



## **AGENDA**

### **HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS**

Hunterdon County Historic Courthouse  
71 Main Street, Building 3, Second Floor  
Flemington, New Jersey 08822

**February 4, 2025**

**I. 5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

**II. EXECUTIVE SESSION**

1. Resolution - Resolution Entering into Executive Session.

**III. 5:30 p.m. PLEDGE OF ALLEGIANCE**

**IV. MOMENT OF SILENCE**

**V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

**VI. COMMISSIONER REPORTS**

**VII. PROCLAMATIONS/RECOGNITION**

1. Proclamation - Recognizing award recipients Armin Schlotterbeck, Blake Johnstone, Drew Patykula, and John Gorman for their exemplary talents and dedication to the residents and visitors of Tewksbury Township and the selfless mission of the Tewksbury First Aid & Rescue Squad.

2. Proclamation - Recognizing Thomas Daniels for his remarkable donation of the "Patriot Jacket" and unwavering support of Hunterdon County veterans and Historical Preservation efforts.
3. Resolution - Recognizing Eagle Scout: Raaid Hasani of Troop 571 upon achieving the rank of Eagle Scout.
4. Proclamation - Recognizing Hunterdon County Vocational School District's *Environmental Sustainability and Engineering Academy* and *Animal Science Program* FFA Students for their participation in the 2024 Fall Career Development Events.
5. Proclamation - Recognizing February as National Career and Technical Education (CTE) Month.

VIII. **PUBLIC COMMENT, Limited to 2 minutes per person.  
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. **FINANCE, Andrew Bernath, CFO**

1. Resolution - Approving the 2025 Temporary Budget Extensions.

X. **PLANNING & LAND USE**

1. Resolution - Approving the 2025 New Jersey Historical Commission County History Partnership Program (CHPP) grant awards as recommended by the Cultural & Heritage Commission.
2. Resolution - Approving the 2025 New Jersey State Council on the Arts, Local Arts Program (LAP) grant awards as recommended by the Cultural and Heritage Commission.

XI. **PURCHASING, Ray Rule, QPA**

1. Resolution - Approving a contract award for County RFP 0078-2024, with Key-Tech for Material Testing Services, in an amount not to exceed \$30,000.00.
2. Resolution - Approving a contract award for County RFP 0079-2024, with French & Parrello Associates for subsurface exploration and geotechnical assessment reporting (soil testing), in an amount not to exceed \$35,000.00.
3. Resolution - Approving requisition #R25-1163, with Fire and Safety Services LTD, for a change order for the new mobile command unit, in an amount not to exceed \$55,602.78.

4. Resolution - Approving requisition #R25-1216, with Signal Electric Corporation for the Route 12 Complex Campus Lighting, in an amount not to exceed \$64,019.00.
5. Resolution - Approving requisition #R25-1217, with Gen-EL Safety & Industrial Products LLC for an Area Monitor, in an amount not to exceed \$71,643.33.

**XII. COUNTY COUNSEL, Katrina C. Doyle, Esq.**

1. Resolution - Authorizing the Commissioner Director to send a letter of support on behalf of Brightspeed's application to the New Jersey Broadband Infrastructure Deployment Equity (NJBIDE) grant program to enhance high-speed internet offerings for Hunterdon County residents.
2. Resolution - Approving a professional services contract with Colliers Engineering & Design Inc. for professional Engineering Services to update stormwater mapping on County roads in municipalities in the Highlands Region for NJDEP MS4 compliance, in an amount not to exceed \$297,215.00.

**XIII. APPOINTMENTS**

1. Resolution - Approving the re-appointments of Alan Horton, Paul Grefe, and Jim Hedden to the Hunterdon County Construction Board of Appeals, terms to be effective January 01, 2025 through December 31, 2027.
2. Resolution - Approving the appointments to the Hunterdon County Solid Waste Advisory Council, terms to be effective January 01, 2025 through December 31, 2025.

**XIV. CONSENT AGENDA**

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

1. Claims Register - Approving the Claims Register dated February 04, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the January 21, 2025 meeting.

3. Resolution - Approving the hire and regular appointment of Donna Triplett as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services. (Filling a vacancy)
4. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint Marissa E. Herminston as a Prosecutor's Agent in the Hunterdon County Office of the Prosecutor.
5. Resolution - Approving the hire and regular appointment of Rachel Feinberg as a Keyboarding Clerk 1 in the Hunterdon County Library. (Filling a vacancy)
6. Resolution - Approving the provisional promotion of Haley Sutphin to the title of Program Development Specialist in the Department of Human Services, Division of Human Services. (Filling a vacancy)
7. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to provisionally promote Samantha Simila, as a Keyboarding Clerk 2 in the Hunterdon County Sheriff Office.
8. Resolution - Approving the provisional promotion of Jigishaben Patel to the title Human Services Specialist 1 in the Department of Human Services, Division of Social Services.
9. Resolution - Approving the action to hereby grant Mallory Manz a regular appointment as a full time Social Worker, Aging as of February 4, 2025, in the Hunterdon County Department of Human Services, Division of Senior, Disabilities and Veterans Services.
10. Resolution - Approving the action to hereby grant Daniel J. Amiano a regular appointment as a full time Social Worker, Aging as of February 4, 2025, in the Hunterdon County Department of Human Services, Division of Senior, Disabilities and Veterans Services.
11. Resolution - Approving the action to hereby grant Jamie Sloyer a regular appointment as a full time Public Health Nurse as of February 4, 2025, in the Hunterdon County Health Department, Division of Public Health Nursing.
12. Resolution - Approving and amendment to Resolution 2025-78 approving the promotion and provisional appointment of Walter Carey as a full-time Supervising Bridge Construction Worker in the

Hunterdon County Department of Public Works, Bridge Division.

13. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign an Interlocal Service Agreement with the Township of Readington for Gasoline.
14. Resolution - Approving Open Space funding for the acquisition of Block 48, Lot 56 in the Township of Bethlehem, County of Hunterdon.
15. Resolution - Authorizing the Director to sign a MOA extension with the Federal Highway Administration and the New Jersey State Historic Preservation Office regarding the replacement of County Route 579 (Church Street) Bridge over Norfolk Southern-Lehigh Valley Main Line (Hunterdon County Structure No. 1050-161), in Bethlehem Township and Bloomsbury Borough.
16. Resolution - Approving the Specifications for the Resurfacing and Safety Improvements of County Route 620 in the Township of Readington, County of Hunterdon, as recommended by the County Engineer, and authorizing the County Qualified Purchasing Agent to advertise for bids for this project.
17. Resolution - Approving a request from Califon First Aid Squad to host a Coin Toss on May 17, 2025, with a rain date of May 18, 2025 from 9:00 a.m. until 1:00 p.m. on County Route 512 East of County Route 513 near Wade Farm Lane and Scheffer Court in Califon.
18. Resolution - Approving the ongoing research by the State of New Jersey Division of Agriculture for the study of insect control for Japanese Knotweed at the Melick's Bridge section of the South Branch Reservation in 2025.
19. Resolution - Approving the Trout in the Classroom (TIC) with the New Jersey Department of Environmental Protection to stock trout in the Sunnyside section of the South Branch Reservation as well as the Landsdown Trail as recommended by the State Fisheries Biologist.
20. Resolution - Authorizing AmeriCorps NJ Watershed Ambassador (WMA 8), Hunterdon County Parks, the New Jersey Water Supply Authority, and the Raritan Headwaters Association to collaboratively work together to address the ecological

challenges facing the stream bank at the Melick's Bridge section of the South Branch Reservation in Clinton Township.

- 21. Resolution - Authorizing the Sourland Conservancy to conduct a multiyear internship program focusing on the ecological preservation of rare plant species in the 90-mile region.
- 22. Resolution - Approving a Mutual Assistance Agreement with Raritan Township, (employee: Nicholas Villa) for specialized law enforcement services for emergencies which may arise throughout Hunterdon County, through the Hunterdon County Special Weapons and Tactics Team ("SWAT Team").
- 23. Resolution - Authorizing the Hunterdon County Department of Health to apply and accept a renewal of the Radon Awareness Program (RAP) Grant 2025 through the State of New Jersey in the amount of \$2,000.00.
- 24. Resolution - Authorizing the Director or Deputy Director to sign and accept the County Environmental Health Act (CEHA) Grant Award in the amount of \$153,536.00 (local county match of \$137,286.00) for the period of July 01, 2024 through June 30, 2025.
- 25. Resolution - Establishing the 2025 meeting dates and times for the Solid Waste Advisory Council.
- 26. Resolution - Authorizing the Department of Human Services to submit the Section 5310 Grant Application to New Jersey Transit, for the purchase of two (2) extended cutaways, two (2) standard cutaways, and one (1) minivan to support the County's LINK Transportation System in the amount of \$300,000.00.
- 27. Resolution - Approving an updated Memorandum of Understanding regarding the administration of Division of Medical Assistance and Health Services (DMAHS) Programs and authorizing the Division Head of Social Services, Lisa Piazza Long, to approve and sign this document.
- 28. Resolution - Authorizing the Director or Deputy Director to sign the Contract for Performance of Area Plan Contract Services, with Hunterdon Helpline, Inc. for the Friendly Visitor Program, for the period of January 01, 2025 through December 31, 2027, in the amount of \$24,120.00 (\$8,040.00 per year).

29. Resolution - Authorizing the Director or Deputy Director to sign the Contract for Performance of Area Plan Contract Services, with Hunterdon Helpline, Inc. for the Volunteer Shopper (Housekeeping Taxonomy) Program, for the period of January 01, 2025 through December 31, 2027, in the amount of \$38,307.00 (\$12,769.00 per year).
30. Resolution - Authorizing the Director or Deputy Director to sign the Contract for Performance of Area Plan Contract Services, with Hunterdon Helpline, Inc. for the Telephone Reassurance Program, for the period of January 01, 2025 through December 31, 2027, in the amount of \$77,283.00 (\$25,761.00 per year).

**XV. OPEN TO THE PUBLIC**

**XVI. ADDITIONAL COMMISSIONER COMMENTS**

**XVII. EXECUTIVE SESSION (Reconvene if necessary)**

**XVIII. ADJOURNMENT**