



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

May 20, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing May 2025 as Mental Health Awareness Month.
2. Proclamation - Recognizing first responders throughout Hunterdon County upon being recipients of The 200 Club Valor and Merit Awards.

3. Resolution - Recognizing Michelle Masciola upon her retirement from the Hunterdon County Prosecutor's Office.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. PUBLIC HEARING, Court Street Park - Flemington

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FFY24 State Homeland Security Program Grant in the amount of \$134,054.68.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY24 Emergency Management Agency Assistance (EMAA) Grant in the amount of \$55,000.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Comprehensive Alcoholism and Drug Abuse Grant in the amount of \$209,511.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY 2025 County History Partnership Program (CHPP) Grant in the amount of \$45,000.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY 25 Local Arts Program (LAP) Grant in the amount of \$200,000.00.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 County Innovation Program Grant in the amount of \$42,850.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Statewide Respite Program Grant in the amount of \$184,000.00.
8. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025

JJC State/Community Partnership (SCP) Grant in the amount of \$207,479.00.

9. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 JJC Family Court (FC) Grant in the amount of \$95,615.00.
10. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 SCDRTAP Casino Revenue Grant in the amount of \$858,779.73.
11. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Social Services for the Homeless (SSH) Grant in the amount of \$192,280.00.
12. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the Public Safety Answering Point (PSAP) Upgrades and Consolidation Grant in the amount of \$77,723.00.
13. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Area Plan Initial Grant in the amount of \$580,366.00.
14. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2024 Body Armor – Sheriff Grant in the amount of \$3,319.12.

XI. PLANNING & LAND USE

1. Resolution - Authorizing the Proposed Amendment to the Upper Raritan Water Quality Management Plan for the Walter and Kathleen Cook Site as recommended by the Hunterdon County Planning Board.
2. Resolution - Approving the Cross-Acceptance Response as prepared by the Department of Planning and recommended by the Hunterdon County Planning Board and authorizing the Department of Planning & Land Use to submit the response to the State Planning Commission and the Office of Planning Advocacy and engage in the Negotiation Process in order to successfully complete the Cross-Acceptance process toward the adoption of a new State Development and Redevelopment Plan.

3. Resolution - Authorizing the Department of Planning and Land Use to apply for additional funding through the Highlands Council for administrative work associated with the Hunterdon County Bicycle Plan.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2025-05, for the Replacement of Stone Veneer and Caps at County Bridge Q-178 in the Township of Raritan, to Reivax Contracting Corp. in an amount not to exceed \$131,575.00.
2. Resolution - Approving a contract award for County Bid 2025-06, for Echo Hill Pond Dam Rehabilitation in the Township of Clinton to Kalogridis Contracting LLC, in an amount not to exceed \$1,525,250.00.
3. Resolution - Approving Requisition #R25-3175, with SHI International Inc., for meeting room pods for the Library, in an amount not to exceed \$53,521.46.
4. Resolution - Approving Requisition #R25-3189, with Software House International, for the County-Wide Microsoft Enterprise agreement, in an amount not to exceed \$221,439.53.
5. Resolution - Approving Requisition #R25-3284, with Computer Square Inc., for Infoshare software maintenance and support, in an amount not to exceed \$72,695.56.

XIII. COUNTY ADMINISTRATION

1. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Parks Arboretum Addition and Renovations.
2. Resolution - Authorizing County Administrator and/or County Counsel to sign any documents necessary for the Purchase of Block 43, Lot 14 in Raritan Township.

XIV. APPOINTMENTS

1. Resolution - Approving the appointment of Kristina Knickerbocker as a member to the Disabilities and Veterans Advisory Council, term to be effective immediately through May 19, 2028.

2. Resolution - Approving the reappointment of Susan Lax as a member to the Hunterdon County Transportation Advisory Committee (TAC), term to be effective immediately through May 19, 2029.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated May 20, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the May 06, 2025 meeting.
3. Resolution - Acknowledging the action of Hunterdon County Clerk, Mary Melfi, to hire appoint Cynthia J. Kopsaftis, as a Keyboarding Clerk 1 in the Hunterdon County Clerk's Office.
4. Resolution - Approving the hire and seasonal appointment of Eliza Truempy, as a Seasonal Parks Ambassador in the Hunterdon County Department of Administrative Services, Parks and Recreation Division.
5. Resolution - Approving the hire and seasonal appointment of Laura Shaban, as a Seasonal Parks Ambassador in the Hunterdon County Department of Administrative Services, Parks and Recreation Division.
6. Resolution - Approving the hire and seasonal appointment of Tyler Castner, as a Seasonal Parks Ambassador in the Hunterdon County Department of Administrative Services, Parks and Recreation Division.
7. Resolution - Approving the hire and seasonal appointment of Harris Mikula, as a Seasonal Parks Ambassador in the Hunterdon County Department of Administrative Services, Parks and Recreation Division.
8. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to hire and appoint Nicolas G. DiBetta as a Corrections Officer in the Hunterdon County Sheriff's Office.

9. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and appoint Brynn L. Armstrong as a Keyboarding Clerk 1 in the Hunterdon County Office of the Prosecutor. (Filling a vacancy)
10. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.
11. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson, to promote and appoint Phillip M. Carrillo as a Senior Technician MIS in the Hunterdon County Office of the Prosecutor.
12. Resolution - Approving the hire and seasonal appointment of Trevor McCloughan as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
13. Resolution - Approving the hire and seasonal appointment of Evan A. Amato as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
14. Resolution - Approving the hire and seasonal appointment of Jack N. Amato as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
15. Resolution - Approving the hire and seasonal appointment of David Cooper as a Seasonal Laborer in the Hunterdon County Department of Administrative Services, Division of Buildings and Maintenance.
16. Resolution - Approving the reappointment of Ryan Ziemba as the unclassified, full-time Assistant Road Supervisor in the Department of Public Works, Division of Roads for a three (3) year term beginning November 1, 2024 through October 31, 2027 in accordance with NJSA 27:14-24.
17. Resolution - Approving the action to hereby grant Jac M. Allen-Lynn a regular appointment as a full-time CSC Road Repairer 2 as of May 20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
18. Resolution - Approving the action to hereby grant Randy E. Grzankowski a regular appointment as a full time Road Repairer 2 as of May

20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)

19. Resolution - Approving the action to hereby grant Joseph R. Opdyke a regular appointment as a full-time Road Repairer 2 as of May 20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
20. Resolution - Approving the action to hereby grant Eric Hammerstone a regular appointment as a full time Road Repairer 2 as of May 20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
21. Resolution - Approving the action to hereby grant Matthew K. Suydam a regular appointment as a full time Road Repairer 2 as of May 20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
22. Resolution - Approving the action to hereby grant Jordan Yusko a regular appointment as a full-time Road Repairer 3 as of May 20, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
23. Resolution - Approving the action to hereby grant Paige M. Wernoch a regular appointment as a full time Senior Buyer as of May 20, 2025, in the Hunterdon County Department of Administrative Services, Division of Purchasing. (No change in salary)
24. Resolution - Approving the action to hereby grant Richard D. Miller a regular appointment as a full-time Senior Public Safety Telecommunicator as of May 20, 2025, in the Hunterdon County Department of Public Safety, Division of Communications. (No change in salary)
25. Resolution - Approving the action to hereby grant Faustina Starcher a regular appointment as a full-time Senior Public Safety Telecommunicator as of May 20, 2025, in the Hunterdon County Department of Public Safety, Division of Communications. (No change in salary)
26. Resolution - Authorizing the Department of Human Services to apply for and accept the SFY 2026 New Jersey Job Access/Reverse Commute (NJ-JARC) Agreement Round 12, with New Jersey Transit in the amount of \$200,000.00, for the period of July 1, 2025 through June 30, 2026.

27. Resolution - Approving the Specifications for the Resurfacing and Rehabilitation of County Route 635 Situated in Bethlehem Township and Hampton Borough, County of Hunterdon, and authorizing the County Purchasing Agent to solicit bids for this project.
28. Resolution - Approving a request from Pattenburg Volunteer Fire Company to host a coin toss on Saturday, May 24, 2025, from 8:00 a.m. until 2:00 p.m. at the following locations: Intersection of County Route 614 and Frontage Road and the Intersection of Perryville Road and Frontage Road at the traffic light, in the Township of Union.
29. Resolution - Approving a request from the Union Township Environmental Commission to hold a NJ Fish and Wildlife “Hooked on Fishing” program on June 8, 2025, from 10:00 a.m. to noon, at Hoffman Park in an area known as “Manny’s Pond”.
30. Resolution - Approving a Hunterdon County Parks Courtesy Permit for Raritan Headwaters Association to conduct stream monitoring during the months of June and July 2025 at Echo Hill Park.
31. Resolution - Approving a request from Hunterdon Helpline, Inc. to host a *Celebrating the Canine* fundraising event at the South County Park Fairgrounds on October 11, 2025, and to waive the fees associated with this event.
32. Resolution - Approving a request from the Hunterdon Hiking Club to use the Arboretum meeting room. Approvals will be based on the Division of Parks and Recreation programmatic needs and facility availability, commencing July 1, 2025 and concluding June 30, 2026.
33. Resolution - Approving a request from NAMI Hunterdon to host their free Family to Family course in the Hunterdon County Historic Courthouse on Thursday evenings beginning July 10, 2025, through August 28, 2025, and waive the fees associated with this facility.
34. Resolution - Authorizing the Director of the Board of County Commissioners to sign, on behalf of the County, all documents required for the USDA Congressionally Directed Spending Grant for the Hunterdon County Emergency Services Training Center project

located at 59 Petticoat Lane, Annandale (Clinton Township)
New Jersey.

- 35. Resolution - Approving the Purchase of a Permanent Utility Easement Located on Block 42, Lot 2 in the Township of Lebanon, for the Reconstruction of Bridge L-1.
- 36. Resolution - Approving a Side Letter of Agreement with CWA for the compressed summer hours in the County Clerk's Office.
- 37. Resolution - Approving a Side Letter of Agreement with CWA to adjust the holiday schedule for the Hunterdon County Clerk's Office.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT