



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

June 17, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY VOCATIONAL SCHOOL DISTRICT SCHOLARSHIP AWARD PRESENTATIONS, New Jersey Association of Counties Executive Director, John Donnadio

1. Proclamation - Recognizing the NJAC 2025 Hunterdon County Vocational School District Scholarship Awardees.

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Park Ranger, Alex Harris, and Senior Park Ranger, Gary Powell, for their exemplary and outstanding service, and dedication to the residents of Hunterdon County.
2. Proclamation - Recognizing Ed O'Brien for his generous years of service to the Hunterdon County Construction Board of Appeals (CBOA).
3. Proclamation - Recognizing Jackson Selquist, of Scouts of America Troop 62, upon earning the rank of Eagle Scout.
4. Proclamation - Recognizing New Jersey State Police Detective Willie Johnson, upon his recognition from Hunterdon County Crime Stoppers for his outstanding service, dedication, and bravery in the line of duty and his invaluable contributions to a safer Hunterdon County Community.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. PARKS & RECREATION UPDATE, Ryan Preston, Division Head

1. Resolution - Approving the acceptance of ten soccer goals donated by Hunterdon Football Club for continued use at Deer Path Park.

XI. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2023 Recycling Enhancement Act (REA) Grant in the amount of \$162,000.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the SFY 2025 ARRIVE Together Critical Incident Model Grant in the amount of \$90,800.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the ADA Compliance Accessibility Grant in the amount of \$811.44.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 SHIP Grant in the amount of \$34,000.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2022

Section 5310 Mobility Management Grant in the amount of \$275,000.00.

6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY26 PASP Grant in the amount of \$23,166.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY2025 Clean Communities Grant in the amount of \$108,203.10.

XII. PLANNING & LAND USE

1. Resolution - Approving a preliminary Farmland Preservation application to the Malavasi Family Farm for Block 12, Lot 20 in the Township of Raritan.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving Requisition #R25-3573, with Asphalt Paving Systems, for slurry seal (micro-surfacing) of County Route 523 (Route 29 to Route 12), in the amount not to exceed \$1,531,066.05.
2. Resolution - Approving Requisition #R25-3576, with Asphalt Paving Systems, for slurry seal (micro-surfacing) of County Routes 626 and 641, in the amount not to exceed \$435,424.39.
3. Resolution - Approving Requisition #R25-3728, with Asphalt Paving Systems, for slurry seal (micro-surfacing) of County Route 633, in the amount not to exceed \$138,419.67.
4. Resolution - Approving Requisition #R25-3882, with Gartner Inc., for IT Consulting Services, in the amount not to exceed \$51,173.33.
5. Resolution - Approving Requisition #R25-3191, with ESRI Inc., for GIS software maintenance, in the amount not to exceed \$48,852.00.
6. Resolution - Approving Requisition #R25-3165, with ARH Associates, for 911 GIS Data Development Services, in the amount not to exceed \$77,723.00.
7. Resolution - Approving requisition #R25-4009, with Stertil Koni USA Inc., for mobile column lifts, in the amount not to exceed \$147,196.96.

8. Resolution - Approving a contract award for County Bid 2025-12, with Kyle Conti Construction, for the Surface Treatment of County Route 617 in the Township of Franklin, in the amount not to exceed \$1,198,891.00.
9. Resolution - Approving a contract award for County Bid 2025-07, with D. Torluccio Landscaping LLC, for the Replacement of Hunterdon County Culverts: C-27A, Old Clinton Road Over Tributary to Prescott Brook, Township of Clinton, R-34, Mountain Road Over Tributary to South Branch Rockaway Creek, Township of Readington, EQ-256 Toad Lane Over Tributary to Third Neshanic River, Townships of East Amwell and Raritan, in the amount not to exceed \$423,914.85.
10. Resolution - Approving contract amendment #3, with V-COMM LLC, for Professional Engineering and Design Services for a New Communications Tower on the Jugtown Preserve Property in the Township of Bethlehem, in the amount not to exceed \$7,400.00.
11. Resolution - Approving a contract award for County Bid 2025-10, with United Painters, Inc., for the Painting of Various Bridges, in the amount not to exceed \$457,000.00.
12. Resolution - Approving a contract award for County Bid 2025-11, with Kyle Conti Construction, for the Resurfacing and Rehabilitation of County Route 635 in the Township Bethlehem and the Borough of Hampton, in the amount not to exceed \$1,931,139.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing Emergency Contract for Operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center.
2. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign a Retirement Plan Advisory and Consulting Services Agreement with Marsh McLennan Agency.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Jennifer Williford as a member to the Hunterdon County Human Services Advisory Council, term to be effective immediately, through June 16, 2028.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated June 17, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the June 03, 2025 meeting.
3. Resolution - Approving the hire and provisional appointment of Robert Cincotta as an Assistant Engineer in the Hunterdon County Department of Public Works, Engineering Division. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Evan Leopold as an Engineering Aide in the Department of Public Works, Engineering Division. (Filling a vacancy)
5. Resolution - Acknowledging the action of Sheriff Frederick Brown to hire and regularly appoint Jocelyn Valtierra as a full-time County Re-Entry Coordinator in the Hunterdon County Sheriff's Office.
6. Resolution - Acknowledging the action of Prosecutor Renee Robesen to hire and appointment Kristen Larsen as a part-time Prosecutor's Agent in the Hunterdon County Prosecutor's Office.
7. Resolution - Approving the hire and seasonal appointment of Graham Becker as a Laborer in the Hunterdon County Department of Public Works, Roads Division.
8. Resolution - Approving the hire and seasonal appointment of Michelle Engler as a Seasonal Fair Intern in the Hunterdon County Department of Planning and Land Use, Rutgers Cooperative Extension.
9. Resolution - Acknowledging the action of the Appointing Authority, Brad Myhre, to transfer and reclassify Stanley Ploski, as a Road Repairer 1 in the Department of Public Works, Roads Division.
10. Resolution - Approves a title change for Remon Sedrak, to Human Services Specialist 3 Bilingual in the Department of Human Services, Division of Social Services.

11. Resolution - Approving a salary adjustment for Rebeccal Hall, GIS Division Head, in the Department of Planning and Land Use.
12. Resolution - Acknowledging the action of Hunterdon County Prosecutor, Renee Robeson, to adjust the salaries for unclassified staff.
13. Resolution - Approving the advancement and regular appointment of Caitlyn Mazewski to the title of Registered Environmental Health Specialist in the Department of Health, Division of Environmental Health.
14. Resolution - Approving the provisional promotion of Jonathan Cerone to the title of Road Repairer 1 in the Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement for the obtainment of his Class A CDL.
15. Resolution - Approving the provisional promotion of Cody Bell to the title of Traffic Maintenance Worker in the Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.
16. Resolution - Approving the provisional promotion of Michelle Hendrix to the title of Keyboarding Clerk 4 in the Department of Health, Public Health Nursing Division.
17. Resolution - Approving the provisional promotion of Laura Ryan to the title of Keyboarding Clerk 2 in the Department of Health, Environmental Division.
18. Resolution - Approving the provisional promotion of Alycia Wolf to the title of Program Analyst in the Department of Human Services, Division of Senior, Disabilities and Veterans Services.
19. Resolution - Approving the provisional promotion of Ashton Durborrow to the title of Senior Bridge Repairer in the Department of Public Works, Bridge Division.
20. Resolution - Approving the provisional promotion of Justin Ferrante to the title of Supervising Bridge Repairer in the Department of Public Works, Bridge Division.

21. Resolution - Approving the provisional promotion of Colin Bailey to the title of Senior Engineering Aide in the Department of Public Works, Engineering Division.
22. Resolution - Approving the provisional promotion of Paul Oceanak to the title of Senior Public Works Inspector in the Department of Public Works, Engineering Division.
23. Resolution - Approving the provisional promotion of James Zakalunzy to the title of Public Works Inspector in the Department of Public Works, Engineering Division.
24. Resolution - Approving the provisional promotion of Katie McGann, to the title of Management Specialist in the Department of Human Services, Division of Human Services.
25. Resolution - Re-appointing Katrina C. Doyle as Hunterdon County Counsel for a three-year term, concurrent with N.J.S.A. 40A:9-43.
26. Resolution - Authorizing the use of Competitive Contracting for Educational Programming Aimed At Fostering Anti Bias Training and Education about Historical Genocides pursuant to N.J.S.A.40A:11-4.3(a).
27. Resolution - Approving a request from the Northwest New Jersey Beekeepers Association to use the Echo Hill Lodge and Deer Path Park at Round Mountain to house working beehives outdoors. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability, commencing in June 2025 and continuing through June 2026.
28. Resolution - Approving a request from the ARC of Hunterdon to use the Echo Hill Lodge. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability commencing in June 2025 and continuing through June 2026.
29. Resolution - Approving a request from the Northern NJ Square Dancers Association (Flutter Wheels) to use the Echo Hill Main Lodge. Approvals will be based on the Division of Parks and Recreation's programmatic needs and facility availability. This agreement will remain effective from June 2025, concluding in June 2026.

30. Resolution - Approving the ongoing research by the United States Department of Agriculture in a study to control the Emerald Ash Borer via Parasitoid Wasps at Jugtown Mountain Preserve in 2025.
31. Resolution - Approving the 2025-2026 Controlled Hunting Program as submitted by the Hunterdon County Division of Parks and Recreation.
32. Resolution - Authorizing the Hunterdon County Health Department to pursue accreditation from the Public Health Accreditation Board (PHAB), and authorizing the Director to send a letter of support.
33. Resolution - Approving an amendment to Resolution 2025-149, dated February 18, 2025, for the Hunterdon County Dental Access Program, and authorizing the Department of Health to execute a modified Memorandum of Understanding.
34. Resolution - Supporting the replacement of the Sidney Road Bridge over the Lehigh Valley Main Line Railroad.
35. Resolution - Authorizing the release of the Cash Maintenance Bond (#107736027), for the road project known as QuickChek Project #1303, 170-172 Perryville Road, in the Township of Union, to QuickChek Corporation.
36. Resolution - Approving a Litter Control Policy, prohibiting the unlawful throwing, dropping, discarding or otherwise placing any litter of any nature upon public or private property other than in a litter receptacle, in compliance with Hunterdon County's Stormwater Permit NJPDES R12 – Highway Agency Stormwater General Permit.
37. Resolution - Approving the Standard Operating Procedures (SOP) for fueling at Hunterdon County-owned facilities.
38. Resolution - Approving the conditional draft of the Hunterdon County Storm Water Pollution Prevention Plan (SPPP), as required by the New Jersey Pollution Discharge Elimination System (NJPDES) MS4 Highway Stormwater permit.
39. Resolution - Authorizing the Standard Operating Procedures "Good Housekeeping" checklist for the Department of Public Works facilities to stay in compliance with 2025 NJDEP Stormwater Pollution Prevention Plan.

40. Resolution - Approving a request from the Borough of High Bridge to host a Criterium Race on August 9, 2025, from 12:00 p.m. until 5:00 p.m. with road closures from 11:00 a.m. until 6:00 p.m. for the following roadways: Fairview Avenue / Church Street (County Route 513) in the Borough of High Bridge.
41. Resolution - Approving a request from Kingwood Township First Aid & Rescue Squad to host coin tosses on Saturday and Sunday, August 23 & 24, 2025, September 27 & 28, 2025, October 18 & 19, 2025 and November 29 & 30, 2025 at the following locations: County Route 519, 1/8 mile South of Route 12, and County Route 519, 1/8 mile North of Route 12.
42. Resolution - Authorizing the Director or Deputy Director to sign and execute Contract Modification #2 between the County of Hunterdon and Hunterdon Helpline, Inc. reflecting an increase in funding from the modified amount of \$44,065.00 to \$47,500.00 for the period of January 1, 2025, through May 31, 2025.
43. Resolution - Approving a request from Readington Township Schools, to host their leadership retreat in the Hunterdon County Historic Courthouse on Friday, August 22, 2025, and waive the fees associated with this facility.
44. Resolution - Authorizing the Commissioner Director to send a letter of support to the New Jersey Department of Transportation, on behalf of the Borough of High Bridge, for the NJDOT Transit Village Program.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT