



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Hunterdon County Historic Courthouse
71 Main Street, Building 3, Second Floor
Flemington, New Jersey 08822

February 18, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Update - Update on Ongoing Consumer Scams.

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Corporal Kydd and Patrolman Cristadoro, of Flemington Borough Police Department, for their selflessness and heroism in the line of duty during a recent structure fire, and their continued service to the community.

2. Proclamation - Recognizing Mane Stream for its remarkable contributions, unwavering commitment, and ongoing service to individuals with special needs and the broader community.
3. Proclamation - Recognizing February as Heart Health Month.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. HEALTH DEPARTMENT UPDATE, Karen DeMarco, Director

1. Ordinance - Introduction of Hunterdon County Ordinance 2025-04; Establishing Standard Procedures and Provisions for the Recovery from the Responsible Party of Costs Associated with Responding to Hazardous Materials Emergency Response Incidents.
2. Resolution - Authorizing the Health Officer/Director of the Health Department, to execute a Memorandum of Understanding for the Dental Access Program, for the period of July 01, 2024, through June 30, 2027.
3. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign and accept, on behalf of the County, the 2023 Recycling Enhancement Act (REA) Grant from the New Jersey Department of Environmental Protection in the amount of \$162,000.00.

XI. DEPARTMENT OF PUBLIC SAFETY UPDATE, Brayden Fahey, Director & OEM Coordinator

1. Resolution - Authorizing the Department of Public Safety to submit a Building Resilient Infrastructure and Communities (BRIC) Fiscal Year 2024 Grant Application, in the amount of \$2.6 million, to the Federal Emergency Management Agency to be utilized to repair the underlying causes at the Westcott Drive (CR-600) and Sand Hill Road (CR-612) intersection.

XII. FINANCE, Andrew Bernath, CFO

1. Ordinance - Introduction of Hunterdon County Ordinance 2025-03; Authorization to exceed the County budget appropriation limits and to establish a cap bank.
2. Ordinance - Public Hearing and Adoption of Hunterdon County Ordinance 2025-01; Bond Ordinance providing for various improvements to the Hunterdon County Justice Complex.

XIII. PLANNING & LAND USE

1. Resolution - Approving the re-appointment of Gayle Maher to the Cultural & Heritage Commission, term to be effective February 18, 2025, to December 31, 2027.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Requisition #R25-1305, with Software House International for the VMWare software license and maintenance renewal, in an amount not to exceed \$53,099.52.
2. Resolution - Approving a contract award with MXI Environmental Services LLC for year two for County Bid 2024-02 for Household Hazardous Waste Clean Up Days in an amount not to exceed \$118,800.00.
3. Resolution - Approving a contract award with Ascendient Healthcare Advisors for County RFP 0083-2024 for a Community Health Needs Assessment and Community Health Improvement Plan in an amount not to exceed \$80,000.00.
4. Resolution - Approving a contract award for County RFP 0069-2024 with Michael Baker International Inc. for the Hunterdon County Bicycle Plan in an amount not to exceed \$200,000.00.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to execute an agreement and any amendment(s) thereto with the New Jersey Department of Environmental Protection, Green Acres Program for the South County Park Inclusive Playground.
2. Resolution - Approving a request from Skills USA to hold their annual skills competition on March 22, 2025, at South County Park and waive all fees associated with the event.

XVI. APPOINTMENTS

1. Resolution - Approving the appointments of Carinne Steinmetz, Claudia Goddiess, Daniel Sebban, and Mark Valli to the Greater Raritan Workforce Development Board, terms to be effective immediately through December 31, 2027.

XVII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated February 18, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the February 04, 2025 meeting.
3. Resolution - Approving the hire and regular appointment of Caitlin Kachmar as a part time Library Associate in the Hunterdon County Library. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Jonathan Cerone as a Laborer 1 in the Hunterdon County Department of Public Works, Roads Division. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Liam Peralta as a Laborer 1 in the Hunterdon County Department of Public Works, Roads Division. (Filling a vacancy)
6. Resolution - Approving the hire and provisional appointment of Mikayla Gramazio as a Program Development Specialist Community Service in the Hunterdon County Department of Human Services, Division of Human Services. (Filling a vacancy)
7. Resolution - Approving the hire and provisional appointment of Michael D. Bent as a Public Works Inspector in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
8. Resolution - Approving that Trevor Smith, full-time Equipment Operator in the Hunterdon County Department of Public Works, Roads Division, be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Road Repairer Supervisor.
9. Resolution - Approving that Robert Fandel full-time Equipment Operator in the Hunterdon County Department of Public Works, Roads Division, be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining

agreement with CWA Local 1036 for temporarily filling the role of Road Repairer Supervisor.

10. Resolution - Approving the status change of Lisa Johnson from part time Librarian 1 to full time Librarian 1 in the Hunterdon County Library.
11. Resolution - Acknowledging the action of Appointing Authority Brad Myhre to transfer Dhawnil Kadakia to the title Level 2 Instructor in the Department of Public Safety, Emergency Services Training Center.
12. Resolution - Approving an amendment to Resolution 2025-78, promotion and provisional appointment of Walter Carey to the title of Supervising Bridge Repairer.
13. Resolution - Approving an amendment to Resolution 2024-1116, hire and regular appointment of Jessica Wood as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications.
14. Resolution - Approving an amendment to Resolution 2024-1015, hire and regular appointment of Nicolle L. Greer as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications.
15. Resolution - Approving an amendment to Resolution 2024-1115, hire and regular appointment of Joy E. Allen as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety, Division of Communications.
16. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the Home Delivered Meals program services, for the period of January 1, 2025, through December 31, 2027, in the amount of \$510,000.00 (\$170,000.00 per year).
17. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the State Weekend Home Delivered Meals program, for the period

of January 1, 2025, through December 31, 2027, in the amount of \$100,500.00 (\$33,500.00 per year).

18. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the Nutrition Education program, for the period of January 1, 2025, through December 31, 2027, in the amount of \$6,300.00 (\$2,100.00 per year).
19. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the Nutrition Counseling program, for the period of January 1, 2025, through December 31, 2027, in the amount of \$6,000.00 (\$2,000.00 per year).
20. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the Supplemental Home Delivered Nutrition program, for the period of January 1, 2025, through December 31, 2027, in the amount of \$60,291.00 (\$20,097.00 per year).
21. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Contract for Performance of Area Plan Contract Services and Business Associate Agreement with Meals on Wheels in Hunterdon, Inc. for the State Grab and Go Nutrition Program, for the period of January 1, 2025, through December 31, 2027, in the amount of \$4,671.00 (\$1,557.00 per year).
22. Resolution - Authorizing the Director or Deputy Director to sign the Property Owner Certifications for the NJDEP Permit Application for the replacement of County Bridge R-168 located on Barley Sheaf Road in the Township of Readington in Hunterdon County.
23. Resolution - Authorizing Republic Services to remove five (5), 30-yard containers that are in disrepair and hold a value of less than 6,600.00 dollars, from Hunterdon County's possession.

24. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign the New Jersey Urban & Community Forestry 2024 Annual Accomplishment Report.
25. Resolution - Approving a request from Lebanon Township Volunteer Fire Department to host a Coin Toss on Saturday, April 26, 2025 from 8:00 a.m. until 4:00 p.m. at the intersection of County Route 513 and Bunnvale Road in the Township of Lebanon.
26. Resolution - Approving a request from the Flemington Jewish Community Center to host a Farmland Ride Bicycling Event utilizing various County Roads throughout Raritan, Delaware, Kingwood, and East Amwell Townships on Sunday, June 8, 2025.
27. Resolution - Authorizing the Director and Clerk of the Board of County Commissioners to sign a grant application to the New Jersey Department of Transportation for the LBFN-2025-Reconstruction of Hunterdon County Bridge FC-80, located on Pine Hill Road in the Townships of Clinton and Franklin, County of Hunterdon.
28. Resolution - Authorizing the Director and Clerk of the Board of County Commissioners to sign a grant application to the New Jersey Department of Transportation for the LBFN-2025-Reconstruction of Hunterdon County Bridge WE-74, located on Woodsville Road in the Townships of East Amwell and West Amwell, County of Hunterdon.
29. Resolution - Approving the Plans and Specifications for the Replacement of County Bridge FC-80 on Pine Hill Road Situated in Franklin and Clinton Townships, County of Hunterdon, and authorizing the County Qualified Purchasing Agent to solicit bids for this project.
30. Resolution - Approving a request from Lehigh Valley Coursing Club (LVCC) to host dog events at South County Park (Case Field) on the following dates: May 1-2, May 3-4, May 10-11, May 17-18, June 7-8, June 21-22, October 25-26, 2025.
31. Resolution - Approving a request from Count Basie Racing Association (COBRA) to host Dog events at South County Park (Case Field) on the following dates: March 1-2, March 8-9, March 22-23, March 29-30, April 20, April 26-27, May 31 - June 1, June 14-15, September 27-28, and October 19, 2025.

32. Resolution - Approving a request from Lehigh Valley Coursing Club (LVCC) and Count Basie Club (COBRA) to host dog events at South County Park on November 15-16 and November 22-23, 2025.
33. Resolution - Approving the acquisition of a portion of the property of Block 20, Lot 2.09 in the Township of Franklin, for a Temporary Construction Easement for the replacement of County Bridge FC-80.
34. Resolution - Authorizing the Director to sign and accept, on behalf of the County, the FY 2025 PSAP Grant, in the amount of \$77,723.00, for GIS enhancements for the Next Generation 911 Network.

XVIII. OPEN TO THE PUBLIC

XIX. ADDITIONAL COMMISSIONER COMMENTS

XX. ADJOURNMENT

XXI. EXECUTIVE SESSION (Reconvene if necessary)