



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

August 5, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HEALTH DEPARTMENT, VECTOR CONTROL DIVISION UPDATE, Tadhgh Rainey, Division Head

VIII. ELECTRICITY GENERATION SUPPLY SERVICE BID REVIEW, Vicki Molloy, CEP of Concord Energy Services

1. Resolution - Award of County Bid 2025-08 to WGL Energy Services Inc., for electric generation supply service for the twenty-four month term for Bid Group 1 General Service accounts at a rate of

\$.11346/kwh and Bid Group 2 lighting accounts at a rate of
\$.07247/kWh.

IX. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Kathy Vieth upon being recognized as the New Jersey Association of 4-H Youth Development Professionals 2025 Volunteer of the Year, for her exceptional leadership, her commitment to youth development, and her outstanding contributions to advancing poultry science and the 4-H program both within Hunterdon County and throughout the State of New Jersey.
2. Proclamation - Recognizing Mark Brubaker upon being recognized by the New Jersey Association of 4-H Youth Development Professionals as the 2025 Distinguished 4-H Alumnus and for his extraordinary contributions to the Hunterdon County 4-H Program, his enduring support of youth development, and his lifelong commitment to service.
3. Proclamation - Recognizing Carter Gordon of Troop 187 upon achieving the rank of Eagle Scout.
4. Proclamation - Recognizing Lucus Beyers of Troop 187 upon achieving the rank of Eagle Scout.
5. Proclamation - Honoring Central Jersey Volleyball Academy 12 Black, 13 Black, and 18 Black Teams on Reaching the 2025 USA Volleyball Nationals.
6. Proclamation - Celebrating the Grand Opening of D'SERVE in Flemington, New Jersey.
7. Proclamation - Recognizing Flemington Target upon Celebrating its Grand Opening.

**X. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

XI. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2024-2025 Veterans Transportation Grant Modification in the amount of \$2,300.00.

2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025-2026 Veterans Transportation Grant in the amount of \$15,000.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Section 5311 Grant in the amount of \$1,026,850.50.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the NJACCHO Sustaining Local Public Health Infrastructure Grant Amendment in the amount of \$24,951.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Explore Hunterdon Highlands Tourism Expansion Grant in the amount of \$100,000.00.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2026 OFRT Grant in the amount of \$75,000.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2026 Right to Know Grant in the amount of \$9,618.00.
8. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Early Voting Grant in the amount of \$350,000.00.

XII. FINANCE, Andrew Bernath, CFO

1. Public Hearing - Capital Ordinance 2025-15; Hunterdon County Vocational School District North Campus Construction Project.
2. Ordinance - Adoption of Capital Ordinance 2025-15; Providing for the costs associated with the completion of the North Campus Construction Project at the Polytech Career and Technical School, in and for the County of Hunterdon, State of New Jersey; and appropriating \$5,000,000.00 from the Capital Fund Balance to pay for the cost thereof.
3. Public Hearing - Capital Ordinance 2025-16; Improvements to the Route 12 County Complex.

4. Ordinance - Introduction of Capital Ordinance 2025-16; Providing for improvements to the Route 12 Complex, in and for the County of Hunterdon, State of New Jersey; and appropriating \$1,300,000.00 from the Capital Improvement Fund to pay for the cost thereof.

XIII. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to submit, on behalf of the County, a Grant Application to the Large Foundation, in support of the 2026 Hunterdon County Teen Arts Festival.
2. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign and accept, on behalf of the County, the New Jersey State Council on the Arts, FY26 Creative Aging Initiative grant, for the period of July 1, 2025, through June 30, 2026, in the amount of \$10,000.00.
3. Resolution - Approving a Municipal Grant to Delaware Township, for rehabilitation and improvements to Dilts Farm Park, in an amount not to exceed \$174,215.73, on the recommendation of the Parks & Open Space Advisory Committee.
4. Resolution - Approving a Municipal Grant to Frenchtown Borough, for debt service related to the acquisition of the Frenchtown Greenbelt/Nishasackwick Property in Frenchtown Borough, in an amount not to exceed \$6,817.29, on the recommendation of the Parks & Open Space Advisory Committee.
5. Resolution - Approving an Open Space Acquisition Assistance Grant to Hunterdon Land Trust, for the acquisition of the Ponzini property, in Raritan Township, estimated 13 acres, in an amount not to exceed \$69,100.00, upon the recommendation of the Parks & Open Space Advisory Committee.
6. Resolution - Approving an Open Space Acquisition Assistance Grant to Tewksbury Land Trust, for the acquisition of the Stavola property, estimated 105 acres in Tewksbury Township, in an amount not to exceed \$1,222,500.00, upon the recommendation of the Parks & Open Space Advisory Committee.

XIV. PURCHASING, Ray Rule, QPA

1. Resolution - Approving requisition #R25-4613, with McCloskey Mechanical Contractors Inc., for the Administration Building boiler replacement in an amount not to exceed \$114,597.67.
2. Resolution - Approving a contract award for County Bid 2025-14, with Denville Line Painting, Inc., for the Application of Traffic Stripes on Various County and Municipal Roads in an amount not to exceed \$337,215.24.
3. Resolution - Approving a contract award for County Bid 2025-15, with State Line Construction Company, Inc., for the Replacement of County Bridge Q-48 on Kuhl Road Over Branch of Neshanic River in the Township of Raritan, in an amount not to exceed \$2,743,626.50.
4. Resolution - Approving requisition #R25-4640, with Powerco Inc., for the purchase of a backhoe, in an amount not to exceed \$163,670.22.
5. Resolution - Approving requisition #R25-4892, with Nielsen Ford of Morristown Inc., for the purchase of a Mason Dump Truck Chassis, in an amount not to exceed \$60,638.58.
6. Resolution - Approving requisition #R25-5004, with Gentilini Chevrolet LLC, for the purchase of a Chevrolet Tahoe, in an amount not to exceed \$56,464.59.
7. Resolution - Approving Contract Amendment #1 for County RFP 0080-2021, with Clarke Caton Hintz, for professional architectural, engineering and related services for the Hunterdon County Arboretum, in an amount not to exceed \$88,500.00.
8. Resolution - Approving a contract award for County RFP 0046-2024 with SSP Architectural Group, Inc., for professional architectural and related services for the Hunterdon County Route 12 Complex, in an amount not to exceed \$250,800.00.
9. Resolution - Approving a contract award for County RFP 0046-2024 with SSP Architectural Group, Inc., for professional architectural and related services for the Hunterdon County Route 31 Complex, in an amount not to exceed \$137,800.00.

XV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the Hunterdon County Social Media Policy.

2. Ordinance - Introduction of Ordinance 2025-17; Authorizing the Creation of the Hunterdon County Improvement Authority.
3. Resolution - Approving the hire and regular appointment of Alan Hunt as the Director of Planning and Land Use in the Hunterdon County Department of Planning and Land Use.
4. Resolution - Approving the adoption of the Hunterdon County Retirement Savings Committee Bylaws as attached to direct and guide the Retirement Savings Committee in the execution of its duties.

XVI. APPOINTMENTS

1. Resolution - Approving the appointment of Amanda Nechay to the Hunterdon County Human Services Advisory Council (HSAC), term to be effective immediately through August 31, 2028.
2. Resolution - Approving the re-appointment of Jane Ricketts as a member to the Hunterdon County Transportation Advisory Committee (TAC), term to be effective immediately through July 31, 2029.

XVII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated August 05, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the July 15, 2025 meeting.
3. Resolution - Acknowledging the action of Hunterdon County Clerk, Mary Melfi, to appoint Brandon Delcid Rios as a Seasonal Intern in the Office of the Hunterdon County Clerk.
4. Resolution - Approving the appoint of Laura Knott as a part time, per diem Fitness Instructor in the Department of Human Services, Division of Senior, Disabilities, and Veterans Services. (Filling a vacancy)
5. Resolution - Approving the appointment of Alexandra Wendel as a part-time, per diem Fitness Instructor in the Department of Human

Services, Division of Senior Disabilities and Veterans Services.
(Filling a vacancy)

6. Resolution - Approving the regular promotion of Bonnie Burris to the title of Public Safety Telecommunicator in the Department of Public Safety, Communications Division per the CWA Local 1036, Rank and File collective bargaining agreement.
7. Resolution - Approving the provisional promotion of Debra Reed to the title of Senior Park Naturalist in the Department of Administrative Services, Divisions of Parks and Recreation.
8. Resolution - Approving the provisional promotion of Jason Strauss to the title of Maintenance Worker 2 in the Department of Administrative Services, Division of Parks and Recreation.
9. Resolution - Approving the provisional promotion of Kevin L. Weygand to the title of Maintenance Worker 2 in the Department of Administrative Services, Department of Parks and Recreation.
10. Resolution - Acknowledging the action of the Hunterdon County Clerk, Mary Melfi, to provide a salary adjustment for Lara Charkoudian, Intern in the Office of the Hunterdon County Clerk.
11. Resolution - Approving an amendment to Resolution 2025-579, provisional promotion of Katie McGann as a Management Specialist in the Department of Human Services, to reflect the correct Union classification.
12. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to appoint Kevin Burghardt as the Interim Housing Director for Hunterdon County.
13. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to approve a stipend to Human Services Administrator, Susan Nekola for management of Division of Housing personnel.
14. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Risk Manager/Insurance Broker.
15. Resolution - Authorizing PSE&G (Public Service Electric & Gas Co) to conduct Right of Way vegetation management practices at several Hunterdon County Parks.

16. Resolution - Authorizing JCP&L to install a new pole, span guy and conductor along the border of Hoffman Park in the Township of Union to improve service reliability in the vicinity.
17. Resolution - Approving a request from Lebanon Township Volunteer Fire Department to host a Coin Toss on Saturday, September 6, 2025, from 8:00 a.m. until 4:00 p.m. at the intersection of County Route 513 and Bunnvale Road in the Township of Lebanon.
18. Resolution - Approving a request from Delaware Valley Regional High School Cheer to host a Coin Toss on Saturday, September 27, 2025, from 10:00 a.m. until 2:00 p.m. with a rain date of Sunday, September 28, 2025, at the following location: the intersection of Frenchtown Road (County Route 519) and Bridge Street in the Borough of Milford.
19. Resolution - Approving Speed Limit changes to County Route 513 (High Bridge-Califon-Chester Road) in the Township of Lebanon and Borough of Califon, County of Hunterdon, as recommended by the County Engineer.
20. Resolution - Authorizing the Director or their Designee to sign documents pertaining to the State of NJ Department of Community Affairs, Division of Local Government Services property owner certification for Hunterdon County Bridge R-168.
21. Resolution - Approving a request from the Appendix Cancer PMP Research Foundation to light the Hunterdon County Historic Courthouse Amber during the month of August to raise awareness of Appendix Cancer.
22. Resolution - Authorizing a Side Letter of Agreement between County of Hunterdon and AFSCME Council 63, Hunterdon County Local 2097.
23. Resolution - Approving the fee simple purchase of Block 64, Lot 32 and Block 65, Lot 1, located in Readington Township, for the reconstruction of County Bridge R-168.
24. Resolution - Authorizing the Commissioner Director to pay the Hunterdon County Soil Conservation District in the amount of \$68,438.00 for Farmland Preservation Easement monitoring for 2025.

25. Resolution - Accepting the donation of a memorial plaque and tree, in honor of Jackie Klapp, to be planted in Court Street Park, as recommended by the Hunterdon County Parks and Open Space Advisory Committee.
26. Resolution - Authorizing the Hunterdon County Department of Health to apply for and accept funding in the amount of \$235,263.00 through the Local Core Capacity for Public Health Emergency Preparedness (LINCS) Grant Program (PHLP24LNC) for the grant term of July 1, 2025 through June 30, 2026 and authorizing the Director of the Board of County Commissioners to execute any and all documents associated.
27. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to sign the discharge of mortgage for the property known as Block 5, Lot 57.03 in the Township of Bethlehem, County of Hunterdon, State of New Jersey.
28. Resolution - Authorizing the Director of the Board of County Commissioners to sign, on behalf of the County, an equipment Lease Agreement, for Vehicle 16-2245, with the New Jersey Transit Corporation for the purpose of assigning it to the County of Hunterdon for use in the Consolidated Transportation System, the LINK.
29. Resolution - Authorizing the Director of the Hunterdon County Board of County Commissioners and County Counsel to sign the Hunterdon County Transportation System Federal Fiscal Year 2025 Certifications and Assurances for the Federal Transit Administration Assistance Program, Annual Charter Service Compliance Certification and Annual Verification of Title VI Activities.
30. Resolution - Authorizing the Hunterdon County Division of Housing to apply for Shortfall HAP Set-aside Funding in an amount not to exceed \$300,000.00, and authorizing the Commissioner Director or Deputy Director to sign and execute the necessary contractual agreements on behalf of the County of Hunterdon.
31. Resolution - Confirming the action of the Commissioner Director to electronically sign and submit a grant application for the NJDEP Green Street and Stormwater Infrastructure Mapping 2025.

XVIII. OPEN TO THE PUBLIC

- XIX. **ADDITIONAL COMMISSIONER COMMENTS**
- XX. **EXECUTIVE SESSION (Reconvene if necessary)**
- XXI. **ADJOURNMENT**