



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

November 5, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing the Honorable Peter G. Verniero On the Occasion of the Unveiling of His Portrait.
2. Proclamation - Recognizing Brian Moore for his Record-Breaking Agricultural Achievement.

3. Proclamation - Recognizing Karen Widico upon being recognized by SAFE in Hunterdon for her unwavering dedication to raising awareness about interpersonal violence.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025-2026 Public Health Emergency Preparedness (LINCS) Grant Amendment in the amount of \$41,228.00.
2. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the FY 2026 MAT Grant in the amount of \$120,072.00.
3. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2025 Social Services for the Homeless (SSH) Grant Additional Funding in the amount of \$15,000.00.
4. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the SFY 26 County Reentry Coordinators (CRC) Grant in the amount of \$50,000.00.

X. FINANCE, Andrew Bernath, CFO

1. Ordinance - Introduction of Bond Ordinance 2025-19; Providing supplemental funding for the Emergency Services Training Center, by and in the County of Hunterdon, State of New Jersey; appropriating \$4,900,000.00 therefor and authorizing the issuance of \$4,666,666.00 bonds or notes of the County to finance part of the costs thereof.
2. Ordinance - Introduction of Capital Ordinance 2025-20; Providing for the Acquisition and the Payment of the Purchase Price of Real Property Commonly Known as 41 Bonetown Road, in the Township of Raritan; by and in the County of Hunterdon, State of New Jersey; and Appropriating \$900,000 from the Capital Improvement Fund to pay for the cost thereof.

XI. HEALTH DEPARTMENT, Karen DeMarco, Director

1. Ordinance - Introduction of Amended Ordinance 2025-03; Establishing Standard Procedures and Provisions for the Recovery from the Responsible Party of Costs Associated with Responding to Hazardous Materials Emergency Response Incidents.
2. Ordinance - Introduction of Ordinance 2025-21; Establishing Environmental Health Service Fees to be charged by the County of Hunterdon for services performed by the Department of Health as the Local Health Authority under and in accordance with the County Environmental Health Act.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2025-20, with Model 1 Commercial Vehicles Inc., for Two Transit Vans for LINK services in an amount not to exceed \$196,142.00.
2. Resolution - Approving a contract award for County Bid 2025-20, with Grade Construction, for the Reconstruction of County Culvert L-1 County Route 513 Over a Branch of the South Branch of the Raritan River in the Township of Lebanon, in an amount not to exceed \$1,905,426.98.
3. Resolution - Approving a contract award for County RFP 0064-2025 with David Ciarrocca, C.P.A., LLC, for a Certified Public Accountant firm to serve as the Housing Division's Fee Accountant in an amount not to exceed \$19,000.00.
4. Resolution - Approving a contract award for County RFP 0065-2025 with Suplee, Clooney & Company for an Independent Public Accountant (IPA) firm to perform an audit of the Housing Services Division's programs for the fiscal year ending December 31, 2026, in an amount not to exceed \$10,000.00.
5. Resolution - Approving a contract for County RFP 0039-2025 with the Rabbinical College of America, for Educational Programming Aimed At Fostering Anti Bias Training and Education About Historical Genocides.
6. Resolution - Approving a professional services agreement with V-COMM LLC, for telecommunications tower consulting services, in an amount not to exceed \$18,000.00.
7. Resolution - Approving a professional services contract with Steven M. Diamond, D.O., for Medical Examiner Services in an amount not to exceed \$363,592.00/annually, \$90,898.00/quarterly.

8. Resolution - Approving Requisition #R25-6538, with Garden State Tree Management, for the Schick Reserve Tree Removal, in an amount not to exceed \$99,000.00.
9. Resolution - Approving Requisition #R25-5750 with New Jersey Fire Equipment Company, for Scott Air Packs in an amount not to exceed \$180,550.80.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the Director of the Board of County Commissioners to sign a Mutual Benefit and Use Agreement with Asbritt, Inc. for disaster debris response and management services.
2. Resolution - Authorizing actions necessary to support SNAP-eligible Hunterdon County residents during the Federal Government Shutdown.

XIV. APPOINTMENTS

1. Resolution - Approving the appointment of Debbie Voria as a member to the County Human Services Advisory Council, term to be effective immediately through November 5, 2028.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated November 05, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the October 21, 2025 meeting.
3. Resolution - Acknowledging the action of the appointing authority, Brad Myhre to hire appoint Krishna Patel as a part-time Intern in the Hunterdon County Department of Finance.
4. Resolution - Approving the hire and regular appointment of Heather Lynch as a Maintenance Worker 1 Grounds in the Hunterdon County Department of Administrative Services, Division of Parks and Recreation. (Filling a vacancy)

5. Resolution - Approving the hire and regular appointment of Bradley Kaner as a Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division. (Filling a vacancy)
6. Resolution - Approving the hire and regular appointment of Ashley Culberson as a Public Safety Telecommunicator in the Hunterdon County Department of Public Safety, Communications Division. (Filling a vacancy)
7. Resolution - Approving the regular promotion of Jack Myhre to the title of Maintenance Repairer in the Department of Administrative Services, Division of Buildings and Maintenance.
8. Resolution - Approving the provisional promotion of Daniel Smith to the title of Road Repairer 1 in the Department of Public Works, Road Division, provided per the CWA Local 1036, Rank and File collective bargaining agreement.
9. Resolution - Acknowledging the action of Hunterdon County Prosecutor, Renée M. Robeson, to promote Amanda Kole to the title Assistant Prosecutor in the Hunterdon County Office of the Prosecutor.
10. Resolution - Approving the promotion of Markus Jensen to the title of Assistant Supervising Mechanic in the Department of Administrative Services, Division of Vehicle Services.
11. Resolution - Approving an Amendment to Resolution 2025-959; Agreement Between the County of Hunterdon and Readington Township for the Installation, Maintenance and Operation of Actuated LED Enhanced Pedestrian Crossing Signs Along County Route 523 (Main Street) and Bank Street near the NJ Transit Railroad in the Township of Readington.
12. Resolution - Authorizing the Director of the Board of County Commissioners to sign the 2026 C.E.H.A. (County Environmental Health Act) Grant with the New Jersey State department of Environmental Protection, Compliance and Enforcement Division, in the amount of \$160,000.00 for the period July 1, 2025, to June 30, 2026.
13. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Advisory Compensation Study Services.

14. Resolution - Approving the Assistant County Engineer's recommendation to rescind the H-15: 13 Tons, Type 3: 21 Tons, and Type 3S2: 34 Tons weight limit for County Bridge W-86, located on Lakeview Road, in the Township of West Amwell, Hunterdon County, and adopt an unrestricted weight limit, to be effective immediately.
15. Resolution - Approving a request from the Community Employment Advocacy (CEA) and Johanna Foods to use Court Street Park on Thursday, November 27, 2025, for the 33rd Annual Turkey Trot.
16. Resolution - Authorizing the Hunterdon County Division of Senior, Disabilities and Veterans Services to enter into a grant agreement with the State Department of Human Services, Division of Aging Services, for the 2026 Area Plan Contract Update, for the period of January 1, 2026 through December 31, 2026, in the amount of \$888,027.00 (State funding: \$300,604.00, Federal funding: \$587,423.00).
17. Resolution - Authorizing the Director of the Board of County Commissioners to execute SH25010 Contract Modification #1 and revised Annex B-2 with the New Jersey Department of Human Services, Division of Family Development, for the period January 1, 2025, through December 31, 2025, revised from its original amount of \$192,280.00 to \$207,280.00, State funding, for the additional Code Blue sheltering award of \$15,000.00.
18. Resolution - Approving a request from Whitehouse Wind Symphony to hold a free public concert in the Hunterdon County Historic Courthouse on Saturday, November 15, 2025, and waive the fees associated with this facility.
19. Resolution - Authorizing the Director or Deputy Director to sign a Subcontract for the FY 2026 Subregional Transportation Planning Program for Hunterdon County, with the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., for the period July 1, 2025 – June 30, 2026, in the amount of \$103,762.50.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT

