



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

July 15, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY DEPARTMENT OF PUBLIC SAFETY UPDATE, Brayden Fahey, Department Director & Emergency Management Coordinator

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Granges of Hunterdon County upon their 150th Anniversary and for their continued dedication to agricultural advocacy, community enrichment, and the preservation of rural traditions.

2. Proclamation - Recognizing Nancy Hanna upon her retirement from Hunterdon County Department of Planning & Land Use.
3. Proclamation - Recognizing the LINK Transportation System upon celebrating its 40th Anniversary.
4. Proclamation - Recognizing and congratulating Amanda Meyerhofer for her outstanding achievement, professional dedication, and exemplary service to the residents of Hunterdon County through the LINK Transportation System and for bringing pride and recognition to the County.
5. Proclamation - Recognizing and congratulating Joaquin Arce, Kathryn Connaughton, and the Voorhees High School Drama Club upon earning medals at the Teen Arts NJ Festival, showcasing remarkable achievements, contributions to the arts, and proudly representing Hunterdon County.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. HUNTERDON COUNTY SHERIFF UPDATE, Sheriff Frederick Brown

1. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to sign an Interlocal Agreement for Class III Special Law Enforcement Officer (SLEO) with Alexandria Township Board of Education.

XI. FINANCE, Andrew Bernath, CFO

1. Resolution - Approving an Amendment to Resolution 2025-363, Approving the sum in the amount of \$8,518,670.83 as the amount to be raised for the 2025 Operating Budget for the Hunterdon County Library.
2. Ordinance - Introduction of Capital Ordinance 2025-15; Providing for the costs associated with the completion of the North Campus Construction Project at the Polytech Career and Technical School, in and for the County of Hunterdon, State of New Jersey; and appropriating \$5,000,000.00 from the Capital Fund Balance to pay for the cost thereof.
3. Ordinance - Introduction of Capital Ordinance 2025-16; Providing for improvements to the Route 12 Complex, in and for the County of Hunterdon, State of New Jersey; and appropriating

\$1,300,000.00 from the Capital Improvement Fund to pay for the cost thereof.

XII. PLANNING & LAND USE

1. Update - Dancing on the Green - National Association of Counties (NaCo) Achievement Award.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for year two for County Bid 2024-15, with Morton Salt Inc., to furnish and deliver rock salt for snow and ice control for roads and bridges, in an amount not to exceed \$685,100.00.
2. Resolution - Approving a contract award for County Bid 2025-09, with Creter Vault Corporation, for the furnishing and delivering of transit concrete, in an amount not to exceed \$168,075.00.
3. Resolution - Approving a contract award for County Bid 2025-13, with CMS Construction Inc., for the Replacement of County Bridge E-243 on Van Lieus Road Over Back Brook in the Township of East Amwell, in an amount not to exceed \$3,204,048.00.
4. Resolution - Approving a contract award for County RFP 0046-2024, with DMR Architects, for professional architectural and related services for the Hunterdon County North Branch Library, in an amount not to exceed \$42,500.00.
5. Resolution - Approving requisition #R25-4224, with Software House International, for the Civic Plus Enterprise license renewal, in an amount not to exceed \$96,268.88.
6. Resolution - Approving requisition #R25-4146, with RFS Commercial Inc., for the Library Headquarters lower level carpet replacement, in an amount not to exceed \$52,852.60.
7. Resolution - Approving requisition #R25-4147, with RFS Commercial Inc., for the Library Headquarters children's area carpet replacement, in an amount not to exceed \$91,229.60.
8. Resolution - Approving requisition #R25-4235, with Carousel Industries of North America, for technical support for the 9-1-1 call taking workstations, in an amount not to exceed \$49,399.75.

9. Resolution - Approving requisition #R25-4131, with Trane US Inc., for HVAC Software Upgrade for the 9-1-1 Center, in an amount not to exceed \$44,954.00.
10. Resolution - Approving requisition #R25-4133, with Trane US Inc., for HVAC Software Upgrade for the Senior Center, in an amount not to exceed \$81,942.00.
11. Resolution - Approving requisition #R25-4323, with Foley Inc, for a generator for the Lebanon Garage, in an amount not to exceed \$101,151,82.
12. Resolution - Approving requisition #R25-4501, with Kova Corporation, for the purchase of a 9-1-1 logging recorder, in an amount not to exceed \$85,325.40.
13. Resolution - Approving requisition #R25-4351, with MRA International Inc., for computers, in an amount not to exceed \$63,190.00.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the County Administrator to sign and accept, on behalf of the County, a \$100,000.00 grant from The Highlands Tourism Expansion Grant Program to help execute the Explore Hunterdon initiative in 2025.
2. Resolution - Authorizing the Director of the Board of County Commissioners to sign an agreement with Sandy's Scoops, LLC to use the County's 579 Trail logo on their menu and products to promote the 579 Trail for a period of one (1) year.
3. Resolution - Authorizing the making of an application to the Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs to Create the Hunterdon County Improvement Authority.
4. Resolution - Approving the Right of Way Easement and Utility Easement on Block 71, Lot 11 in the Township of Raritan, for the Reconstruction of County Bridge Q-48.
5. Resolution - Approving the Right of Way Easement on Block 80, Lot 8 in the Township of Raritan, for the Reconstruction of County Bridge Q-48.

6. Resolution - Approving an amendment to Resolution 2025-590, Release of Maintenance Bond, QuickChek Project #1303, 170-172 Perryville Road, Union Township.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated July 15, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the June 17, 2025 meeting.
3. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to hire and provisionally appoint Deano C. Quatrocchi as a Corrections Officer in the Hunterdon County Sheriff's Office. (Filling a vacancy)
4. Resolution - Acknowledging the action of Hunterdon County Sheriff Frederick Brown to hire and appoint Edward T. Purcell as a SLEO III in the Hunterdon County Sheriff's Office. (Filling a vacancy)
5. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to hire and provisionally appoint Carissa Frutchey as a Coordinator of Nurse Examiners in the Hunterdon County Office of the Prosecutor. (Filling a vacancy)
6. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to seasonally hire and appoint Gage Foss, as a Seasonal Laborer 1, in the Department of Public Works, Roads Division.
7. Resolution - Approving the hire and provisional appointment of Jeffrey Newman as a Storekeeper in the Hunterdon County Department of Administrative Services, Division of Vehicle Services. (Filling a vacancy)
8. Resolution - Approving the hire and regular appointment of Stephen Johnson as a Laborer 1 in the Hunterdon County Department of Public Works, Bridge Division. (Filling a vacancy)

9. Resolution - Approving the hire and provisional appointment of Mark Conover as a Per Diem Hazmat Materials Specialist in the Hunterdon County Department of Health, Division of Environmental Health.
10. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to seasonally hire and appoint Bradley Agulis as a Seasonal Laborer 1, in the Department of Public Works, Roads Division.
11. Resolution - Acknowledging the action of the Appointing Authority, Brad Myhre to hire and seasonally appoint Oliva LaBruno, as a Seasonal Intern in the Hunterdon County Office of County Counsel.
12. Resolution - Approving the action to hereby grant Alexandria N. Crans a regular appointment as a full time Inspector Mosquito Extermination as of July 15, 2025, in the Hunterdon County Department of Health. (No change in salary)
13. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to provisionally promote Christine Musacchio as a Management Specialist in the Hunterdon County Office of the Prosecutor. (Filling a vacancy)
14. Resolution - Approving the provisional promotion of Robert Hornby to the title of Principal Planner in the Department of Planning and Land Use, Division of Planning.
15. Resolution - Approving the provisional promotion of Sam A. Myhre to the title of Senior Traffic Maintenance Worker in the Department of Public Works, Roads Division.
16. Resolution - Approving the provisional promotion of Linda Rifino to the title of Keyboarding Clerk 3 in the Department of Public Safety, Division of Emergency Management.
17. Resolution - Approving the provisional promotion of Donovan Burns to the title of Bridge Repairer in the Department of Public Works, Bridge Division, per the CWA Local 1036, Rank and File collective bargaining agreement.
18. Resolution - Approving the provisional promotion of Kyle Bell to the title of Road Repairer 1 in the Department of Public Works, Roads Division, per the CWA Local 1036, Rank and File collective bargaining agreement.

19. Resolution - Approving a salary adjustment for Jessica Wood, Public Safety Telecommunicator Trainee, per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year trainee period.
20. Resolution - Approving a salary adjustment for Joy Allen, Public Safety Telecommunicator Trainee, per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year trainee period.
21. Resolution - Approving a salary adjustment for Nicolle Greer, Public Safety Telecommunicator Trainee, per the CWA Local 1036, Rank and File collective bargaining agreement for successfully completing the first six months of the one-year trainee period.
22. Resolution - Approving the action to hereby grant Justin T. Ferrante a regular appointment as a full time Supervising Bridge Repairer as of July 15, 2025, in the Hunterdon County Department of Public Works, Bridge Division. (No change in salary)
23. Resolution - Approving the action to hereby grant Christine Musacchio a regular appointment as a full-time Keyboarding Clerk 4 as of July 15, 2025, in the Hunterdon County Prosecutor's Office.
24. Resolution - Approving the action to hereby grant Ashton T. Durborow a regular appointment as a full-time Senior Bridge Repairer as of June 16, 2025, in the Hunterdon County Department of Public Works, Bridge Division. (No change in salary)
25. Resolution - Approving Robert Fandel to be returned to his regular position and salary as Equipment Operator after being granted a temporary/interim salary adjustment in accordance with the Collective Bargaining Agreement with CWA Local 1036 for temporarily filling the role of Supervising Road Repairer.
26. Resolution - Acknowledging the titles and salaries of the members of the Hunterdon County Board of Elections as established at the Board's reorganization meeting effective July 7, 2025.
27. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson to adjust the salaries for unclassified staff.

28. Resolution - Approving the schedule adjustment for Marcus Woltman, Mechanic's Helper, in the Department of Administrative Services.
29. Resolution - Authorizing the increase of the County Bid Threshold to \$53,000.00 pursuant to N.J.S.A. 40A:11-3.
30. Resolution - Authorizing the Hunterdon County Department of Health to sign and accept a grant amendment for the Sustaining Local Public Health Infrastructure Grant with the New Jersey Association of County and City Health Officials (NJACCHO), for an increase of \$24,951.00 in grant funds, bringing the total grant award to \$193,000.00.
31. Resolution - Acknowledging and accepting an amendment to the Enhancing Local Public Health Infrastructure Grant to extend the project and budget period through March 31, 2026, and authorizing the Health Officer to sign all documents associated with this grant extension, no change in funding amount.
32. Resolution - Authorizing the Department of Health to apply for and accept the FY2025 Strengthening Local Public Health Capacity Program Grant, in the amount of \$30,858.00, for the grant term of July 1, 2025, through June 30, 2026, and authorizing the Director of the Board of County Commissioners to sign any documents necessary in connection with this grant application and award.
33. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to Sign a Side Letter of Agreement with FOP Lodge #182 (Captains).
34. Resolution - Approving an Interlocal Service Agreement with Flemington-Raritan School District for the use of the County's gasoline.
35. Resolution - Approving a request from Three Bridges Volunteer Fire Company to host a 5-Mile Road Race on Saturday, August 9, 2025, from 9:00 a.m. until 11:00 a.m. utilizing various county roadways.
36. Resolution - Authorizing the Director or Deputy Director of the Board of County Commissioners to execute Contract Agreement #C00192, C00194, C00195 (formerly contract #AHKC), Business Associates Agreement and other required supporting documents with the Department of Children and Families for the

total provision of \$75,665.00 State funding for the purposes agreed to therein for the period July 1, 2025, to June 30, 2026.

- 37. Resolution - Approving a request from the Garden State Sheep Breeders Association to allow RVs and campers overnight at the South County Park from September 12 - 14, 2025, pending an approved permit and COI.
- 38. Resolution - Authorizing the Director of the Board of County Commissioners to sign permit documents on behalf of the Hunterdon County Division of Parks in relationship with the annual 2025 4-H & Agricultural Fair.
- 39. Resolution - Authorizing Whitehouse Rescue to perform a training exercise at Cushetunk Mountain Preserve on Saturday, July 19th, 2025, from 8:00 a.m. to 12:00 p.m.
- 40. Resolution - Authorizing the Hunterdon County Division of Planning Services to accept a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant, in the amount of \$103,762.50, for the period July 1, 2025 – June 30, 2026.
- 41. Resolution - Confirming the action of the Director of the Board of County Commissioners to send a letter to Congressman Tom Kean and Senators Cory Booker and Andy Kim opposing heavier trucks on roadways.
- 42. Resolution - Confirming the action of the Director of the Board of County Commissioners to send a letter of support to Congressman Tom Kean and Senators Cory Booker and Andy Kim, for continued federal funding for the Drug-Free Communities (DFC) program, on behalf of One Voice of Hunterdon.
- 43. Resolution - Approving a request from NAMI Hunterdon, Inc. to use the steps of the Hunterdon County Historic Courthouse on Saturday, October 11, 2025, from 8:00 a.m. until 9:30 a.m. with a rain date of Sunday, October 12 or Saturday, October 18, 2025, for a ribbon cutting to commence the start of the Mental Health Awareness Walk.
- 44. Resolution - Authorizing the Director of the Board of County Commissioners to sign an agreement to co-host an event for the purpose of promoting the farms, chefs, and restaurants of Hunterdon County.

45. Resolution - Approving the amended Filmmaker's Code of Professional Responsibility.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT