



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Hunterdon County Historic Courthouse
71 Main Street, Building 3, Second Floor
Flemington, New Jersey 08822

May 6, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing ShopRite of Flemington associates, Lenny Peck, and Matt Dunlap, and the Colalillo family for their participation in the Partners of Caring initiative, raising awareness of hunger, making a meaningful impact, supporting food banks, and enriching the community.

2. Proclamation - Recognizing Noah Berg, of Annandale, upon winning the match at 80 kilo World Association Of Kickboxing (WAKO), the governing body for the sport of kickboxing, at the 2025 Arnold Sports Festival held in Columbus, Ohio.
3. Proclamation - Recognizing John Gaddy's Karate and Boxing Studio of High Bridge for its extraordinary contributions and lasting impact on the community since 1986.
4. Proclamation - Recognizing Hunterdon County Vocational School District's students upon their successful FCCLA Spring State Leadership State Conference Competition and upon winning the *Red Rose Chapter Award* for Programming Leadership and Excellence in Community Service.
5. Proclamation - Recognizing Hunterdon County Vocational School District's Environmental Sustainability and Engineering Academy and Animal Science Program FFA Students for their participation in various Career Development Events, Horticulture Exposition, Public Speaking Events, and Agriscience Fair.
6. Proclamation - Commemorating the 80th Anniversary of the End of World War II in Europe, VE - Day, May 8, 1945.
7. Proclamation - Proclaiming May as Older American's Month in the County of Hunterdon.
8. Proclamation - Recognizing One Voice of Hunterdon upon being honored with a national award in Washington, D.C. for their efforts in reducing access to prescription drugs and for being selected as the recipient of CADCA's prestigious Blue-Ribbon Coalition in Focus Award.
9. Proclamation - Recognizing Norwescap upon celebrating it's 60th Anniversary.
10. Proclamation - Recognizing World War II Veteran and Hunterdon County resident, Joe Pitula, upon his 100th Birthday.
11. Proclamation - Recognizing Federal Twist Vineyard on the occasion of the grand opening of their Tasting Room.

VIII. CULTURAL & HERITAGE COMMISSION GRANT PRESENTATION, Natalie Zaman, Executive Director

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. HUMAN SERVICES UPDATE, Susan Nekola, Administrator

1. Resolution - Authorizing the Director or Deputy Director to execute a Non-Operating Mobility Management Agreement between the New Jersey Transit Corporation and the County pursuant to FTA FFY 2022 for the purpose of supporting the County's LINK Transportation System, in an amount not to exceed \$343,750.00 with New Jersey Transit allocating \$275,000.00 and a County match of \$68,750.00, for the period of January 1, 2025, through December 31, 2025.
2. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign an Operating Assistance Agreement with NJ Transit for FTA Section 5311 Funding to operate the Hunterdon County Consolidated Transportation System, allocating \$321,659.00 with a County match of \$321,658.00, for the period January 1, 2025, through December 31, 2025.
3. Resolution - Authorizing the Director or Deputy Director to sign a Contract Modification #1 with the Department of Military and Veteran's Affairs, for Contract #VL25T13 to increase the grant from the original amount of \$15,000.00 to the new award of \$17,300.00 to provide transportation services to Hunterdon County veterans through The LINK transportation system, for the period of July 1, 2024, through June 30, 2025.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the 2025 County Budget to be read by title only.
2. Public Hearing - 2025 County Budget.
3. Resolution - Amending the 2025 County Budget.
4. Resolution - Adoption of the 2025 County Budget.
5. Resolution - Approving a sum in the amount of \$8,838,636.42 as the Amount to be Raised in 2025 for Open Space, Recreation, Farmland and Historic Preservation.

6. Resolution - Approving a sum in the amount of \$8,599,670.83 as the Amount to be Raised for the 2025 Operating Budget of the Hunterdon County Library.
7. Ordinance - Introduction of Bond Ordinance 2025-05, providing for various 2025 Capital Improvements by and in the County of Hunterdon, State of New Jersey; Appropriating \$3,276,500.00 therefor and authorizing the issuance of \$3,112,675.00 bonds or notes of the County to finance part of the costs thereof.
8. Ordinance - Introduction of Bond Ordinance 2025-06, providing for various Roadway Improvements by and in the County of Hunterdon, State of New Jersey; Appropriating \$5,850,000.00 therefor and authorizing the issuance of \$5,557,500.00 bonds or notes of the County to finance part of the costs thereof.
9. Ordinance - Introduction of Bond Ordinance 2025-07, providing for various Bridge and Culvert Improvements by and in the County of Hunterdon, State of New Jersey; Appropriating \$7,420,000.00 therefor and authorizing the issuance of \$7,049,000.00 bonds or notes of the County to finance part of the costs thereof.
10. Ordinance - Introduction of Capital Ordinance 2025-08, providing acquisition of various Vehicles by, in and for the County of Hunterdon, State of New Jersey; and appropriating \$734,500.00 from the Capital Improvement Fund to pay for the cost thereof.
11. Ordinance - Introduction of Capital Ordinance 2025-09, providing for acquisition of various Heavy Equipment and Trucks, in and for the County of Hunterdon, State of New Jersey; and appropriating \$2,182,000.00 from the Capital Fund Balance to pay for the cost thereof.
12. Ordinance - Introduction of Capital Ordinance 2025-10, providing for acquisition of Furniture, Fixtures, Equipment and General Capital Improvements, in and for the County of Hunterdon, State of New Jersey; and appropriating \$951,500.00 from the Capital Improvement Fund to pay for the cost thereof.
13. Ordinance - Introduction of Capital Ordinance 2025-11, providing for Information Technology Improvements, in and for the County of Hunterdon, State of New Jersey; and appropriating \$2,215,000.00 from the Capital Improvement Fund to pay for the cost thereof.

14. Ordinance - Introduction of Capital Ordinance 2025-12, providing acquisition of Land/Properties and Development Easements for Open Space and Farmland Preservation Projects, Various General Capital Improvements and acquisition of Equipment and Vehicles by, in and for the County of Hunterdon, State of New Jersey; and appropriating \$4,588,000.00 from the Hunterdon County Open Space, Recreation, Farmland Preservation and Historic Trust Fund to pay for the cost thereof.
15. Ordinance - Introduction of Capital Ordinance 2025-13, providing for County-wide Library Improvements, in and for the County of Hunterdon, State of New Jersey; and appropriating \$690,000.00 from the Library Capital Improvement Fund to pay for the cost thereof.
16. Ordinance - Introduction of Capital Ordinance 2025-14, providing for Municipal Law Enforcement Improvements, in and for the County of Hunterdon, State of New Jersey; and appropriating \$500,000.00 from the Capital Improvement Fund to pay for the cost thereof.

XII. PLANNING & LAND USE

1. Resolution - Approving a Municipal Grant to Tewksbury Township, for historic preservation and restoration of the Tewksbury Library, in an amount not to exceed \$101,000.00, on the recommendation of the Parks & Open Space Advisory Committee.
2. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the Arbtsman property, Block 53, Lot 8 in Raritan Township, estimated 16 acres, in an amount not to exceed \$45,600.00, upon the recommendation of the Parks & Open Space Advisory Committee.
3. Resolution - Approving an Open Space Acquisition Assistance Grant to Readington Township, for the acquisition of the Stavola property, Block 1, Lot 1 and Block 3, Lot 1 in Readington Township, estimated 64 acres, in an amount not to exceed \$305,235.00, upon the recommendation of the Parks & Open Space Advisory Committee.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2025-03, with Rencor, Inc. for the Replacement of County Bridge FC-80 Pine Hill Road/Camp Buck Road Over South Branch Raritan River in

the Townships of Franklin and Clinton, in an amount not to exceed \$4,578,607.66.

2. Resolution - Approving Requisition #R25-2442, with SHI International Inc., for computers for the County Clerk's Office in an amount not to exceed \$48,743.08.
3. Resolution - Approving a contract award for County RFP 0011-2025, with Charles Nechtem Associates, Inc., for a professional services contract for the purpose of providing employee assistance program services for Hunterdon County employees in an amount not to exceed \$20,000.00.
4. Resolution - Approving a contract award for County RFP 0046-2024, with Morgan Municipal Services, LLC, for professional engineering services for Engineering Services for the DPW Material Storage Bin Structures in an amount not to exceed \$73,600.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the Municipal Law Enforcement Grant Application.
2. Resolution - Supporting the River Crossing YMCA, Flemington Community Pool Project.
3. Resolution - Approving the Plans and Specifications for the Replacement of County Bridge Q-48, located on Kuhl Road, situated in Raritan Township, County of Hunterdon, as recommended by the Assistant County Engineer and authorizing the County Purchasing Agent to solicit bids for this project.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Bette Ann Sinclair as a member of the Hunterdon County Human Services Advisory Council (HSAC), term to be effective immediately through May 5, 2028.

XVI. CONSENT AGENDA

"All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately."

1. Claims Register - Approving the Claims Register dated May 06, 2025.

2. Resolution - Approving the executive session and regular meeting minutes from the April 15, 2025 meeting.
3. Resolution - Acknowledging the action of the Prosecutor, Renee Robeson to hire and appoint Timothy J. Althamer as a County Investigator in the Hunterdon County Prosecutor's Office.
4. Resolution - Acknowledging the action of the Hunterdon County Prosecutor, Renee Robeson, to hire and regularly appoint Cassidy E. Mast as a Keyboarding Clerk 1 in the Hunterdon County Prosecutor's Office. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Robert Scott as an Analyst Trainee in the Hunterdon County Health Department, Division of Public Health Nursing. (Filling a vacancy)
6. Resolution - Approving the hire and provisional appointment of Amy Belle Molina as an Assistant Mental Health Administrator in the Hunterdon County Department of Human Services, Division of Human Services. (Filling a vacancy)
7. Resolution - Approving the hire and regular appointment of Nicholas Ferraro as a Laborer 1 in the Hunterdon County Department of Public Works, Bridge Division. (Filling a vacancy)
8. Resolution - Approving the hire and provisional appointment of Joseph Greenleaf as an Assistant Public Works Inspector in the Hunterdon County Department of Public Works, Division of Engineering. (Filling a vacancy)
9. Resolution - Approving the hire and regular appointment of Theresa Furnari as a Library Associate in the Hunterdon County Library. (Filling a vacancy)
10. Resolution - Approving the hire and regular appointment of Nicole Deley as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services. (Filling a vacancy)
11. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.

12. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Site Supervisors for Early Voting sites.
13. Resolution - Approving the provisional promotion of Nicholas Cepparullo to the title of Senior Inspector, Mosquito Exterminator in the Department of Health, Vector Division.
14. Resolution - Approving a salary adjustment for Andrew Bernath, Chief Financial Officer, in the Department of Finance.
15. Resolution - Approving a salary adjustment for Michele Menditto, Emergency Response Specialist, in the Department of Health, Preparedness Division.
16. Resolution - Approving the schedule adjustment for Brenden Lamb, Intern, in the Department of Planning and Land Use.
17. Resolution - Approving the action to hereby grant Ryan Munley a regular appointment as a full-time Program Development Specialist, Community Service as of May 6, 2025, in the Hunterdon County Department of Human Services, Division of Senior, Disabilities, and Veterans Services. (No change in salary)
18. Resolution - Approving the action to hereby grant Bryan P. Kinney a regular appointment as a full -time Senior Carpenter as of May 6, 2025, in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance. (No change in salary)
19. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Furnish and Deliver Calcium Chloride Solution for Snow and Ice Control for Roads and Bridges.
20. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Furnish and Deliver Transit Concrete.
21. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Household Hazardous Waste Clean Up Days.
22. Resolution - Authorizing the Hunterdon County Health Department to apply for and accept an Overdose Fatality Review Team Grant (OFRT) in the amount of \$75,000.00 from the New Jersey Department of Health, for the period July 01, 2025, through June 30, 2026, and authorizing the Director of the Board of

County Commissioners to sign any documents associated with the grant.

- 23. Resolution - Authorizing the Hunterdon County Health Department to apply for and accept the 2026 Right to Know (RTK) grant award in the amount of \$9,618.00 for the period July 01, 2025 through June 30, 2026, and authorizing the Director of the Board of County Commissioners to sign any documents associated with the grant.
- 24. Resolution - Approving the Plans and Specifications for the Surface Treatment of County Route 617 in the Township of Franklin, County of Hunterdon, as recommended by the County Engineer, and authorizing the County Purchasing Agent to solicit bids for this project.
- 25. Resolution - Approving the Specifications for the Painting of Various Hunterdon County Bridges throughout the County of Hunterdon, as recommended by the County Engineer, and authorizing the County Purchasing Agent to solicit bids for this project.
- 26. Resolution - Approving the Plans and Specifications for the Replacement of County Bridge E-243, located on Van Lieus Road situated in East Amwell Township, County of Hunterdon, as recommended by the Assistant County Engineer and authorizing the County Purchasing Agent to solicit bids for this project.
- 27. Resolution - Approving a request from the High Bridge Fire Department to host a coin toss on Saturday, May 17, 2025, from 8:00 a.m. until 3:00 p.m. at 95 W. Main Street, in the Borough of High Bridge.
- 28. Resolution - Approving a request from Whitehouse Fire Company No. 1, Inc. to host a coin toss on June 13, 2025, from 12:00 p.m. until 8:00 p.m. and June 14, 2025, from 7:00 a.m. until 7:00 p.m. with rain dates of June 27, 2025, and June 28, 2025, at the following location: County Route 523 in front of 271 Main Street, Whitehouse Station, NJ 08889.
- 29. Resolution - Approving a request from Fairmount Fire Company to host a coin toss on May 22, 2025, from 4:00 p.m. until 8:00 p.m. with rain dates of JMay 23, 2025, at the intersection of County Route 512 and County Route 517, in Tewksbury Township.
- 30. Resolution - Approving a request from Lebanon Borough Fire Company to host coin tosses on May 17, 2025, May 31, 2025, and June 28,

2025, from 9:00 a.m. to 5:00 p.m. at the intersection of Route 22 and County Route 639 (Cokesbury Road) in Lebanon Borough.

- 31. Resolution - Approving a request from the Delaware Valley Riegel Ridge Jr. Terriers to host Coin Tosses on Sunday, May 18, 2025, and Sunday, June 22, 2025, with rain dates of Saturday, May 17, and Saturday, June 21, 2025, at the intersection of County Route 519 and Bridge Street in the Borough of Milford.
- 32. Resolution - Approving a request from the Califon Recreation Committee to host a Memorial Day Parade on Monday, May 26, 2025, from 10:45 a.m. until 12:00 p.m. utilizing County Route 512, and to hang a banner on the facings of the bridge beginning May 07, 2025 until May 31, 2025.
- 33. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the county, an Interlocal Agreement for School Class III Law Enforcement Officers with East Amwell Board of Education.
- 34. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign, on behalf of the county, an Interlocal Agreement for School Class III Law Enforcement Officers with Delaware Valley Regional High School District Board of Education.
- 35. Resolution - Authorizing the Director or Deputy Director to sign Contract #26APKC, with the New Jersey Department of Human Services, Division of Disability Services, for the purpose of administering the Personal Assistance Services Program for Hunterdon County, for the period July 1, 2025, through June 30, 2026, in the amount of \$23,166.00 (State funds).
- 36. Resolution - Approving a request from Raritan River Music, to host the Raritan River Music Festival in the Hunterdon County Historic Courthouse on Saturday, May 31, 2025, and waive the fees associated with this facility.
- 37. Resolution - Authorizing JCP&L, a First Energy company, to conduct Right of Way vegetation management practices in several Hunterdon County Parks.
- 38. Resolution - Authorizing the Director of the Board of County Commissioners to sign a Non-Residential Gas Extension Contract between

Elizabethtown Gas and the County of Hunterdon for the generator replacement at the County Route 12 Complex Tower.

39. Resolution - Resolution of the County of Hunterdon requiring that a Project Labor Agreement be made part of public contracts where such an Agreement is determined to be in the best interest of the County of Hunterdon.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT