



AGENDA

HUNTERDON COUNTY BOARD OF COUNTY COMMISSIONERS

Commissioner Meeting Room
71 Main Street, Building 1, Second Floor
Flemington, New Jersey 08822

February 3, 2026

I. 5:00 p.m. CONVENE:

"This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting throughout the year a copy of the Revised Annual Meeting Notice on Bulletin Boards on the First and Second Floor of the Main Street County Complex, Building #1, Flemington, New Jersey, a public place reserved for such announcements. A copy was mailed on or before January 12, 2026, to the Star Ledger, Trenton Times, Courier News, TAPinto (online) and the Express Times, newspapers designated to receive such notices and by filing a copy with the Hunterdon County Clerk."

II. EXECUTIVE SESSION

1. Resolution - Resolution Entering into Executive Session.

III. 5:30 p.m. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. REPORT FROM COUNTY COUNSEL ON EXECUTIVE SESSION

VI. COMMISSIONER REPORTS

VII. PROCLAMATIONS/RECOGNITION

1. Proclamation - Honoring Gretchen Larsen for her Service to Hunterdon County.
2. Proclamation - Celebrating the Grand Opening and Ribbon Cutting of GolfCave.

**VIII. CULTURAL & HERITAGE COMMISSION GRANT AWARD PRESENTATIONS,
Natalie Zaman, Executive Director**

1. Resolution - Approving the administration of the New Jersey Historical Commission County History Partnership Program (CHPP) grant awards for 2026, in the amount of \$52,500.00, upon the recommendation of the Cultural & Heritage Commission.
2. Resolution - Approving the administration of the New Jersey State Council on the Arts Local Arts Program (LAP) Grant Awards for 2026, in the amount of \$200,000.00, upon the recommendation of the Cultural & Heritage Commission.

**IX. PUBLIC COMMENT, Limited to 2 minutes per person.
(Comments exceeding 2 minutes will be entertained later in the agenda)**

X. ECONOMIC DEVELOPMENT & TOURISM, Director Marc Saluk

1. Resolution - Approving an Economic Development Grant to the Borough of Stockton for Coding and Online Publication of the Borough's Land Use Codes and Related Ordinances in the amount of \$13,167.00.

XI. GRANTS, Michael Franchini, Deputy CFO

1. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a FY24 Stop Violence Against Women Act (VAWA) grant subaward number VAWA-40-24, for the Hunterdon County Victim Witness Assistance Victim Services Project, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, in the amount of \$15,574.00, for the period of July 1, 2025 to June 30, 2026, for the Office of the Hunterdon County Prosecutor.
2. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a Victims of Crime Act (VOCA) – Forensic Nurse Examiner / Sexual Assault Response Team (FNE/SART) Program grant, subaward number VS-10-24, with the New Jersey Department of Law and Public Safety, Office of the Attorney General, Division of Administration, in the amount of \$178,393.00 for the period of October 1, 2025 to September 30, 2026, for the Office of the Hunterdon County Prosecutor.
3. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a FFY24 Victims of Crime Act (VOCA) grant subaward number V-10-24, for the Hunterdon County Victim Witness Assistance Project/Victim of Crime Act, with the New Jersey Department of Law and Public Safety, Office of the

Attorney General, in the amount of \$291,500.00, for the period of July 1, 2025 to June 30, 2026, for the Office of the Hunterdon County Prosecutor.

4. Resolution - Authorizing the Director or Deputy Director to sign and accept, on behalf of the County, a SFY 2025 ARRIVE Together Grant Program subaward with the New Jersey Department of Law and Public Safety, Division of Administration, in the amount of \$107,714.00 for the Hunterdon County Prosecutor's Office, for the period of July 1, 2025 – June 30, 2027.

XII. PLANNING & LAND USE

1. Resolution - Authorizing the addition of the Clinton Town Wastewater Management Plan chapter to the Upper Raritan Water Quality Management Plan.
2. Resolution - Authorizing the addition of the Clinton Township Wastewater Management Plan chapter to the Upper Raritan Water Quality Management Plan.
3. Resolution - Approving the Site Specific Amendment to the Upper Raritan Water Quality Management Plan.
4. Resolution - Approving a preliminary Farmland Preservation application for the Karcher Farm, Block 20, Lots 12 & 13, in the Township of Holland.
5. Resolution - Approving a preliminary Farmland Preservation application for the Valley Road Farm, Block 24, Lot 3, in the Borough of Hampton.

XIII. PURCHASING, Ray Rule, QPA

1. Resolution - Approving a contract award for County Bid 2025-23 with AAA Facility Solutions LLC, for Janitorial Services for Various County Buildings, in an amount not to exceed \$240,758.10.
2. Resolution - Approving a contract award for County RFP 0082-2025 with Atane Engineers, Architects and Land Surveyors P.C., for Material Testing Services, in an amount not to exceed \$35,000.00.
3. Resolution - Approving a contract award for County RFP 0083-2025, with French & Parrello Associates, for subsurface exploration and

geotechnical assessment reporting (soil testing), in an amount not to exceed \$35,000.00.

4. Resolution - Approving Requisition #R26-0696 with Software House International, for the VMWare software license and maintenance renewal, in an amount not to exceed \$72,028.16.
5. Resolution - Approving Requisition #R26-0852 with Software House International, for the County-Wide Microsoft Enterprise agreement, in an amount not to exceed \$320,011.73.
6. Resolution - Approving Requisition #R26-0619 with Software House International, for the ServiceNow software implementation, in an amount not to exceed \$200,769.65.

XIV. COUNTY ADMINISTRATOR, Brad Myhre

1. Resolution - Authorizing the contribution of \$53,000.00 for the initial funding of Hunterdon County Improvement Authority.

XV. APPOINTMENTS

1. Resolution - Approving the appointment of Jennifer Slotterback as a member to the Human Services Advisory Council, term to be effective immediately through February 3rd, 2029.
2. Resolution - Approving the reappointment of Neil Hendrickson as a member of the Hunterdon County Shade Tree Commission, term to be effective January 1, 2026 through December 31, 2030.
3. Resolution - Approving the reappointment of Beth Gates to the Hunterdon County Improvement Authority, term to be effective February 1, 2026 through January 31, 2031.

XVI. CONSENT AGENDA

“All matters listed under the Consent Agenda are considered to be routine by the Board of County Commissioners of the County of Hunterdon and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item will be removed from the Consent Agenda and will be considered separately.”

1. Claims Register - Approving the Claims Register dated February 03, 2026.
2. Resolution - Approving the executive session and regular meeting minutes from the January 20, 2026 meeting.

3. Resolution - Acknowledging the action of Sheriff Frederick Brown to hire and regular appointment of Adam P. Lucarini Jr. as a Corrections Officer in the Hunterdon County Sheriff's Office. (Filling a vacancy)
4. Resolution - Approving the provisional promotion of Bradley Agulis to the title of Road Repairer 1 in the Department of Public Works, Roads Division. This promotion is provided per the CWA Local 1036, Rank and File collective bargaining agreement.
5. Resolution - Approving the transfer of Haley Sutphin, Program Development Specialist Community Service, to the Department of Human Services, Division of Senior, Disabilities and Veterans Services. (Filling a vacancy)
6. Resolution - Approving the action to hereby grant Jeanine M. Delia a regular appointment as a full time Keyboarding Clerk 3 as of February 3, 2026, in the Hunterdon County Prosecutor's Office. (No change in salary)
7. Resolution - Approving the action to hereby grant Kimberly Ferrante a regular appointment as a full-time Keyboarding Clerk 3, as of February 3, 2026, in the Hunterdon County Prosecutor's Office. (No change in salary)
8. Resolution - Approving an amendment to Resolution 2025-1088, provisional promotion of Robert Bound, Road Repairer 2 in the Department of Public Works, Roads Division, to reflect the correct salary.
9. Resolution - Approving that Jacklyn Graham full-time Keyboarding Clerk 1 in the Hunterdon County Department of Human Services, Division of Social Services, be granted a temporary/interim retroactive salary adjustment in accordance with the collective bargaining agreement with CWA Local 1036 for temporarily filling the role of Keyboarding Clerk 2.
10. Resolution - Authorizing the Qualified County Purchasing Agent to initiate competitive contracting for golf course management and operation services for the Heron Glen Golf Course pursuant to N.J.S.A.40A:11-4.3(a).
11. Resolution - Approving the purchase of Block 25, Lot 5, in the Township of Raritan, County of Hunterdon.

12. Resolution - Approving Speed Limit changes to County Route 523 (Flemington-Stockton Road) in the Borough of Stockton and the Townships of Delaware and Raritan, as recommended by the County Engineer.
13. Resolution - Approving the Plans and Specifications for the Resurfacing of County Route 650, Situated in Raritan Township, County of Hunterdon as recommended by the County Engineering and authorizing the County Purchasing Agent to solicit bids for this project.
14. Resolution - Approving a request from Flemington Jewish Community Center to host a Farmland Ride bicycling event using various roads throughout Hunterdon County, on Sunday, June 14, 2026, from 7:30 a.m. until 3:30 p.m.
15. Resolution - Authorizing the Hunterdon County Division of Parks & Recreation to submit a grant application to the New Jersey Department of Community Affairs for approximately \$30,000.00 to purchase and install a Disc Golf Course at Teetertown Preserve.
16. Resolution - Authorizing the Director or Deputy Director and Clerk to the Board of County Commissioners sign an Interlocal Public Health Services Agreement with the Borough of High Bridge.
17. Resolution - Authorizing the Hunterdon Department of Health to accept additional funding in the amount of \$50,000.00 from the New Jersey Association of County and City Health Officials (NJACCHO) under the Enhancing Local Public Health Infrastructure (ELPHI) Grant, increasing the total award to \$2,471,561.00, with all funds to be expended by March 31, 2026, and further authorizes the Health Officer to execute any documents necessary in connection with this grant amendment.
18. Resolution - Authorizing the Hunterdon County Health Department to participate in a University of Washington research study, conducted in collaboration with the National Institutes of Health and the National Association of County and City Health Officials, and accept up to \$5,000 in unrestricted funds provided in connection with participation in the study.
19. Resolution - Approving an amendment to Article V and Article VII of the Hunterdon County Youth Services Commission Bylaws.

20. Resolution - Authorizing the Director or Deputy Director to execute an Agreement between the New Jersey Transit Corporation and the County of Hunterdon for SCDRTAP funding in the amount of \$891,194.69 (\$856,452.00 2026 Allocation plus (\$34,742.69 2025 closeout balance) for the period of January 1, 2026, through December 31, 2026.
21. Resolution - Authorizing an updated MOU regarding the administration of the Division of Medical Assistance and Health Services (DMAHS) of New Jersey's medical assistance programs and Children's Health Insurance Programs (CHIP), in accordance with State and Federal Law and authorizing the Division Head of Social Services, Lisa Piazza Long, to sign the MOU on behalf of the County.
22. Resolution - Confirming the action of the Commissioner Director to send two grant letters of support to the New Jersey Department of Agriculture.

XVII. OPEN TO THE PUBLIC

XVIII. ADDITIONAL COMMISSIONER COMMENTS

XIX. EXECUTIVE SESSION (Reconvene if necessary)

XX. ADJOURNMENT