staselewicz	Keyboarding Clerk 1	\$32,820.00	\$35,820.00
Kathleen Horsch	Keyboarding Clerk 1	\$34,450.00	\$37,450.00
Laura Ryan	Keyboarding Clerk 1	\$30,700.00	\$33,700.00
Colleen Hartung	Keyboarding Clerk 1	\$32,200.00	\$35,200.00
Danielle McGann	Keyboarding Clerk 1	\$30,600.00	\$33,600.00
Kimberly Ferrante	Keyboarding Clerk 1	\$30,600.00	\$33,600.00
Patricia Fonseca	Keyboarding Clerk 1	\$30,600.00	\$33,600.00
Dana Silva	Keyboarding Clerk 1	\$30,600.00	\$33,600.00
Mary Benjamin	Keyboarding Clerk 1	\$32,362.00	\$35,362.00
Helen McGovern	Keyboarding Clerk 1	\$30,600.00	\$33,600.00
Jennifer Levy	Keyboarding Clerk 2	\$36,174.82	\$39,174.82
Victoria Walbert	Keyboarding Clerk 2	\$45,430.83	\$48,430.83
Samantha Simila	Keyboarding Clerk 2	\$30,600.00	\$33,600.00
Rebecca Coleman	Keyboarding Clerk 2	\$41,765.60	\$44,765.60
Poonam Doshi	Keyboarding Clerk 2	\$32,860.00	\$35,860.00
Magali Rodriquez	Keyboarding Clerk 2	\$32,860.00	\$35,860.00
Nicolas Zmuda	Keyboarding Clerk 2	\$37,314.00	\$40,314.00
Colleen Runge	Keyboarding Clerk 2	\$37,696.60	\$40,696.60
Darla Ballard	Keyboarding Clerk 2	\$52,925.44	\$55,925.44
Annamaria Alicandro	Keyboarding Clerk 2	\$33,156.00	\$36,156.00
Alyse Bastone	Keyboarding Clerk 2	\$33,156.00	\$36,156.00
Christine Kilcommons	Keyboarding Clerk 2	\$33,156.00	\$36,156.00
Jeanine Delia	Keyboarding Clerk 2	\$33,443.20	\$36,443.20
Lois Baker	Keyboarding Clerk 3 *based upon a promotion approved on 11/15/2022	\$37,654.96	\$40,667.36
Christine Musacchio	Keyboarding Clerk 3 *based upon a promotion approved on 11/15/2022	\$37,654.96	\$40,667.36
Diane Ruzicka	Keyboarding Clerk 2	\$34,654.96	\$37,654.96
Kevin Dunn	Keyboarding Clerk 2	\$32,760.00	\$35,760.00

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 931**

Loretta Nowicki	Keyboarding Clerk 2	\$32,860.00	\$35,860.00
Mary Connor	Keyboarding Clerk 2	\$35,687.20	\$38,687.20
Brenda Apgar	Keyboarding Clerk 2	\$45,705.05	\$48,705.05
Suzanne Bennett	Keyboarding Clerk 3	\$48,443.65	\$51,443.65
Susan Pena	Keyboarding Clerk 3	\$47,910.16	\$50,910.16
Michelle Hendrix	Keyboarding Clerk 3	\$64,956.76	\$67,956.76
Jennifer Fuhri	Keyboarding Clerk 3	\$37,536.00	\$40,536.00
Lorraine Haley	Keyboarding Clerk 3	\$55,392.77	\$58,392.77
Margaret Conroy	Keyboarding Clerk 3	\$48,443.65	\$51,443.65
Cindy Mundy	Keyboarding Clerk 3	\$41,095.85	\$44,095.85
Angela Zieniuk	Keyboarding Clerk 4	\$45,577.85	\$48,557.85
Elaine Mills-Winkler	Keyboarding Clerk 4	\$45,577.85	\$48,557.85
Beatrice Melnick	Legal Secretary	\$56,134.04	\$59,134.04
Conner Deley	Mail Clerk	\$36,608.00	\$39,608.00
Laura McDevitt	Principal Account Clerk	\$40,235.68	\$43,235.68
Deb Vallone	Principal Clerk Typist	\$44,500.24	\$47,500.24
Nancy Hanna	Senior Account Clerk	\$34,895.68	\$37,895.68
Elizabeth Rzasa	Senior Account Clerk	\$40,864.62	\$43,864.62
Carrie Van Horn	Senior Account Clerk	\$40,017.10	\$43,017.10
Keith Tustison	Senior Account Clerk	\$43,859.52	\$46,859.52
Kimberly Crommelin	Senior Account Clerk	\$33,184.00	\$36,184.00
Krya Harris	Senior Account Clerk	\$40,503.66	\$43,506.66
Linda Rifino	Senior Clerk Transcriber	\$45,994.80	\$48,994.80
Skye Newman	Senior Clerk Transcriber	\$40,503.66	\$43,506.33
Virginia Travis	Senior Clerk Transcriber	\$38,132.00	\$41,132.00
Wendy Hayth	Senior Execution Clerk	\$48,800.46	\$51,800.46
Brenda Wilson	Senior Execution Clerk	\$50,361.70	\$53,361.70
Paula Delia	Supervisor of Accounts	\$51,132.28	\$54,132.28
Jacqueline Perez-Spano	Supervisor of Accounts	\$49,016.18	\$52,016.18

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022


Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 932

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Supervisory and Nonsupervisory units for the following affiliated employees in the Division of Social Services in the clerical title series:

Effective: November 28, 2022

Name	Title	2022 Current Salary	2022 Proposed Salary
Stephanie Muscatell	Clerk 4	\$44,500.00	\$47,500.00
Nicole Staselewicz	Keyboarding Clerk 1	\$32,820.00	\$35,820.00
Victoria Walbert	Keyboarding Clerk 2	\$45,430.83	\$48,430.83
Poonam Doshi	Keyboarding Clerk 2	\$32,860.00	\$35,860.00
Magali Rodriguez	Keyboarding Clerk 2	\$32,860.00	\$35,860.00
Elizabeth Rzasa	Senior Account Clerk	\$40,864.62	\$43,864.62
Carrie VanHorn	Senior Account Clerk	\$40,017.10	\$43,017.10
Skye Newman	Senior Clerk Transcriber	\$40,846.58	\$43,846.58

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 933

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory unit for the following affiliated Hunterdon County Department of Planning and Land Use, Division of Geographic Information Systems employee:

Effective: November 28, 2022

<u>Name</u>	<u>Title</u>	<u>New Base Salary</u>
Rebecca Deakin	GIS Specialist 1	\$65,863.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 934

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory unit for the following affiliated Hunterdon County Department of Public Works, Division of Engineering employee:

Effective: November 28, 2022

<u>Name</u>	<u>Title</u>	<u>New Base Salary</u>
Robert Ent, Jr.	Land Surveyor	\$85,000.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 935**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners approves base pay and regular rate contractual increases per the negotiated side letter of agreement with the Communication Workers of America Local 1036 Nonsupervisory unit for the following affiliated Hunterdon County Department of Health employees:

Effective: October 31, 2022

Name	Title	New Base Salary
Lisa Bruzzio	Registered Environmental Health Specialist	\$54,000.00
Sabrina Herron	Registered Environmental Health Specialist	\$54,000.00
Allen Gong	Registered Environmental Health Specialist	\$53,000.00
Hemi Chakrabarty	Public Health Investigator	\$40,000.00
Lily Davis	Public Health Investigator	\$40,000.00
Nicholas Siani	Public Health Investigator	\$40,000.00
(new hire as of 10/31/2022)		
Jennifer O'Sullivan	Senior Public Health Investigator	\$48,000.00
Gregory Vaccarino	Senior Public Health Investigator	\$48,000.00
Robert Vaccarella	Principal Registered Environmental Health Specialist	\$91,750.00
Dawn Faltings	Principal Registered Environmental Health Specialist	\$67,750.00
Daniel Wyckoff	Principal Registered Environmental Health Specialist	\$61,000.00

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 936

WHEREAS the Hunterdon County Board of County Commissioners hereby agrees to an extension of a Shared Services Agreement with the County of Sussex for the provision of Health Officer Services; and

WHEREAS, the parties have agreed to extend the Agreement until March 31, 2023, at a cost of \$5,000.00 per month for a total of \$20,000.00 under the specified terms outlined in the original Agreement.

NOW, THEREFORE BE IT RESOLVED, by the Hunterdon County Board of County Commissioners, that the Clerk of the Board and the Commissioner Director are hereby authorized to increase the Shared Services Agreement between the County of Hunterdon and County of Sussex for an additional \$20,000.00 not to exceed a total of \$59,000.00.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 937**

WHEREAS, that the Hunterdon County Board of County Commissioners hereby agrees to extend a shared services agreement with the County of Sussex for the provision of Health Officer Services through March 31, 2023; and

WHEREAS, Hunterdon County Licensed Health Officer, Karen DeMarco, has agreed to provide those additional duties for the period, and

WHEREAS, Ms. DeMarco will be compensated at the rate of \$5,000.00 per month for the performance of those added duties and responsibilities, with Sussex County providing reimbursement to Hunterdon County for those and other costs.

NOW THEREFORE BE IT RESOLVED, by the Hunterdon County Board of County Commissioners, that Karen DeMarco is authorized to receive one payment per month in the amount of \$5,000.00 added to her bi-weekly pay, it is anticipated that services will be rendered for the months of December 2022 and January, February and March 2023 however, such services and payment therefore shall be governed by the terms of Sussex; and

BE IT FURTHER RESOLVED, that in accordance with the terms of the Shared Services Agreement, should the parties wish to terminate the Shared Service Agreement prior to its expiration or extend the term pursuant to the terms set forth therein as well as that set forth in Resolution 2022-936, Ms. DeMarco's monthly one-time payment will either cease or be extended pursuant to the Agreement between the parties.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 938

Change Order No.: 2

Date December 6, 2022

COUNTY CHANGE ORDER

Midlantic Construction LLC
(Contractor)

371 North Main Street
(Address)

Barnegat, New Jersey 08005
(Address)

Replacement of County Bridge RT-16, County Route 523 over North Branch of the Rockaway Creek
(Name of Project)

Readington and Tewksbury Townships
(Municipality)

2019-20 C-04-55-1501-102; 1601-135; 1801-128
(Bid No.) (Cap. Ord(s).)

Nature and Reason of Change: As built quantities

Enclosures:

Item No.	Item	Unit	Price	Unit Total
S2	Total Labor Charges	L.S.	\$ 6,992.06	
S3	Total Material Charges	L.S.	\$ 14,925.00	
S4	Total Equipment Charges	L.S.	\$ 7,675.14	

TOTAL: \$29,592.20

Amount of Original Contract \$ 6,331,370.80

Amount of Previous Change Orders: 1 \$ 400,200.00

Adjusted Amount Based on Previous Change Orders \$

Amount of This Change Order \$ 29,592.20

Adjusted Amount of Contract Based Upon All Change Orders \$ 6,761,163.00

Supplemental \$
Extra \$ 29,592.20
Subtotal \$
Reductions \$

Net (Increase) (Decrease) based upon this Change Order Number 1 \$ 29,592.20

The Above Changes Are Approved: (Date) (Thomas B. Mathews, P.E., County Engineer)

The Above Changes Are Accepted: (Date) (Contractor)

The Above Changes Are Approved: (Date) (John E. Lanza, Director)
(Board of County Commissioners)
(County of Hunterdon)

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director					X	
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner	X		X			
Shaun C. Van Doren, Commissioner		X	X			

ADOPTED December 06, 2022


Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 939

BE IT RESOLVED, that the Hunterdon County Board of County Commissioners does hereby accept on behalf of the Health Department, the PHILEP (LINCS Agencies) 2023 grant award #PHLP23LNC004 in the amount of \$694,763.00; and

BE IT FURTHER RESOLVED, that the Commissioner Director or Deputy Director is hereby authorized to sign any documents associated with this grant award on behalf of the County of Hunterdon.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 940**

WHEREAS the Hunterdon County Housing Corporation is the mortgagee in a certain mortgage executed by Raymond Golden and Elizabeth Golden on May 21, 1997, and recorded on August 25, 1997, in Mortgage Book 1226, at Page 1013 in the Office of the Hunterdon County Clerk. Said Mortgage was assigned to the County of Hunterdon, said Assignment of Mortgage being recorded on March 20, 2009, in Assignment Book 2026 at Page 564. The mortgage being a lien in the amount of \$11,654.00 (\$3,654.00 owed to Hunterdon County and \$8,000.00 owed to Tewksbury Township) on property known as Block 3, Lot 21 in the Township of Tewksbury, Hunterdon County, State of New Jersey.

The mortgage has been paid in full and may be discharged or canceled of record.

NOW, THEREFORE, BE IT RESOLVED, that the Director and Clerk of the Board of County Commissioners of the County of Hunterdon are hereby authorized to execute the Discharge of Mortgage so that said mortgage may be canceled of record.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 941

WHEREAS there exists a need to provide services for convicted second time DUI offenders through a 48-hour Intoxicated Driver Resource Center (IDRC); and

WHEREAS New Hope Integrated Behavioral Health has agreed to provide said services for Hunterdon County residents; and

WHEREAS the Intoxicated Driving Program (IDP) under the New Jersey Department of Human Services, Division of Mental Health and Addiction Services has initiated a County IDRC Designation Process which includes documentation of the 48-hour IDRC program; and

WHEREAS the County of Hunterdon and New Hope Integrated Behavioral Health agree to the following:

1. New Hope Integrated Behavioral Health will accept referrals of Hunterdon County's convicted second time DUI offenders at New Hope Integrated Behavioral Health's Intoxicated Driver Resource Center; and
2. Those offenders referred by Hunterdon County and accepted by New Hope Integrated Behavioral Health will participate in New Hope Integrated Behavioral Health's forty-eight (48) hour program, for which the offender will be required to pay the fee of three hundred and twenty-one dollars (\$321.00), according to state regulations, in full at the time of admission by way of cash, certified check, bank check or money order; and
3. The fee of three hundred twenty-one dollars (\$321.00) will constitute payment in full for the offender's participation in the program; and
4. The services provided by New Hope Integrated Behavioral Health in the program will include the required detention, education, evaluation, screening, lodging and meals; and
5. Participation by the offenders in the program will be scheduled by the New Jersey Division of Mental Health and Addiction Services/Intoxicated Driving Program (IDP), rescheduling where necessary, will be the responsibility of New Hope Integrated Behavioral Health; and
6. Hunterdon County will monitor their county residents that are referred to an affiliated treatment provider for a full assessment to determine if treatment is indicated.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Hunterdon hereby agrees to enter into the Memorandum of Agreement with New Hope Integrated Behavioral Health for the purpose of providing 48-hour IDRC services for the period of January 1, 2023, through December 31, 2024, at no cost to the County; and

BE IT FURTHER RESOLVED that the Director of the Board of County Commissioners and the Clerk of the Board are hereby authorized to execute, on behalf of the County, the Memorandum of Agreement.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 942

WHEREAS the Local Public Contracts Law requires that purchases in excess of \$44,000.00 be approved by resolution of the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R2-06627 with PMC Associates, doing business at 8 Crown Plaza Unit 106 in Hazlet, New Jersey 07730 for the purchase of portable radios, in an amount not to exceed \$99,807.40: and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Accounts #C-04-55-2208-168.

BE IT FURTHER RESOLVED that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 943

WHEREAS the Local Public Contracts Law requires that purchases in excess of \$44,000.00 be approved by resolution of the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R2-06893 with Nielson Ford of Morristown, Inc., doing business at 170 Ridgedale Avenue in Morristown, New Jersey 07960 for a pickup truck, in an amount not to exceed \$50,941.50; and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Accounts # C-04-55-2206-154 & 2-01-26-02190-830.

BE IT FURTHER RESOLVED that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 944

WHEREAS the Local Public Contracts Law requires that purchases in excess of \$44,000.00 be approved by resolution of the Governing Body; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Hunterdon does hereby approve the purchase of commodity(s)/service(s), requisition(s), #R2-06738 with Eplus Technology Inc., doing business at 155 S Limerick Road in Royersford, Pennsylvania 19468 for firewall annual maintenance, in an amount not to exceed \$67,523.93: and

BE IT FURTHER RESOLVED, the commodity(s)/service(s) will be purchased under Accounts #2-01-20-0140-636.

BE IT FURTHER RESOLVED that the Chief Financial Officer of the County of Hunterdon has certified the availability of funding in the County Budget.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 945

BE IT RESOLVED that the Board of County Commissioners of the County of Hunterdon, does hereby approve upon a recommendation from the Hunterdon County Parks and Open Space Advisory Committee to accept the donation of a memorial tree from Shelby Mellick in memory of Rilda and Basil Hone for installation at Cold Brook Reserve.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

RESOLUTION
2022 – 946

BE IT RESOLVED that the Hunterdon County Board of County Commissioners acknowledges the coin toss that was hosted by the Pattenburg Volunteer Fire Company on Friday, November 25, 2022, at the traffic light of County Route 614 and Frontage Road, and the traffic light of County Route 625 and Frontage Road, from 8 a.m. to 12 p.m.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director		X	X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner			X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON**

**RESOLUTION
2022 – 947**

BE IT RESOLVED that the Hunterdon County Board of County Commissioners hereby approves a request from the Borough of Flemington to host their annual reorganization meeting on Wednesday, January 4, 2023, at the Historic Hunterdon County Courthouse, and waiving all fees associated with the use of the Historic Courthouse.

ROLL CALL	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
John E. Lanza, Director			X			
Zachary T. Rich, Deputy Director			X			
Jeff Kuhl, Commissioner			X			
Susan J. Soloway, Commissioner		X	X			
Shaun C. Van Doren, Commissioner	X		X			

ADOPTED December 06, 2022



Andrew C. Russano, Clerk