



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Hunterdon County Historic Courthouse
71 Main Street, Building 3, Second Floor
Flemington, New Jersey 08822

December 16, 2025

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 9, 2025, to the Hunterdon County Democrat, Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Recognizing Holland Free Public Library upon celebrating its 60th anniversary.
2. Proclamation - Recognizing Erin Grady upon earning her Silver Award.

3. Proclamation - Recognizing Bodhi Piroga, a dedicated member of Scouts BSA Troop 62, upon achieving the rank of Eagle Scout.
4. Proclamation - Recognizing Adaleigh Muzychko for her compassion and quick response assisting a fellow student during a medical issue.
5. Proclamation - Recognizing Jane Ricketts upon her retirement from the Hunterdon County Library.

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Requesting the insertion of an item of revenue and the like sum as an appropriation, in the 2025 County Budget, for the 2026 Early Voting Grant in the amount of \$350,000.00.

X. FINANCE, Andrew Bernath, CFO

1. Resolution - Authorizing the 2025 Budget Transfers as recommended by the Hunterdon County Chief Financial Officer.
2. Resolution - Authorizing the Transfer of Payment in lieu of Improvement Funds.

XI. PLANNING & LAND USE

1. Resolution - Approving a Historic Preservation Grant to the Chamber Foundation, for the preservation of the Reading-Large House, located in Flemington Borough, in an amount not to exceed \$36,800.00.
2. Resolution - Authorizing the Cultural & Heritage Commission to apply for a Discover New Jersey License Plate Grant, not to exceed \$7,500 to support the creation of a self-guided tour of the Historic Courthouse.

XII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award with Holman Frenia Allison, P.C., for County RFP 0080-2025 for advisory compensation study services, in an amount not to exceed \$25,000.00.

2. Resolution - Approving requisition #R25-7410 with Flock Group Inc., for the purchase of automatic license plate readers in an amount not to exceed \$180,873.00.
3. Resolution - Approving a contract award with Hunterdon Medical Center for County RFP 0067-2025, Corporate Health Services Including Occupational Health Services for Hunterdon County employees, in an amount not to exceed \$35,000.00.

XIII. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Commemorating the 250th Anniversary of the Founding of the U.S.
2. Resolution - Authorizing Emergency contract for operation of the Hunterdon County Solid Waste Transfer Station and Recycling Center.

XIV. APPOINTMENTS

1. Resolution - Approving the re-appointment of Jean E. Allured to the Hunterdon County Library Commission, term to be effective immediately through December 31, 2030.
2. Resolution - Approving the re-appointment of Andrew Borkin and Page Stiger as members to the Hunterdon County Planning Board, terms to be effective immediately through December 31, 2028.
3. Resolution - Approving that Eric Johnson, Assistant County Engineer, be appointed as an alternate to the County Engineer on the Hunterdon County Planning Board.
4. Resolution - Approving the re-appointments of Bill Bowlby, Alex Hammerstone, and Forest Locandro to the County Agriculture Development Board (CADB), terms to be effective January 1, 2026 through December 31, 2029.
5. Resolution - Approving the appointment of Meredith Sonnen as an alternate member to the Shade Tree Commission, term to be effective January 1, 2026 through December 31, 2030.

XV. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these

items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated December 16, 2025.
2. Resolution - Approving the executive session and regular meeting minutes from December 02, 2025 meeting.
3. Resolution - Approving an amendment to Resolution 2025-1057, Acknowledging the one-time lump sum compensation adjustment for the Assistant Prosecutors in the Hunterdon County Office of the Prosecutor.
4. Resolution - Acknowledging the action of the Hunterdon County Prosecutor, Renée M. Robeson, to adjust the salary and title for Kayla Morales to the title of County Investigator in the Hunterdon County Prosecutor’s Office.
5. Resolution - Approving the provisional promotion of Robert Bound to the title of Road Repairer 2 in the Department of Public Works, Roads Division.
6. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renée Robeson to promote Quayshaun Brooks, to the title Detective First Class in the Hunterdon County Office of the Prosecutor.
7. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renée M. Robeson to promote David Petelle to the title Lieutenant in the Hunterdon County Office of the Prosecutor.
8. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renée M. Robeson to promote William Svard to the title Sergeant, in the Hunterdon County Office of the Prosecutor.
9. Resolution - Acknowledging the action of Hunterdon County Sheriff, Frederick Brown, to promote Sergeant David Bowlby to the title of Lieutenant in the Hunterdon County Sheriff’s Office.
10. Resolution - Approving the action to hereby grant Haley Sutphin a regular appointment as a full-time Program Development Specialist as of December 16, 2025, in the Hunterdon County Department of Human Services. (No change in salary)

11. Resolution - Approving the action to hereby grant Kyle Bell a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
12. Resolution - Approving the action to hereby grant Jonathan Cerone a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
13. Resolution - Approving the action to hereby grant Shelby Pena a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works, Roads Division. (No change in salary)
14. Resolution - Approving the action to hereby grant Jacob A. Moors a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works. (No change in salary)
15. Resolution - Approving the action to hereby grant Kent E. Ridge a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works. (No change in salary)
16. Resolution - Approving the action to hereby grant Liam T. Peralta a regular appointment as a full-time Road Repairer 1 as of December 16, 2025, in the Hunterdon County Department of Public Works. (No change in salary)
17. Resolution - Acknowledging the action of the Hunterdon County Sheriff, Frederick Brown, to hire and appoint Nicky Castello as a Security Guard in the Hunterdon County Sheriff's Office.
18. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for Electric and Natural Gas Consultancy and Brokerage Services for the County of Hunterdon and Registered Cooperative Members #51-HCCPS, pursuant to N.J.S.A.40A:11-4.3(a).
19. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for Earned Value Construction and Project Management for the Hunterdon County Emergency Services Training Center, Administration Building, and Vehicle Storage Building, pursuant to N.J.S.A.40A:11-4.3(a).

20. Resolution - Approving an Interlocal Service Agreement between the County of Hunterdon and Township of East Amwell for the use of the County's salt storage facility located at the County's Mt. Airy Garage.
21. Resolution - Approving the Assistant County Engineer's recommendation to rescind the 10 Ton weight limit for County Bridge D-383, located on Ferry Road, in the Township of Delaware, Hunterdon County, and adopt an unrestricted weight limit, to be effective immediately due to the completion of improvements.
22. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, Change Order #2 with Kalogridis Contracting LLC, for the Rehabilitation of the Echo Hill Park Dam, in an increase of \$6,700.00.
23. Resolution - Authorizing the Commissioner Director or Deputy Director and the Clerk to the Board of County Commissioners to sign the discharge of mortgage for the property known as Block 13, Lot 2 in the Township of Raritan, Hunterdon County, State of New Jersey.
24. Resolution - Authorizing the Director of the Board of County Commissioners to sign, on behalf of the County, an equipment Lease Agreement, for Vehicle 16-2174, with the New Jersey Transit Corporation for the purpose of assigning it to the County of Hunterdon for use in the Consolidated Transportation System, the LINK.
25. Resolution - Authorizing the Director of the Board of County Commissioners to sign, on behalf of the County, an equipment Lease Agreement, for Vehicle 16-2175, with the New Jersey Transit Corporation for the purpose of assigning it to the County of Hunterdon for use in the Consolidated Transportation System, the LINK.
26. Resolution - Confirming the action of the Commissioner Director to sign and approve a New Jersey Fish and Wildlife fish stocking permit application from South Branch Outfitters to use County property for access to the South Branch of the Raritan River for the release of rainbow and brown trout, beginning the week of December 15, 2025.

27. Resolution - Authorizing the Director or Deputy Director to sign and accept an award contract with the New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Hunterdon County Prosecutor's Office, State Fiscal Year (SFY) 2026 Operation Helping Hand Grant Program, for the period of September 1, 2025 to August 31, 2026, in the amount of \$110,526.31 (State Funds).
28. Resolution - Approving a request from the Borough of Flemington to use the Hunterdon County Historic Courthouse for their annual Reorganization Meeting on Monday, January 5, 2026, and waive the fees associated.
29. Resolution - Approving a Hardship Waiver for the road opening of Beaver Ave (CR626) in Clinton Township for the water main installation for NJDOT and Town of Clinton Water.
30. Resolution - Approving a lease renewal between the County of Hunterdon and the Hunterdon County Chamber of Commerce Foundation for office space at 117-119 Main Street, Flemington, New Jersey.
31. Resolution - Authorizing the Director or Deputy Director to sign on behalf of the County, Change Order #3 with Kalogridis Contracting LLC, for the Rehabilitation of the Echo Hill Park Dam, in an increase of \$20,770.00.
32. Resolution - Confirming the Action of the Director of the Board of County Commissioners to send a letter Opposing Senate Bill No. 4736 to members of the 15th, 16th, and 23rd legislative delegations.

XVI. OPEN TO THE PUBLIC

XVII. ADDITIONAL COMMISSIONER COMMENTS

XVIII. EXECUTIVE SESSION (Reconvene if necessary)

XIX. ADJOURNMENT