



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

January 20, 2026

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 12, 2026, to the Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. HONOR AND REMEMBER PRESENTATION, Larry Coyne & Rich Myers

**VIII. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

IX. PARKS & RECREATION UPDATE, Ryan Preston, Division Head

1. Resolution - Approving the new Hunterdon County Division of Parks and Recreation logo.

2. Ordinance - Introduction of Hunterdon County Ordinance 2026-01; Heron Glen Golf Rates for 2026.

X. PLANNING & LAND USE

1. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey Historical Commission for the Hunterdon County Cultural & Heritage Commission for the period of January 1, 2026, through December 31, 2026, in the amount of \$52,500.00.
2. Resolution - Authorizing the Executive Director of the Cultural & Heritage Commission to sign, on behalf of the County, a Grant Agreement with the New Jersey State Council on the Arts for the Hunterdon County Cultural & Heritage Commission for the period of January 1, 2026 through December 31, 2026 in the amount of \$200,000.00

XI. PURCHASING, Ray Rule, QPA

1. Resolution - Approving requisition #R25-7594 with Gabrielli Kenworth of NJ for the purchase of a heavy service truck with a crane for Vehicle Services, in an amount not to exceed \$324,529.25.
2. Resolution - Approving a contract award for County RFP 0051-2025, with Marsh & McLennan Agency LLC for Risk Manager/Insurance Broker Services-Property and Casualty.
3. Resolution - Approving a contract award for County RFP 0093-2025, with NewTech Recycling, Inc for the Electronics Recycling Program.
4. Resolution - Approving a contract award for County Bid 2025-22, with Republic Services of New Jersey LLC for refuse disposal services and recycling services for the various County facilities, in an amount not to exceed \$297,120.00.

XII. APPOINTMENTS

1. Resolution - Approving re-appointments to the Hunterdon County Parks & Open Space Advisory Committee (POSAC).
2. Resolution - Approving the appointment of James Hager Jr. to the Hunterdon County Transportation Advisory Committee (TAC), term to be effective immediately through January 31, 2030.

3. Resolution - Approving the reappointment of Roger Locandro and Howard J. Opdyke III (Jack Opdyke) to the Raritan Valley Community College Board of Trustees, term effective January 01, 2026 through December 31, 2026.

XIII. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated January 20, 2026.
2. Resolution - Approving the executive session and regular meeting minutes from the December 16, 2025, December 30, 2025, and January 06, 2026 meetings.
3. Resolution - Confirming the action of the Appointing Authority, Brad Myhre, to hire Katie Van Houten to the title of Clerk to the County Administrator, in the Department of Administration.
4. Resolution - Approving the hire and regular appointment of Brandon DeVito as a Laborer 1 in the Hunterdon County Department of Public Works, Roads Division. (Filling a vacancy)
5. Resolution - Acknowledging the action of Hunterdon County Prosecutor Renée Robeson to hire and appoint Jamie Villas as an Assistant Prosecutor in the Hunterdon County Office of the Prosecutor. (Filling a vacancy)
6. Resolution - Acknowledging the action of the Appointing Authority, Brad Myhre, to hire and appoint Ethan Coss as a Laborer 1 in the Hunterdon County Department of Public Works, Bridge Division. (Filling a vacancy)
7. Resolution - Acknowledging the action of the Appointing Authority, Brad Myhre, to hire and appoint Justin Prandi as a Laborer 1 in the Hunterdon County Department of Public Works, Bridge Division. (Filling a vacancy)
8. Resolution - Acknowledging the action of the Appointing Authority, Brad Myhre to hire and seasonally appoint Xavier Arteaga as a

Laborer 1 in the Hunterdon County Department of Administrative Services, Division of Buildings and Grounds.

9. Resolution - Approving a salary adjustment and title change for Ryan Clancy, Level 1 Fire Instructor, in the Department of Public Safety as he has obtained his Level 2 Fire Instructor certification.
10. Resolution - Approving an amendment to Resolution 2025-1058, interim appointment of William Weinreich, to reflect the correct salary.
11. Resolution - Approving the action to hereby grant Carissa A. Dave a regular appointment as a full-time Coordinator of Nurse Examiners Victims of Sexual Assault Program as of January 20, 2026, in the Hunterdon County Office of the Prosecutor. (No change in salary)
12. Resolution - Approving the action to hereby grant Shu-Chen Chiang a regular appointment as a full time Director of Nursing as of January 20, 2026, in the Hunterdon County Department of Health, Public Health Nursing Division. (No change in salary)
13. Resolution - Approving the action to hereby grant Emily A. Stiff a regular appointment as a full time Supervising Public Safety Telecommunicator as of January 20, 2026, in the Hunterdon County Department of Public Safety. (No change in salary)
14. Resolution - Approving the action to hereby grant Jigishaben Y. Patel a regular appointment as a full time Human Services Specialist as of January 20, 2026, in the Hunterdon County Department of Human Services, Division of Social Services.(No change in salary)
15. Resolution - Approving the action to hereby grant Victor A. Perez a regular appointment as a full time Human Services Specialist 1 as of January 20, 2026, in the Hunterdon County Department of Human Services, Division of Social Services. (No change in salary)
16. Resolution - Approving the action to hereby grant Hannah L. Trinity a regular appointment as a full time Human Services Specialist 1 as of January 20, 2026, in the Hunterdon County Department of Human Services, Division of Social Services. (No change in salary)

17. Resolution - Acknowledging the salary for Hunterdon County Prosecutor, Renée M. Robeson, as required by New Jersey P.L. 2018, c.14.
18. Resolution - Approving the salaries for employees in the County of Hunterdon, Bargaining Agreement between PBA 188 Investigators, PBA 188 Sergeants and PBA 188 Lieutenants in the Hunterdon County Prosecutor's Office effective January 1, 2026.
19. Resolution - Authorizing County Counsel to sign a Side Letter of Agreement with the County Clerk's Office CWA Local 1036 for Summer Compressed Schedule.
20. Resolution - Authorizing County Counsel to sign a Side Letter of Agreement with the County Clerk's Office CWA Local 1036 for Election Day.
21. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following project: Furnish Automated Data Processing Services for the Board of Taxation.
22. Resolution - Authorizing the County Purchasing Agent to solicit bids for the following commodities: Furnish and Deliver Maintenance and Repair Materials for Roads and Bridges.
23. Resolution - Authorizing the County Purchasing Agent to solicit proposals for the following services: Employee Assistance Program Services.
24. Resolution - Authorizing the County Administrator to sign a Right of Way Use Agreement with Pilot Fiber NJ, LLC which grants non-exclusive use of the Public Right-of-Way within the County.
25. Resolution - Authorizing the Director or Deputy Director and Clerk to the Board of County Commissioners sign an Interlocal Public Health Services Agreement with the Borough of Hampton.
26. Resolution - Approving a request from Lebanon Township Volunteer Fire Department to host a coin toss on Saturday March 21, 2026 from 8:00 a.m. until 4:00 p.m. at the intersection of County Route 513 and Bunnvale Road in the Township of Lebanon.
27. Resolution - Authorizing the Hunterdon County Department of Health to apply for the New Jersey Department of Health Rural Health Transformation Program Grant.

28. Resolution - Authorizing the Department of Health to apply for and accept funding from the Delta Dental of New Jersey Foundation for the S.M.I.L.E. Grant and S.M.I.L.E. Mini-Grant programs.
29. Resolution - Establishing the 2026 meeting dates and times for the Solid Waste Advisory Council.
30. Resolution - Authorizing the Director or Deputy Director to execute a Contract Modification with Prevention Resources, Inc. for the Prevention Education program reflecting an increase in funding of \$4,285.00 for the period of January 1, 2024, through December 31, 2026, with the not-to-exceed figure revised from its original amount of \$75,000.00 to reflect the new sum of \$79,285.00 for the period of January 1, 2024, through December 31, 2026.
31. Resolution - Authorizing the Director or Deputy Director to execute a Contract Modification with Prevention Resources, Inc. for the Recovery Center program reflecting an increase in funding of \$8,625.00 for the period of January 1, 2024, through December 31, 2026, with the not-to-exceed figure revised from its original amount of \$103,500.00 to reflect the new sum of \$112,125.00 for the period of January 1, 2024, through December 31, 2026.
32. Resolution - Approving a request from the Marshall's Band to host a concert at the Hunterdon County Historic Courthouse on Friday, February 6, 2026, and waive the fees associated with this facility.
33. Resolution - Approving a request from the Friends of the Locktown Stone Church to borrow two assisted listening devices from the Hunterdon County Cultural & Heritage Commission for the period of May 1, 2026 through October 31, 2026.
34. Resolution - Approving a request from Hunterdon Musical Arts to hold a rehearsal and concert in the Hunterdon County Historic Courthouse on Friday, February 20, 2026 and Saturday, February 21, 2026 respectively, with a snow date for the concert on Sunday, February 22, 2026, and waive the fees associated with this facility.
35. Resolution - Authorizing Hunterdon County Parks to permit the USDA-APHIS (United States Department of Agriculture/Animal and

Plant Health Inspection Service) Wildlife Services to release raptors from sensitive areas in several Hunterdon County Parks.

36. Resolution - Authorizing the Division of Parks and Recreation to grant a courtesy permit to the New Jersey Fish and Wildlife (NJFW) for their continued monitoring program of the American Kestrel in various County Parks throughout 2026.

XIV. **OPEN TO THE PUBLIC**

XV. **ADDITIONAL COMMISSIONER COMMENTS**

XVI. **EXECUTIVE SESSION (Reconvene if necessary)**

XVII. **ADJOURNMENT**