



MINUTES

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

December 3, 2024

I. **5:00 p.m. CONVENE:**

II. **EXECUTIVE SESSION**

1. Resolution Entering into Executive Session.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

III. **5:30 p.m. PLEDGE OF ALLEGIANCE**

IV. **MOMENT OF SILENCE**

V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

VI. **COMMISSIONER REPORTS**

Commissioner Rich reported on Wednesday before Thanksgiving, he joined the dedicated volunteers and employees from Flemington Area Food Pantry to distribute Thanksgiving meal bags to local families in need. This ensured that residents could enjoy a warm and festive meal during the holiday season. Commissioner Rich stated he joined Director Kuhl on Sunday along with Raritan Township officials for the Township's inaugural Holiday Lights celebration. As liaison to Hunterdon County Polytech, Commissioner Rich reminded residents that Polytech will be hosting an open house from 6:00 - 8:00 p.m. at both the Bartles Campus and Hunterdon Central Campus.

Commissioner Van Doren shared several updates as the liaison to the Department of Public Works. Bridge A-45 in Alexandria Township, located on County Route 619, is slated to reopen on December 23, 2024. Work is progressing on Bridge D-383 on Ferry Road in Delaware Township. County forces have completed repairs to the steel truss

and are currently working on installing new decking on the structure. The Road and Bridge Divisions are currently working to prepare for the winter weather. Lastly, as liaison to the Department of Public Works he reported the Division of Engineering is currently working on preparation for Stormwater Management permit renewal. As liaison the Health Department, Commissioner Van Doren advised the Division of Public Health Nursing has announced its annual Brunch and Learn schedule for 2025. These free monthly educational programs are open to residents of Hunterdon County who are 60 years or older and/or have disabilities. In closing, Commissioner Van Doren shared that due to overwhelming demand and limited space, the two events planned for December at the Senior Center will need to be filled by lottery. Commissioner Van Doren thanked the Director for his help finding additional funds to increase the capacity to 100 attendees at the annual holiday luncheon.

Commissioner Lanza thanked County Clerk, Mary Melfi, and Elections Administrator, Beth Thompson, and their respective staff for another well-run General Election. Hunterdon County experienced an overall voter turnout of over 75% and saw a record-breaking 24% turnout during the fourth year of implementing 9 days of Early-In-Person Voting in a General Election. Over 21,000 Vote-by-Mail Ballots were issued by the County Clerk, and over 17,000 ballots were returned accounting for 83% return rate on Vote-by-Mail Ballots. The Board of Elections also performed a state-required Audit on Monday, November 18th with a score of 100% further increasing the value of confidence in the voting system that Hunterdon County voters demand. Finally, Commissioner Lanza recognized Public Safety Director, Brayden Fahey, and Sheriff Fred Brown in attendance to provide an update regarding the ongoing issue of drone sightings across the state.

Deputy Director Soloway shared that the Department of Economic Development and Tourism recently exhibited the *Explore Hunterdon* booth at the annual New Jersey League of Municipalities Conference in Atlantic City. Of the many campaigns that have been launched under the *Explore Hunterdon* brand, Director Marc Saluk noted that the Hunterdon Beer Trail drew the most interest from conference attendees. As co-liaison to Veterans Affairs, Deputy Director Soloway shared that an annual Wreaths Across America Event is scheduled for Saturday, December 14th beginning at noon at Fairmount Rural Cemetery. Finally, as a Board Member of the North Jersey Transportation Planning Authority, Deputy Director Soloway shared that New Jersey's tax on gasoline is about to increase. The New Jersey Treasury Department announced that an increase of 2.6 cents per gallon on New Jersey's existing gas tax will go into effect as of January 1, 2025.

Director Kuhl reported Ms. Jacqueline Dirmann from T&M Associates will be presenting recommendations for the municipal parks and recreation grants later in the agenda. He added, this grant is the third part of a historic direct investment in the community that he called for when selected as Director of the Board of Commissioners in January. By leveraging the county's collective financial strength and reallocating a portion of the county's funds received from the American Rescue Plan, the Commissioner Board has made direct local investments that are targeted, timely, and have a positive lasting impact that will continue to make Hunterdon County among the safest, healthiest, and best counties in American to live, work and visit. Director Kuhl stated he looks forward to hearing the recommendations as well as considering to increase the size of the grant

program to just over \$1.2 million.

VII. PROCLAMATIONS/RECOGNITION

1. Recognizing Joseph Garcia for the donation of a print to the County of Hunterdon.
Motion: By: John Lanza **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**
2. Accepting the Donation of a Print Proof of a Watercolor Painting of the Covered Bridge in Delaware Township, donated by Joseph Garcia.
Motion: By: Shaun Van Doren **Seconded:** Susan Soloway
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**
3. Recognizing Hunterdon County Polytech Student Environmental National FFA winners from the Hunterdon County Polytech Environmental Sustainability & Engineering Academy.
Hunterdon County Vocational School Superintendent, Todd Bonsall, introduced the students who competed at the 97th National FFA Convention & Expo in Indianapolis.
Motion: To approve Proclamations #3 & 4
By: Shaun Van Doren **Seconded:** Zachary Rich
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**
4. Recognizing Polytech Student Winners from the Animal Science class for the National FFA competition

VIII. FINANCE, Andrew Bernath, CFO

1. Authorizing the 2024 Budget Transfers as recommended by the Hunterdon County Chief Financial Officer.
Motion: By: Zachary Rich **Seconded:** John Lanza
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**
2. Authorizing the additional appropriation of \$242,000.00 for the Municipal Parks Enhancement Grant.
Motion: By: John Lanza **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**

IX. PRESENTATION OF MUNICIPAL PARKS ENHACEMENT GRANT AWARD RECOMMENDATIONS, T&M Associates

Director Kuhl invited Ms. Jacqueline Dirmann from T&M Associates up to the podium to present the 1.242 Million Dollar Municipal Parks Enhancement Grant Program recommendations. Ms. Dirmann advised applications were received from 19 of

Hunterdon County's municipalities. She advised scores were determined based on eight factors, community impact, public engagement, feasibility of the project, shovel ready project, budgeting, additional funding, environmental impact, and ADA improvements. Ms. Dirmann shared T&M Associates' grant award recommendations. County Administrator, Brady Myhre, advised a resolution will be considered for adoption at the December 17, 2024 Commissioner Board meeting, and the municipalities being awarded grant funds will be invited to attend.

- X. **PUBLIC COMMENT, Limited to 2 minutes per person.**
(Comments exceeding 2 minutes will be entertained later in the agenda)
No public comment.

- XI. **PUBLIC SAFETY UPDATE REGARDING UNIDENTIFIED DRONES NEAR CRITICAL INFRASTRUCTURE, Sheriff Frederick Brown & Brayden Fahey, OEM Coordinator**
OEM Coordinator, Brayden Fahey, reported Hunterdon County Department of Public Safety, Hunterdon County Sheriff's Office and Hunterdon County Prosecutor's Office participated in a briefing with New Jersey State Police regarding the ongoing drone sightings. Mr. Fahey advised the FBI is leading the investigation, with the assistance of New Jersey State Police, and New Jersey Homeland Security Preparedness. Spotting of drones should be reported directly to the FBI by calling 1-800-235-5324. He added drones have been sited near critical infrastructure in Hunterdon County. Mr. Fahey encouraged residents to report any drone sightings directly to the FBI.

Sheriff Brown reported this is a "See something, say something" situation. He added, if a drone is found on the ground, do not approach it, notify appropriate police personnel.

- XII. **GRANTS, Michael Franchini, Deputy CFO**

1. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the FFY23 VOCA Grant in the amount of \$240,315.00.
Motion: By: John Lanza **Seconded:** Zachary Rich
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**
2. Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2024 County Budget, for the Childhood Lead 2025 Grant in the amount of \$65,050.00.
Motion: By: John Lanza **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**

- XIII. **PLANNING & LAND USE**

1. Authorizing the Executive Director of the Cultural & Heritage Commission to sign and submit, on behalf of the County, a Grant Application to the New Jersey Economic Development Authority to fund support services for the Hunterdon County Historic Preservation Plan, not to exceed \$125,000.00.
Motion: By: Zachary Rich **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**

2. Approving a Historic Preservation Grant to Readington Township, in an amount not to exceed \$6,430.07, upon the recommendation of the Parks and Open Space Advisory Committee.
3. Approving a Historic Preservation Grant to the Hunterdon Land Trust, located in the Township of Raritan, in an amount not to exceed \$140,000.00, upon the recommendation of the Parks and Open Space Advisory Committee.
4. Approving a Historic Preservation Grant to the Hunterdon County Historical Society, located in the Borough of Flemington, in an amount not to exceed \$34,000.00, upon the recommendation of the Parks and Open Space Advisory Committee.
5. Approving a Historic Preservation Grant to the 1759 Vought House, located in the Township of Clinton, in an amount not to exceed \$92,500.00, upon the recommendation of the Parks and Open Space Advisory Committee.

Motion: To Approve Planning & Land Use Resolutions #2 - 5

By: John Lanza **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

6. Approving an Open Space Acquisition Assistance Grant to New Jersey Conservation Foundation, for the acquisition of the 601 Corridor property, Block 22, Lot 1 in East Amwell Township, estimated 21 acres, in an amount not to exceed \$152,250.00, upon the recommendation of the Parks & Open Space Advisory Committee.
7. Approving an Open Space Acquisition Assistance Grant to New Jersey Conservation Foundation, for the acquisition of the Princeton Research property, Block 35, Lot 1 in East Amwell Township, estimated 34 acres, in an amount not to exceed \$280,500.00, upon the recommendation of the Parks & Open Space Advisory Committee.

Motion: To Approve Planning & Land Use Resolutions #6 - 7

By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

8. Approving a Municipal Grant to Califon Borough, for the historic preservation and restoration of the front steps and walkway of the Califon Municipal Building, also known as the old Califon schoolhouse, in an amount not to exceed \$46,000.00, on the recommendation of the Parks & Open Space Advisory Committee.

Motion: **By:** Shaun Van Doren **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None Abstain: None Absent:

XIV. PURCHASING, Ray Rule, QPA

1. Approving a contract award for County Bid 2024-22, with J Oliva Enterprises LLC, for Landscape Maintenance and Mowing Services for various County facilities and Parks in an amount not to exceed \$157,400.00.
Motion: By: John Lanza **Seconded:** Shaun Van Doren
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None Abstain: None Absent:
2. Approving a Professional Services Contract with Steven M. Diamond, D.O. for Medical Examiner Services, in an amount not to exceed \$353,002.00/annually, \$88,250.50/quarterly.
Motion: By: Zachary Rich **Seconded:** John Lanza
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None Abstain: None Absent:
3. Approving Requisition #R24-7903, with Eplus Technology Inc., for firewall annual maintenance, in an amount not to exceed \$67,523.93.
Motion: By: Susan Soloway **Seconded:** John Lanza
Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None Abstain: None Absent:
4. Approving a contract award for County RFP 0058-2024, with Suplee, Clooney & Company, to prepare the 2025 Hunterdon County audit and assist in the preparation of the 2025 County budget as required under the provisions of the "Local Fiscal Affairs Law," N.J.S.A. 40A:5-1 et seq., in an amount not to exceed \$118,350.00.
5. Approving a contract award for County RFP 0059-2024, with David Ciarrocca, C.P.A., LLC, to serve as the Housing Division's Fee Accountant, in an amount not to exceed \$17,800.00.
6. Approving a contract award for County RFP 0060-2024, with Suplee, Clooney & Company, for an Independent Public Accountant (IPA) firm to perform an audit of the Housing Services Division's programs for the fiscal year ending December 31, 2025, in an amount not to exceed \$9,500.00.
7. Approving a contract award for year two for County Bid 2023-25, with PJ Building Cleaning LLC, Janitorial Services for Various County Buildings in an amount not to exceed \$248,845.20.
8. Approving a contract award for County RFP 0061-2024, with Maximus US Services, Inc., for a consultant to assist in the preparation of indirect cost allocation plans and indirect cost rates based upon financial and statistical information for the County's fiscal year ended December 31, 2023, in an amount not to exceed \$19,250.00.

9. Approving a contract award for County RFP 2024-19, with Easton Coach Company, for year one for the operation of the Hunterdon County Consolidated Transportation System, known as The LINK, for the period of January 1, 2025 through December 31, 2025.

Motion: To Approve Purchasing Resolutions #4 - 9

By: John Lanza **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

XV. **HUMAN SERVICES UPDATE, Susan Nekola, Administrator**

1. Authorizing a provider services contract with Middle Earth for the provision of community-based services known as Lunchtime and After-School Mentoring pursuant to the terms and conditions set forth by the Department of Human Services 2024 Request for Proposals 0023-2024, for the period of July 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$250,000.00 (\$50,000 for 7/1/24-12/31/24, \$100,000.00 per County fiscal year 2025 & 2026).

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

2. Authorizing a provider services contract with Prevention Resources, Inc. for the provision of community-based services known as Violence Intervention Program for Adolescents, pursuant to the terms and conditions set forth in the Department of Human Services 2024 Request for Proposals 0023-2024, for the period of July 1, 2024, through December 31, 2026. Funding for the term shall be in the amount of \$75,500.00 (\$15,000 for 7/1/24-12/31/24, \$30,000.00 per County fiscal year 2025 & 2026).

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

3. Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services, to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2025 Area Plan Contract Update, for the period January 1, 2025, through December 31, 2025, in the amount of \$871,635.00 (State Funding: \$359,501.00, Federal Funding: \$512,134.00).

Motion: By: Zachary Rich **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

4. Authorizing the Hunterdon County Division of Social Work Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2025 Statewide Respite Care Program, for the period January 1, 2025, through December 31, 2025, in the amount of \$184,000.00.

Motion: By: Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren
No: None **Abstain:** None **Absent:**

5. Authorizing the Board of County Commissioners to execute a shared services Memorandum of Understanding with Somerset County for the provision of community-based services known as the Bi-County IDRC for the period of January 1, 2025, through December 31, 2025, not to exceed the amount of \$20,000.00 per year (State funding).

Motion: **By:** Shaun Van Doren **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

6. Authorizing the Director of the Board of County Commissioners to sign an Agreement with the County of Somerset to provide Juvenile Home Detention Services at the per diem rate of \$88.00 per client; and Advanced House Arrest or Juvenile Justice Intensive Case Management Services at the per diem rate of \$50.00 per client for services rendered January 1, 2025, through December 31, 2026.

Motion: **By:** Susan Soloway **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

7. Authorizing the Director or Deputy Director of the Board of County Commissioners, to sign on behalf of the County, Contract #SH25010, in the amount of \$192,280.00, State funding, with the New Jersey Department of Human Services, Division of Family Development for the spending period of January 1, 2025, through December 31, 2025.

Motion: **By:** Shaun Van Doren **Seconded:** Susan Soloway

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

XVI. COUNTY ADMINISTRATOR, Brad Myhre

1. Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept the Settlement Agreement for the Civil Action Case, in the United States District Court for the District of New Jersey, Case No. 3:24-CV-1098-ZNQ-TJB Kim v Hanlon.

Brad Myhre stated, in February, Senator-elect Andy Kim filed litigation against 19 of New Jersey's 21 counties over county-line primary ballots in his quest to become New Jersey's next U.S. Senator. He state the resolution before the Board this evening would authorize the Commissioner Board to pay \$32,532.90 toward Any Kim's (plaintiff) expert fees and legal counsel fees and agree to figure "office-block" ballot designs. He added, while the decision to settle is difficult, county counsel is recommending settlement to spare the county against further legal expenses that could be imposed as a result of this legal matter continuing into the future.

Director Kuhl stated he is deeply disturbed that Hunterdon County taxpayers are on

the hook for Andy Kim's legal fees, especially when we did nothing wrong. Hunterdon County's legal expenses are the same as many other counties across the state despite their greater size and direct importance and significance to the Kim v. Murphy fight.

Commissioner Van Doren reiterated Director Kuhl's sentiment. He added, while Senator-elect Kim may hail the decision to eliminate the 'county-line' and a win for the democratic process, the reality is that his litigation was about his own political fortunes and his quest to defeat First Lady Tammy Murphy. Commissioner Van Doren stated the decision to redesign ballots should have been left to the state legislature and not the courts.

Commissioner Lanza stated he shares Director Kuhl and Commissioner Van Doren's sentiments but unfortunately, this is a lawsuit and court orders they are dealing with. County Counsel has advised to settle in order to not burden the Hunterdon County taxpayers anymore. He stated it is a disgrace, that Hunterdon County residents are on the hook for even one penny of Andy Kim's legal fees, but the Board needs to be clear eyed regarding money. Commissioner Lanza closed with regardless of his sentiment and feelings, and it is his belief that the Board end Hunterdon County's participation in this lawsuit.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: Jeff Kuhl, John Lanza, Zachary Rich, Shaun Van Doren

No: Susan Soloway **Abstain:** None **Absent:**

2. Approving a lease renewal between the County of Hunterdon and the Hunterdon County Chamber of Commerce Foundation for office space at 117-119 Main Street, Flemington, New Jersey; for the term beginning January 1, 2025, and ending December 31, 2025.

Motion: By: John Lanza **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

3. Appropriating Additional Funds to Expand the Senior Center Annual Holiday Gathering.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

XVII. APPOINTMENTS

1. Approving the re-appointment of Paul Ryan Neiber as a member to the County Alliance Steering Subcommittee (CASS), term to be effective immediately through December 31, 2026.

Motion: By: Zachary Rich **Seconded:** John Lanza

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

2. Approving the re-appointment of Paul Neiber as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA), term to be effective immediately through December 31, 2026.

Motion: By: Shaun Van Doren **Seconded:** John Lanza

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

3. Approving the re-appointment of Erin Sharp-Newton as a member to the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA), term to be effective immediately through December 31, 2026.

Motion: By: Shaun Van Doren **Seconded:** Zachary Rich

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

XVIII. **CONSENT AGENDA**

Commissioner Van Doren stated he needed resolution #3 removed from the Consent Agenda. Commissioner Lanza stated he needed resolution #2 removed from the Consent Agenda.

Motion: Consent Agenda excluding Resolutions #2 & #3 **By:** John Lanza **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

1. Approving the Claims Register dated December 03, 2024.
4. Approving the hire and provisional appointment of Jacob Piyawong as an Engineering Aide in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
5. Approving the hire and regular appointment of Kenneth Miller as a Land Surveyor in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
6. Approving the hire and regular appointment of Brendan Lamb, as a Planning Intern in the Hunterdon County Department of Planning and Land Use. (Filling a vacancy)
7. Approving the hire and regular appointment of Ariselis Sadie Guerra as the Division Head of Housing in the Department of Human Services. (Filling a vacancy)
8. Confirming the action of the Appointing Authority, Brad Myhre, to provisionally promote Michelle Motherway to the title of Senior Library Assistant, in the Hunterdon County Library.
9. Approving the provisional promotion of Sandy Janosik, to the title of Librarian 3 in the Hunterdon County Library.

10. Confirming the action of Appointing Authority, Brad Myhre, to provisionally promote Hannah Trinity to the title of Human Services Specialist I in the Department of Human Services, Division of Social Services.
11. Acknowledging the action of the Hunterdon County Surrogate to promote and reclassify Colleen Hartung, to the unclassified title, Special Probate Clerk, in the Office of the Surrogate.
12. Approves the salary adjustment for Jordan Yusko pursuant to Article 10L of the CWA Local 1036, Rank and File Collective Bargaining Agreement.
13. Approving the action to hereby grant Yamuna P. Arulmani a regular appointment as a full time Senior Account Clerk as of December 3, 2024, in the Hunterdon County Finance Department.
14. Acknowledging the one-time compensation adjustment for the Unclassified Assistant Prosecutors in the Hunterdon County Prosecutor's Office.
15. Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for the 2025 Explore Hunterdon Comprehensive Tourism Marketing Campaign, for the Department of Economic Development & Tourism.
16. Approving a request from the Hunterdon County Bar Association to host the Hunterdon County Mock Trial Competition on Wednesday, February 5, 2025, at 6:00 p.m. with a snow date of Wednesday, February 12, 2025; as well as to waive the usage fee to utilize the Historic Courthouse.
17. Confirming the action of the Commissioner Director to send a letter of support, on behalf of the Township of West Amwell, to New Jersey Department of Health for grant funding through the New Jersey Department of Health Private Well Outreach Program.
18. Approving an amendment to Resolution 2024-1034, approving two agreements between FOP Lodge 94 and the County of Hunterdon, a Memorandum of Agreement with the FOP Lodge 94 Sheriff's Sergeants and an Agreement with Corrections Officers.
19. Approving a time extension request for the project known as Roadway Reconfiguration & Bridge Rehabilitation, Woodsville Road at State Route 31 & County Bridge WE-74, Woodsville Road over Peter's Brook, in the Townships of East Amwell & West Amwell, County of Hunterdon.
20. Authorizing the submission of a grant application to the New Jersey Department of

Transportation for the Local Freight Impact Fund for the Roadway Preservation of County Route 615 in the Township of Franklin, County of Hunterdon.

21. Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as Removal of High Risk Trees along County Route 625 in Alexandria Township, Hunterdon County, in an increase of \$15,075.00.
22. Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as 2024 Resurfacing and Surface Treatment Program, Located in various Townships throughout the County of Hunterdon, in a decrease of \$120,392.34.
23. Authorizing the Director or Deputy Director of the Board of Commissioners of the County of Hunterdon to sign, on behalf of the County, Change Order #1-FINAL for the project known as Resurfacing of County Route 601, in the Township of West Amwell, County of Hunterdon, in a decrease of \$96,263.84.
24. Authorizing the Director or Deputy Director of the Hunterdon County Board of County Commissioners, and the Hunterdon County Division of Housing Director to sign, on behalf of the County, Civil Rights form – 50077-CR for the year 2025.
25. Authorizing the Director of the Board of County Commissioners to sign and accept a County Gangs, Guns & Narcotics (JAG) Application, for the Hunterdon County Gangs, Guns & Narcotics Task Force, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$31,573.00, for the period of July 1, 2024, to June 30, 2025.
26. Approving the 2025 meeting dates and times for the Hunterdon County Shade Tree Commission.
27. Approves a request from Hunterdon Central Regional High School to hold Cross-Country events at Deer Path Park on December 7, December 14, and December 21, 2024, from 9:00 a.m. to 11:00 a.m.
28. Authorizing County Counsel to sign a Side Letter of Agreement with CWA to amend titles in the Department of Planning.
2. Approving the executive session and regular meeting minutes from November 06, 2024.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Zachary Rich, Shaun Van Doren

No: None **Abstain:** John Lanza **Absent:**

3. Approving the executive session and regular meeting minutes from November 06, 2024.

Motion: By: Susan Soloway **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, Zachary Rich, Shaun Van Doren

No: None **Abstain:** John Lanza **Absent:**

XIX. **OPEN TO THE PUBLIC**

No public comments.

XX. **ADDITIONAL COMMISSIONER COMMENTS**

No additional comments.

XXI. **EXECUTIVE SESSION (Reconvene if necessary)**

The Board reconvened at 6:39 p.m. to discuss the Health Department Vector Control Personnel Matter, 2025 Supplemental Employment Rate for the Sheriff's Office, Proposed Memorial Park in Flemington Borough, and a Health Benefits Update. County Counsel advised no action will be taken.

Motion: By: John Lanza **Seconded:** Shaun Van Doren

Yes: Jeff Kuhl, Susan Soloway, John Lanza, Zachary Rich, Shaun Van Doren

No: None **Abstain:** None **Absent:**

The Board adjourned from executive session at 6:54 p.m.

XXII. **ADJOURNMENT**

The Board adjourned at 6:56 p.m. on a motion by Commissioner Lanza, seconded by Commissioner Rich, followed by a voice carry.