



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

October 7, 2025

I. **5:00 p.m. CONVENE:**

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. **EXECUTIVE SESSION**

1. Resolution - Resolution Entering into Executive Session.

III. **5:30 p.m. PLEDGE OF ALLEGIANCE**

IV. **MOMENT OF SILENCE**

V. **REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION**

VI. **COMMISSIONER REPORTS**

VII. **PRESENTATION FROM NEW JERSEY HIGHLANDS COUNCIL, MARYJUDE HADDOCK-WEILER**

1. Resolution - Authorizing the Director of the Board of County Commissioners to sign the *New Jersey Highlands you never Knew Jersey* license agreement for use of the Highlands Council's branding materials.

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing October as Pregnancy and Infant Loss Awareness Month in the County of Hunterdon.
2. Proclamation - Proclaiming October 12 through October 18, 2025 as Domestic Violence Awareness Week in the County of Hunterdon.
3. Proclamation - Recognizing the 2025 Awardees, upon their recognition from Hunterdon County Crime Stoppers for their contributions to public safety within the Hunterdon County Community.
4. Proclamation - Recognizing United Way of Hunterdon County upon celebrating their 40th Anniversary.
5. Proclamation - Recognizing October as Breast Cancer Awareness Month and *Dance for the Cure*, a local 501(c)(3) nonprofit organization for their dedication to breast cancer awareness and supporting breast cancer patients in the community.
6. Proclamation - Recognizing Jeannine Gorman and Nick Pellitta upon being honored by Prevention Resources and receiving The Spirit of Hunterdon Award.
7. Proclamation - Recognizing Lebanon Township Police Chief Jason Cronce for his heroic actions and act of valor, placing himself at great personal risk in order to save the life of another.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025-2026 HSAC Grant in the amount of \$75,665.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025-2026 Public Health Emergency Preparedness (LINCS) Grant in the amount of \$235,263.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2026 Strengthening Local Public Health Capacity Program Grant in the amount of \$42,534.00.

4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Area Plan Mid-Year Amendment Grant in the amount of \$316,457.00.
5. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY 2026 NJTPA Subregional Transportation Planning (STP) Grant in the amount of \$103,762.50.
6. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the SFY 2026 NJ-JARC Round 12 Grant in the amount of \$200,000.00.
7. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2026 Childhood Lead Grant in the amount of \$56,590.00.

XI. PLANNING & LAND USE

1. Resolution - Authorizing the Hunterdon County Division of Planning Services to apply for a North Jersey Transportation Planning Authority (NJTPA) Subregional Transportation Planning (STP) grant for the period July 1, 2026 – June 30, 2027, in the amount of \$103,762.50.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for year two for County Bid 2024-21, with Superior Office Systems, for maintenance service and supplies for the County and Library copiers, in an amount not to exceed \$49,182.71.
2. Resolution - Approving a contract award for year two for County Bid 2024-22, with J Oliva Enterprises LLC, for Landscape Maintenance and Mowing Services for various County facilities and Parks, in an amount not to exceed \$157,400.00.
3. Resolution - Approving a contract award for County Bid 2025-19, with Home Stat Inspections Inc., for Inspections Services for Housing Choice Voucher Units Using NSPIRE Inspection Protocols, in an amount not to exceed \$63,960.00.

4. Resolution - Approving a contract award for County Bid 2025-18, with Pal-Pro Builders, LLC, for Renovations to the Hunterdon County Justice Center, in an amount not to exceed \$2,750,000.00.
5. Resolution - Approving a contract award for County RFP 2024-19, with Easton Coach Company, for year two for the operation of the Hunterdon County Consolidated Transportation System, known as The LINK.
6. Resolution - Approving a contract award for County RFP 0060-2025, with Hunterdon Medical Center, for Medical Director Services, in an amount not to exceed \$16,500.00.
7. Resolution - Approving a contract award for County RFP 0046-2024, with Colliers Engineering & Design Inc., for professional engineering design services for improvements to the South County Park, in an amount not to exceed \$180,240.00.
8. Resolution - Approving contract amendment #2 for County RFP 0048-2022, Professional Engineering Design Services for the Replacement of Hunterdon County Bridge FC-80 Pine Hill Road over South Branch of Raritan River, Franklin and Clinton Townships, in an amount not to exceed \$10,278.55.
9. Resolution - Approving Requisition #R25-3970, Eplus Technology Inc., for the Route 12 Complex Network and Firewall Replacement, in an amount not to exceed \$1,942,393.03.
10. Resolution - Approving Requisition #R25-5923, with E.O. Habhegger Co., Inc., for the purchase of a fuel tanks and associated equipment for the Everittstown Garage, in an amount not to exceed \$212,363.72.
11. Resolution - Approving Requisition #R25-5931, with Independence Constructors, Inc., for the removal of the underground fuel storage tanks and the installation of new above ground fuel storage tanks at the Everittstown Garage, in an amount not to exceed \$247,587.50.
12. Resolution - Approving requisition #R25-5932, with Foley Inc., for electrical engineering design services for the Justice Center generator, in an amount not to exceed \$56,250.00.

13. Resolution - Approving Requisition #R25-6265, with TGG Floors, for the Library Headquarters public bathrooms flooring treatments, in an amount not to exceed \$71,861.40.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Public Hearing - Ordinance 2025-18; Permitting Compensation for the Division of Vehicle Services for Overtime Hours worked in the Department of Administrative Services.
2. Ordinance - Adoption of Hunterdon County Ordinance 2025-18; Permitting Compensation for the Division of Vehicle Services for Overtime Hours worked in the Department of Administrative Services.

XIV. APPOINTMENTS

1. Resolution - Approving the appointment of Patrick Torpey to a four-year term on the Hunterdon County Vocational School Board (Polytech) for a term to be effective November 01, 2025 through October 31, 2029, pursuant to N.J.S.A. 18A:54-16.
2. Resolution - Approving the appointment of Christian Bench as a member to the Hunterdon County Planning Board, term to be effective immediately through December 31, 2026.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated October 07, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the September 16, 2025 meeting.
3. Resolution - Approving the hire and regular appointment of Ian Chesser as a Technician, MIS in the Hunterdon County Department of Information Technology. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Charlie Gray as a part-time Librarian Associate in the Hunterdon County Library. (Filling a vacancy)

5. Resolution - Approving the hire and regular appointment of Mallika Ramachandran as a Librarian 1 in the Hunterdon County Library. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Mark Fedak as a Clerk Driver in the Hunterdon County Library. (Filling a vacancy)
7. Resolution - Approving the hire and regular appointment of Neve Mazique Bianco as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety. (Filling a vacancy)
8. Resolution - Approving the hire and regular appointment of Alissa Beviano as a Public Safety Telecommunicator Trainee in the Hunterdon County Department of Public Safety. (Filling a vacancy)
9. Resolution - Approving the action to hereby grant Maryjean G. Riou a regular appointment as a full-time Librarian 2 as of October 7, 2025, in the Hunterdon County Library. (No change in salary)
10. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Workers to staff Early Voting sites.
11. Resolution - Acknowledging the action of the Hunterdon County Board of Elections to hire temporary Early Voting Site Supervisors to staff Early Voting sites.
12. Resolution - Approving the title advancement of Keith Fleming to the position of Assistant Superintendent of Weights and Measures in the Hunterdon County Department of Health, Division of Weights and Measures.
13. Resolution - Approving the provisional promotion of Nicholas Siani to the title of Senior Public Health Investigator in the Department of Health, Division of Environmental Health.
14. Resolution - Approving the provisional promotion of Maria Olivia Domingo to the title of Human Services Specialist 1 in the Department of Human Services, Division of Social Services.
15. Resolution - Approving the provisional promotion of Skye Newman to the title of Human Services Specialist 1 in the Department of Human Services, Division of Social Services.

16. Resolution - Approving the provisional promotion of Summerlea Bruschi to the title of Keyboarding Clerk 3 in the Department of Human Services, Division of Social Services.
17. Resolution - Approving the contractual promotion and regular appointment of James Bojanowski to the title of Traffic Maintenance Worker in the Department of Public Works, Roads Division. Provided per the CWA Local 1036, Rank and File collective bargaining agreement.
18. Resolution - Authorizing the County Administrator to sign Amendment No. 1 to the Grants-In-Aid Agreement for the County Reentry Coordinators (CRC) Program between New Jersey Department of Corrections and Hunterdon County Sheriff's Office.
19. Resolution - Approving an Amendment to Hunterdon County Personnel Policy 76-2: Equal Employment Opportunity Policy.
20. Resolution - Approving an amendment to Hunterdon County Personnel Policy 2023-10: Americans with Disabilities and Pregnant Workers Fairness Acts.
21. Resolution - Approving an amendment to Hunterdon County Personnel Policy 2002-02: Harassment.
22. Resolution - Approving an amendment to Hunterdon County Personnel Policy 2020-165: Domestic Violence Policy.
23. Resolution - Approving an amendment to Hunterdon County Personnel Policy 2013-1: Family and Medical Leave.
24. Resolution - Approving an amendment to Hunterdon County Personnel Policy 2005-03: Fringe Benefits for Constitutional Officers, Department Heads, unclassified Employees and Non-Contractual Employees- Overtime.
25. Resolution - Approving the Policy for the Review and Approval of Requests by Municipalities or School Districts for Pedestrian Crossing Countermeasures at Uncontrolled Locations on County Roadways.
26. Resolution - Approving the Purchase of a Permanent Grading Easement Block 64, Lot 2 in the Township of Readington, as part of the

reconstruction of Bridge R-168, and authorizing the Director to sign all required documentation.

- 27. Resolution - Authorizing a Project Labor Agreement for the Emergency Services Training School.
- 28. Resolution - Authorizing the Publication of Notice for Public Comment and Naming Commissioner Director John E. Lanza as the Certifying Official for the Environmental Record Review for the Flemington Borough Police Station ADA Accessible Bathroom and Community Emergency Operations Reception Center Project.
- 29. Resolution - Authorizing the Director or Deputy Director to sign a County Comprehensive Alcoholism and Drug Abuse Contract #26-532-ADA-0, with State funds in the amount of \$253,789.00 with a County match of \$35,570.00, for the period of January 1, 2026 through December 31, 2026.
- 30. Resolution - Approving the Hunterdon County Comprehensive County Youth Services 2026 Funding Application to access \$303,094.00 in State funds from the Juvenile Justice Commission, for the grant period January 1, 2026, through December 31, 2026.
- 31. Resolution - Approving an amendment to Resolution 2025-716; for the FY26 Local Core Capacity for Public Health Emergency Preparedness (PHEP) LINCS Grant, to reflect an increase in funding from the original amount of \$235,263.00 to the new amount of \$276,491.00, and authorizing the Director to sign all necessary documents.
- 32. Resolution - Approving a time extension for the project known as the Roadway Reconfiguration & Bridge Rehabilitation, Woodsville Road at State Route 31 & County Bridge WE-74, Woodsville Road over Peter's Brook, in the Townships of East Amwell & West Amwell, County of Hunterdon.
- 33. Resolution - Approving a time extension for the project known as the Roadway Reconfiguration & Bridge Rehabilitation, Woodsville Road at State Route 31 & County Bridge WE-74, Woodsville Road over Peter's Brook, in the Townships of East Amwell & West Amwell, County of Hunterdon.
- 34. Resolution - Approving the Specifications for the Resurfacing of County Route 579 Situated in Franklin Township, County of Hunterdon,

and authorizing the County Purchasing Agent to solicit bids for this project.

35. Resolution - Approving a request from Tewksbury First Aid & Rescue Squad to host a coin toss on Saturday, October 18, or Sunday, October 19, 2025, with a rain date of Saturday, October 25, or Sunday, October 26, 2025 from 10:00 a.m. until 3:00 p.m. at the intersection of Lamington Road (County Route 523) and County Route 517 in the Township of Tewksbury.
36. Resolution - Authorizing the Director of the Board of County Commissioners to sign a grant application with the New Jersey Department of Law and Public Safety, Division of Administration, for the State Fiscal Year 2025 ARRIVE Together Grant Program, for the period of July 1, 2025 – June 30, 2027, in the amount of \$84,106.00, for the Hunterdon County Prosecutor's Office.
37. Resolution - Authorizing the Commissioner Director to sign and accept, on behalf of the County, a Victims of Crime Act (VOCA) – Forensic Nurse Examiner / Sexual Assault Response Team (FNE/SART) Program grant application, subaward number VS-10-24, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$178,393.00 for the period of October 1, 2025 to September 30, 2026, for the Hunterdon County Prosecutor's Office.
38. Resolution - Approving an amendment to Resolution 2025-798 for the Hunterdon County Prosecutor's Office (Gangs, Guns, and Narcotics Task Force), the Subrecipient for the grant titled: State Fiscal Year (SFY) 2026 Operation Helping Hand Grant Program, to reflect in increase of funding from the original amount of \$105,000.00 to the new award amount of \$110,526.31, for the period of September 1, 2025 to August 31, 2026.
39. Resolution - Approving a request from The Friends of the Hunterdon County Library to host their annual Book Sale at the Grange Building and the 4-H Administration Building at the South County Park on Wednesday, April 1, 2026, through Thursday, April 30, 2026, with all fees waived for this event.
40. Resolution - Approving a request from the Hunterdon County Bar Association to host their Mock Trial Finals at the Hunterdon County Historic Courthouse on Tuesday, February 3, 2026 at 6:00 p.m. with a snow date of Thursday, February 12, 2026 at

6:00 p.m. and waive the fees associated with the use of the Historic Courthouse.

- 41. Resolution - Authorizing Hunterdon County Sheriff Fred Brown, to execute a Business Associate Agreement Contract #26-919 with the New Jersey Department of Human Services, Division of Mental Health and Addiction Services (DMHAS).
- 42. Resolution - Authorizing the Director of the Board of County Commissioners to sign an Agreement for the Installation of School Speed Limit Sign Beacon with the Tewksbury Township School District.
- 43. Resolution - Authorizing the use of Competitive Contracting for the Hunterdon County Code Blue Warming Center pursuant to N.J.S.A.40A:11-4.3(a).

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT