



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

December 2, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HUNTERDON COUNTY SHADE TREE COMMISSION UPDATE, Dan Bush

VIII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Jonathan Houghton upon earning the title of New Jersey's State Tree Climbing Champion, qualifying for the 2025 International Tree Climbing Championship and placing 6th in the Ascent Event.

2. Proclamation - Commemorating the Grand Opening and Ribbon Cutting of Franklin Township's New Municipal Building.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. FINANCE, Andrew Bernath, CFO

1. Public Hearing - Hunterdon County Ordinance 2025-19.
2. Ordinance - Adoption of Bond Ordinance 2025-19; Providing supplemental funding for the Emergency Services Training Center, by and in the County of Hunterdon, State of New Jersey; appropriating \$4,900,000.00 therefor and authorizing the issuance of \$4,666,666.00 bonds or notes of the County to finance part of the costs thereof.
3. Public Hearing - Hunterdon County Ordinance 2025-20.
4. Ordinance - Adoption of Capital Ordinance 2025-20; Providing for the Acquisition and the Payment of the Purchase Price of Real Property Commonly Known as 41 Bonetown Road, in the Township of Raritan; by and in the County of Hunterdon, State of New Jersey; and Appropriating \$900,000 from the Capital Improvement Fund to pay for the cost thereof.
5. Resolution - Authorizing the 2025 Budget Transfers as recommended by the Hunterdon County Chief Financial Officer.

XI. HEALTH DEPARTMENT, Andrew Camp, Deputy Emergency Management Coordinator

1. Public Hearing - Amended Hunterdon County Ordinance 2025-03.
2. Ordinance - Adoption of Amended Ordinance 2025-03; Establishing Standard Procedures and Provisions for the Recovery from the Responsible Party of Costs Associated with Responding to Hazardous Materials Emergency Response Incidents.
3. Public Hearing - Hunterdon County Ordinance 2025-21.
4. Ordinance - Adoption of Ordinance 2025-21; Establishing Environmental Health Service Fees to be charged by the County of Hunterdon for services performed by the Department of Health as the Local

Health Authority under and in accordance with the County Environmental Health Act.

XII. PLANNING & LAND USE

1. Resolution - Approving a Municipal Grant to Lebanon Borough, improvements to Holjes Sheppard Memorial Park, in an amount not to exceed \$86,685.31, on the recommendation of the Parks & Open Space Advisory Committee.
2. Resolution - Approving a Municipal Grant to Raritan Township for the historic preservation and restoration of the bank barn at the Dvoor Farm owned by Hunterdon Land Trust, in an amount not to exceed \$100,000.00, on the recommendation of the Parks & Open Space Advisory Committee.
3. Resolution - Approving a Municipal Grant to Readington Township for the acquisition of the Stavola Property in Readington Township, in an amount not to exceed \$354,000.00, on the recommendation of the Parks & Open Space Advisory Committee.
4. Resolution - Approving an Open Space Acquisition Assistance Grant to Tewksbury Land Trust, for the acquisition of the 100 Acre Wood property, estimated 12 acres in Tewksbury Township, in an amount not to exceed \$186,000.00, upon the recommendation of the Parks & Open Space Advisory Committee.
5. Resolution - Approving a Historic Preservation Grant to the Tewksbury Land Trust, for the preservation of the Hollow Brook Stone Arch Bridge, located in Tewksbury Township, in an amount not to exceed \$140,000.00.
6. Resolution - Approving a Historic Preservation Grant to the Hunterdon Land Trust, located in Raritan Township, in an amount not to exceed \$220,000.00 for the restoration and rehabilitation of the bank barn and farmhouse at the Dvoor Farm.
7. Resolution - Approving a Historic Preservation Grant to the Tewksbury Township Public Library Association, for the preservation of the Tewksbury Township Public Library building, located in Tewksbury Township, in an amount not to exceed \$90,000.00.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving requisition #R25-7295 with Reed Systems LTD, for the purchase of snowplows in an amount not to exceed \$119,382.06.
2. Resolution - Approving Requisition #R25-7439 with Computer Square Inc., for Live Scan data transfer services in an amount not to exceed \$65,000.00.
3. Resolution - Approving Requisition #R25-7450 with Media Technologies NJ LLC, for the North Branch County Library furniture, in an amount not to exceed \$103,854.12.
4. Resolution - Approving #R25-6719 with All Hands Fire Equipment, for firefighting foam, in an amount not to exceed \$126,207.50.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Approving the appointment of Andrew K. Bernath as Hunterdon County Chief Financial Officer, under N.J.S.A. 40A:9-28.4, for a three-year term commencing January 1, 2026 through December 31, 2028.
2. Resolution - Approving appointments to the Hunterdon County Improvement Authority.
3. Resolution - Opposing A-919/S-1518, which would Establish certain Procedures and Standards Concerning Public Services Privatization Contracts.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Lynn E. Hamilton to the Hunterdon County Senior, Disabilities and Veterans Advisory Council, term to be effective immediately through December 02, 2028.
2. Resolution - Approving the appointment of Alexandra Wendel to the Hunterdon County Senior, Disabilities and Veterans Advisory Council, term to be effective immediately through December 02, 2028.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated December 02, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from the November 18, 2025 meeting.
3. Resolution - Approving the hire and regular appointment of Fikirte Peterson as a part-time Library Assistant in the Hunterdon County Library. (Filling a vacancy)
4. Resolution - Approving the hire and regular appointment of Nikolaos Alectoridis as a part-time Library Associate in the Hunterdon County Library. (Filling a vacancy)
5. Resolution - Approving the hire and regular appointment of Isabella Macor as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Social Services. (Filling a vacancy)
6. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to hire and provisionally appoint Ryan J. Scholl as a County Corrections Officer. (Filling a vacancy)
7. Resolution - Approving the hire and regular appointment of Courtney Cihanowyz as a Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Social Services. (Filling a vacancy)
8. Resolution - Approving the hire and seasonal appointment of Veronica Peterson as a Seasonal Intern in the Department of Administrative Services, Division of Buildings and Maintenance.
9. Resolution - Approving the regular promotion and reclassification of Elizabeth Schwartz to the title of Emergency Response Specialist in the Department of Health, Preparedness Division.
10. Resolution - Approving the provisional promotion of Danielle McGann to the title of Analyst Trainee in the Department of Human Services, Division of Social Services. (Filling a vacancy)
11. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renee Robeson, to increase the salary for Joseph Paravecchia,

First Assistant Prosecutor, in the Hunterdon County
Prosecutor's Office.

12. Resolution - Acknowledging the action of Hunterdon County
Prosecutor Renée Robeson, to increase the salary for Timothy
Drew, Chief of Detectives, in the Hunterdon County
Prosecutor's Office.
13. Resolution - Acknowledging the one-time compensation adjustment for the
Unclassified Assistant Prosecutors in the Hunterdon County
Prosecutor's Office.
14. Resolution - Approving William Weinreich, full-time Road Repairer 3 in the
Hunterdon County Department of Public Works, Roads Division,
be granted a temporary/interim retroactive salary adjustment in
accordance with the collective bargaining agreement with CWA
Local 1036 for temporarily filling the role of Road Repairer
Supervisor.
15. Resolution - Authorizing the Director or Deputy Director to sign a
Memorandum of Understanding with South Hunterdon Regional
High School Board of Education, to use the South County Park
for reunification during the event of an emergency at any of the
schools for a one-year term.
16. Resolution - Amending Resolution 2025-1014; Authorizing the Director or
Deputy Director to sign an Agreement with Frenchtown Borough
for the purchase and installation of two actuated LED enhanced
pedestrian crossing signs at the intersection of County Road
610 and Creek Road.
17. Resolution - Authorizing the Director or Deputy Director to sign on behalf of
the County, Change Order #1 with Kalogridis Contracting LLC,
for Rehabilitation of the Echo Hill Park Dam; in an increase of
\$3,990.00.
18. Resolution - Confirming the action of the Commissioner Director to approve
a request from Pattenburg Volunteer Fire Company to host a
coin toss on Friday, November 28, 2025, from 8:00 a.m. until
2:00 p.m. at the following locations: Intersection of County
Route 635 and Frontage Road in the Township of Union.
19. Resolution - Authorizing the Director or Deputy Director to sign County
Innovation Contract #26-675-ADA-1 with Prevention Resources,
Inc. for the provision of community-based services known as the

Hope One and Peer Specialist Program, for the period of October 1, 2025, through September 30, 2026, in the amount of \$42,850.00 (State funds).

- 20. Resolution - Approving a request from the New Jersey Fish and Wildlife to perform a preseason duck banding program in the Assicong Marsh in Hunterdon County Parks.
- 21. Resolution - Authorizing the Division Head of Parks and Recreation, Ryan Preston, to sign the 2026 River Crossing YMCA camp agreement and any other related documents for the half-day nature-based programming, beginning Monday, June 29, 2026 through Friday, August 14, 2026.
- 22. Resolution - Approving a request from the Hunterdon Art Museum to hang a temporary banner on Bridge N-1 in the Township of Clinton from June 14, 2026, to August 31, 2026 in recognition of the nation's 250th anniversary.
- 23. Resolution - Canceling the balance of certain Grant Fund Receivables and Appropriated Reserve Balances.
- 24. Resolution - Authorizing the County Counsel to sign a Side Letter of Agreement (SLA) with CWA to amend Section 8A "Holidays" for 911 Public Safety Telecommunicators with an effective date of November 26, 2025.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT