



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Hunterdon County Historic Courthouse
71 Main Street, Building 3, Second Floor
Flemington, New Jersey 08822

April 1, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Delaware Valley Regional High School (DVRHS) Cheerleading Team upon winning the New Jersey Cheer & Dance Coaches Association (NJCDCA) Group 2 Game Day State Championship.

2. Proclamation - Recognizing the Hunterdon Central Regional High School (HCRHS) Cheerleading Team upon winning the New Jersey Cheer & Dance Coaches Association (NJCDCA) Group 4 Game Day State Championship.
3. Proclamation - Recognizing the Hunterdon Central Regional High School (HCRHS) Unified Basketball Team upon winning the 2025 Group A State Championship Title.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. HUMAN SERVICES UPDATE, Susan Nekola, Administrator

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to enter into a contract, per Request for Proposal #0041-2024, with Meals on Wheels in Hunterdon, Inc., for the Congregate Nutrition program for the period January 1, 2025, through December 31, 2027, allocating \$213,000.00 (\$71,000.00 per year).

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director, to sign and accept, on behalf of the County, a SFY 2025 ARRIVE Together Critical Incident Model Program subaward with the New Jersey Department of Law and Public Safety, Division of Administration, for the Hunterdon County Prosecutor's Office, in the amount of \$90,800.00, for the period of March 1, 2025 – February 28, 2026.
2. Resolution - Approving a grant agreement with the Department of Military and Veterans Affairs, to provide transportation services to Hunterdon County Veterans, through The LINK transportation system, in the amount of \$15,000.00 for the period of July 1, 2025, through June 30, 2026.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Certification of Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance under Title VII of the Civil Rights Act of 1964.
2. Resolution - Approval of the "2025 Budget Statement Certification by Welfare Agency" and Authorizing the Commissioner Director to sign on behalf of the County.

3. Resolution - Authorizing county entity (Prosecutor's Office) to exceed the county entity budget request cap (P.L. 2015, c.249).
4. Resolution - Authorizing the Fiscal Year 2025 Budget to be Read by Title.
5. Resolution - Introduction of the Fiscal Year 2025 Hunterdon County Budget.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Requisition #R25-1980, with PMC Associates for portable radios, in an amount not to exceed \$60,930.00.
2. Resolution - Approving a contract award for County Bid 2025-02, with Riverview Paving, Inc., for the Resurfacing and Safety Improvements for County Route 620 in the Township of Readington, total amount not to exceed \$1,998,997.64.
3. Resolution - Approving Requisition #R25-2399, with Cooper Electrical Supply, for electrical supplies for the South County Park Fairgrounds in an amount not to exceed \$213,339.34.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Appointing T&M Associates to Provide Oversight and Review Services Related to the 2025 Hunterdon County Municipal Parks and Recreation Grant Program.
2. Resolution - Authorizing County Counsel to sign a Side Letter of Agreement with CWA for the Department of Public Safety.

XIV. APPOINTMENTS - CONSENT AGENDA

1. Resolution - Approving the appointment of Rikki Massand to the Cultural & Heritage Commission, term to be effective immediately through December 31, 2027.
2. Resolution - Approving the re-appointment of Ruth Cooper to the Hunterdon County Human Services Advisory Council, term to be effective immediately through March 31, 2028.
3. Resolution - Approving the appointment of DSG Bryan Hanley to the County Alliance Steering Subcommittee, term to be effective immediately through December 31, 2026.

4. Resolution - Approving the appointment of Stephen Goldman as a member of the Hunterdon County Alliance Steering Sub-Committee (CASS), term to be effective immediately through December 31, 2026.
5. Resolution - Approving the appointment of Christina Goldberg as a member of the Hunterdon County Division of Senior, Disabilities and Veterans Services Advisory Council, term to be effective immediately through March 31, 2028.
6. Resolution - Approving the appointment of DSG Bryan Hanley as a member of the Hunterdon County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA), term to be effective immediately through December 31, 2028.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated April 01, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the March 18, 2025 meeting.
3. Resolution - Approving the hire and regular appointment of Jacob Moors as a Laborer 1 in the Hunterdon County Department of Public Works, Roads Division. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Donald Canzano as a Laborer 1 in the Hunterdon County Department of Public Works, Roads Division. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Daniel Smith, Laborer 1 in the Hunterdon County Department of Public Workers, Roads Division. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Susan Graham as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Senior, Disabilities, and Veterans Services. (Filling a vacancy)

7. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and regularly appoint Joshua E. Gamo as a Corrections Officer in the Hunterdon County Sheriff's Office, Corrections Division. (Filling a vacancy)
8. Resolution - Approving the appointment Shelly Baluta as a part time, per diem Fitness Instructor in the Department of Human Services, Division of Senior Disability and Veterans Services. (Filling a vacancy)
9. Resolution - Approving the provisional promotion of Bonnie I. Burris to the title of Public Safety Telecommunicator in the Department of Public Safety, Communications Division, per the CWA Local 1036, Rank and File collective bargaining agreement.
10. Resolution - Approving the provisional promotion of Blazej Terpilowski to the title of Road Repairer 1 in the Department of Public Works, Roads Division, per the CWA Local 1036, Rank and File collective bargaining agreement.
11. Resolution - Approving the provisional promotion of Faustina Starcher to the title of Senior Public Safety Telecommunicator in the Department of Public Safety, Division of Communications. (Filling a vacancy)
12. Resolution - Approving a salary adjustment for Melissa Allen, Confidential Assistant, in the Department of Public Works, Engineering Division.
13. Resolution - Approving a salary adjustment for Ashley Harper, Operations Manager in the Board of Elections.
14. Resolution - Approving a salary adjustment for Margarett JeanMichel, Administrative Assistant, in the Board of Elections.
15. Resolution - Approving a salary adjustment for Lisa Skripko, Poll Worker Coordinator in the Board of Elections.
16. Resolution - Approving a salary adjustment for Elizabeth Thompson, Supervisor in the Board of Elections.
17. Resolution - Approving a salary adjustment for Lorena Batallas in the Department of Finance.

18. Resolution - Approving a salary adjustment for Patrick Horsch, Division Head in the Department of Public Safety.
19. Resolution - Approving a salary adjustment for Gretchen Larsen, Confidential Aide in the Department of Administration.
20. Resolution - Approving a salary adjustment for Linda Beck, Confidential Assistant in the Department of Human Resources.
21. Resolution - Approving a salary adjustment for Fatima Sadowski, Confidential Assistant in the Department of Human Resources.
22. Resolution - Acknowledging the action of the Hunterdon County Sheriff, Frederick Brown to increase the salary for Robert W. Smith, Undersheriff in the Hunterdon County Sheriff's Office.
23. Resolution - Acknowledging the action of the Hunterdon County Sheriff, Frederick Brown, to increase the salary for Frank J. Cordero, Undersheriff in the Hunterdon County Sheriff's Office.
24. Resolution - Acknowledging the action of the Hunterdon County Sheriff, Frederick Brown to increase the salary for Edward W. Davis, Chief Warrant Officer, in the Hunterdon County Sheriff's Office.
25. Resolution - Acknowledging the action of the Hunterdon County Sheriff, Frederick Brown to increase the salary for Dawn E. Paulmeno, Clerk to a Constitutional Officer in the Hunterdon County Sheriff's Office.
26. Resolution - Acknowledging the action of Sheriff Frederick Brown to adjust the salary for Christopher Kascik, Secretary, in the Hunterdon County Sheriff's Department.
27. Resolution - Approving a salary adjustment for Anthony D. Porto, Tax Administrator, in the Hunterdon County Tax Board.
28. Resolution - Approving a salary adjustment for George Paieda, Confidential Assistant, in the Department of Administration.
29. Resolution - Approving a Side Letter of Agreement between the County of Hunterdon and CWA Local 1036 for the hourly rate of all temporary (seasonal) employees.

30. Resolution - Approving a request from the High Bridge Business Association to host their annual Soap Box Derby on Saturday, June 7, 2025, from 7:00 a.m. to 1:30 p.m., on County Route 513 between Fairview Avenue and West Main Street in the Borough of High Bridge.
31. Resolution - Approving the Special Provisions for the Application of Traffic Stripes on Various County and Municipal Roads all located in Hunterdon County, as recommended by the County Engineer, and authorizing the County Purchasing Agent to solicit bids for said project.
32. Resolution - Approving an amendment to a Resolution adopted January 11, 2006 with respect to prohibited turn movements along County Route 650 (Voorhees Corner Road and Church Street) in the Township of Raritan.
33. Resolution - Approving an amendment to a Resolution adopted June 28, 1976 with respect to speed limits along County Route 612 (Bartles Corner Road and Sand Hill Road) and County Route 617 (Klinesville Road, Cherryville Road and Sidney Road) in the Townships of Franklin and Raritan.
34. Resolution - Authorizing the Director of the Board of County Commissioners to sign and accept the County Environmental Health Act (CEHA) 2025 agreement #CEHA2025-00004, in the amount of \$153,536.00 for the period of July 01, 2024 through June 30, 2025.
35. Resolution - Approving an amendment to Resolution 2024-672, dated August 06, 2024, for the Sustaining Local Public Health Grant to reflect an increase to the total funding amount by \$24,951.00, with the amended total grant amount to be \$193,000.00.
36. Resolution - Authorizing the County of Hunterdon to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$1,793.00, for the period October 1, 2024, through September 30, 2025, to carry out a project to support the county welfare agency's administration of the Low Income Heating and Energy Assistance Program.
37. Resolution - Authorizing the County of Hunterdon to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$1,146.00, for the period July 1, 2024, through June 30, 2025, to carry out a project to process all requests for Universal Service Fund (USF).

38. Resolution - Authorizing the Director or Deputy and Clerk to the Board of Hunterdon County, on behalf of the County, a Discharge of Mortgage, with a lien in the amount of \$53,490.00, for the property known as Block 26, Lot 3, in the Township of West Amwell, Hunterdon County, State of New Jersey.
39. Resolution - Approving a request from Hunterdon Central Regional High School to use the Jury Parking Lot off of Park Avenue in Flemington, on Thursday, June 19, 2025, between 7:00 a.m. and 11:00 a.m., for additional parking for the high school graduation.
40. Resolution - Approving a request from the Township of Readington to host a Memorial Day Parade on Monday, May 26, 2025, utilizing County Route 523, in the Township of Readington.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT